



**AGENDA
REGULAR MEETING
COUNCIL OF SAN BENITO COUNTY GOVERNMENTS**

DATE: Thursday, August 20, 2026
4:00 p.m.

LOCATIONS: County Board of Supervisors Chambers
481 Fourth Street
Hollister, CA 95023

DIRECTORS: Roxanne Stephens, Vice-Chair (City of Hollister)
Jackie Morris-Lopez (City of San Juan Bautista)
Rolan Resendiz (City of Hollister)
Kollin Kosmicki (County of San Benito)
Dom Zanger (County of San Benito)
Ex Officio: Caltrans District 5

ALTERNATES: San Benito County: Mindy Sotelo
City of San Juan Bautista: Scott Freels
City of Hollister: Rudy Picha

NOTICE OF PROCEDURES FOR COUNCIL OF GOVERNMENTS BOARD MEETINGS

The meeting will be available through Zoom, for those who wish to join or require accommodations.

Members of the public may participate remotely via Zoom at the following link: <https://zoom.us/join> with the following: Webinar ID: 894-5257-1554 and Webinar Passcode: 199995

*Those participating by phone who would like to make a comment can use the “raise hand” feature by dialing “*9” (star-nine) . In order to receive full Zoom experience, please make sure your application is up to date.*

Remote Zoom participation for members of the public is provided for convenience only. In the event that the Zoom connection malfunctions for any reason, the COG Board of Directors reserves the right to conduct the meeting without remote access.

*Persons who wish to address the Board of Directors must complete a Speaker Card and give it to the Clerk prior to addressing the Board. Those who wish to address the Board on an agenda item will be heard when the Chairperson calls for comments from the audience. Following recognition, persons desiring to speak are requested to advance to the podium and state their name. After hearing audience comments, the Public Comment portion of the agenda item will be closed. **The Opportunity to address the Board of Directors on items of interest not appearing on the agenda will be provided during Section 5. Public Comment.***

- 1. CALL TO ORDER 4:00 P.M.**
- 2. Pledge of Allegiance**

3. Roll Call
4. Verification of Certificate of Posting
5. **Public Comment:** *(Opportunity to address the Board on items of interest on a subject matter within the jurisdiction of the Council of Governments and not appearing on the agenda. No action may be taken unless provided by Govt. Code Sec. 54954.2 Speakers are limited to 3 minutes.)*

ACTION ITEMS:

6. SBCOG Board Appointments – Aceves
 - a. HOLD Nomination and Election of SBCOG Chair and Vice Chairperson for the Remainder of the 2026 Meeting Calendar.
 - b. APPROVE Appointment of Delegate and Alternate to the California Association of Councils of Governments (CALCOG).
 - c. APPROVE Appointment of One (1) Representative to the San Benito/Santa Clara Mobility Partnership.

CONSENT AGENDA:

(These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. Members of the public who wish to speak on a Consent Agenda item must submit a Speaker Card to the Clerk and wait for recognition from the Chairperson. Approval of a consent item means approval as recommended on the Staff Report.)

7. APPROVE Council of Governments Meeting Action Minutes Dated June 18, 2026 – Gomez
8. ADOPT Resolution 2026-08 Approving Amendment No. 1 to the Fiscal Year 2026/2027 Overall Work Program (OWP) – Aceves
9. ADOPT Resolution 2026-09 Authorizing the Executive Director to Execute Agreements with the California Department of Transportation for the Zero-Emission Bus Clean Fuel Path Strategy – Aceves
10. ADOPT Resolution 2026-10 Approving Projects for Funding and Authorizing the Application and Acceptance of FY 2026-27 California State of Good Repair Program Funds Totaling \$120,894 – Aceves
11. ADOPT Resolution 2026-11 Certifying the Council of San Benito County Governments' 2024 Titel VI Program and Language Assistance Plan for Limited English Proficiency Individuals – Aceves
12. ADOPT Resolution 2026-12 Approving the Repurposing of \$195,589 in Unobligated Federal Earmark Funds to the LTA Transportation Facilities Enhancements Project – Aceves

INFORMATION ITEMS:

13. RECEIVE Monthly Caltrans District 5 Construction Projects Report/ Correspondence – Caltrans Ex-Officio
14. Executive Director's Report (Verbal Report) – Abraham
15. Board of Directors' Reports – (Verbal Report)

Adjourn to COG Meeting on September 17, 2026. Agenda Deadline is September 1, 2026, at 12:00 p.m.

In compliance with the Americans with Disabilities Act (ADA), if requested, the Agenda can be made available in appropriate alternative formats to persons with a disability. If an individual wishes to request an alternative agenda format, please contact the Clerk of the Council four (4) days prior to the meeting at (831) 637-7665. The Council of Governments Board of Directors meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Council's office at (831) 637-7665 at least 48 hours before the meeting to enable the Council of Governments to make reasonable arrangements to ensure accessibility.

Written Comments & Email Public Comment

Members of the public may submit comments via email by 5:00 PM. on the Wednesday prior to the Board meeting to the Secretary at monica@sanbenitocog.org, regardless of whether the matter is on the agenda. Every effort will be made to provide Board Members with your comments before the agenda item is heard.

Public Comment Guidelines

1. If participating on Zoom: once you are selected, you will hear that you have been unmuted. At this time, state your first name, last name, for the record.
2. The Council of Governments Board welcomes your comments.
3. Each individual speaker will be limited to a presentation total of three (3) minutes.
4. Please keep your comments brief, to the point, and do not repeat prior testimony, so that as many people as possible can be heard. Your cooperation is appreciated.

If you have questions, contact the Council of Governments, and leave a message at (831) 637-7665 x. 201, or email monica@sanbenitocog.org.

CERTIFICATE OF POSTING

Pursuant to Government Code Section #54954.2(a) the Meeting Agenda for the Council of San Benito County Governments on August 20, 2026, at 4:00 P.M. was posted at the following locations freely accessible to the public:

The front entrance of the San Benito County Administration Building, 481 Fourth Street, Hollister, CA 95023, and the Council of Governments Office, 650 San Benito St., Ste. 120, Hollister, CA 95023 at the following date and time:

On the 14th day of August 2026, on or before 5:00 P.M.

The meeting agenda was also posted on the Council of San Benito County Governments website, www.sanbenitocog.org, under Meetings, COG Board, Meeting Schedule.

I, Monica Gomez, swear under penalty of perjury that the foregoing is true and correct.

BY: Monica Gomez
Monica Gomez, Secretary II
Council of San Benito County Governments



STAFF REPORT

Action

Prepared By: Norma Aceves, Administrative Services Specialist

Subject: SBCOG Board Appointments

Agenda Item No. 6

Approved By: Binu Abraham

Meeting Date: August 20, 2026

Recommendation:

- a. Hold Nomination and Election of SBCOG Chair and Vice Chairperson for the Remainder of the 2026 Meeting Calendar.
- b. Approve Appointment of Delegate and Alternate to the California Association of Councils of Governments (CALCOG).
- c. Approve Appointment of One (1) Representative to the San Benito/Santa Clara Mobility Partnership.

**COUNCIL OF SAN BENITO COUNTY GOVERNMENTS
REGULAR MEETING
Board of Supervisors Chambers, 481 Fourth Street, Hollister, CA 95023, Zoom Platform
June 18, 2026, at 4:00 P.M.**

ACTION MINUTES

MEMBERS PRESENT:

Vice Chair Roxanne Stephens, Director Kollin Kosmicki, Director Jackie Morris-Lopez, Director Rolan Resendiz, Alternate Director Dom Zanger, and Ex Officio Brandy Rider; Caltrans District 5.

MEMBERS ABSENT:

Chair Ignacio Velazquez

STAFF PRESENT:

Executive Director; Binu Abraham, Office Assistant; Griselda Arevalo, Secretary II; Monica Gomez, SBCOG Legal Counsel; Osman Mufti (via-Zoom).

OTHERS PRESENT:

Chad Stoehr; Caltrans District 5, Jing Yang, Dan Rubins; Fehr & Peers, Heather Adamson; AMBAG, Taylor Freeman; Rincon Consulting(via-Zoom), and Matthew Carpenter; Transport Strategies (via-Zoom).

1. CALL TO ORDER:

Vice Chair Stephens called the meeting to order at 4:00 P.M.

2. PLEDGE OF ALLEGIANCE

Director Kosmicki led the pledge of allegiance.

3. ROLL CALL

Secretary Gomez called the roll call and confirmed a quorum of Directors were present.

4. CERTIFICATE OF POSTING

Motion made to acknowledge Certificate of Posting:

Motion: Director Kosmicki Second: Director Zanger

Motion carried: 5/0

Yes: Stephens, Kosmicki, Morris-Lopez, Resendiz, Zanger

No: None

Recused: None

Abstention: None

- 5. PUBLIC COMMENT:** (Opportunity to address the Board on items of interest on a subject matter within the jurisdiction of the Council of Governments and not appearing on the agenda. No action may be taken unless provided by Govt. Code Sec. 54954.2)

Vice Chair Stephens stated for the record that SBCOG received Mr. Joe Thompson public comment correspondence. The correspondence was entered into public record.

CONSENT AGENDA:

(These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. Members of the public who wish to speak on a Consent Agenda item must submit a Speaker Card to the Clerk and wait for recognition from the Chairperson. Approval of a consent item means approval as recommended on the Staff Report.)

6. APPROVE Council of Governments Regular Meeting Action Minutes Dated May 21, 2026 – Gomez
7. APPOINT Clark Stone to the Measure G Citizens Oversight Committee to Represent the “District 4” Category – Borick
8. APPROVE Amendment No. 3 to the Consulting Services Agreement with Matthew Carpenter, Increasing the Contract Budget by \$130,000 and Extending the Term through June 30, 2028 – Aceves

There was no public comment on the Consent Agenda.

Motion made to Approve Consent Agenda Items 6-8:

Motion: Director Resendiz Second: Director Morris-Lopez

Motion carried: 5/0

Yes: Stephens, Kosmicki, Morris-Lopez, Resendiz, Zanger

No: None

Recused: None

Abstention: None

ACTION ITEMS:

9. 2050 Regional Transportation Plan – Borick
 - a. CONSIDER the Final Environmental Impact Report for the 2050 San Benito County Regional Transportation Plan; and
 - b. ADOPT Resolution 2026-06, Adopting the CEQA Findings of Fact, Statement of Overriding Considerations, and Mitigation Monitoring and Reporting Program Related to the Final Environmental Impact Report Certified by the Association of Monterey Bay Area Governments, as the Lead Agency under CEQA, for the 2050 San Benito County Regional Transportation Plan; and
 - c. ADOPT Resolution 2026-07, Adopting the Final 2050 San Benito County Regional Transportation Plan.

Executive Director Abraham presented the Final 2050 Regional Transportation Plan (2050 RTP) and Final Environmental Impact Report (EIR) for Board adoption and certification. She noted the plan was developed in coordination with the Association of Monterey Bay Area Governments (AMBAG) and summarized key milestones beginning in 2023, with the process now at the final stage of adoption. Heather Adamson (AMBAG), Taylor Freeman (Rincon Consulting), and Matthew Carpenter (Transport Strategies) were available to answer questions.

There was no public comment.

Motion made to Approve Agenda Item 9a,b,c as noted above:

Motion: Director Resendiz Second: Director Kosmicki
Motion carried: 5/0
Yes: Stephens, Kosmicki, Morris-Lopez, Resendiz, Zanger
No: None
Recused: None
Abstention: None

10. DISCUSS and APPROVE Second Amendment to SBCOG Executive Director Agreement with Binu Abraham – Mufti

SBCOG Legal Counsel, Osman Mufti reported that following the May 21 Closed Session performance review, the Board directed negotiation of an amendment to the Executive Director’s employment agreement. A preliminary agreement has been reached and is presented for Board consideration. Pursuant to Government Code 54953, Counsel provided a summary of the proposed action. The proposed action is to amend Executive Director Abraham’s employment agreement to increase annual compensation to \$237,871.46, with all other terms and conditions of the agreement remaining unchanged for Board action.

Board members expressed appreciation to Executive Director Abraham for her service and contributions.

There was no public comment.

Motion made to Approve Agenda Item 10 as noted above:

Motion: Director Kosmicki Second: Director Resendiz
Motion carried: 5/0
Yes: Stephens, Kosmicki, Morris-Lopez, Resendiz, Zanger
No: None
Recused: None
Abstention: None

INFORMATION ITEMS:

11. RECEIVE Presentation on the Travel Behavior Analysis for San Benito County Final Report – Arreola

Transportation Planner Myranda Arreola noted that the attachment referenced in the staff report is the presentation being shared at the meeting. Ms. Arreola stated that SBCOG received a \$120,000 Caltrans Rural Planning Assistance Grant in April 2024 to fund a travel behavioral analysis project, which was completed by Fehr & Peers. She introduced the consultant team, who presented the key findings, and thanked Jing Yang, Daniel Rubins, and the rest of the Fehr & Peers project team for their work on the report.

Ms. Yang presented the Travel Behavior Analysis for San Benito County.

The Board inquired whether the study captured peak commute times and identified any travel trends during early morning hours (approximately 3:00-6:00 a.m.) given the non-traditional commute patterns in the area.

Ms. Yang responded that the study analyzed 24-hour travel data segmented by time periods, showing travel activity throughout the day with morning and afternoon peaks, as well as notable midday activity. She added that additional details are provided in the full report.

There was public comment received from Stephen Rosati and Joe Tonascia.

12. RECEIVE Information on the Final Outcomes of the SR 25 High-Level Screening Process – Borick/Caltrans

Chad Stoehr, Caltrans Project Manager for the State Route 25 Corridor Improvement Project provided an overview of the final outcomes of the SR 25 High Level Screening Process and outlined the project's next steps. These include further technical analysis and studies, development and circulation of the Draft Environmental Document and Project Report, and ongoing updates to the SBCOG Board and the public. The Draft Environmental Document is anticipated to be completed in 2029.

Director Resendiz left the SBCOG Meeting at 4:50 p.m.

The Board expressed support for streamlining the project and moving it forward.

There was public comment received from Stephen Rosati and Joe Tonascia.

13. RECEIVE Monthly Caltrans District 5 Construction Projects Report/Correspondence – Caltrans Ex-Officio

Brandy Rider, Deputy District Director of Transportation Planning, Local Assistance and Environmental Stewardship provided an update on Caltrans District 5 Construction Projects Report and major roadway projects and responded to questions from the Board. Ms. Rider announced that the Local Transportation Authority received a \$199,000 Caltrans Sustainable Transportation Planning Grant to develop a Zero-Emission Bus Clean Fuel Path Strategy. She also announced the award of \$174,000 in Caltrans funding for a Highway 25 Traffic Calming and Feasibility Study in the Tres Pinos area. The study was initiated following a request by Supervisor Curro and will be coordinated with SBCOG and the County.

There was no public comment

14. Executive Director's Report (Verbal Report) – Abraham

Executive Director Abraham reported no additional updates and expressed appreciation for the recent award of two Sustainable Transportation Planning Grants.

There was no public comment.

15. Board of Director's Reports – (Verbal Report)

Vice Chair Stephens reminded everyone that there will be no SBCOG meeting in July and that the next regular SBCOG meeting will be held in August.

There was no public comment.

ADJOURNMENT:

There being no further business to discuss, Vice Chair Stephens adjourned the SBCOG meeting at 5:03 p.m.
ADJOURN TO SBCOG MEETING AUGUST 20, 2026, AT 4:00 P.M.



STAFF REPORT

Consent

Prepared By: Norma Aceves, Administrative Services Specialist

Subject: Fiscal Year 26/27 OWP Formal Amendment 1

Agenda Item No. 8

Approved By: Binu Abraham, Executive Director

Meeting Date: August 20, 2026

Recommendation:

Adopt Resolution 2026-08 approving Amendment No. 1 to the Fiscal Year 2026/2027 Overall Work Program (OWP).

Summary:

Approval of Amendment No. 1 to the FY 2026/2027 OWP will add a new work element for the development of a Zero-Emission Bus (ZEB) Clean Fuel Path Strategy and increase the OWP budget by \$224,872 to reflect the associated grant funding and required local match.

Background/Discussion:

As the designated Regional Transportation Planning Agency, the Council of San Benito County Governments (SBCOG) prepares an annual OWP that identifies the transportation planning activities and corresponding budget for the fiscal year. Any amendment to the OWP that adds a new work element or modifies the approved budget requires Board approval.

SBCOG has been awarded a planning grant to develop a Zero-Emission Bus (ZEB) Clean Fuel Path Strategy. Amendment No. 1 adds a new work element to the OWP and increases the OWP budget by \$224,872. An updated FY 2026/2027 OWP Agreement is attached and reflects these funding changes.

Financial Impact:

Approval of Amendment No. 1 will increase the OWP budget by \$224,872. The project will be funded through a State planning grant and a required local match.

Attachment:

1. Resolution 2026-08
2. OWP Agreement



BEFORE THE COUNCIL OF SAN BENITO COUNTY
GOVERNMENTS

A RESOLUTION OF THE COUNCIL OF SAN BENITO)
COUNTY GOVERNMENTS AMENDING THE) Resolution No. COG 2026-08
FISCAL YEAR 2026/2027 OVERALL WORK)
OVERALL WORK PROGRAM)

WHEREAS, the Council of San Benito County Governments (SBCOG) is the designated Regional Transportation Planning Agency (RTPA) for the San Benito County region; and

WHEREAS, the Federal Highway Administration (FHWA), Federal Transit Administration (FTA), and Caltrans, as a condition to the allocation of transportation planning funds, require each RTPA to annually develop a comprehensive Overall Work Program (OWP); and

WHEREAS, the OWP is a one-year scope of work and budget for transportation planning activities and funding sources to be accomplished between July 1 and June 30 of the state fiscal year, provides an overview of the region, with a focus on its transportation goals and objectives, and the actions to achieve those goals and objectives, and is a scope of work for transportation planning activities, including estimated costs, funding sources, and completion schedules; and

WHEREAS, Caltrans' Office of Regional and Community Planning's interactions with RTPAs are focused on their OWPs, with emphasis on monitoring activities funded with Office of Research and Planning (ORP) administered transportation planning funds, such as state Rural Planning Assistance (RPA); and

WHEREAS, SBCOG's fiscal year 2026/2027 OWP was adopted by the Board of Directors on May 21, 2026, which provides the scope of work and budget for transportation planning activities and funding sources to be accomplished in the San Benito County region between July 1, 2026 and June 30, 2027; and

WHEREAS, SBCOG's fiscal year 2026/2027 OWP requires a formal amendment to reflect Sustainable Transportation Planning Grant award funds totaling \$224,872.

NOW, THEREFORE, BE IT RESOLVED by the SBCOG Board of Directors that it hereby approves amendment No. 1, a formal amendment to the fiscal year 2026/2027 SBCOG Overall Work Program and further authorizes the Executive Director to program Sustainable Transportation Planning Grant funds and increase the budget by \$224,872, for and on behalf of SBCOG.

BE IT FURTHER RESOLVED that the Board of Directors of the Council of San Benito County Governments hereby authorizes the Executive Director to sign the Overall Work Program Agreement for and on behalf of the Council of San Benito County Governments.



PASSED AND ADOPTED BY THE COUNCIL OF SAN BENITO GOVERNMENTS THIS
20th DAY OF AUGUST 2026 BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAINING:
ABSENT:

Chairperson

APPROVED AS TO LEGAL FORM:

Dated: 8/11/2026

By: 
Osman I. Mufti, SBCOG Counsel

ATTEST:

Dated: _____

By: _____
Binu Abraham, Executive Director

MFTA#: 74A1644
AGENCY DUNS#: 831182550
AGENCY UEI#: DRHHHM9482N5

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STAFF REPORT

Consent

Prepared By: Norma Aceves, Administrative Services Specialist

Subject: Caltrans Sustainable Planning Grant Award

Agenda Item No. 9

Approved By: Binu Abraham, Executive Director

Meeting Date: August 20, 2026

Recommendation:

Adopt Resolution 2026-09 authorizing the Executive Director to execute agreements with the California Department of Transportation for the Zero-Emission Bus Clean Fuel Path Strategy.

Summary:

The Council of San Benito County Governments (SBCOG) and the San Benito Local Transportation Authority (LTA) as a subrecipient was awarded \$199,079 in California Department of Transportation (Caltrans) Sustainable Transportation Planning Grant Program funds. The award is to fund the development of a Zero-Emission Bus (ZEB) Clean Fuel Path Strategy that comprehensively evaluates cost-effective ZEB options and develops a detailed implementation plan. The ZEB Clean Fuel Path Strategy is expected to be completed by May 2028.

Background/ Discussion:

This item was approved by the LTA Board of Directors at its June 2026 meeting. However, Caltrans subsequently determined that because the grant-funded work will be administered through SBCOG's Overall Work Program (OWP), SBCOG will serve as the grantee, with the LTA acting as the subrecipient. As a result, a new authorizing resolution is required from the SBCOG Board of Directors rather than the LTA Board of Directors.

Transit agencies in California, such as the LTA, are subject to the California Air Resources Board's (CARB) Innovative Clean Transit (ICT) Regulation. Adopted by CARB in 2018, the ICT Regulation requires public transit agencies to gradually transition to a 100 percent zero-emission bus (ZEB) fleet. Beginning in 2029, all newly purchased fleet vehicles must be ZEBs, with full fleet transition targeted by 2040.

Currently none of the LTA's fleet vehicles are ZEBs. To effectively transition the LTA's fleet and support compliance with ICT Regulation, the LTA will develop a ZEB Clean Fuel Path Strategy that comprehensively evaluates cost-effective ZEB options and develops a detailed implementation plan. The ZEB Clean Fuel Path Strategy will evaluate electrification and hydrogen fuel options,

assess infrastructure and operational requirements, and identify the most cost-effective and scalable implementation pathway, including contingency scenarios to address funding uncertainty, regulatory changes, and emerging technologies.

Development of the ZEB Clean Fuel Path Strategy will begin in September 2026 and is expected to conclude June 2029.

Financial Impact:

SBCOG was awarded \$199,079 in Caltrans Sustainable Transportation Grant Program funds to develop the ZEB Clean Fuel Path Strategy. SBCOG is contributing \$25,793 in local matching funds. The ZEB Clean Fuel Path Strategy is fully accounted for in the SBCOG Budget.

Attachments:

1. Resolution 2026-09



BEFORE THE COUNCIL OF SAN BENITO COUNTY GOVERNMENTS

A RESOLUTION OF THE COUNCIL OF SAN BENITO
COUNTY GOVERNMENTS AUTHORIZING THE
EXECUTIVE DIRECTOR TO EXECUTE
AGREEMENTS WITH THE CALIFORNIA
DEPARTMENT OF TRANSPORTATION FOR THE
ZERO-EMISSION BUS CLEAN FUEL PATH
STRATEGY

Resolution No. 2026-09

WHEREAS, the Board of Directors of the Council of San Benito County Governments is eligible to receive Federal and/or State funding for certain transportation planning related plans, through the California Department of Transportation; and

WHEREAS, a Restricted Grant Agreement is needed to be executed with the California Department of Transportation before such funds can be reimbursed through the Transportation Planning Grant Program; and

WHEREAS, the Council of San Benito County Governments wishes to delegate authorization to execute these agreements and amendments thereto;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Council of San Benito County Governments, authorize the Executive Director, or designee, to execute all Restricted Grant Agreements and any amendments thereto with the California Department of Transportation.

PASSED AND ADOPTED BY THE COUNCIL OF SAN BENITO COUNTY
GOVERNMENTS ON THIS 20TH DAY OF AUGUST 2026 BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAINING:

ABSENT:

Chairperson

APPROVED AS TO LEGAL FORM:

Dated: 8/11/2026

By: 

Osman I. Mufti, SBCOG Counsel

ATTEST:

Dated: _____

By: _____

Binu Abraham, Executive Director



STAFF REPORT

Consent

Prepared By: Norma Aceves, Administrative Services Specialist

Subject: State of Good Repair Funds for Transit

Agenda Item No. 10

Approved By: Binu Abraham, Executive Director

Meeting Date: August 20, 2026

Recommendation:

Adopt Resolution 2026-10 approving projects for funding and authorizing the application and acceptance of FY 2026-27 California State of Good Repair Program Funds totaling \$120, 894.

Summary:

The Council of San Benito County Governments (SBCOG) is eligible to receive and allocate a total of \$120,894 in State of Good Repair funds for FY 2026-27. Adoption of Resolution 2026-10 will approve the projects identified for funding.

Background/ Discussion:

Upon the signing of California Senate Bill 1 (SB1), the California State of Good Repairs (SGR) Program was established. The purpose of the SGR Program is to provide funding to transit operators for transit maintenance, rehabilitation, and capital projects. SGR funding is allocated to eligible agencies based on the State Transit Assistance (STA) funding formulas. SBCOG is the agency that receives the SGR allocation for the region. A board resolution is required for SBCOG to accept and allocate SGR funds.

The FY 2026-27 SGR funds received by SBCOG will be allocated to the San Benito Local Transportation Authority (LTA). Staff have identified the LTA's Vehicle Replacement Project for the allocation of SGR funds. The project will replace aging vehicles that have reached their useful life and mileage thresholds.

Financial Impact:

SBCOG will receive a total of \$120,894 of FY 2026-27 SGR funds.

Attachment:

1. Resolution 2026-10



BEFORE THE COUNCIL OF SAN BENITO COUNTY GOVERNMENTS

RESOLUTION OF THE COUNCIL OF SAN BENITO)
COUNTY GOVERNMENTS APPROVING PROJECTS)
FOR FUNDING, DESIGNATING THE LOCAL) Resolution No. 2026-10
TRANSPORTATION AUTHORITY AS LEAD AGENCY,)
AND AUTHORIZING THE EXECUTIVE DIRECTOR, OR)
DESIGNEE TO APPLY FOR AND ACCEPT FY 2026-27)
CALIFORNIA STATE OF GOOD REPAIR PROGRAM)
FUNDS TALLING \$120,894)

WHEREAS, the Council of San Benito County Governments (SBCOG) is the designated Regional Transportation Planning Agency (RTPA) for San Benito County, pursuant to Government Code section 29532(b); and

WHEREAS, the San Benito County Local Transportation Authority (LTA) is the designated Consolidated Transportation Services Agency (CTSA) for San Benito County, pursuant to Government Code section 15975; and

WHEREAS, as the designated RTPA for San Benito County, SBCOG is an eligible project sponsor and may receive State Transit Assistance (STA) funding from the State of Good Repair Account (SGR) for transit projects calculated pursuant to the distribution formulas in Public Utilities Code (PUC) section 99313 based on the certification of population from the California Department of Transportation; and

WHEREAS, as the designated CTSA for San Benito County, LTA is an eligible project sponsor and may receive State Transit Assistance (STA) funding from the SGR Account for transit projects calculated pursuant to the distribution formulas in PUC section 99314 based on the qualifying revenue amounts for each STA-eligible operator determined from annual reports submitted to the State Controller pursuant to PUC section 99243; and

WHEREAS, SBCOG and LTA have identified a list of transit projects in San Benito County, attached hereto and incorporated herein by reference as Exhibit A, to be funded through the FY 2026-27 SGR Account; and

WHEREAS, the transit projects to be submitted for FY 2026-27 SGR funding total \$120,894, to be allocated to SBCOG and LTA pursuant to the distribution formulas in PUC sections 99313 and 99314; and

WHEREAS, SBCOG's portion of the FY 2026-27 allocation is \$119,025, as determined pursuant to the distribution formula in PUC section 99313; and

WHEREAS, LTA's portion of the FY 2026-27 allocation is \$1,869, as determined pursuant to the distribution formula in PUC section 99314; and

WHEREAS, upon receipt of SGR funds for the projects identified in EXHIBIT A, SBCOG desires to allocate its share of those funds to LTA, to administer the projects as the CTSA for San Benito County, for a total combined allocation of \$120,894.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Council of San Benito County Governments hereby approves the SGR funded transit projects identified in the project list attached hereto and incorporated herein by reference as Exhibit A; and

BE IT FURTHER RESOLVED THAT the Board of Directors of the Council of San Benito County Governments hereby designates the San Benito County Local Transportation Authority to be the lead agency for the SGR funded transit projects identified in Exhibit A, to be funded in part through SBCOG's SGR allocations; and

BE IT FURTHER RESOLVED THAT the Board of Directors of the Council of San Benito County Governments hereby authorizes the Executive Director of the San Benito County Local Transportation Authority, or designee, to apply for and accept SGR funds awarded by Caltrans for transit projects in San Benito County for FY 2026-27, and to execute the application and related materials, grant agreement and amendments, and all other documents necessary for the application submittal and acceptance of SGR funds awarded by Caltrans for transit projects in San Benito County, for and on behalf of the Council of Governments.

PASSED AND ADOPTED BY THE COUNCIL OF SAN BENITO COUNTY GOVERNMENTS
THIS 20TH DAY OF AUGUST, 2026 BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAINING:

ABSENT:

Chairperson

APPROVED AS TO LEGAL FORM:

Dated: 8/11/2026

By: 
Osman I. Mufti, SBCOG Counsel

ATTEST:

Dated: _____

By: _____
Binu Abraham, Executive Director

Exhibit A

Project(s)	FY 2026-27 SGR Estimated Funding
LTA Vehicle Replacement Project	\$120,894
<i>Total</i>	\$120,894



STAFF REPORT

Consent

Prepared By: Norma Aceves, Administrative Services Specialist

Subject: 2050 Regional Transportation Plan

Agenda Item No. 11

Approved By: Binu Abraham, Executive Director

Meeting Date: August 20, 2026

Recommendation:

Adopt Resolution 2026-11 certifying the Council of San Benito County Governments' 2024 Title VI Program and Language Assistance Plan for Limited English Proficiency Individuals.

Summary:

As the Regional Transportation Planning Agency and a designated recipient of federal funds, the Council of San Benito County Governments (SBCOG) must establish and implement a Title VI Program. This program ensures that all operations and activities are free from discrimination against minority individuals or communities.

In addition to complying with Title VI, SBCOG is committed to serving all members of the San Benito community, including Limited English Proficient (LEP) individuals. The Title VI Program and Language Assistance Plan (LAP) review SBCOG's services to ensure they effectively meet the needs of LEP individuals

Background/ Discussion:

The 2024 Title VI Plan was developed to guide SBCOG's administration and management of Title VI-related activities as set forth in FTA Circular 4702.1B. Specifically, Section 601 under Title VI of the Civil Rights Act of 1964 states the following:

"No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance."

FTA regulations require SBCOG to update its Title VI Plan and LAP every three years. SBCOG is dedicated to a policy of nondiscrimination in all aspects of its business, including its Title VI responsibilities. These documents, which were informed by public participation processes, demonstrate SBCOG's commitment to non-discriminatory practices and equality. This includes translating vital documents into Spanish and other languages as needed upon request.

The objective of the Title VI Program is to provide guidance and procedures to help FTA grantees:

- a. Ensure that the quality of transportation programs, projects, and services is provided without regard to race, color, national origin, age, gender, or disability;
- b. Promote the full and fair participation of all affected populations in transportation decision-making;
- c. Prevent the denial, reduction, or delay in benefits related programs and activities that benefit minority populations or low-income populations;
- d. Ensure meaningful access to programs and activities by persons with Limited English Proficiency (LEP).

Financial Impact:

SBCOG receives funding from the Federal Transportation Administration (FTA) and as a requirement for funding must file a report to the FTA demonstrating adherence to Title VI of the 1964 Civil Rights Act.

Attachments:

1. Resolution 2026-11
2. Council of San Benito County Governments Title VI Program



BEFORE THE COUNCIL OF SAN BENITO COUNTY
GOVERNMENTS

A RESOLUTION OF THE COUNCIL OF SAN BENITO)
COUNTY GOVERNMENTS ADOPTING THE TITLE VI) Resolution No. 2026-11
PROGRAM AND LANGUAGE ASSISTANCE PLAN FOR)
LIMITED ENGLISH PROFICIENCY INDIVIDUALS)

WHEREAS, the Council of San Benito County Governments (SBCOG), has been designated as the Regional Transportation Planning Agency for the San Benito County region; and

WHEREAS, Title VI of the Civil Rights Act of 1964 states “no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjugated to discrimination under any program or activity receiving Federal financial assistance”; and

WHEREAS, a recipient of Federal Transit Administration (FTA) funds, SBCOG is required to adhere to all provisions established in the Title VI of the Civil Rights Act of 1964; and

WHEREAS, SBCOG is committed to a policy of nondiscrimination in the conduct of its business, including its responsibilities, and to the delivery of equitable and accessible transportation services; and

WHEREAS, any person who believes that he or she has been subjected to discrimination under Title VI on the basis of race, color, or national origin, age, gender, or disability may file a Title VI complaint with SBCOG within 180 days from the date of the alleged discrimination; and

WHEREAS, SBCOG is required to update the Title VI Policy every three years; and

NOW, THEREFORE, BE IT RESOLVED that SBCOG hereby adopts the Title VI Program and Language Assistance Plan for Limited English Proficiency Individuals, attached hereto and incorporated herein by reference as Exhibit A; and

BE IT FURTHER RESOLVED that SBCOG hereby authorizes and directs the SBCOG Executive Director to make administrative modifications to the Title VI Program and Language Assistance Plan for Limited English Proficiency Individuals and any other documents required by the FTA and Federal Highway Administration in the execution and implementation of the Title VI Compliance Report, for and on behalf of SBCOG.

PASSED AND ADOPTED BY THE COUNCIL OF SAN BENITO COUNTY GOVERNMENTS
THIS 20TH DAY OF AUGUST, 2026 BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAINING:
ABSENT:



Chairperson

APPROVED AS TO LEGAL FORM:

Dated: 8/11/2026

By: *Osman I. Mufti*
Osman I. Mufti, SBCOG Counsel

ATTEST:

Dated: _____

By: _____
Binu Abraham, Executive Director

2026 Title VI Program



**Council of San Benito
County Governments**

Notice on Alternate Format

To obtain services or copies in an alternate format or language, please contact Samuel Borick, Transportation Planner, at SBCOG, 831-637-7665, extension 205, or visit the website www.SanBenitoCOG.org.

(Spanish) Para recibir servicios o copias en otro formato o idioma, contacte a Samuel Borick, Planificador de Transporte, al SBCOG, extensión 205, 831-637-7665, o visite el sitio web www.SanBenitoCOG.org.

Title VI Plan

Council of Governments Structure

The Council of San Benito County Governments (SBCOG), established in 1973, serves as the Regional Transportation Planning Agency (RTPA) for San Benito County, including the cities of Hollister and San Juan Bautista. SBCOG collaborates with a wide array of partners including local jurisdictions, the San Benito Local Transportation Authority (LTA), The Association of Monterey Bay Area Governments (AMBAG), Caltrans, and community organizations to address and resolve regional transportation issues.

When addressing transportation issues, SBCOG strives to ensure that no person is excluded from participating in, denied the benefits of, or subjected to discrimination under any of our programs or activities based on race, color, national origin, sex, or religion, as stipulated by Title VI of the Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987. Aligning with federal and state legislation is a priority for our agency; SBCOG's 2026 Title VI Program emphasizes the importance of non-discrimination in all federally funded programs and activities.

This Title VI Program outlines SBCOG's strategies for engaging disadvantaged and Limited English Proficiency (LEP) populations to ensure all community members can participate in transportation planning. Our proactive public participation efforts focus on targeted outreach and inclusive language assistance plans. SBCOG is committed to creating a transportation network that is equitable and accessible for all residents of San Benito County and promoting equity and inclusivity in all transportation planning efforts.

SBCOG's Board of Directors

The governing board for the Council of Governments is made up of five members. Two members are appointed by the San Benito County Board of Supervisors, two from the City of Hollister and one from the City of San Juan Bautista.

Roxanne Stephens	City of Hollister
Kollin Kosmicki	San Benito County
Jackie Morris-Lopez	City of San Juan Bautista
Rolan Resendiz	City of Hollister
Dom Zanger	San Benito County
Scott Eades	Director District 5, Caltrans (Ex-officio)

SBCOG's Professional Staff

Binu Abraham	Executive Director
Samuel Borick	Transportation Planner
Myranda Arreola	Transportation Planner
Norma Aceves	Administrative Services Specialist
Monica Gomez	Secretary
Griselda Arevalo	Office Assistant
Rich Alves	Heavy Equipment Mechanic

Table of Contents

Notice on Alternate Format	ii
Title VI Plan.....	iii
Council of Governments Structure	iii
SBCOG’s Board of Directors	iv
SBCOG’s Professional Staff.....	iv
I. Title VI Policy Statement.....	1
II. Title VI Program.....	2
Title VI Program Policy.....	2
General Reporting Requirements	2
Non-Elected Committees and Councils.....	5
Social Service Transportation Advisory Council (SSTAC)	5
Technical Advisory Committee (TAC)	5
Measure G Transportation Safety and Investment Plan Oversight Committee	5
Title VI Facilities Equity Analysis	6
III. Public Participation Plan Measures	8
IV. Language Assistance Plan (LAP)	11
Language Assistance Plan (LAP) Plan Summary	11
Identifying LEP Individuals Who Need Language Assistance.....	12
Language Assistance Measures.....	12
Translation of Vital Documents and Safe Harbor Provision.....	13
Public Involvement	13
Notice to LEP Persons.....	13
Monitoring and Updating the LAP Plan	14
Staff Training.....	14
Appendix A: Four Factor Analysis	16
1. Potential Number of LEP Person Served.....	16
Appendix B: SBCOG’s Title VI Notice to the Public	19
Location of Title VI Notice to the Public	19
Notice to Beneficiaries.....	19
Aviso a Los Beneficiarios.....	21
Appendix C. Title VI Complaint Procedures	22
English.....	22

Spanish23

Appendix D. Title VI Complaint Forms25

 English.....25

 Spanish26

Appendix E. Title VI Employee Education Form29

Appendix F. Board Resolution.....30

Appendix G: Caltrans Title VI Program Checklist.....31

I.Title VI Policy Statement

SBCOG is committed to ensuring that no person is excluded from participation in or denied the benefits of its services on the basis of race, color, national origin, age, gender, or disability, pursuant to title VI of the Civil Rights Act of 1964, as amended.

The objective of SBCOG is to:

- Ensure that the quality of transportation programs, projects, and services is provided without regard to race, color, national origin, age, gender, or disability.
- Promote the full and fair participation of all affected populations in transportation decision-making.
- Prevent the denial, reduction, or delay in benefits related programs and activities that benefit minority populations or low-income populations.
- Ensure meaningful access to programs and activities by persons with Limited English Proficiency (LEP).

The Executive Director, management, and all employees share the responsibility of carrying out the SBCOG's commitment to Title VI compliance. Title VI complaints are investigated through the complaint procedures process.

Signed: Binu Abraham, Executive Director

Date:

II. Title VI Program

Title VI Program Policy

This Title VI Program was developed to guide SBCOG in the administration of Title VI related activities, and to ensure compliance with federal and state non-discrimination regulations. This document outlines how the agency meets the requirements set forth by the U.S. Department of Transportation (USDOT) and the Federal Transit Administration (FTA) Circular 4702.1B.

Title VI of the Civil Rights Act of 1964 and the Civil Rights Resolution Act of 1987 are federal laws that push back against discrimination based on race, color, and national origin in any programs or activities receiving federal funding. These laws require that recipients and sub-recipients of federal financial assistance ensure equal access and benefits without discrimination.

Specifically, Section 601 of Title VI of the Civil Rights Act of 1964, states the following:

“No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.”

General Reporting Requirements

Chapter III of FTA Circular 4702.1B addresses the general reporting requirements for recipients and sub-recipients of FTA funding to ensure that their activities comply with Department of Transportation’s (DOT) Title VI regulations. Below are summaries of each requirement and how SBCOG’s Title VI Program fulfills that requirement.

A. Requirement To Provide Title VI Assurances

In accordance with 49 CFR Section 21.7(a), every application for financial assistance from FTA must be accompanied by an assurance that the applicant will carry out the program in compliance with DOT’s Title VI regulations. This requirement shall be fulfilled when the applicant/recipient submits its annual certifications and assurances to FTA.

SBCOG submits annual Certifications and Assurances to the California Department of Transportation (Caltrans) and the Federal Transit Administration (FTA).

B. Requirement To Prepare And Submit A Title VI Program

Sub-recipients shall submit Title VI Programs to the primary recipient from whom they receive funding in order to assist the primary recipient in its compliance efforts.

SBCOG is required to provide a copy of a board resolution, meeting minutes, or similar documentation with this Title VI Program as evidence that the Board of Directors or appropriate governing entity or official(s) has approved the Title VI Program. This can be

found in Appendix F of this document. Once approved, the Title VI Program is submitted to the California Department of Transportation.

C. Requirement To Notify Beneficiaries Of Protection Under Title VI

The Title VI Program shall include recipient's Title VI notice to the public that indicates the recipient complies with Title VI and informs members of the public of the protections against discrimination afforded to them by Title VI, include a list of locations where the notice is posted.

SBCOG has developed a bilingual Title VI Notice to Beneficiaries following the guidelines of Circular FTA C 4702.1B. A copy of the notice is found in Appendix B.

D. Requirement To Have Title VI Complaint Procedures and Complaint Form

All recipients shall develop procedures for investigating and tracking Title VI complaints filed against them and make their procedures for filing a complaint available to members of the public. Recipients must also develop a Title VI complaint form, and the form and procedure for filing a complaint shall be available on the recipient's website.

SBCOG has developed a bilingual Title VI Complaint Procedure form. In this Title VI Program, the agency outlines the Title VI Complaint Procedures and provides a copy of the Title VI Complaint form in both English and Spanish located in Appendix C.

SBCOG's Title VI notices, complaint procedures, and forms, provided in the languages required by the Department of Justice's Safe Harbor Provision, are available on the SBCOG website (www.sanbenitocog.org). Members of the public who feel discriminated against by SBCOG are encouraged to file a complaint by following the procedures described in Appendix C of this document.

E. Requirement To Record, And Report Transportation Related Title VI Investigations, Complaints, And Lawsuits

In order to comply with the reporting requirements of 49 CFR Section 21.9(b), FTA requires all recipients to prepare and maintain a list of any of the following that allege discrimination on the basis of race, color, or national origin: active investigations conducted by entities other than FTA; lawsuits; and complaints naming the recipient. This list shall include the date that the investigation, lawsuit, or complaint was filed; a summary of the allegation(s); the status of the investigation, lawsuit, or complaint; and actions taken by the recipient in response, or final findings related to, the investigation, lawsuit, or complaint.

SBCOG will maintain a list of all investigations, lawsuits and complaints naming SBCOG according to the guidelines of Circular FTA C 4702.1B. In addition, SBCOG will maintain permanent records of all related documents. SBCOG has not received any Title VI

complaints of discrimination and therefore does not have any investigations or lawsuits to report; however, the processes are in place if complaints are made against SBCOG.

F. Requirement To Promote Inclusive Public Participation

The content and considerations of Title VI, the Executive Order on Limited English Proficiency (LEP), and the DOT LEP Guidance shall be integrated into each recipient's established public participation plan or process (i.e., the document that explicitly describes the proactive strategies, procedures, and desired outcomes that underpin the recipient's public participation activities).

SBCOG's Public Participation Plan¹ was developed in coordination with the Association of Monterey Bay Area Governments (AMBAG). SBCOG ensures that minority and LEP populations, as with all members of the public, will be empowered to participate in decisions involving SBCOG's transportation planning and programming activities.

G. Requirement To Provide Meaningful Access to LEP Persons

Consistent with Title VI of the Civil Rights Act of 1964, DOT's implementing regulations, and Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency" (65 FR 50121, Aug. 11, 2000), recipients shall take reasonable steps to ensure meaningful access to benefits, services, information, and other important portions of their programs and activities for individuals who are limited-English proficient (LEP).

Please refer to SBCOG's Language Assistance Plan (LAP) and implementation guide, enclosed in Section IV of this Title VI Program. SBCOG's Four Factor Analysis can be found in Appendix A.

H. Minority Representation On Planning And Advisory Bodies

Title 49 CFR Section 21.5(b)(1)(vii) states that a recipient may not, on the grounds of race, color, or national origin, "deny a person the opportunity to participate as a member of a planning, advisory, or similar body which is an integral part of the program." Recipients that have transportation-related, non-elected planning boards, advisory councils or committees, or similar committees, the membership of which is selected by the recipient, must provide a table depicting the racial breakdown of the membership of those committees, and a description of efforts made to encourage the participation of minorities on such committees.

Enclosed in the Plan is SBCOG's Table Depicting Racial Breakdown of the Membership of Committees and Councils Selected by the SBCOG, page 6.

¹ Association of Monterey Bay Area Governments Final 2023 Public Participation Plan:
<https://ambag.org/sites/default/files/2023-10/Final%202023%20PPP%20Combined%20PDF.pdf>

I. Requirement To Provide Additional Information Upon Request

FTA may request, at its discretion, information other than that required by this Circular from a recipient in order for FTA to investigate complaints of discrimination or to resolve concerns about possible noncompliance with DOT's Title VI regulations.

SBCOG will fully cooperate with any FTA investigation of discrimination complaints to the extent required by Title VI regulations.

Non-Elected Committees and Councils

In addition to the SBCOG Board of Directors, which is comprised of elected bodies, SBCOG conducts its work in collaboration with multiple non-elected committees and councils; SBCOG strives to appoint a diverse group of community representatives to its non-elected committees and councils.

Social Service Transportation Advisory Council (SSTAC)

Per section 99238 of the Transportation Development Act, each transportation planning agency shall provide for the establishment of a social services transportation advisory council for each county, or counties operating under a joint powers agreement, which is not subject to the apportionment restriction established in Section 99232.

SSTAC advises SBCOG and the Local Transportation Authority on matters related to transportation accessibility for the elderly, the disabled, and persons of limited means. The transit issues that may require SSTAC review are specialized transportation services, transit planning, and transit studies. Members are appointed by the SBCOG Board of Directors.

Technical Advisory Committee (TAC)

TAC was established to provide technical assistance, advice, and recommendations to the SBCOG on transportation planning studies and related transportation projects. Members consist of staff from local government agencies and are appointed to the committee by the SBCOG Board of Directors.

Measure G Transportation Safety and Investment Plan Oversight Committee

The Measure G Oversight Committee consists of San Benito County residents that represent the geographical, social, cultural, and economic diversity of the county to ensure the maximum benefit for all users of the transportation system. Measure G is the Transportation Safety and Investment Plan approved by San Benito County voters on November 6, 2018. The measure is a one percent local sales tax that will be collected for 30 years to improve local streets and roads, improve connectivity, and reduce congestion. Measure G calls for an independent Citizens Oversight

Committee to oversee compliance with the Ordinance, as specified in the Transportation Safety and Investment Plan.

Table 1: Racial breakdown of non-elected planning boards, advisory councils, or committees.

	Social Services Transportation Advisory Council (SSTAC)	Technical Advisory Committee (TAC)	Measure G Transportation Safety and Investment Plan Oversight Committee (MEA G)
Black, African American	13%	11%	0%
Asian	13%	11%	0%
White	38%	22%	60%
American Indian, Alaska Native	0%	0%	0%
Native Hawaiian, Other Pacific Islander	13%	11%	0%
Some other race	13%	11%	20%
Decline to State	13%	33%	20%
Hispanic, Latino, Spanish origin*	13%	11%	20%

*Percentages will not total 100 percent, as people who identify their origin as Hispanic, Latino, Spanish may identify as any race in addition to their identity as Hispanic, Latino, Spanish.

Title VI Facilities Equity Analysis

Per 49 CFR 21.9(b)(3), SBCOG may not select the site or location of facilities with the purpose or effect of excluding persons from, denying the benefits of, or subjecting them to discrimination on the basis of race, color, or national origin. Per 49 CFR 21, (The Public Participation Plan), the location of projects requiring land acquisition and the displacement of persons from their residences and business may not be determined on the basis of race, color, or national origin.

Facilities covered by this provision include, but are not limited to, storage facilities, maintenance facilities, and operations centers. In 2025, SBCOG relocated its administrative office to its current location. Prior to selecting the new location, SBCOG conducted a comparative analysis of potential locations to evaluate the accessibility, suitability, and overall impact of each site. Based on this analysis, the current location was determined to be the superior option. SBCOG considered applicable Title VI requirements as part of the location selection process and will continue to ensure compliance with all Title VI requirements in the operation and use of its facilities. At this time, SBCOG does not manage or maintain any other facilities. For the facilities covered by this provision, SBCOG is required to:

- Complete a Title VI equity analysis during the planning state with regard to where a project is located to ensure the location is selected without regard to race, color, or national origin,

and engage in outreach to persons potentially impacted by site of the facilities. The Title VI equity analysis must compare the equity impacts of various site alternatives, and the analysis must occur before the selection of the preferred site.

- Give attention to other facilities with similar impacts in the area to determine if any cumulative adverse impacts might result. Analysis should be done at the Census tract or block group level where appropriate to ensure proper analysis of localized impacts.

Provide substantial legitimate justification for locating a project in a location that will result in a disparate impact on the basis of race, color, or national origin, and show that there are no alternative locations that would have a less disparate impact on the basis of race, color, or national origin. In order to show that both tests have been met, the recipient must consider and analyze alternatives to determine whether those alternatives would have less of a disparate impact on the basis of race, color, or national origin, and then implement the least discriminatory alternative.

III. Public Participation Plan Measures

The Public Participation Plan (PPP) was developed in coordination with the Association of Monterey Bay Area Governments (AMBAG), our federally designated Metropolitan Planning Organization (MPO) along with other regional partners. Adopted by AMBAG Board of Directors in November 2023, the PPP was prepared in consultation with SBCOG, the San Benito County Local Transportation Authority (LTA), and other partner agencies. This federally required document guides regional planning agencies and local jurisdictions in the public participation process, particularly those receiving federal funds or subject to federal actions. The 2023 PPP can be found on AMBAG's website.²

The policies and procedures in the 2023 PPP are designed to utilize effective, achievable, culturally inclusion, attention to minority populations, to increase public outreach methods to increase public participation, while ensuring a regional transportation network that prioritizes equitable decision-making and transparency.

Each transportation plan, study, program, or project must include a specified public participation process that defines how the public can reasonably be involved in the transportation planning process. These procedures and strategies also provide guidance for realizing the desired outcome of a robust and informed level of broad-based public involvement (with special attention to minority populations) in the development and implementation of plans, programs, and projects in the region.

Summary of Public Outreach

SBCOG, in coordination with AMBAG and its partner perform a broad range of public participation and stakeholder engagement activities, such as:

- Conducting public meetings.
- Presence at key community events.
- Establishing standing and ad hoc committees.
- Partnering in studies and projects.
- Preparing surveys, news releases, and social media posts.
- Providing educational and informational programs in accordance with statutory and regulatory directives.

² Association of Monterey Bay Area Governments Final 2023 Public Participation Plan:
<https://ambag.org/sites/default/files/2023-10/Final%202023%20PPP%20Combined%20PDFA.pdf>

Outreach Plan to Engage Minority and LEP Populations

With special attention to minority and LEP populations, it is imperative that all members of the public have the unobstructed ability to participate in SBCOG's community outreach as described in the 2023 PPP. Specific to minority and LEP populations, SBCOG's public engagement must be culturally sensitive and multilingual.

To determine which languages SBCOG must provide written translations for in vital documents, the Department of Transportation (DOT) has adopted the Department of Justice's (DOJ) Safe Harbor Provision. This provision states that eligible LEP language groups must constitute 5% or 1,000 persons, whichever is less, of the total population eligible to be served or likely to be affected or encountered by SBCOG. An LEP language analysis is included in the LAP (Appendix A), along with SBCOG's translated vital documents, Title VI Notices to the Public, and Complaint Procedures and Forms. These documents are available in the required languages in Appendices B, C, and D, respectively. Per the Safe Harbor Provision, translation of non-vital documents, if needed, can be provided orally.

The Safe Harbor Provision applies to the translation of written documents only and does not affect the requirement to provide meaningful access to LEP individuals through competent oral interpreters where oral language services are needed and are reasonable. As such, San Benito County is home to a large Spanish-speaking population. SBCOG and its partner agencies employ several bilingual (English/Spanish) speaking employees, and utilize culturally sensitive outreach methods to include participation of the Spanish-speaking community.

These methods include:

- Publishing printed information regarding services, projects, programs, and meetings in Spanish.
- Spanish language media in the distribution of news releases.
- Advertising public hearings, meetings, projects and programs in Spanish language format.
- Providing simultaneous Spanish language interpretation services at meetings.
- Producing Spanish language website content, videos, and physical publications, such as flyers.
- Providing language identification flashcards at public meetings.
- Ensure that transit contractors recruit bilingual (English/Spanish) personnel.
- Providing bilingual (English/Spanish) staff when tabling at community events and at pop-up public locations to solicit project feedback or disseminate program information.

By referencing population data, SBCOG been able to provide materials and special accommodations for other LEP languages in San Benito County, with notice.

Table 2: AMBAG Region Demographic Profile, Hispanic or Latino

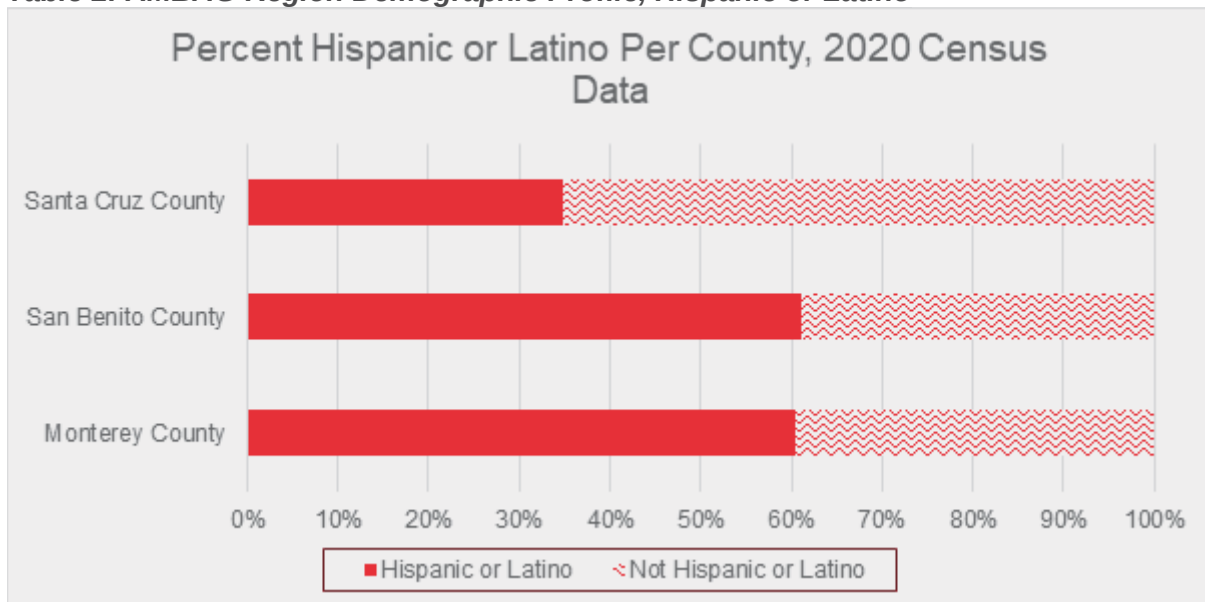


Table 2 shows the percentage of Hispanic or Latino populations in Santa Cruz County, San Benito County, and Monterey County according to the 2020 Census data. This data underscores the significant Hispanic or Latino presence in these regions, highlighting the need for inclusive and culturally sensitive public participation and outreach efforts in our planning and programming activities.

In San Benito County, those who self-identified as “Hispanic or Latino” represent a significant portion of the population of 61%. Overall, a higher percentage of people in San Benito County identify as “Hispanic or Latino” compared to the overall tri-county region percentage of 52%. It is crucial that SBCOG understands the demographic and cultural makeup of the region to ensure its work is inclusive and representative of the community.

IV. Language Assistance Plan (LAP)

As part of SBCOG's continuing effort to distribute services and amenities equitably and without discrimination, we ensure that individuals in the United States whose primary language is not English are included in our services. Federal law considers individuals who do not read, write, or speak English as their primary language to be Limited English Proficient, or "LEP." Language barriers may prevent these individuals from accessing services and benefits. Therefore, they may be entitled to language assistance for particular services, benefits, or encounters.

SBCOG prepared this Language Assistance Plan to address its responsibilities as a recipient of federal financial assistance as they relate to the needs of LEP individuals. The LAP will help identify reasonable steps to provide language assistance for LEP persons who seek meaningful access to the SBCOG services as required by Executive Order 13166.³ More specifically, this plan details procedures for identifying a person who may need language assistance, the ways in which assistance may be provided, staff training, how to notify LEP persons that assistance is available, and potential future updates to the plan.

This LAP has been prepared in accordance with Title VI of the Civil Rights Act of 1964, Federal Transit Administration Circular 4702.1B implemented October 1, 2012, which state that no person shall be subjected to discrimination on the basis of race, color, or national origin.

Language Assistance Plan (LAP) Plan Summary

SBCOG has developed the Language Assistance Plan to help identify reasonable steps for providing language assistance to persons with Limited English Proficiency who wish to access services provided by SBCOG. The LAP describes how to identify individuals who may need language assistance, methods to provide such assistance, staff training, and how to provide notification to LEP individuals impacted or encountered during the planning and development process. The main objective of the LAP is to ensure that community members throughout the San Benito County region have the opportunity to participate in the transportation planning and decision-making process. The LAP also identifies steps on how to notify Limited English Proficiency persons that assistance is available.

When preparing the LAP, SBCOG undertook the U.S. Department of Transportation (U.S. DOT) four-factor LEP analysis which considers the following factors:

1. *Potential Number of LEP Persons Served* – The number or proportion of LEP persons in the service area who may be served or are likely to encounter SBCOG programs, activities or services.
2. *Service Contact Frequency of LEP Persons* – The frequency with which LEP persons come in contact with the SBCOG programs, activities or services.

³ A person with Limited English Proficiency is one who does not speak English as their primary language and who has a limited ability to read, write, speak, or understand English.

3. *Significance of Programs to LEP Persons* – The nature and importance of programs, activities or services provided by the SBCOG to the LEP population.
4. *Available Resources for LEP Assistance* – Available resources to the SBCOG and overall costs to provide LEP assistance.

SBCOG has completed a detailed four-factor analysis to guide the LAP (Appendix A). This analysis evaluates key factors that impact our ability to serve LEP individuals effectively. The results of this demographic analysis are outlined in the section below, providing insights into the specific needs of the San Benito community and how we can best allocate resources to meet those needs.

LAP Implementation

SBCOG developed its LAP based on the concerns captured in the Four-Factor Analysis. The LAP will provide details on how various items will be addressed by the SBCOG. SBCOG will also continue to monitor language assistance needs and will work with state and local agencies to provide language translation and interpretation services, as needed, and when possible.

Identifying LEP Individuals Who Need Language Assistance

The SBCOG will continually monitor the language needs of the LEP individuals and will do the following:

- Continue to monitor the languages and levels of English proficiency encountered by staff;
- For languages other than Spanish, staff will attempt to identify the LEP person's preferred language using the U.S. Census "I Speak" Language Identification Flashcard (Appendix 2).
- Continue utilizing data from the U.S. Census, as well as state and local demographic sources

Language Assistance Measures

The SBCOG has oral and written language assistance available to LEP individuals on its vehicles, operations, and administration offices. SBCOG staff can respond to the inquiries of LEP individuals in person, by telephone, or in writing. To enhance the available language assistance, the SBCOG currently will provide the following:

- Work with local social services agencies and organizations to provide services to LEP persons to disseminate information about SBCOG services.
- Continually identify new agencies or organizations that can assist in disseminating information about SBCOG services.
- Include a statement in notices regarding the availability of interpreting services at community events, public hearings and Board of Directors meetings with advance notice.

- Post SBCOG’s VI Policy and Complaint form (English and Spanish) on the agency’s website at: www.SanBenitoCOG.org.
- When an interpreter is needed for a language other than Spanish, in person or on the telephone, staff will attempt to access language assistance from a professional translation service or qualified community volunteers. A list of volunteers will need to be developed met Transit Needs Identification and Analysis Report.
- All public workshops and hearings are structured to involve citizen participation from all populations, with translation either provided directly by SBCOG staff (current staff includes two fluent Spanish language speakers) or allowed by a translator brought in to represent the person or group involved.
- When Spanish language speaking individuals provide public comment in writing or verbally, bilingual staff is assigned to contact said member of the public and provided the requested information. SBCOG in general receives more Spanish language verbal request than those in writing. When Spanish language feedback is provided, SBCOG identifies the original language in which the comment was provided.

Translation of Vital Documents and Safe Harbor Provision

According to the 2024 American Community Survey 5 Year Estimates, there were 69,159 people in San Benito County. There were 9,903 individuals that spoke English ‘less than very well. Therefore, SBCOG currently provides the following documents in English and Spanish:

- Title VI Notice to the Public, Complaint Procedures, and Complaint Form.
- Public notices related to public meetings, hearings and projects.
- Program and project document flyers are translated.

Public Involvement

Should SBCOG produce a document that LEP individuals may read or schedule an event that may have LEP individuals in attendance, or may have interest in, the SBCOG shall have the documents, meeting notices or flyers, printed in an alternate language based on the known LEP populations. Interpreters will be available on an as needed basis.

Notice to LEP Persons

A link to the SBCOG Title VI Procedures and LAP Plan can be found at www.SanBenitoCOG.org.

Any person or agency with internet access will be able to access and download the Plan from the abovementioned website. Alternatively, any person or agency may request a copy of the Plan via telephone, mail, or in person and shall be provided with a copy of the Plan at no cost. LEP individuals may request copies of the Plan in translation which SBCOG will provide, if feasible.

El Concilio de Gobiernos traducirá el Plan de Dominio Limitado de Inglés en español, si se factible.

Questions or comments regarding the LEP Plan may be submitted to SBCOG Title VI Administrator:

Council of San Benito County Governments
Attn: Title VI Administrator
650 San Benito Street, Suite 120 Hollister, CA 95023
Phone: 831.637.7665

Monitoring and Updating the LAP Plan

SBCOG reviews and updates its LAP plan every three years. At a minimum, the Plan will be reviewed and updated when new data from the most current U.S. Census is available, or when the concentrations of LEP individuals' presence in the SBCOG service area is observed. Updates may include, but will not be limited to, the following:

- Description of any new concentrations of LEP individuals based on ongoing monitoring of front-line staff interactions with clients.
- Updated analysis of the current LEP population within the service area.
- Needs Assessment for translation services.
- Assessment of the effectiveness and success of current language assistance programs.
- Determine whether financial resources are sufficient to fund language assistance resources.
- Determine whether SBCOG has fully complied with the goals of this LAP.
- Determine whether complaints received are an effect of the Council of San Benito County Governments' inability to meet the needs of the LEP individuals; Update procedures or contact information.

Staff Training

The SBCOG does not have a formal training program. However, new employees are required to sign an Employee Title VI Education Form (Appendix E). The SBCOG office currently has three full time Spanish language speaking staff that are able to address Spanish speaking client questions and/or concerns. SBCOG strives to schedule its staff so that there is someone who can speak Spanish available during normal business hours. SBCOG staff is trained to communicate with Spanish speaking clients in a respectful and professional manner.

In addition, SBCOG staff provides extensive data and technical assistance to the region's public transit operators, and to multiple social service agencies that provide transportation services for elderly and disabled populations within the San Benito County region. In addition, the SBCOG Social Services Transportation Advisory Council (SSTAC) provides a forum for regional public

and private social service transit agencies to collaborate on identifying and addressing the transportation needs of every population group within the region.

The SBCOG is developing a standard training session for its staff and operations contractors on the following topics:

- How to respond to LEP callers;
- How to respond to correspondence from LEPs;
- How to respond to LEPs in person;
- How to document LEP needs;
- How to respond to civil rights complaints.

Appendix A: Four Factor Analysis

A summary of the results of SBCOG four-factor analysis is contained in the following section.

1. Potential Number of LEP Person Served

In order to better understand the profile of individuals potentially participating in the transportation planning process, SBCOG examined demographic data from the American Community Survey for the San Benito County region. Table 3 offers an overview of LEP households within the AMBAG region, with a detailed breakdown of San Benito County, encompassing its two cities, Hollister and San Juan Bautista, alongside the unincorporated areas which are listed as Balance of County. The data categorizes LEP households by primary language spoken at home, covering Spanish, Other Indo-European Languages, Asian and Pacific Island Languages, and Other Languages. This breakdown provides valuable insight into the diversity and distribution of LEP households across the region.

Table 3: 2022 LEP Households by Language and by Jurisdiction⁴

Geography	Spanish	Other Indo-European Languages	Asian and Pacific Island Languages	Other Languages	Total LEP Households
AMBAG Region, Total	86,535	10,280	10,230	2,080	109,125
San Benito County, Total	7,665	513	463	60	8,701
Hollister	5,055	289	369	46	5,759
San Juan Bautista	173	-	2	14	189
Balance of County	2,437	224	92	-	2,753

⁴ Association of Monterey Bay Area Governments 2024 Title VI Program:
https://ambag.org/sites/default/files/2024-06/AMBAG%20Draft%202024%20Title%20VI%20Program_PDFA.pdf

Table 4: 2022 Total Number and Percentage of LEP Households by Jurisdiction⁵

Geography	Total Households	Total Limited English Speaking Households	Percent of Limited English Speaking Households
AMBAG Region, Total	247,312	19,713	8%
San Benito County, Total	19,852	1,495	8%
Hollister	12,220	1,100	9%
San Juan Bautista	770	33	4%
Balance of County	6,862	362	5%

Table 4 illustrates the percentage of Limited English-Speaking Households (LESH) across various jurisdictions in San Benito County, along with aggregated data for the entire county. In 2022, San Benito County had a total of 19,852 households, with 1,495 of them identified as LESH. The city of Hollister exhibited a higher concentration, with 9% of its 12,220 households, or 1,100 households, classified as LESH. In contrast, San Juan Bautista had a significantly lower percentage, with only 4% of its 770 households, totaling 33 LESH. This data highlights the varying levels of English proficiency across different areas of San Benito County, emphasizing the diversity and the specific needs of each community. Understanding the distribution of LESH helps allocate resources effectively, such as providing translation services, and equal involvement in community programs tailored to non-English speakers.

2. Service Contact Frequency of LEP Persons

The LEP population in San Benito County is not monolithic, however a majority of the LEP individuals SBCOG has experience working with are Spanish language speakers. This experience is consistent with the data gathered by the U.S. Census Bureau's "Limited English Speaking Households" American Community Survey (Table 4). SBCOG has assessed the frequency in which staff have, or could have, contact with LEP persons. This assessment included speaking with the staff regarding their interactions with LEP individuals.

When creating transportation plans or engaging in other transportation planning activities, SBCOG gathers public input from a diverse range of minority and low-income residents through community-based organizations. For example, SBCOG staff has conducted community outreach meetings to provide an overview of the unmet transit needs assessment process and to announce transportation planning developments with LEP populations. Planning materials are often translated into Spanish to actively engage and involve residents who often do not participate in regional government planning activities.

Currently, there are three full-time SBCOG employees that are bilingual in Spanish and English and are available throughout the day during business hours to LEP persons. If SBCOG staff is not

⁵ Association of Monterey Bay Area Governments 2024 Title VI Program:
https://ambag.org/sites/default/files/2024-06/AMBAG%20Draft%202024%20Title%20VI%20Program_PDFA.pdf

available to provide translation, an interpreter is to be used at public meetings in which a large group of LEP individuals are anticipated.

3. Significance of Programs to LEP Persons

As the primary agency responsible for coordinating regional transportation planning processes for the San Benito County region, SBCOG must ensure that all segments of the population, including LEP persons, have the opportunity to be involved in the planning process. Evaluating the impact of proposed transportation investments on the underserved and underrepresented community groups is a significant step in developing a comprehensive and equitable transportation investment plan. As such, SBCOG provides oversight and helps ensure that LEP individuals and other underrepresented persons/groups are not overlooked in the transportation planning process. SBCOG develops and assists in coordinating several transportation planning documents including:

- Regional Transportation Plan (RTP).
- Overall Work Program (OWP);
- Bikeway and Pedestrian Master Plan.
- Short Range and Long-Range Transit Plan.
- Unmet Transit Needs Identification and Analysis Report
- Public Transit - Human Services Coordination Plan.
- Public Participation Plan; and
- Other technical planning studies and projects, as needed.

These planning documents work in tandem with each other to serve as a program or schedule of short- and long-range transportation improvements and activities intended to be implemented through a combination of federal, state, regional, and local funding. SBCOG, is committed to ensuring that planning projects and activities are accessible to all residents within the San Benito County region.

The forecasted plans and development of transportation projects and programs can have a significant impact on the San Benito community. As a result, SBCOG staff takes appropriate steps to invite all members of the community, including the LEP community, to participate in the public engagement process. This ensures that a variety of input from all stakeholders and community members is accounted for in our planning processes.

4. Available Resources for LEP Assistance

SBCOG currently translates its printed materials into Spanish for its LEP population. Basic translation and interpretation are provided by SBCOG staff. However, more complex professional interpretation or translation services are provided by contracted services. Interpretation services are also provided at various SBCOG meetings, workshops, public hearings, etc.

Appendix B: SBCOG's Title VI Notice to the Public

Location of Title VI Notice to the Public

A copy of the Council of San Benito County Governments' Title VI Notice to the Public is posted at the following locations:

Location:	Address	City
Council of San Benito County Governments Administration Office	650 San Benito Street, Suite 120	Hollister

Program information is also provided on the Council of San Benito County Governments' website at:

www.SanBenitoCOG.org. The Local Transportation Authority, which Board and staff is composed of the Council of San Benito County Governments, posted their Title VI Notice at the Transit Operations Facilities located at 3220 Southside Road in Hollister, at the Jovenes de Antaño Office located at 300 West Street in Hollister and on the County Express website www.SanBenitoCountyExpress.org.



Notice to Beneficiaries

Notifying the Public of Rights Under Title VI Council of San Benito County Governments

SBCOG operates its programs and services without regard to race, color, or national origin in accordance with Title VI of the Civil Rights Act. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with the Council of San Benito County Governments.

For more information on the Council of San Benito County Governments' civil rights program, and the procedures to file a complaint, call 831.637.7665, visit our administrative office at 650 San Benito Street, Suite 120

in Hollister, CA, or visit www.SanBenitoCOG.org.

A complainant may file a complaint directly with the Federal Transit Administration by filing a complaint with the Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Avenue, SE, Washington DC 20590.

To obtain services or copies in an alternate format or language, please contact Monica Gomez, Secretary, at (831) 637-7665, extension 201, monica@sanbenitocog.org, or visit the website www.SanBenitoCOG.org. If information is needed in another language, call 831.637.7665.

Aviso a Los Beneficiarios

Notificar al público de los derechos bajo el título VI Concilio de Gobiernos del Condado de San Benito

El Concilio de Gobiernos del Condado de San Benito (SBCOG) opera sus programas y servicios sin respecto a raza, color y origen nacional con arreglo al título VI de la Civil Ley de derechos. Cualquier persona que cree que él o ella ha sido agraviado por cualquier práctica discriminatoria ilegal bajo el título VI puede presentar una queja con la SBCOG

Para obtener más información sobre el programa derechos civiles capaz de industrias y el procedimiento para presentar una queja, llame al 831.637.7665 o visite nuestra oficina administrativa en 650 San Benito Street, Suite 120

en Hollister, CA o visite www.SanBenitoCOG.org.

Un demandante puede presentar una queja directamente con el Federal Transit Administration por archivar una queja con la Office of Civil Rights, Attention: Title VI Program Coordinator, East Building, 5th Floor-TCR, 1200 New Jersey Ave., SE, Washington, DC 20590.

Para recibir servicios o copias en otro formato o idioma, contacte a Monica, Secretaria, al (831) 637-7665, extensión 201, monica@sanbenitocog.org, o visite el sitio web www.SanBenitoCOG.org. Si se necesita información en otro idioma, contacte al 831.637.7665.

Appendix C. Title VI Complaint Procedures English

SBCOG's Title VI Complaint Procedures

Title VI of the Civil Rights Act of 1964 requires that no person in the United States, on the grounds of race, color or national origin be excluded from, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. Presidential Executive Order 12898 addresses environmental justice in minority and low-income populations. Presidential Executive Order 13166 addresses services to those individuals with limited English proficiency.

Any person who believes that they have been excluded from, denied the benefits of, or been subjected to discrimination may file a written complaint with the Council of San Benito County Governments. Federal and State law requires complaints be filed within one-hundred eighty (180) calendar days of the last alleged incident.

To request additional information on the Council of San Benito County Governments' nondiscrimination obligations or to file a Title VI Complaint, please submit your request to:

SBCOG
Attn: Title VI Complaint
650 San Benito Street, Suite 120
Hollister, CA 95023
Tel: 831.637.7665

Complaint Forms can also be obtained at the SBCOG Office at 650 San Benito Street, Suite 120 in Hollister, CA or online at www.SanBenitoCOG.org. If the complainant is dissatisfied with the SBCOG Board's resolution of the complaint, he or she may also submit a complaint to the Federal Transit Administration:

FTA Office of Civil Rights
Attn: Complaint Team
East Building 5th Floor – TCR 1200
New Jersey Avenue SE
Washington, DC 20590

For more information, please visit the FTA Website at www.transit.dot.gov

Spanish

Procedimiento para Quejas del Título VI

El Título VI de la Ley de Derechos Civiles de 1964 establece que ninguna persona de los Estados Unidos será excluida de participar en cualquier programa o actividad que reciba asistencia financiera federal, ni se le negará los beneficios de dichos programas o actividades, ni será discriminado en ellos, por causa de su raza, color o nacionalidad. El decreto presidencial 12898 aborda la justicia del medio ambiente en las poblaciones de minorías y de bajos ingresos. El decreto presidencial 13166 aborda el tema de los servicios para aquellas personas que tienen conocimientos limitados del idioma inglés.

Toda persona que crea haber sido excluida, que se le negaron los beneficios, o que fue discriminada puede presentar una queja por escrito al Concilio de Gobiernos del Condado de San Benito (SBCOG). La legislación federal y estatal exige que las quejas sean presentadas dentro de los ciento ochenta (180) días calendario del último supuesto incidente.

Para obtener información adicional sobre las obligaciones de no discriminación de COG o para presentar una queja de Título IV, por favor comuníquese con el:

Concilio de Gobiernos del Condado de San Benito
Attn: Queja Titulo VI
650 San Benito Street, Suite 120
Hollister, CA 95023
Tel: 831.637.7665

Los formularios de queja también están disponibles en la oficina de SBCOG en 650 San Benito Street, Suite 120
en Hollister, CA o página web de: www.SanBenitoCOG.org.

Proceso de Quejas del Título VI

La agencia SBCOG comenzará una investigación dentro de los quince (15) días hábiles a partir de la recepción de la queja. En caso de que sea necesario solicitar información adicional, la agencia SBCOG se comunicará con el demandante por escrito en un plazo de no más de treinta (30) días hábiles luego de recibir la queja. Si el demandante no proporcionara la información solicitada de forma oportuna, la agencia SBCOG podrá cerrar el caso de forma administrativa.

La agencia SBCOG completará la investigación dentro de los noventa (90) días a partir de la recepción de la queja. En caso de necesitar más tiempo para la investigación, se contactará al demandante. El investigador preparará un informe escrito de la investigación. Este informe deberá incluir un resumen de la descripción del incidente, las conclusiones y las medidas correctivas recomendadas.

Se le enviará una carta que informe que el caso se ha cerrado al demandante y al demandado o departamento demandado. Las partes tendrán cinco (5) días hábiles desde la recepción de la carta

de cierre del caso para apelar. En caso de que ninguna de las partes apele, se cerrará el caso. De ser necesario, se enviará el informe de investigación a la agencia federal correspondiente.

Presentación de la denuncia ante la Administración federal de tránsito: Si el demandante no queda satisfecho con la resolución de la denuncia de SBCOG, puede presentar una denuncia ante la Administración federal de tránsito:

FTA Office of Civil Rights
Attn: Complaint Team
East Building 5th Floor – TCR 1200
New Jersey Avenue SE
Washington, DC 20590

Para más información: www.transit.dot.gov

Appendix D. Title VI Complaint Forms

English

English Title VI Complaint Form

Section I:		
1. Name:		
2. Address:		
3. Telephone:	3.a. Secondary Phone:	
4. Email Address:		
5. Accessible Format Requirements?	☐ Large Print	☐ Audio Tape
	☐ TDD	☐ Other
Section II:		
6. Are you filing this complaint on your own behalf?	YES*	NO
*If you answered "yes" to #6, go to Section III. If you answered "no" to #6, go to #7.		
7. What is the name of the person for whom you are filing this complaint? Name		
8. What is your relationship with this individual:		
9. Please explain why you have filed for a third party:		
10. Please confirm that you have obtained permission of the aggrieved party to file on their behalf.	YES	NO
Section III:		
11. I believe the discrimination I experienced was based on <i>(check all that apply)</i> : ☐ Race ☐ Color ☐ National Origin		
12. Date of alleged discrimination: <i>(mm/dd/yyyy)</i>		
13. Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known), as well as names and contact information of any witnesses. If more space is needed, please use the back of this form.		

Section IV:		
14. Have you previously filed a Title VI complaint with the Council of San Benito County Governments?	YES	NO

Section V:	
15. Have you filed this complaint with any other Federal, State, or local agency, or with any court? ☐ YES* ☐ NO If yes, check all that apply: ☐ Federal Agency _____ ☐ State Agency _____ ☐ Federal Court _____ ☐ Local Agency _____ ☐ State Court _____	
16. If you answered "yes" to #15, provide information about a contact person at the agency/court where the complaint was filed.	
Name:	
Title:	
Agency:	
Address:	
Telephone:	Email:
Section VI:	
Name of Agency complaint is against:	
Contact Person:	
Telephone:	

You may attach any written materials or other information that you think is relevant to your complaint.

Signature and date are required below to complete form:

Signature _____ Date _____

Please submit this form in person or mail this form to the address below:

Council of San Benito County Governments

Attn: Title VI Complaint

650 San Benito Street, Suite 120
 Hollister, CA 95023

Spanish

Spanish Title VI Complaint Form

Parte I:		
1. Nombre:		
2. Dirección Residencial:		
3. Teléfono:	3.a. Otro teléfono:	
4. Dirección de correo electrónico:		
5. ¿Requisitos de formato accesible?	☐ Letra Grande	☐ Cinta de audio
	☐ Dispositivos electrónicos para sordos (TDD)	☐ Otro
Parte II:		
6. ¿Está presentando esta queja en su propio nombre?	Sí*	No
*Si usted contesto "sí" a #6, vaya a la Sección III. Si su respuesta es "no" a #6, vaya a #7.		
7. ¿Cuál es el nombre de la persona para la cual usted está presentando esta queja? Nombre:		
8. ¿Cuál es su relación con esta persona?:		
9. Por favor explique por qué ha presentado por un tercero :		
10. Por favor confirme que ha obtenido permiso de la parte agraviada para presentar en su nombre.	Sí	No
Parte III:		
11. Creo que la discriminación que viví fue basada en (<i>marque todas las que apliquen</i>): ☐ Raza ☐ Color ☐ Nacionalidad		
12. Fecha del presunto acto de discriminación: (<i>mm/dd/yyyy</i>)		
13. Explique lo más claramente posible lo que pasó y por qué cree que fue discriminado. Describa a todas las personas que estuvieron involucradas. Incluya el nombre y la información de contacto de la persona (s) que lo discriminó (si se conoce), así como los nombres y datos de contacto de testigos. Si se necesita más espacio, por favor utilice el reverso de este formulario.		

Parte IV:		
14. ¿Ha presentado anteriormente una queja del Título VI con el Concilio de Gobiernos del Condado de San Benito?	Sí	No
Parte V:		
15. ¿Presentó esta demanda ante otra agencia federal, estatal, local o ante un tribunal? ☐ Si* ☐ No Si la repuesta es sí, marque todas las que apliquen: ☐ Agencia Federal _____ ☐ Agencia Estatal _____ ☐ Tribunal Federal _____ ☐ Agencia Local _____ ☐ Tribunal Estatal _____		

16. Si usted contestó "sí" a # 15, proporcionar información acerca de una persona de contacto en la agencia / tribunal donde se presentó la queja.	
Nombre:	
Título:	
Agencia:	
Dirección:	
Teléfono:	Dirección de correo electrónico:
Parte VI:	
Nombre de la Agencia de cual la queja está en contra:	
Persona de contacto:	
Teléfono:	

Puede adjuntar cualquier material escrito o cualquier otra información que usted considere relevante para su queja.

Su firma y fecha son requeridas abajo para completar el formulario:

Firma _____ Fecha _____

Después de completar la solicitud, por favor, envíe por correo o entréguela en persona a la siguiente dirección:

Concilio de Gobiernos del Condado de San Benito

Attn: Queja Título VI

650 San Benito Street, Suite 120
Hollister, CA 95023

Appendix E. Title VI Employee Education Form

No person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

All employees of the Council of San Benito County Governments and its affiliates are expected to consider, respect, and observe this policy. Citizen questions or complaints shall be directed to the Council of Governments Title VI Coordinator.

I hereby acknowledge receipt of the Council of Governments' Title VI Plan. I have read and am committed to ensuring that no person is excluded from participation in, or denied the benefits or services delivered by the Council of San Benito County Governments on the basis of race, color, or national origin, as protected by Title VI.

Employee Signature

Date

Printed Name

Appendix F. Board Resolution

(to be inserted after adoption)

Appendix G: Caltrans Title VI Program Checklist

Caltrans Division of Transportation Planning Office of Regional Planning – Title VI Program Checklist

Agency Name: Council of San Benito County Governments

Title VI Adoption Date: July 18, 2024

General Requirements Chapter III - Metropolitan Transportation Planning Organizations (MPOs) and Regional Transportation Planning Agencies (RTPAs)

Page #	Select One	
19	☒	1. Notice to the Public
19	☒	a. Race, color, and national origin (Sample notice in Appendix B)
21	☒	b. Translated into non-English language and consistent with the agency's Limited English Proficiency (LEP) Plan (Chapter III-4)
19	☒	2. List of locations where notice is posted, at a minimum (Chapter III-4 and Appendix B)
19	☒	a. Agency's website
19	☒	b. Public areas of the agency's office, including reception desk and meeting rooms
n/a	☐	c. Station or stops
n/a	☐	d. Transit vehicles
3, 22, 25	☒	3. How to file a Title VI discrimination complaint and complaint form must be on agency's website (Chapter III-5 and Appendix C and D)
n/a	☐	4. List of any public transportation Title VI investigations, complaints or lawsuits filed since last submission (Appendix E)
8-10	☒	5. Public Participation Plan – Promoting Inclusive Public Participation (Chapter III-5)
8	☒	a. Summary of outreach efforts made
9-10	☒	b. Outreach plan to engage minority and limited English proficient population (can be a component of a larger outreach for those that are traditionally underserved)
11	☒	6. LEP Plan
16	☒	a. Four Factor Analysis (Chapter III-7)
16	☒	i. The number of proportion of LEP persons eligible to be served or likely to be encountered by the program or recipient.
17	☒	ii. The frequency with LEP persons come into contact with the program.
18	☒	iii. The nature and importance of the program, activity, or service provided by the program to people's lives.
17	☒	iv. The resources available to the recipient for LEP outreach, as well as the costs associated with that outreach.
12-13, 17-18	☒	b. Describe how the agency provides language assistance services by language (Chapter III-8)

Page # Select
One

13 ☒ x

13-14 ☒ x

14 ☒ x

14-15 ☒ x

- c. Safe Harbor Provision – applies to the translation of written documents only (Chapter III-9)
- d. Describe how the agency provides notice to LEP person about the availability of language assistance
- e. Describe how the agency monitors, evaluates and updates the language access plan
- f. Describe how the agency trains employees to provide timely and reasonable language assistance to LEP population

6 ☒ x

- 7. A table depicting the racial breakdown of the membership of those committees, and a description of efforts made to encourage the participation of minorities on such committees.

n/a ☐ n/a

- 8. If a facility has been constructed, a Title VI equity analysis must have been conducted during the planning stage regarding the location. A copy of the analysis must be provided. (Chapter III-11)

30 ☐ tbd

- 9. Board Resolution or similar approving the Title VI Plan (Chapter III-1)

Additional Requirements for MPOs

Requirements in Chapter IV apply to MPO that are a provider of fixed route public transportation service that receive federal assistance.

If the MPO is a direct recipient or primary recipient, the MPO will be required to submit additional information to FTA.

☐ ☐

- 10. A demographic profile of the metropolitan area that includes identification of the locations of minority populations in the aggregate

☐ ☐

- 11. A description of the procedures by which the mobility needs of minority populations are identified and considered within the planning process

☐ ☐

- 12. Demographic maps that overlay the percent minority and non-minority populations as identified in Census or ACS data, at Census tract or block group level, and charts that analyze the impacts of the distribution of State and Federal funds in the aggregate for public transportation purposes, including Federal funds managed by the MPO as a designated recipient

☐ ☐

- 13. An analysis of impacts identified in the paragraph above that identifies any disparate impacts on the basis of race, color, or national origin, and, if so, determines whether there is a substantial legitimate justification for the policy that resulted in the disparate impacts, and if there are alternatives that could be employed that would have a less discriminatory impact.

Planning Certification Review

All MPOs are required to self-certify compliance with all applicable federal requirements. Planning certification reviews conducted jointly by Federal Transit Administration (FTA) and Federal Highway Administration (FHWA) of the metropolitan transportation planning processes of transportation management areas include a review of Title VI compliance.

By checking the following boxes, the MPO certifies that the below items are achieved for Planning certification reviews by FTA and FHWA.

Check

- ☐ a. Analyze regional demographic data to identify minority populations within the region.
- ☐ b. Where necessary, provide member agencies with regional data to assist them in identifying minority populations in their service area.
- ☐ c. Ensure that members of minority communities are provided with full opportunities to engage in the transportation planning process. This includes actions to eliminate language, mobility, temporal, and other obstacles to allow these populations to participate fully in the process.
- ☐ d. Monitored the activities of subrecipients with regard to Title VI compliance, where the MPOs passes funds through to subrecipients.

Requirements for Program Administration

In order to comply with 49 CFR Section 21.5, the general nondiscrimination provision, MPOs shall document that they pass through FTA funds under any FTA programs to subrecipient without regard to race, color, or national origin and assure that minority populations are not being denied the benefits of or excluded from participating in these programs. MPOs shall prepare and maintain, but not report unless requested by FTA, the following information:

Check

- ☐ a. A record of funding requests received from private non-profit organizations, State or local governmental authorities, and Indian tribes. The record shall identify those applicants that would use grant program funds to provide assistance to predominantly minority populations. The record shall also indicate which applications were rejected and accepted for funding.
- ☐ b. A description of how the MPO develops its competitive selection process or annual program of projects submitted to FTA as part of its grant applications. This description shall emphasize the method used to ensure the equitable distribution of funds to subrecipients that serve predominantly minority populations, including Native American tribes, where present. Equitable distribution can be achieved by engaging in outreach to diverse stakeholders regarding the availability of funds, and ensuring the competitive process is not itself a barrier to selection of minority applicants.
- ☐ c. A description of the MPO's criteria for selecting entities to participate in an FTA grant program.



STAFF REPORT

Consent

Prepared By: Norma Aceves, Administrative Services Specialist

Subject: Repurpose Earmark Funds

Agenda Item No. 12

Approved By: Binu Abraham, Executive Director

Meeting Date: August 20, 2026

Recommendation:

Adopt Resolution 2026-12 approving the repurposing of \$195,589 in unobligated federal earmark funds to the LTA Transportation Facilities Enhancements Project.

Summary:

The 2026 Earmark Repurposing List identifies \$195,589 in unobligated funds from the SR-156 Bypass of Hollister project. Staff recommends repurposing these funds for the LTA Transportation Facilities Enhancements Project, subject to State approval.

Background/ Discussion:

The Department of Transportation Appropriations Act allows States to repurpose any earmark that was originally designated for a specific project. The 2026 Earmark Repurposing List has been released and identifies \$195,589 in unobligated funds remaining from the SR-156 Bypass of Hollister project. These funds are eligible to be repurposed to another new or existing eligible transportation project. SBCOG will submit a request to Caltrans to repurpose the funds for the LTA Transportation Facilities Enhancements Project.

Financial Impact:

The LTA Transportation Facilities Enhancements Project would receive up to \$195,589 in federal earmark funding, subject to State approval. If awarded, the funds will require a 20% match which is already accounted for in the adopted budget.

Attachments:

1. Resolution 2026-12
2. 2026 Earmark Repurposing Fact Sheet



BEFORE THE COUNCIL OF SAN BENITO COUNTY GOVERNMENTS

RESOLUTION OF THE COUNCIL OF SAN BENITO)
COUNTY GOVERNMENTS APPROVING REPURPOSING) Resolution No. 2026-12
OF UNOBLIGATED FEDERAL EARMARK FUNDS)
IN THE AMOUNT OF \$195,589 TO THE SAN BENITO)
COUNTY LOCAL TRANSPORTATION AUTHORITY)
TRANSPORTATION FACILITIES ENHANCEMENTS)
PROJECT)

WHEREAS, the Department of Transportation Appropriations Act authorizes States to repurpose unobligated earmark funds originally designated for a specific transportation project for another eligible new or existing transportation project; and

WHEREAS, the 2026 Earmark Repurposing List identifies \$195,589 in unobligated earmark funds remaining from the SR-156 Bypass of Hollister Project; and

WHEREAS, the San Benito County Local Transportation Authority (LTA) Transportation Facilities Enhancements Project (LTA Facilities Project) is an eligible transportation project for which earmark funds may be repurposed; and

WHEREAS, repurposing the funds will allow available federal resources to be applied to an eligible transportation purpose and avoid the funds remaining unobligated; and

NOW, THEREFORE, BE IT RESOLVED the Board of Directors of the Council of San Benito County Governments hereby approves the repurposing of \$195,589 in unobligated federal earmark funds from the SR-156 Bypass of Hollister Project to the LTA Facilities Project, subject to approval of Caltrans; and

BE IT FURTHER RESOLVED THAT the Board of Directors of the Council of San Benito County Governments hereby authorizes the Executive Director of the Council of San Benito County Governments, or their designee, to submit the necessary requests and supporting documentation to Caltrans and take all actions reasonably necessary to seek approval of the proposed repurposing of funds.

PASSED AND ADOPTED BY THE COUNCIL OF SAN BENITO COUNTY GOVERNMENTS
THIS 20TH DAY OF AUGUST, 2026 BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAINING:

ABSENT:

Chairperson

APPROVED AS TO LEGAL FORM:

Dated: 8/14/2026

By: 
Osman I. Mufti, SBCOG Counsel

ATTEST:

Dated: _____

By: _____
Binu Abraham, Executive Director

2026 Earmark Repurposing Fact Sheet

Proposed Project:

Sponsor: Council of San Benito County Governments

Implementing Agency: San Benito Local Transportation Authority

Location (City/County/etc): Hollister, San Benito

Limits (A to B/Various): Various locations within the Cities of Hollister and San Juan Bautista

Type of Work: Transportation facilities enhancements project

Is this an existing Federally Programmed Project? (Y/N)

No

TIP ID:

Phase(s) of Work to Utilize

PE

Yes

Con

Yes

Repurposed Funds:

R/W

Yes

N/I

Repurposed Earmark Projects (Source of Funds for this proposed project)

Demo ID #	Leg. Reimburse Rate	Program Code(s)	Dist to Proposed Project (Miles)	Allocated Amount*	Obligated Amount*	Unobligated Balance*	Special Obligational Authority*	Additional Apportionment*
CA022	80.00%	5190	10.0	2,306,474.0	2,110,885.0	195,589.0	195,589.0	0.0

Add additional lines as necessary

* See Earmark Project Lists (Greater than 10% and Less than 10%) at:

<https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/earmark-repurposing>

Approval:

I certify that the information is accurate and correct. The repurposed earmark project was designated anytime and is less than 10% obligated or final vouchered and closed. The proposed project is STBGP eligible, is within 25 miles of the original earmark description, will be obligated on or before September 30, 2029, and meets all requirements of Earmark Repurposing.

Local Sponsor Agency:

Council of San Benito County Governments	Binu Abraham	<i>Binu Abraham</i>	8/13/2026
Agency	Name	Signature/Date	

RTPA Representative Authorized to Commit Repurposing:

Council of San Benito County Governments	Binu Abraham	<i>Binu Abraham</i>	8/13/2026
Agency	Name	Signature/Date	

DLAE Concurrence:

Cori Marsalek	
Name	Signature/Date

2026 Earmark Repurposing RTPA Programming Information

Project Schedule and Funding

Schedule	Date (mm/yy)
Project Study Report Approved	05/16
Begin Environmental Phase	02/27
Circulate Draft Environmental Document	07/27
Draft Project Report	10/27
End Environmental Phase	01/28
Begin Design Phase	02/28
End Design Phase	06/28
Begin Right-of-Way Phase	02/28
End Right-of-Way Phase	08/28
Begin Construction Phase	09/28
End Construction Phase	07/29
Begin Closeout Phase	10/29
End Closeout Phase	07/30

Preliminary Engineering

* Add additional lines as necessary

Fund Source	Amount	Planned Federal Fiscal Year	Authorizing Agency	Date Approved
Repurposed Earmark	\$24,000	2027	FHWA	
Transit and Intercity Rail Capital Program (TIRCP)	\$6,000	2027	SBCOG	11/23
TOTAL:	\$30,000			

Right-of-Way

* Add additional lines as necessary

Fund Source	Amount	Planned Federal Fiscal Year	Authorizing Agency	Date Approved
Repurposed Earmark	\$40,000	2028	FHWA	
Transit and Intercity Rail Capital Program (TIRCP)	\$10,000	2028	SBCOG	11/23
TOTAL:	\$50,000			

Construction/Non-Infrastructure

* Add additional lines as necessary

Fund Source	Amount	Planned Federal Fiscal Year	Authorizing Agency	Date Approved
Repurposed Earmark	\$131,589	2028	FHWA	TBD
Transit and Intercity Rail Capital Program (TIRCP)	\$32,898	2028	SBCOG	11/23
TOTAL:	\$164,487			



Project Update Report – San Benito County

Council of San Benito County Governments Board Meeting – August 20, 2026
Prepared August 5, 2026

Agenda Item:13

REPORT PURPOSE: This report lists high profile or moderate to high impact to the traveling public projects on the State Highway System (SHS) in San Benito County (SBt). This report does not necessarily list all projects or encroachment permit activities. To be included in the SBCOG's agenda packet, this report generally begins compiling information two to three weeks in advance of the SBCOG's board meeting. Please refer to Caltrans' News Releases and social media posts for the most up to date road closure information and activity notices.

For information on current roadway conditions and active closures: <https://quickmap.dot.ca.gov/>

For a 7-day look-ahead on planned lane closures, updated each Friday: <https://lcswebreports.dot.ca.gov/searchdistricts?district=5>

If a Commissioner/Commissioner's Alternate of the SBCOG intends in advance to ask about a particular project at the Board meeting, it is kindly requested that they submit their inquiry in advance so that Caltrans staff have time to research details & nuances on the matter.

The projects below are listed in order of State Route, then by beginning post mile. There are two tables of projects displayed:

1. "*Projects in Construction*" (Milestone range: Construction Contract Approval to Construction Contract Acceptance);
2. "*Projects in Development*" (project phases "Project Initiation Document" (PID), "Project Approval & Environmental Documents" (PA&ED), "Plans, Specifications, & Estimates" (PS&E), and "Right of Way" (RW));

The Right of Way phase often overlaps with the Plans, Specifications, & Estimates (PS&E) phase. Oversight Projects are usually only included below when Caltrans is the Lead Agency for a given phase or activity. Maintenance activities are not generally included. Generally, updates since the last publication of the project update list are in **bold** type.

Please see a list of Caltrans resources available to the public at the end of this document.

California Department of Transportation

District 5, 50 Higuera Street, San Luis Obispo, California 93401

District 5 Public Information Office (805) 549-3318

Submit Customer Service Request (ca.gov) email: info-d5@dot.ca.gov

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PROJECTS IN DEVELOPMENT									
	Project	Location & Post Mile (PM)	Description	Estimated Construction Timeline	Construction Capital Cost	Funding Source	Project Manager	Phase	Comments
D1	SR 156/Alameda EB Right-Turn Channelization (1P300)	In San Juan Bautista at the intersection of SR 156 and The Alameda (PM 2.9/3.1)	Installation of eastbound right-turn channelization from SR 156 onto the Alameda	TBD	N/A	Oversight/ Local	Terry Thompson	CON	The Maintenance Agreement between City of San Juan Bautista and Caltrans has been signed. Caltrans has issued Caltrans Encroachment Permit No. 0526 NMC 0964 (Ref. No. 22-049), authorizing the City of San Juan Bautista to construct a dedicated eastbound right turn lane on State Route 156 at The Alameda intersection.
	State Route 25 Corridor Improvement Project (48541)	San Felipe Road to 0.3 miles north of Hudner Lane to Highway 101 (PM SBT R52.0/60.1, SCI 0/2.6)	Conversion of 2-lane conventional highway to a 4-lane expressway	N/A	N/A	Local, potential grant funding	Chad Stoehr	PA&ED	High-level screening of alternatives, in cooperation with SBCOG staff and consultants is complete. Caltrans provided a presentation to the SBCOG Board at the June 2026 Board meeting with a summary of results from the high-level screening process. The project team continues to work on the Environmental process for all relevant alignments focusing in parallel on schedule and resources based on the results of the high-level screening process.
D3	US 101/ Rocks Road Wildlife Connectivity Project (1Q260)	In San Benito County in the Aromas Hills (PM 0.0/2.8)	Construct a wildlife crossing to connect important habitat on both sides of US 101 and improve safety for drivers and wildlife.	N/A	N/A	Other, grant funding	Terry Thompson	PA&ED	The Statutory Exemption for Restoration Projects (SERP) was approved for this project. The project report has been signed. A Value Analysis study is in process. The Wildlife Conservation Board has provided Grant Funding for this project.

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Council of San Benito County Governments Board Meeting – August 20, 2026

PROJECTS IN DEVELOPMENT

3



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ACRONYMS USED IN THIS REPORT:

ADA	Americans with Disabilities Act	SHOPP	State Highway Operation and Protection Program
CEQA	California Environmental Quality Act	SR	State Route
CMAQ	Congestion Mitigation Air Quality	STIP	State Transportation Improvement Program
CMIA	Corridor Mobility Improvement Account	TBD	To Be Determined
CON	Construction, as a phase title	TMS	Traffic Management System
CTC	California Transportation Commission	VA	Value Analysis
DEER	Design Engineering Evaluation Report	VMT	Vehicle Miles Traveled
ED	Environmental Document		
EIR	Environmental Impact Report		
HFST	High Friction Surface Treatment		
MA	Maintenance Agreement		
MON	Monterey County		
NOP	Notice of Preparation		
PA&ED	Project Approval and Environmental Document		
PID	Project Initiation Document		
PIR	Project Initiation Report		
PM	Post Mile or Project Manager (based on context)		
PS&E	Plans, Specifications, and Estimates		
RTL	Ready to List		
RW	Right of Way		
SB1	Senate Bill 1, the Road Repair and Accountability Act of 2017		
SBCOG	Council of San Benito County Governments		
SBt	San Benito County		
SCL	Santa Clara County		
SERP	Statutory Exemption for Restoration Projects		

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-Resources-

COMMUNICATIONS:

For General Caltrans' Inquiries, or to be added to the San Benito County News Release Distribution List:

Public Information Office, District 5

Info-d5@dot.ca.gov

General Phone: (805) 549-3318

For Project Specific Questions or Partnering Opportunities:

Please reach out to the Public Information Office who will assist with coordinating your inquiry.

REQUESTS:

Customer Service Requests:

To notify Caltrans of specific concerns regarding current roadway or facility conditions, please submit a Customer Service Request through the following website: <https://csr.dot.ca.gov/>

Examples of Customer Service Requests:

Any of the following on the State's highway system:

- Streetlight issues
- Plant over-growth
- Damaged roadway
- Graffiti
- Trash on the roadway
- Any other highway concern or maintenance issue

For less specific concerns, please reach out to the Public Information Officer to be directed to the appropriate respondent.

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Public Records Requests:

For all public records requests, please submit your request through the Public Records Request portal:

[https://caltrans.mycusthelp.com/WEBAPP/rs/\(S\(4iui15cbqujv3ppvenlmgvx1\)\)/supporthome.aspx](https://caltrans.mycusthelp.com/WEBAPP/rs/(S(4iui15cbqujv3ppvenlmgvx1))/supporthome.aspx)

INFORMATIONAL:

Quickmaps Mobile App/Caltrans Website: “Caltrans QuickMap”

- Available for free in the Apple App Store and Google Play Store
- Provides real-time conditions for the State Highway System
- Desktop Format: <https://quickmap.dot.ca.gov/>

Caltrans Lane Closures Reporting System: <https://lcswebreports.dot.ca.gov/>

- Provides a 7-day look-ahead for planned lane closures
- Does not include unanticipated emergency closures (see Quickmaps for in-the-moment roadway conditions)

Caltrans’ Postmile Tool

- Postmiles or Post Miles are used to specify locations on California’s State Highway System.
- Postmiles may have prefixes or suffixes and may use up to three decimal places.
- Use this website to locate or determine postmiles along the State Highway System (SHS) or to determine the closest highway postmile to a location off the system.
- <https://postmile.dot.ca.gov/PMQT/PostmileQueryTool.html>

Caltrans CCTV Camera Map: <https://cwwp2.dot.ca.gov/vm/iframeemap.htm>

- Allows the public to see current conditions along the State Highway System

The Caltrans District 5 Office of Local Assistance: <https://dot.ca.gov/programs/local-assistance/>

- Includes links to many Federal and State funding opportunities
- Can help guide interested folks through the above-mentioned program requirements

The Official Caltrans District 5 Webpage: <https://dot.ca.gov/caltrans-near-me/district-5>

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CENTRAL COAST | DISTRICT 5

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(805)-549-3318


INFO-D5@DOT.CA.GOV


QUICKMAP

**SCAN FOR CURRENT
PROJECTS**



**STAY CONNECTED.
STAY INFORMED.
STAY MOVING.**

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Caltrans Project Update San Benito County

D1. SR 156/Alameda EB Right Turn
Channelization

D2. State Route 25 Corridor
Improvement Project

D3. US 101/Rocks Road Wildlife
Connectivity Project

D4. Hollister SR25 Median Barrier Project

D5. SBT 101 Pavement Rehabilitation
Project

D6. SR Shore Rd Intersection
Improvement

D7. SR 25 Highway Safety
Improvements Project

