



**AGENDA  
REGULAR MEETING  
COUNCIL OF SAN BENITO COUNTY GOVERNMENTS**

**DATE:** Thursday, April 16, 2026  
4:00 p.m.

**LOCATIONS:** County Board of Supervisors Chambers  
481 Fourth Street  
Hollister, CA 95023

**DIRECTORS:** Ignacio Velazquez (County of San Benito)  
Roxanne Stephens (City of Hollister)  
Jackie Morris-Lopez (City of San Juan Bautista)  
Rolan Resendiz (City of Hollister)  
Kollin Kosmicki (County of San Benito)  
Ex Officio: Caltrans District 5

**ALTERNATES:** San Benito County: Dom Zanger  
City of San Juan Bautista: Scott Freels  
City of Hollister: Rudy Picha

**NOTICE OF PROCEDURES FOR COUNCIL OF GOVERNMENTS BOARD MEETINGS**

The meeting will be available through Zoom, for those who wish to join or require accommodations.

Members of the public may participate remotely via Zoom at the following link: <https://zoom.us/join> with the following: Webinar ID: 831-9797-1018 and Webinar Passcode: 936438

*Those participating by phone who would like to make a comment can use the "raise hand" feature by dialing "\*9" (star-nine) . In order to receive full Zoom experience, please make sure your application is up to date.*

*Remote Zoom participation for members of the public is provided for convenience only. In the event that the Zoom connection malfunctions for any reason, the COG Board of Directors reserves the right to conduct the meeting without remote access.*

*Persons who wish to address the Board of Directors must complete a Speaker Card and give it to the Clerk prior to addressing the Board. Those who wish to address the Board on an agenda item will be heard when the Chairperson calls for comments from the audience. Following recognition, persons desiring to speak are requested to advance to the podium and state their name. After hearing audience comments, the Public Comment portion of the agenda item will be closed. **The Opportunity to address the Board of Directors on items of interest not appearing on the agenda will be provided during Section 5. Public Comment.***

1. CALL TO ORDER 4:00 P.M.
2. Pledge of Allegiance
3. Roll Call

#### 4. Verification of Certificate of Posting

5. **Public Comment:** *(Opportunity to address the Board on items of interest on a subject matter within the jurisdiction of the Council of Governments and not appearing on the agenda. No action may be taken unless provided by Govt. Code Sec. 54954.2 Speakers are limited to 3 minutes.)*

#### CONSENT AGENDA:

*(These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. Members of the public who wish to speak on a Consent Agenda item must submit a Speaker Card to the Clerk and wait for recognition from the Chairperson. Approval of a consent item means approval as recommended on the Staff Report.)*

6. APPROVE Council of Governments Meeting Action Minutes Dated March 19, 2026 – Gomez
7. APPROVE Letter of Support for AB 2059 (Wilson): CEQA: Transportation Impacts: Vehicle Miles Traveled Mitigation-SUPPORT – Aceves

#### ACTION ITEMS:

8. 2026/2027 Unmet Transit Needs Report– Borick
- a. ACCEPT 2026/2027 Unmet Transit Needs Report.
  - b. ADOPT Resolution 2026-02 Making Findings and Recommendations Regarding Unmet Transit Needs as Required by the Transportation Development Act for Implementation in Fiscal Year 2026/2027.
9. SR 25 EIR Alternatives – Borick
- a. CONCUR with Caltrans' Recommendation for Alternative 8 (4-Lane Conventional Highway on Existing Alignment) to Receive Further Technical Studies under the EIR and to Remove Alternative 9 (4-Lane Expressway on Existing Alignment) from Receiving Further Technical Studies.

#### INFORMATION ITEMS:

10. RECEIVE Presentation on the Fiscal Year 2026-2027 Draft Budgets for the Council of San Benito County Governments (SBCOG), Local Transportation Authority (LTA), and Service Authority for Freeways and Expressways (SAFE) – Aceves
11. RECEIVE the Fiscal Year 2026-2027 Draft Overall Work Program – Aceves
12. RECEIVE Monthly Caltrans District 5 Update/ Correspondence – Caltrans Ex-Officio
- a. RECEIVE Update on State Route 25 Safety Improvement Projects
  - b. Construction Projects Report
13. Executive Director's Report (Verbal Report) – Abraham
14. Board of Directors' Reports – (Verbal Report)

**Adjourn to COG Meeting on May 21, 2026. Agenda Deadline is May 5, 2026, at 12:00 p.m.**

*In compliance with the Americans with Disabilities Act (ADA), if requested, the Agenda can be made available in appropriate alternative formats to persons with a disability. If an individual wishes to request an alternative agenda format, please contact the Clerk of the Council four (4) days prior to the meeting at (831) 637-7665. The Council of Governments Board of Directors meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Council's office at (831) 637-7665 at least 48 hours before the meeting to enable the Council of Governments to make reasonable arrangements to ensure accessibility.*

**Written Comments & Email Public Comment**

Members of the public may submit comments via email by 5:00 PM. on the Wednesday prior to the Board meeting to the Secretary at [monica@sanbenitocog.org](mailto:monica@sanbenitocog.org), regardless of whether the matter is on the agenda. Every effort will be made to provide Board Members with your comments before the agenda item is heard.

**Public Comment Guidelines**

1. If participating on Zoom: once you are selected, you will hear that you have been unmuted. At this time, state your first name, last name, for the record.
2. The Council of Governments Board welcomes your comments.
3. Each individual speaker will be limited to a presentation total of three (3) minutes.
4. Please keep your comments brief, to the point, and do not repeat prior testimony, so that as many people as possible can be heard. Your cooperation is appreciated.

If you have questions, contact the Council of Governments, and leave a message at (831) 637-7665 x. 201, or email [monica@sanbenitocog.org](mailto:monica@sanbenitocog.org).

CERTIFICATE OF POSTING

Pursuant to Government Code Section #54954.2(a) the Meeting Agenda for the Council of San Benito County Governments on April 16, 2026, at 4:00 P.M. was posted at the following locations freely accessible to the public:

The front entrance of the San Benito County Administration Building, 481 Fourth Street, Hollister, CA 95023, and the Council of Governments Office, 650 San Benito St., Ste. 120, Hollister, CA 95023 at the following date and time:

On the 10<sup>th</sup> day of April 2026, on or before 5:00 P.M.

The meeting agenda was also posted on the Council of San Benito County Governments website, [www.sanbenitocog.org](http://www.sanbenitocog.org), under Meetings, COG Board, Meeting Schedule.

I, Monica Gomez, swear under penalty of perjury that the foregoing is true and correct.

BY: Monica Gomez  
Monica Gomez, Secretary II  
Council of San Benito County Governments

**COUNCIL OF SAN BENITO COUNTY GOVERNMENTS  
REGULAR MEETING  
Board of Supervisors Chambers, 481 Fourth Street, Hollister, CA 95023, Zoom Platform  
March 19, 2026, at 4:00 P.M.**

**ACTION MINUTES**

**MEMBERS PRESENT:**

Chair Ignacio Velazquez, Vice Chair Roxanne Stephens(arrived at 4:03), Director Jackie Morris-Lopez, Director Kollin Kosmicki, Alt. Director Rudy Picha, and Ex Officio Kelly McClendon; Caltrans District 5.

**MEMBERS ABSENT:**

Director Rolan Resendiz.

**STAFF PRESENT:**

Executive Director; Binu Abraham, Office Assistant; Griselda Arevalo, Secretary II; Monica Gomez, SBCOG Legal Counsel; Kirk Trost (via-Zoom).

**OTHERS PRESENT:**

Chad Stoehr; Caltrans D5, Jill Leal-Andrade, Terry Thompson, Julia Mousavi, Dianna Beck; Caltrans D5 (via-Zoom) Frederik Venter; Kimley Horn & Associates, Mehul Champaneri; Kimley Horn and Associates (via-Zoom) Heather Adamson; AMBAG(via-Zoom).

**1. CALL TO ORDER:**

Chair Velazquez called the meeting to order at 4:01 P.M.

**2. PLEDGE OF ALLEGIANCE**

Director Morris-Lopez led the pledge of allegiance.

**3. ROLL CALL**

Secretary Gomez called the roll call and confirmed a quorum of Directors were present.

**4. CERTIFICATE OF POSTING**

**Motion made to acknowledge Certificate of Posting:**

Motion: Director Kosmicki      Second: Director Morris-Lopez

Motion carried:    4/0

Yes:                    Velazquez, Kosmicki, Morris-Lopez, Alt. Picha

No:                     None

Recused:             None

Abstention:         None

5. **PUBLIC COMMENT:** (Opportunity to address the Board on items of interest on a subject matter within the jurisdiction of the Council of Governments and not appearing on the agenda. No action may be taken unless provided by Govt. Code Sec. 54954.2)

There was no public comment.

**CONSENT AGENDA:**

*(These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. Members of the public who wish to speak on a Consent Agenda item must submit a Speaker Card to the Clerk and wait for recognition from the Chairperson. Approval of a consent item means approval as recommended on the Staff Report.)*

6. APPROVE Council of Governments Regular Meeting Action Minutes Dated February 19, 2026 – Gomez
7. FY 25-26 Mid-Year Budget Report – Aceves
- a. RECIEVE FY 25-26 Mid-year Budget Report
  - b. APPROVE Budget Adjustments for 25-26-01 and 25-26-03

There was no public comment on the Consent Agenda.

**Motion made to Approve Consent Agenda Item 6 and 7:**

Motion: Director Morris-Lopez            Second: Director Picha

Motion carried:    4/0

Yes:                    Velazquez, Kosmicki, Morris-Lopez, Alt. Picha

No:                     None

Recused:             None

Abstention:         None

**ACTION ITEMS:**

8. Unmet Transit Needs Report – Borick
- a. RECEIVE Report on the Unmet Transit Needs Process.
  - b. HOLD Public Hear on the Unmet Transit Needs of the Community

Transportation Planner Samuel Borick reported on the Unmet Transit Needs Process. Staff will be soliciting comments through March 19, 2026.

Chair Velazquez opened the public hearing at 4:05 p.m.

There was no public comment.

Chair Velazquez closed the public hearing at 4:05

**INFORMATION ITEMS:**

9. RECEIVE Presentation from Kimley-Horn and Associates (KHA) on the Regional Traffic Impact Mitigation Fee (TIMF) Nexus Study Update – Arreola

Transportation Planner Myranda Arreola introduced Frederik Venter from Kimley-Horn and Associates. Mr. Venter provided a presentation on the Regional Traffic Impact Mitigation Fee Nexus Study update which included an overview of the workplan, project schedule and he answered questions from the Board.

There was discussion about the Level of Service (LoS) assumptions that will be used in the study and how they need to ensure that the LoS are at a more adequate level than they were before. Board members stressed the importance of confirming that the SR 25 project is included as well as how proposed new developments, given their uncertainty, would be incorporated into the analysis.

Mr. Venter suggested coming back and presenting the fee program projects with their numbers and impacts, allowing the Board to see how changing level of service standards would affect the outcomes.

There was consensus from the Board to direct staff to ensure that the SR 25 project is included in the analysis and to send a formal letter to staff from all three jurisdictions, requesting that LoS issues be brought to each agency's governing body promptly for policy discussion, decision, and guidance to the project consultant on assumed LoS levels.

SBCOG Legal Counsel, Kirk Trost noted that fee programs are subject to CEQA, and changing LoS levels from their respective adopted General Plan could trigger Vehicle Miles Traveled (VMT) mitigation obligations in addition to improvement costs. He recommended jurisdictions review these issues with their respective legal counsel.

There was no public comment.

**10. RECEIVE Information on the State Route 25 Corridor Improvement Project High-Level Alternative Screening Process – Abraham/ Stoehr-Caltrans**

Chad Stoehr, Caltrans Project Manager for the State Route 25 Corridor Improvement Project provided an informational recap on the High-Level Alternative Screening of project alternatives and ongoing activities. He noted that an update will be provided at the April SBCOG meeting, where action or concurrence is anticipated for Alternatives 8 and 9 (existing SR 25 alignment options: four-lane conventional highway and four-lane expressway). Additional action on remaining alternatives is expected at the May meeting.

There was public comment received from Joe Tonascia.

**11. RECEIVE Monthly Caltrans District 5 Construction Projects Report/Correspondence – Valadao-Caltrans Ex-Officio**

Branch Chief of Regional Planning, Kelly McClendon provided an update on major construction projects on the Caltrans State Highway System in San Benito County and answered questions from the Board.

SR 25 Corridor Improvement Project: Caltrans provided update under Item 10. SR 156/Alameda EB Right-Turn Channelization Project: The DEER has been approved and finalized. City of San Juan Bautista will seek Maintenance Agreement approval at their City Council meeting. US 101/Rocks Rd. Wildlife Connectivity Project: Environmental Studies are nearing completion. Review of the draft project approval and Environmental documents has begun, and a Value Analysis study will be conducted in March.

Mr. McClendon announced an upcoming stakeholder kickoff virtual meeting for the Caltrans Interregional Transportation Strategic Plan (ITSP) update, which will be held on April 2.

Director Morris-Lopez inquired about available state funding for Alternative Transportation Programs (ATP) for biking and walking trails. She also asked whether there have been discussions between Caltrans and the City of San Juan Bautista regarding pedestrian safety improvements at the Alameda intersection, particularly in light of anticipated development in that area.

Mr. McClendon stated that the Active Transportation Program (ATP), administered by the California Transportation Commission, is currently in Cycle 8 with applications due in mid-June and resources available online. Regarding the Alameda intersection, he noted no specific updates but indicated pedestrian safety was likely addressed during project development and that a maintenance agreement is the next step pending City Council action.

There was public comment received from Joe Tonascia.

## 12. Executive Director's Report (Verbal Report) – Abraham

Executive Director Abraham provided two updates. First, she reported that legislation has been introduced to reform VMT requirements (SB 743), which would reduce or eliminate the requirement for rural counties (population under 200,000) to pay the full cost of VMT mitigation for transportation projects. She noted the bill is supported by key state leaders, including the Assembly Speaker and the Transportation Committee Chair. Second, she reported on participation in the Central Coast Coalition Legislative Day on March 18, 2026, in Sacramento, where partner counties met with state legislators to advocate for support of the bill and discuss regional priorities.

There was no public comment.

## 13. Board of Directors' Reports – None.

There was no public comment.

### **ADJOURNMENT:**

There being no further business to discuss, Director Morris-Lopez motioned to adjourn at 5:20 p.m. Motion seconded by Director Picha.

Motion carried: 5/0

Yes: Velazquez, Stephens, Kosmicki, Morris-Lopez, Alt. Picha

No: None

Recused: None

Abstention: None

**ADJOURN TO SBCOG MEETING APRIL 16, 2026, AT 4:00 P.M.**



## STAFF REPORT

### Consent

**Prepared By:** Norma Aceves, Administrative Services Specialist

**Subject:** Letter of Support for AB 2059

**Agenda Item:** 7

**Approved By:** Binu Abraham, Executive Director

**Meeting Date:** April 16, 2026

### Recommendation:

Approve Letter of Support for AB 2059 (Wilson): CEQA: Transportation Impacts: Vehicle Miles Traveled Mitigation- SUPPORT.

### Summary:

The Council of San Benito County Governments (SBCOG) proposes to submit a letter of support for AB 2059, which would establish a cap on Vehicle Miles Traveled (VMT) mitigation costs for transportation projects in rural counties.

### Background/ Discussion:

Under changes to the California Environmental Quality Act, transportation projects are subject to VMT mitigation requirements. In rural areas, these requirements can increase project costs and delay essential improvements. AB 2059 would establish a cap on VMT mitigation costs for rural counties. Staff recommends submitting a letter of support for the bill.

### Financial Impact:

None.

### Attachments:

1. Letter of Support (to be provided under sperate cover)



## STAFF REPORT

### Action

**Prepared By:** Samuel Borick,  
Transportation Planner

**Subject:** 2026/2027 Unmet Transit Needs  
Report

### Agenda Item: 8

**Approved By:** Binu Abraham, Executive Director

**Meeting Date:** April 16, 2026

### Recommendation:

- a. ACCEPT 2026/2027 Unmet Transit Needs Report.
- b. ADOPT Resolution 2026-02 Making Findings and Recommendations Regarding Unmet Transit Needs as Required by the Transportation Development Act for Implementation in Fiscal Year 2026/2027.

### Summary:

Each year, the Council of San Benito County Governments (SBCOG) is responsible for conducting the Unmet Transit Needs process to solicit input from the community on transit needs that are not currently being met through existing services. The final Unmet Transit Needs report is being considered for approval by the SBCOG Board of Directors at their April 16, 2026, meeting.

### Background/ Discussion:

In its role as the Transportation Development Act (TDA) fund administrator, SBCOG is responsible for conducting the annual Unmet Transit Needs process.

The Unmet Transit Need process consists of the following three key steps:

#### 1. Solicit testimony from the public on the Unmet Transit Needs of the community.

From late January 2026 through March 19, 2026, staff completed this outreach effort by soliciting testimony on the community's Unmet Transit Needs, resulting in a total of 14 public comments.

#### 2. Analyze the Unmet Transit Needs expressed by the public, in accordance with SBCOG adopted definition of an Unmet Transit Need and Reasonable to Meet criterion.

SBCOG staff analyzed the Unmet Transit Needs comments expressed by the public and shared the findings with SBCOG's Social Services Transportation Advisory Council (SSTAC) for review at its March meeting.

#### 3. Adopt findings regarding Unmet Transit Needs, found Reasonable to Meet, which may exist for implementation by the Local Transportation Authority in the 2026/2027 Fiscal Year.

The SBCOG Board of Directors adopts all Unmet Transit Needs that are found Reasonable to Meet for implementation in the upcoming fiscal year. The Board will consider adopting the 2026/2027 Unmet Transit Needs Report at its April 16, 2026, meeting.

The 2026/2027 Unmet Transit Needs Report identified 4 Unmet Transit Needs Found Reasonable to Meet for implementation in the upcoming fiscal year, these findings must be considered for adoption through a resolution by the SBCOG Board of Directors (Attachment 1). The Unmet Transit Needs that were found Reasonable to Meet include the following:

Request		SBCOG Response
1.	Fixed Route	Currently, the San Benito County Local Transportation Authority provides one fixed route service, The Tripper, within the City of Hollister. The Short-Range Transit Plan identifies the restoration of the Hollister Fixed Route service. Future services outlined in the Short-Range Transit Plan may be implemented dependent on available drivers and funding
2.	More frequent service during early mornings and late nights. Many people work or attend school outside of regular business hours and limited schedules make it harder to get to work or return home safely. Weekend services is also limited in some areas which affects people who rely on the bus for errands, jobs, and family responsibilities.	The San Benito County Local Transportation Authority's Short Range Transit Plan identifies increased service frequency and extended service hours as a part of future County Express improvements. Specific service spans will be evaluated through ongoing planning efforts to ensure they are operationally feasible and aligned with community needs. Implementation of expanded hours and frequency is dependent on available drivers and funding.
3.	Bring back Local transportation or more stops in the intercounty bus	The San Benito County Local Transportation Authority's Short Range Transit Plan identifies the restoration of the Hollister Fixed Route service. Future services outlined in the Short-Range Transit Plan may be implemented dependent on available drivers and funding. The Intercounty Service is designed as a commuter-oriented route that provides efficient connections to Caltrain in Gilroy. Adding additional stops would increase travel times and could reduce the reliability of these regional connections, creating equity concerns for riders who rely on the service for timely access.

4.	Local bus or more stops in the intercounty transportation.	The San Benito County Local Transportation Authority's Short Range Transit Plan identifies the restoration of the Hollister Fixed Route service. Future services outlined in the Short-Range Transit Plan may be implemented dependent on available drivers and funding. The Intercounty Service is designed as a commuter-oriented route that provides efficient connections to Caltrain in Gilroy. Adding additional stops would increase travel times and could reduce the reliability of these regional connections, creating equity concerns for riders who rely on the service for timely access
----	--	--

For those Unmet Transit Needs found "Not Reasonable to Meet," or determined to not be an unmet transit need, the San Benito County Local Transportation Authority will still try to accommodate the request or respond with a reason the request cannot be accommodated.

The Unmet Transit Needs Report shall be submitted to Caltrans by August 15, 2026.

**Financial Impact:**

Without a Board adopted Unmet Transit Needs Report, SBCOG will not be eligible to receive TDA funds, resulting in a significant reduction in existing transit services.

**Attachments:**

1. Resolution No. 2026-02 adopting the 2026/2027 Unmet Transit Needs Report, Findings, and Recommendations.



BEFORE THE COUNCIL OF SAN BENITO COUNTY GOVERNMENTS

A RESOLUTION OF THE COUNCIL OF SAN BENITO )
COUNTY GOVERNMENTS CONCERNING UNMET ) Resolution No. 2026-02
PUBLIC TRANSPORTATION NEEDS FUNDING )
AND IMPLEMENTATION OF THE PROGRAM )
WITHIN FISCAL YEAR 2026/2027 )

WHEREAS, the Council of San Benito County Governments (SBCOG), has been designated as the Regional Transportation Planning Agency for the San Benito County region; and

WHEREAS, SBCOG has adopted a Regional Transportation Plan directed at the achievement of a balanced coordinated transportation system; and

WHEREAS, SBCOG shall, in implementation of its Plan, allocate monies in the Local Transportation Fund and State Transit Assistance Fund in accordance with the rules and regulations which implement the Transportation Development Act of 1972 as amended; and

WHEREAS, SBCOG adopted the definition of "unmet needs" and "reasonable to meet" in Resolution 1992-01: Unmet Needs Findings Required; and

WHEREAS, SBCOG adopted Resolution No. 11-04 Amending its Unmet Transit Needs "Reasonable to Meet" Criteria; and

WHEREAS, California Public Utilities Code, Section 99401.5 requires SBCOG to hold a public hearing, pursuant to Public Utility Code Section 99238.5, for the purpose of soliciting comments to determine whether there are any unmet public transportation needs that are reasonable to meet prior to allocation of Local Transportation Funds for other purposes; and

WHEREAS, SBCOG held a public hearing on March 19th, 2026, to determine whether there are any unmet public transportation needs, and all those who attended the public hearing were given the opportunity to hear and be heard regarding all matters properly before SBCOG and SBCOG considered all public testimony; and

WHEREAS, SBCOG pursuant to Public Utility Code Section 99401.5:

- 1. Has consulted with the Social Services Transportation Advisory Council established pursuant to Public Utilities Code Section 99238; and
2. Has conducted a transit analysis including an assessment of the size and location of identifiable groups likely to be transit dependent or transit disadvantaged, including but not limited to the elderly, the disabled and persons of limited means, an analysis of the adequacy of existing and specialized public and private transportation services in meeting the transit demands of those groups, and an analysis of the potential alternative public and specialized transportation services and service improvements that would meet all or part of the demand, in order to identify the transit needs of the County of San Benito;



3. Has conducted a transit analysis including an assessment of the size and location of identifiable groups likely to be transit dependent or transit disadvantaged, including but not limited to the elderly, the disabled and persons of limited means, an analysis of the adequacy of existing and specialized public and private transportation services in meeting the transit demands of those groups, and an analysis of the potential alternative public and specialized transportation services and service improvements that would meet all or part of the demand, in order to identify the transit needs of the County of San Benito; and
4. Has identified four (4) Unmet Transit Needs that are Reasonable to Meet; and
5. Has prepared the 2026/2027 Annual Unmet Transit Needs Report, attached hereto and incorporated herein by reference as **Exhibit A**, which provides the findings required by Section 99401.5 and the information developed by SBCOG that provides the basis for the findings.

**NOW, THEREFORE, BE IT RESOLVED** that the Council of San Benito County Governments, acting as the Regional Transportation Planning Agency for the County of San Benito, hereby makes the following findings and determinations, based on all information in the record including, the following findings of the 2026/2027 Annual Unmet Transit Needs Report attached hereto and incorporated herein as Exhibit A:

- A. There were four (4) “unmet transit needs” that fulfilled the “reasonable to meet” criteria as further explained in the 2026/2027 Annual Unmet Transit Needs Report; and**
- B. There was one (1) “unmet transit needs” that did not fulfill the adopted “reasonable to meet” criteria, as further explained in the 2026/2027 Annual Unmet Transit Needs Report; and**
- C. There were nine (9) comments that were determined to not qualify as “unmet transit needs,” as further explained in the 2026/2027 Annual Unmet Transit Needs Report.**

**BE IT FURTHER RESOLVED**, that the Council of San Benito County Governments, acting as the Regional Transportation Planning Agency, accepts and adopts the 2026/2027 Unmet Transit Needs Report attached hereto as Exhibit A and finds that there are no additional unmet regional and community public transit needs within the incorporated and unincorporated areas of the County that can be reasonably met at this time.

PASSED AND ADOPTED BY THE COUNCIL OF SAN BENITO COUNTY GOVERNMENTS THIS 16<sup>TH</sup> DAY OF APRIL, 2026 BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAINING:  
ABSENT:

\_\_\_\_\_  
Ignacio Velazquez, Chair

APPROVED AS TO LEGAL FORM:



Dated: 4/8/2026

By: *Osman I. Mufti*  
Osman I. Mufti, SBCOG Counsel

ATTEST:  
Binu Abraham, Executive Director

Dated: \_\_\_\_\_

By: \_\_\_\_\_

# Unmet Transit Needs Report

Final Report: April 16, 2026



*The Council of San Benito County Governments improves the mobility of San Benito County travelers by planning for and investing in a multi-modal transportation system that is safe, economically viable, and environmentally friendly.*



# Table of Contents

About the Council of San Benito County Governments (SBCOG) .....2

**Area Profile and Transit System Overview .....3**

**Unmet Transit Needs Overview .....6**

**Adopted Definitions and Procedures for Noticing and Conducting the Annual Unmet  
Transit Needs Hearing .....7**

**SBCOG Resolution Adopting Criteria and Definitions..... 10**

**Unmet Transit Needs Public Hearing and Community Engagement..... 13**

**Public Comments Received and SBCOG Response ..... 14**

**Council of San Benito County Governments Resolution April 16, 2026 ..... 16**

## **About the Council of San Benito County Governments (SBCOG)**

The Council of San Benito County Governments (SBCOG) is the Regional Transportation Planning Agency (RTPA) for San Benito County. SBCOG serves as the forum for regional decision- making. In this capacity, SBCOG builds consensus among local and regional agencies, develops long-term strategic plans, and programs Federal and State funding for allocation to transportation projects.

The governing board for SBCOG is made up of five members. Two members are appointed by the San Benito County Board of Supervisors, two from the City of Hollister and one from the City of San Juan Bautista.

### **SBCOG BOARD OF DIRECTORS**

Ignacio Velazquez, Chair (County of San Benito)

Roxanne Stephens, Vice-Chair (City of Hollister)

Kollin Kosmicki, (County of San Benito)

Rolan Resendiz, (City of Hollister)

Jackie Morris-Lopez, (City of San Juan Bautista)

Scott Eades, Caltrans District 5 (Ex-Officio)

### **SBCOG STAFF:**

Binu Abraham, Executive Director

Norma Aceves, Administrative Services Specialist

Samuel Borick, Transportation Planner

Myranda Arreola, Transportation Planner

Monica Gomez, Secretary

Griselda Arevalo, Office Assistant

## Area Profile and Transit System Overview

### REGIONAL SETTING

San Benito County is a rural and agricultural community in the Central Coast Region, south of Silicon Valley (Figure 1: Map of San Benito County). The County is surrounded by the Counties of Santa Clara, Santa Cruz, Monterey, Fresno, and Merced. The land area is 1,389 square miles. Terrain varies from flat valley floor to hilly rangeland in the east, to 5,450-foot peaks far south.

The population in the County was 64,209 according to the 2020 U.S. Census. The County has two incorporated cities – Hollister, population 41,678, and San Juan Bautista, population 2,089 – and various unincorporated communities (Aromas, Tres Pinos, Panoche, Ridgemark, and Paicines).



Figure 1: San Benito County Map

Major transportation routes bisecting the County include State Routes 129, 156, 25 and U.S. 101. Figure 1: San Benito The City of Hollister where the County seat is located is at an elevation of 229 feet. The north and northwest segments of the County are comprised of urban areas, leaving the southern portion of the County primarily rural.

### EXISTING TRANSIT SERVICES

The San Benito County Local Transportation Authority (LTA) was formed through a Joint Powers Agreement between the Cities of Hollister and San Juan Bautista and the County of San Benito in 1990. The Authority is responsible for the administration and operation of public transportation services in the County provided by County Express and Specialized Transportation Services



Figure 2: County Express Riders

Despite San Benito County’s common perception as an auto-oriented culture, the region’s transit system includes an extensive network of services and options.

The San Benito County Local Transportation Authority (LTA) was formed by a Joint Powers Agreement between the City of Hollister, City of San Juan Bautista, and the County of San Benito in 1990. The LTA is responsible for the administration and operation of the County Express and Specialized Transportation public transportation services in the San Benito region (Figure 2: County Express Riders).

### *County Express Transit System*

The County Express fleet includes 20 vehicles, all of which are ADA-compliant and equipped with wheelchair lifts/ramps and bicycle racks. The LTA contracts with a private operator for management, dispatch, and driver hiring of the County Express transit service. The County Express system currently provides the following services:

- Intercounty - Routes provide connections from the Cities of Hollister and San Juan Bautista to the City of Gilroy. There is a daily weekday service to Gavilan College and the Caltrain station and weekend service to the Greyhound station in Gilroy. The weekday shuttle service is from 4:45 a.m. to 9:20 p.m. with a limited schedule when Gavilan College is not in session. There are three early morning and evening runs to the Gilroy Caltrain station for connections to Caltrain and VTA bus services. Service to the Greyhound station operates four runs on Saturday and Sunday from 7:30 a.m. to 6:45 p.m.
- Tripper Service- County Express' Tripper provides safe and clean service to San Benito High School, Rancho San Justo, Marguerite Maze, and other Hollister schools. The general public may ride as well.
- Dial-A-Ride - Dial-a-Ride service is provided to parts of northern San Benito County, including Hollister, San Juan Bautista, and Tres Pinos, Monday through Friday from 6:00 a.m. to 6:00 p.m. and on Saturdays from 9:00 a.m. to 3:00 p.m. Same-day service is available but is subject to availability and a convenience fee.
- Paratransit - Complementary Americans with Disabilities Act Paratransit service is available for residents and visitors who are eligible because of a physical or cognitive disability as determined by LTA. Reservations for the Paratransit service may be made up to 14 days in advance. Same-day service is available but is subject to availability and a convenience fee.

### *Specialized Transportation Services*

The LTA contracts with Transdev Services, Inc., a nationally recognized transit operator, for the provision of Specialized Transportation services. Specialized Transportation services include Out-of-County Non-Emergency Medical Transportation (i.e., Dialysis Treatment), Medical Shopping Assistance Transportation, and Senior Lunch Transportation Program. These services go beyond the requirements of Americans with Disabilities Act, as they provide escort services, door-through-door, and minor translation services to the passengers.

According to the 2020 U.S. Census, 12 percent of the total County population is aged 65 or older.<sup>1</sup> Many of these elderly individuals and persons with disabilities require specialized transportation services to travel to medical appointments, shop, and visit recreational centers. The LTA works to provide a comprehensive and adequate public transit service. This continued effort to meet the needs of the community is accomplished through the annual Unmet Transit Needs Process, which is outlined in this Report.

## **Unmet Transit Needs Overview**

### TRANSPORTATION DEVELOPMENT ACT (TDA)

The Transportation Development Act of 1971 (TDA), also known as SB 325, is administered by the California Department of Transportation (Caltrans) through the county's designated regional transportation planning agency (RTPA).

As the administrator of TDA funds, the Council of San Benito County Governments (SBCOG), as the regional transportation planning agency, is charged with conducting the Unmet Transit Needs process. The purpose of this process is to ensure that all unmet transit needs that are "reasonable to meet" are met before funds are expended for non-transit uses.

"Unmet Transit Needs" are defined as expressed or identified needs of a significant segment of the community for public transportation services to meet basic mobility needs which are not currently being met through existing transit services or other means of transportation. The "Reasonable to Meet" standard is based on several criteria that analyze how accommodating that transit need will affect the rest of the transit system that it relates to. If it passes the criteria, then it is found reasonable to meet and changes will be made to accommodate the need.

The process is done annually and entails a comprehensive outreach program and a series of public hearings throughout the county to obtain comments on unmet transit needs that may be reasonable to meet. Once the comments are received, the Social Services Transportation Advisory Committee (SSTAC) analyzes them to determine if there are any transit needs that meet the adopted definitions of "reasonable to meet" and "unmet transit need" and makes a recommendation of findings to the SBCOG Board. If the Board determines there are unmet transit needs that are reasonable to meet, the affected jurisdiction must satisfy the needs before any TDA funds are expended for non-transit purposes.

As noted previously, SBCOG staff typically evaluates the comments received and recommends those "Unmet Transit Needs" found "Reasonable to Meet" for implementation in the upcoming fiscal year.

This Report documents the Unmet Transit Needs process which is submitted annually to the California Department of Transportation (Caltrans).

## **Adopted Definitions and Procedures for Noticing and Conducting the Annual Unmet Transit Needs Hearing**

As required by PUC section 9940 1.5, the Council of San Benito County Governments must adopt formal definitions of "unmet transit need" and "reasonable to meet." The first definition is the primary tool used to evaluate the public testimony received during the initial hearing.

The second definition is used to evaluate the reasonableness of meeting those requests. State law (PUC Section 994015(c)) has been modified to clarify that..."the fact that an identified transit need cannot fully be met based on available resources shall not be the sole reason for finding that a transit need is not reasonable to meet."

Additionally, the Act specifies that..." An agency's determination of needs that are reasonable to meet shall not be made by comparing unmet transit needs with the need of streets and roads."

I. The "unmet needs" definition adopted by Council of San Benito County Governments:

"Unmet needs are defined as expressed or identified needs of a significant segment of the community for public transportation services to meet basic mobility needs which are not currently being met through existing transit services or other means of transportation."

Included, at a minimum, are those public transportation or specialized services that are identified in the Regional Transportation Plan, Short Range Transit Plan and/or Transit Development Plan, which have not been implemented or funded."

II. The "unmet needs" threshold criteria adopted by the Council of San Benito County Governments:

The following criteria must be true for the SBCOG to consider a request an "unmet need". If a request fails to satisfy any of the criteria below, the request is not an unmet need.

1. The request fills a gap in transit service or is identified as a deficiency in the Regional Transportation Plan.
2. Sufficient *broad-based* community support exists.
3. Request is a *current* rather than *future* need.
4. Request is non-operational in nature (operational = minor route change, bus stop change, etc.)

### III. Adopted Definition of "Transit Needs That Are Reasonable to Meet Determination."

In making the reasonableness determination, an analysis will be conducted on existing transit services, available options, likely demand, and general costs based on similar services in the area and available studies. Once completed, the following criteria shall be considered.

#### REASONABLE TO MEET CRITERIA

In making a reasonableness determination, an analysis will be conducted on existing transit services, available options, likely demand, and general costs based on similar services in the area and available studies. An Unmet Transit Need would be considered reasonable to meet if the proposed service is in general compliance with the following criteria:

##### A. EQUITY

The proposed service would:

1. Benefit the general public.
2. Not unreasonably discriminate against nor favor any particular area or segment of the community at the exclusion of any other.
3. Not result in adversely affect existing services in other parts of the transit system that have an equal or higher priority immediately or within the foreseeable future.
4. Require a subsidy per passenger generally equivalent to other parts of the transit system, unless overriding reasons so justify.

##### B. TIMING

The proposed service would:

1. Be in response to an existing rather than a future need.
2. Be implemented consistent with federal, state, or regional funding approval schedules, if such funds are the most appropriate primary funding method.

##### C. COST EFFECTIVENESS

The proposed service would:

1. Not cause the responsible operator or service claimant to incur expenses in excess of the maximum allocated funds.
2. Not set a precedent for other service expansions without a reasonable expectation of available funding.
3. Have available funding on a long-term basis to maintain the service.

#### D. SYSTEM PERFORMANCE

1. The efficiency of the, new, expanded, or revised transit service, excluding specialized transportation services, shall be measured on efficiency, such as:
  - Cost per passenger trip,
  - Cost per vehicle service hour,
  - Passenger trips per vehicle service hour,
  - Passenger trips per vehicle service mile
  - On-time performance.
2. The proposed service would have a reasonable expectation of future increase in ridership.

#### E. OPERATIONAL FEASIBILITY

1. The new, expanded, or revised transit service must be safe to operate and there must be adequate roadways and turnouts for transit vehicles.
2. The new service would be provided with the existing vehicle fleet or with vehicles that can be acquired with available funds.
3. The new service would have the available maintenance staff to cover the additional vehicle maintenance hours incurred as a result of the proposed service.

#### F. COMMUNITY ACCEPTANCE

A significant level of community support exists for the public subsidy of transit services designed to address the unmet transit need. Including but not limited to, community groups, community leaders, and community meetings reflecting support for the unmet transit need.

#### G. ADA CONFORMITY

The new, expanded, or modified service, excluding specialized transportation services, would conform to the requirements of the Americans with Disabilities Act. The SBCOG shall consider the financial impact on the TDA claimant if complementary paratransit services are required as a result of the new, expanded, or modified service.

#### H. OTHER FACTORS

Other specific, formulated components that SBCOG determines to affect the reasonableness of meeting an unmet transit need.

# SBCOG Resolution Adopting Criteria and Definitions

## BEFORE THE BOARD OF DIRECTORS OF THE COUNCIL OF SAN BENITO COUNTY GOVERNMENTS

RESOLUTION OF THE BOARD OF )  
DIRECTORS OF THE COUNCIL OF SAN )  
BENITO COUNTY GOVERNMENTS ) Resolution No. 11-04  
AMENDING RESOLUTION NO. 90-12 TO )  
REVISE THE CRITERIA FOR )  
DETERMINING UNMET TRANSIT NEEDS )  
THAT ARE "REASONABLE TO MEET" )  
\_\_\_\_\_ )

WHEREAS, the Council of San Benito County Governments, herein referred to as ("COG") is the Regional Transportation Planning Agency (RTPA) for San Benito County; and

WHEREAS, the COG is responsible for the allocation to claimants of funds received from the Transportation Development Act (P.U.C. 99200, et seq); and

WHEREAS, Transportation Development Act funds can be allocated to eligible claimants for support of public transportation systems, bicycle and pedestrian facilities, and for streets and roads; and

WHEREAS, COG identifies unmet transit needs within the San Benito County region and those needs that are reasonable to meet in accordance with Public Utilities Code, Section 99401.5; and

WHEREAS, COG, on July 12, 1990, adopted Resolution No. 90-12, adopting the definition of "unmet needs" and the criteria for determining unmet transit needs that are "reasonable to meet" in San Benito County.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Council of San Benito County Governments, that it does hereby amend COG's Resolution 90-12 to amend the criteria for determining what unmet transit needs are "reasonable to meet", as set forth in Exhibit A, attached hereto and incorporated herein by reference.


PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE COUNCIL OF SAN BENITO COUNTY GOVERNMENTS THIS 21ST DAY OF APRIL, 2011 BY THE FOLLOWING VOTE:

AYES:  
NOES:  
ABSTAINING:  
ABSENT:

  
Jaime De La Cruz, Chair

ATTEST:  
Lisa Rheinheimer, Executive Director

APPROVED AS TO LEGAL FORM:  
San Benito County Counsel Office

By: 

By:   
Shirley L. Murphy, Deputy County Counsel

Dated: 4/26/11

Dated: April 13, 2011

## Exhibit A

### REASONABLE TO MEET CRITERIA

In making a reasonableness determination, an analysis will be conducted on existing transit services, available options, likely demand and general costs based on similar services in the area and available studies. An Unmet Transit Need would be considered reasonable to meet if the proposed service is in general compliance with the following criteria:

#### A. EQUITY

The proposed service would:

1. Benefit the general public.
2. Not unreasonably discriminate against nor favor any particular area or segment of the community at the exclusion of any other.
3. Not adversely affect existing services in other parts of the transit system that have an equal or higher priority immediately or within the foreseeable future.
4. Require a subsidy per passenger generally equivalent to other parts of the transit system, unless overriding reasons so justify.

#### B. TIMING

The proposed service would:

1. Be in response to an existing rather than a future need.
2. Be implemented consistent with federal, state, or regional funding approval schedules, if such funds are the most appropriate primary method of funding.

#### C. COST EFFECTIVENESS

The proposed service would:

1. Not cause the responsible operator or service claimant to incur expenses in excess of the maximum allocated funds.
2. Not set a precedent for other service expansions without a reasonable expectation of available funding.
3. Have available funding on a long-term basis to maintain the service.

#### D. SYSTEM PERFORMANCE

1. The efficiency of the new, expanded or revised transit service, excluding specialized transportation services, shall be measured on efficiency, such as:
  - Cost per passenger trip,
  - Cost per vehicle service hour,
  - Passenger trips per vehicle service hour,
  - Passenger trips per service mile,
  - On-time performance.
2. The proposed service would have a reasonable expectation of future increase in ridership.

#### E. OPERATIONAL FEASIBILITY

1. The new, expanded or revised transit service must be safe to operate and there must be adequate roadways and turnouts for transit vehicles.
2. The new service would be provided with the existing vehicle fleet or with vehicles that can be acquired with available funds.
3. The new service would have the available maintenance staff to cover the additional vehicle maintenance hours incurred as a result of the proposed service.

#### F. COMMUNITY ACCEPTANCE

A significant level of community support exists for the public subsidy of transit services designed to address the unmet transit need, including but not limited to, community groups, community leaders, and community meetings reflecting support for the unmet transit need.

#### G. ADA CONFORMITY

The new, expanded or modified service, excluding specialized transportation services, would conform to the requirements of the Americans with Disabilities Act. The COG shall consider the financial impact on the TDA claimant if complementary paratransit services are required as a result of the new, expanded, or modified service

#### H. OTHER FACTORS

Other specific, formulated components that COG determines to affect the reasonableness of meeting an unmet transit need.

## Unmet Transit Needs Public Hearing and Community Engagement

Each year, the Council of Governments (SBCOG) works with the transit providers and the public to identify any transit needs that are not currently being met. During the reporting period, SBCOG conducted community outreach to receive Unmet Transit Needs testimony from the public. SBCOG makes strides to reach historically underserved communities. Some of the public engagement strategies include the following:

- The SBCOG Board held a public hearing on March 19, 2026 at 4:00 p.m. during the Council of Governments regular Board meeting. In addition to the hearing, SBCOG conducted the following outreach efforts:
  - Community Survey in both English and Spanish.
  - Onboard survey on County Express and Specialized Transportation buses.
  - Notice published in Hollister Freelance (English and Spanish)
  - Social Media Posts

Notice of the hearing and meetings was given and included the date, place, and specific purpose of the meeting through various means. The meetings were advertised by distributing bilingual posters on social media and public spaces, including bus stop shelters and aboard transit vehicles. Spanish language translation was provided at all meetings.

**Public Hearing on Unmet Transit Needs**  
**Audiencia Pública sobre las**  
**Necesidades de Transporte No Satisfechas**

**SBCOG**  
Council of  
San Benito  
County Governments

**SBCOG Board Meeting | Reunión de la Junta Directiva de SBCOG**  
**Thursday, March 19, 2026 | Jueves, 19 de marzo de 2026 | 4 PM**  
**Board of Supervisors Chambers | Sala de Sesiones de la Junta de Supervisores**  
**481 4th Street Hollister, CA 95023**

For Zoom meeting details visit: [sanbenitocog.org](https://sanbenitocog.org).  
Para obtener los detalles de la reunión por Zoom, visita: [sanbenitocog.org](https://sanbenitocog.org).

**What is an Unmet Transit Need?**  
Each year, the Council of San Benito County Governments works with the public to identify any transit (bus) needs that are not currently being met by County Express or Specialized Transportation. We are accepting comments through March 19, 2026.

**¿Qué es una Necesidad de Transporte No Satisfecho?**  
Cada año, el Consejo de Gobiernos trabaja con el público para identificar necesidades de tránsito que actualmente no está siendo atendida por County Express o Specialized Transportation. Estamos aceptando comentarios hasta el 19 de marzo de 2026.

**TAKE OUR SURVEY**  
Scan the QR code or get a copy from your bus driver

English

**PARTICIPA EN NUESTRA ENCUESTA**  
Escanee el código QR u obtenga una copia de su conductor de autobús

español

Written comments can be emailed to Samuel Borick, Transportation Planner  
Comentarios escritos pueden enviarse por correo electrónico a Samuel Borick, Planificador de Transporte  
[sborick@sanbenitocog.org](mailto:sborick@sanbenitocog.org)

© SanBenitoCOG.org

The notices below were published in the Hollister Freelance Newspaper on January 30, 2026, notifying the public of the March 2026 Public Hearing

## **Notice of Public Hearing Regarding Unmet Transit Needs**

---

Notice is hereby given that a hybrid in-person and virtual public hearing will be held to provide the public the opportunity to identify any transit needs that are not currently being met by the local bus services of County Express and Specialized Services. The hearing will be held on the following date:

### **SBCOG Board Meeting (In-person and virtual)**

Thursday, March 19, 2026, at 4:00 PM  
San Benito County Board of Supervisors Chambers  
481 Fourth Street, Hollister, CA  
Zoom Meeting details visit  
[www.sanbenitocog.org](http://www.sanbenitocog.org)

Spanish interpretation will be available at the hearing. If you are unable to attend, you may submit your comments in writing by March 19, 2026, to: Council of San Benito County Governments, Attn: Unmet Transit Needs, 650 San Benito St, Suite 120, Hollister, CA 95023 or by email at [sborick@sanbenitocog.org](mailto:sborick@sanbenitocog.org). For more information, please contact Samuel Borick, Transportation Planner at (831)-637-7665.  
(Pub HF 1/30)

## **Aviso- Audiencia Pública Sobre Las Necesidades De Tránsito**

---

Se avisa que una audiencia pública se llevara a cabo en persona y virtual para ofrecer al público la oportunidad de identificar las necesidades de tránsito que en la actualidad no se están cumpliendo en el Condado de San Benito por los servicios de autobús County Express y Specialized Transportation Services. La audiencia se llevará a cabo en la siguiente fecha:

### **Reunión de la Junta de Mesa Directiva COG**

Jueves, 19 de marzo del 2026 4:00 PM  
San Benito County Board of Supervisors Chambers  
481 Fourth Street, Hollister, CA  
Detalles Zoom visite [www.sanbenitocog.org](http://www.sanbenitocog.org)

Interpretación en Español será disponible en la audiencia. Si usted no puede atender, escriba para expresar sus opiniones antes del 19 de marzo, 2026 a el: Concilio de Gobiernos del Condado de San Benito, Attn: Necesidades de Tránsito, 650 San Benito St, Suite 120, Hollister, CA 95023 o por correo electrónico [sborick@sanbenitocog.org](mailto:sborick@sanbenitocog.org). Para obtener más información, llame a Samuel Borick, Planificador de transporte, al (831) 637-7665.  
(Pub HF 1/30)

## **Public Comments Received and SBCOG Response**

(See Next Page)

## 2026 Unmet Transit Needs Report Feedback

No.	Media	Language	Service	Comment Category	Public Comment	Translation	Can we contact?	Contact Info	Determination	Reasonable To Meet Criteria	SBCOG Response
1	Comment Card	English	County Express	Operational	For people who need to transfer to get to their destination (2) hour free transfer. A way to use a bank card or bus besides the app on the phone	N/A	Yes	831-253-5205	Not an Unmet Transit Need	Not applicable	The comment is operational in nature, and therefore does not meet the criteria to be considered an unmet transit needs.
2	Comment Card	English	County Express	Gap in Service	24-7 or 4am to 10pm	N/A	Yes	831-313-7905	Not an Unmet Transit Need	Not applicable	There is insufficient community support for 24 hour / 7 day a week transit service. The San Benito County Local Transportation Authority's Short Range Transit Plan identifies extended service hours as a part of future County Express improvements. While suggestions such as 24-hour service or operations from 4:00 a.m. to 10:00 p.m. reflect a desire for increased availability, specific service spans will be evaluated through ongoing planning efforts to ensure they are operationally feasible and aligned with community needs. Implementation of expanded service hours is dependent on available drivers and funding.
3	Comment Card	English	N/A	Customer Service	Everything is okay with me, very satisfied with the service	N/A	No	N/A	Not an Unmet Transit Need	Not applicable	Thank you for your comment.
4	Online Survey	English	County Express & Specialized Transportation	Gap in Service	Fixed Route	N/A	No	N/A	Unmet Transit Need: Reasonable to Meet	Not applicable	Currently, the San Benito County Local Transportation Authority provides one fixed route service, The Tripper, within the City of Hollister. The Short Range Transit Plan identifies the restoration of the Hollister Fixed Route service. Future services outlined in the Short Range Transit Plan may be implemented dependent on available drivers and funding.
5	Online Survey	English	County Express	Operational	All of my needs are being met although it seems like all bus fare should be whole dollars instead of using change. It would make the accounting much easier and the penny's to be some day eliminated.	N/A	Yes	831-524-8088	Not an Unmet Transit Need	Not applicable	The comment is operational in nature, and therefore does not meet the criteria to be considered an unmet transit needs.
6	Online Survey	English	County Express	Gap in Service	More frequent service during early mornings and late nights. Many people work or attend school outside of regular business hours and limited schedules make it harder to get to work or return home safely. Weekend services is also limited in some areas which affects people who rely on the bus for errands, jobs, and family responsibilities.	N/A	No	N/A	Unmet Transit Need: Reasonable to Meet	Not applicable	The San Benito County Local Transportation Authority's Short Range Transit Plan identifies increased service frequency and extended service hours as a part of future County Express improvements. Specific service spans will be evaluated through ongoing planning efforts to ensure they are operationally feasible and aligned with community needs. Implementation of expanded hours and frequency is dependent on available drivers and funding.
7	Online Survey	English	County Express	Operational	women only busses, busses that go straight from hollister to gilroy, less time waiting at Caltrain station like maybe switch drivers, less waiting time at random stops.	N/A	Yes	831-265-1365	Not an Unmet Transit Need	Not applicable	The comment is operational in nature and refers to services already provided by the San Benito Local Transportation Authority. It does not meet the criteria to be considered an unmet transit need.
8	Online Survey	English	County Express	Operational	Allowing people to stay on the bus while it is parked at the Caltrain station. There have been many times where passengers have been kicked off the bus while it waits at the station even in extremely hot, cold, or rainy weather. Not only that, but some drivers force passengers to bring their stuff down with them, causing many to lose their seats when new people get on.	N/A	No	N/A	Not an Unmet Transit Need	Not applicable	Being an operational request, this is not an unmet transit need. Thank you for your comment.
9	Online Survey	English	County Express	Gap in Service	Bring back Local transportation or more stops in the intercounty bus	N/A	Yes	831-297-4029	Unmet Transit Need: Reasonable to Meet (Partial)	Equity	The San Benito County Local Transportation Authority's Short Range Transit Plan identifies the restoration of the Hollister Fixed Route service. Future services outlined in the Short Range Transit Plan may be implemented dependent on available drivers and funding. The Intercounty Service is designed as a commuter-oriented route that provides efficient connections to Caltrain in Gilroy. Adding additional stops would increase travel times and could reduce the reliability of these regional connections, creating equity concerns for riders who rely on the service for timely access.

10	Online Survey	English	County Express	Gap in Service	Local bus or more stops in the intercounty transportation.	N/A	No	N/A	Unmet Transit Need: Reasonable to Meet (Partial)	Equity	The San Benito County Local Transportation Authority's Short Range Transit Plan identifies the restoration of the Hollister Fixed Route service. Future services outlined in the Short Range Transit Plan may be implemented dependent on available drivers and funding. The Intercounty Service is designed as a commuter-oriented route that provides efficient connections to Caltrain in Gilroy. Adding additional stops would increase travel times and could reduce the reliability of these regional connections, creating equity concerns for riders who rely on the service for timely access.
11	Online Survey	English	County Express	Gap in Service	Route to Salinas	N/A	No	N/A	Transit Need: Not Reasonable	Cost Effectiveness	The Short Range Transit Plan analyzed the feasibility of services to Salinas. The Plan does not identify services to the City of Salinas as a feasible option for services expansion due to the LTA's available and projected revenue sources.
12	Online Survey	English	County Express	Operational	Would highly benefit a Intercounty Express bus to align with the 7:30am CalTrain departure at Gilroy! The only train that departs early enough for the South County Connector is at 5:30am.	N/A	Yes	831-801-2303	Not an Unmet Transit Need	Not applicable	Being an operational request, this is not an unmet transit need. Thank you for your comment.
13	Online Survey	Spanish	County Express	Customer Service	Todo esta bien al momento	"All is good for now"	No	N/A	Not an Unmet Transit Need	Not applicable	Thank you for your comment
14	Public Comment	English	County Express	Other	PDF Comment (See Exhibit A)	N/A	No	N/A	Not an Unmet Transit Need	Not applicable	Thank you for your comment

**Council of San Benito County Governments Resolution April 16, 2026**

(to be inserted after adoption)



## STAFF REPORT

### Action

**Prepared By:** Samuel Borick, Transportation Planner

**Subject:** SR 25 EIR Alternatives

### Agenda Item: 9

**Approved By:** Binu Abraham, Executive Director

**Meeting Date:** April 16, 2026

### Recommendation:

- a. CONCUR with Caltrans' recommendation for Alternative 8 (4-Lane Conventional Highway on Existing Alignment) to receive further technical studies under the EIR and to remove Alternative 9 (4-Lane Expressway on Existing Alignment) from receiving further technical studies.

### Summary:

The State Route 25 (SR 25) Corridor Improvement Project is currently in the Project Approval and Environmental Document (PA&ED) phase. In December 2025, Caltrans District 5, in coordination with Council of San Benito County Governments (SBCOG) staff and consultants, initiated a high-level screening of project alternatives. An overview and update on the high-level screening analysis were presented at the February 2026 Board meeting. An update was also presented at the March 2026 Board meeting, and a further update specific to the existing alignment alternatives including a requested action from the Board is being presented at the April Board meeting.

### Background/ Discussion:

SBCOG, in cooperation with Caltrans District 5 and the Santa Clara Valley Transportation Authority (VTA), has been proposing to improve 10.8 miles of the existing two-lane State Route 25 in San Benito and Santa Clara counties.

A Final Environmental Impact Report (FEIR), completed in June 2016, adopted a new alignment for SR 25. The preferred route adoption alternative in the FEIR was a four-lane expressway alternative on a new alignment that included an interchange at SR 156/ SR25. In October 2016, Caltrans submitted documentation to the California Transportation Commission for the route adoption of the preferred alternative, which was subsequently approved.

Other prior policy actions to advance the route adoption alternative included a Cooperative Agreement for the SR 25 Expressway Conversion Project between SBCOG and Caltrans that was signed in May 2021. In that agreement, SBCOG is the sponsor for the SR 25 Expressway Conversion Project and is responsible for establishing the scope of the project and securing the financial resources to fund the work/project. Caltrans is the implementing agency for the SR 25 Expressway Conversion Project and is responsible for managing the scope, cost, schedule, and quality of the work activities and products of the project. The PA&ED phase includes the completion of the Final Environmental Document and the Project Report.

An environmental planning effort was formally initiated by SBCOG and Caltrans in the fall of 2024 to fully analyze a range of alternatives for the future of SR 25. The Environmental Impact Report (EIR) was scoped to fulfill necessary federal and state requirements and allow the sponsor agencies to move towards implementing critical improvements along the corridor. To kick off the environmental process a scoping meeting was held in Hollister in November 2024. Following the scoping meeting, the SBCOG Board received numerous public comments requesting reconsideration of the EIR alternatives. In response, the Board directed SBCOG staff and Caltrans to identify and evaluate additional options along the existing SR 25 corridor, including alternatives that may offer reduced costs.

Caltrans and SBCOG partnered to host an in-person public outreach/scoping meeting in Hollister on November 19, 2025, to allow the public to provide input regarding the additional alternatives under consideration to be included in the SR 25 EIR. To support these discussions, hardcopy conceptual layouts of the entire SR 25 corridor were made available for review, including alternatives on both the 2016 adopted route and existing alignment. These materials were supplemented with transparencies of typical intersection improvements that could be overlaid on the layouts. The public comment period following the meeting concluded on December 19, 2025.

In December 2025, Caltrans District 5, in coordination with SBCOG staff and consultants, initiated a high-level screening of project alternatives. The screening considered alternatives along the 2016 adopted route, the existing alignment, and transit-oriented options. This high-level screening is a systematic, objective-based assessment that uses available data, standards, and guidelines to identify low-viability alternatives and establish the set of alternatives to be carried forward for further analysis in the Environmental Document. The screening helps reduce project costs and accelerate the project schedule.

Caltrans, in coordination with SBCOG staff, has provided monthly progress updates to the SBCOG Board on the status of the high-level screening process. Caltrans presented an initial update in February 2026 and another update at the March 2026 Board meeting. The high-level screening process is anticipated to be completed by May 2026. At the conclusion of this process, staff will present a summary of the screening results and request Board concurrence with the findings.

Based on progress of the high-level screening analysis, an interim action regarding the existing alignment alternatives is being requested at the April 2026 Board meeting. Caltrans is recommending existing alignment Alternative 8 receive further technical studies as part of the EIR. Caltrans also recommends that Alternative 9 not receive the same level of analysis due to having more impacts on environmentally sensitive areas, existing right of way, and farmland. A vernal pool supporting sensitive plant and amphibious species exists along the proposed footprint of Alternative 9, in addition to other impacts on homes, businesses, and farmland.

**Financial Impact:**

There is no additional financial impact at this time. The environmental studies on SR 25 are funded through Measure G.

**Attachments:**

None.



## STAFF REPORT

**Informational**

**Prepared By:** Norma Aceves, Administrative Services Specialist

**Agenda Item: 10**

**Approved By:** Binu Abraham, Executive Director

**Subject:** Fiscal Year 2026-2027 Draft Budgets

**Meeting Date:** April 16, 2026

**Recommendation:**

Receive presentation on the fiscal year 2026-2027 Draft Budgets for the Council of San Benito County Governments (SBCOG), Local Transportation Authority (LTA), and Service Authority for Freeways and Expressways (SAFE).

**Summary:**

The Draft Budgets for fiscal year 2026/27 have been prepared using funding assumptions that match information received from the State with respect to revenue estimates. The Draft Budgets meet the goals and objectives of the agency as outlined in the Overall Work Program (OWP). The Draft Budgets are balanced.

**Background/ Discussion:**

SBCOG directs agency funds to advance regional transportation planning activities identified in the Overall Work Program for 2026/27.

The SBCOG Board of Directors adopts three separate budgets for each of SBCOG's separate legal entities:

1. The SBCOG Budget which includes the following ten accounts:
  - Council of Governments Administration
  - Local Transportation Fund
  - State Transit Assistance Fund
  - Highway 25 Safety Project
  - Vanpool Program
  - Low Carbon Transit Operations Program
  - Rideshare Program
  - Transportation Planning State Subvention
  - Measure G
  - Transit and Intercity Rail Capital Program (TIRCP) & Zero Emission Transit Capital Program (ZETCP)
2. The LTA Budget;

3. The SAFE budget.

The draft budgets were prepared using the line-item format. The draft budgets include conservative revenue assumptions that are based on apportionments and distributions identified through State and Federal resources. Unless already awarded, pending grant applications and the funding associated with these are not assumed as a part of the draft budgets. Revenue funding from the various sources is outlined in the Revenue Summaries section of the budget and will be reviewed during the Draft Budget presentation.

The following section provides overall notes for the three separate budgets:

1. The SBCOG Draft Budget totals \$5,568,442, reflecting an overall 13% decrease. This reduction aligns the budget more closely with actual expenditures during FY 2025–26.

The Measure G budget, which is included within the SBCOG budget, adds an additional \$8,251,412 million. These funds are designated to support the State Route 25 EIR phase.

2. The LTA budget totals \$4,656,719 and reflects a 22% increase, primarily due to capital enhancement projects which are partially funded through State LPP-F funds.
3. The SAFE budget total \$45,921 and reflects a 5% decrease with no major changes to the status quo operation of the program.

**Financial Impact:**

The Draft Budgets are balanced.

**Attachment:**

1. Fiscal Year 2026-2027 Council of San Benito County Governments Draft Budget (Includes the Measure G Draft Budget)
2. Fiscal Year 2026-2027 Local Transportation Authority Draft Budget
3. Fiscal Year 2026-2027 Service Authority for Freeways and Expressways Draft Budget

**COUNCIL OF GOVERNMENTS  
BUDGET - FY 2026/27  
REVENUE SUMMARY**

REVENUE DESCRIPTION	Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
<b>Local Transportation Authority CE (627.95.7320)</b>					
541.001 Interest Revenue	6,000	6,000	20,000	20,000	14,000
570.001 Advertisement Revenue	1,000	3,000	5,000	5,000	4,000
570.003 Sale of Fix Asset	2,000	2,000	-	-	(2,000)
551.101 Grant Revenue State Aid- Grants (LCTOP)	172,900	152,900	329,659	339,549	156,759
551.401 State Miscellaneous Revenue	-	-	400,000	-	400,000
576.012 LTF Transfer in	1,640,260	1,806,302	1,271,843	2,091,837	(368,417)
576.012 STA Transfer in	689,937	679,937	616,919	635,427	(73,018)
576.012 SGR Transfer in	67,850	67,850	271,782	-	-
576.012 TIRCP Transfer In	-	-	500,000	-	-
562.803 County Express Fares/JDA Fares	115,000	98,104	100,000	103,000	(15,000)
556.301 Federal Misc. Revenue	-	-	-	-	-
556.301 Federal Misc. Revenue	-	-	-	-	-
556.001 Federal Grants (FTA 5311)	500,000	-	500,000	-	-
<b>Total</b>	<b>3,194,947</b>	<b>2,816,093</b>	<b>4,015,203</b>	<b>3,194,812</b>	<b>116,324</b>
<b>Local Transportation Authority ST (627.95.7321)</b>					
541.001 Interest Revenue	6,000	3,000	3,000	3,000	(3,000)
570.003 Sale of Fix Asset	-	-	-	-	-
551.113 Grant Revenue Local Transit Fund Grant	-	-	-	-	-
576.012 LTF Transfer in	608,901	666,316	281,916	654,427	(326,985)
562.803 Charges for Services- Fares	6,000	6,490	6,600	6,800	600
556.301 Federal Misc. Revenue	-	-	-	-	-
556.001 Federal Grants (FTA 5310)	-	-	350,000	-	350,000
<b>Total</b>	<b>620,901</b>	<b>675,806</b>	<b>641,516</b>	<b>664,227</b>	<b>20,615</b>
<b>Local Transportation Fund (629.95.7310)</b>					
550.102 General Sales Tax (1/4%) LTF	2,726,127	2,754,899	2,809,997	2,894,297	83,870
541.001 LTF Interest Revenue	357,495	470,812	430,228	443,135	72,733
340.101 TDA 2% Reserved for Bike/Ped. (Carryover)	930,012	892,056	942,056	998,256	12,044
Set aside Local Streets & Roads(carry over)	1,241,578	1,241,578	1,241,578	1,241,578	-
LTF Balance (Carryover)	10,926,632	10,789,131	11,851,305	14,239,190	924,673
<b>Total</b>	<b>16,181,844</b>	<b>16,148,476</b>	<b>17,275,164</b>	<b>19,816,455</b>	<b>1,093,320</b>
<b>Transportation Planning State Subvention (628.95.7390)</b>					
551.405 STIP Planning, Programming, & Monitoring	58,000	58,000	58,000	-	-
551.407 Rural Planning Assistance	598,000	404,500	505,625	404,500	(92,375)
570.001 Other Revenue Contributions	3,274	142,516	87,767	-	84,493
570.014 RSTP From Previous years- Held for Others	2,787,835	2,787,835	3,658,093	4,508,093	870,258
551.412 RSTP Exchange	850,000	870,258	850,000	850,000	-
Fund Balance (carry over previous years)	2,014,004	2,079,221	2,236,713	1,764,141	222,709
541.001 Interest Revenue	175,000	157,492	130,000	100,000	(45,000)
<b>Total</b>	<b>6,486,113</b>	<b>6,499,822</b>	<b>7,526,198</b>	<b>7,626,734</b>	<b>1,040,085</b>
<b>State Transit Assistance (629.95.7300)</b>					
551.406 STA Revenue	689,937	679,937	616,919	635,427	(73,018)
551.001 STA Interest Revenue	-	-	-	-	-
STA Carryover	103,491	103,491	-	-	(103,491)
551.406 State of Good Repair	117,921	117,921	120,894	124,521	2,973
551.001 SGR Interest Revenue	-	10,000	9,000	9,270	9,000
SGR Carryover	81,547	81,547	141,888	146,145	60,341
<b>Total</b>	<b>992,896</b>	<b>992,896</b>	<b>888,701</b>	<b>915,362</b>	<b>(104,195)</b>

**COUNCIL OF GOVERNMENTS  
BUDGET - FY 2026/27  
REVENUE SUMMARY - CONTINUED**

	Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
<b>COG Administration (628.95.7340)</b>					
576.012 OPEB revenue	15,391	14,000	17,710	18,596	2,319
Misc. (carry over)	-	9,000	-	-	-
561.904 ALUC Fees	2,000	1,200	2,000	2,000	-
570.001 Contributions (LTF)	523,277	350,186	109,932	336,824	(413,345)
<b>Total</b>	<b>540,668</b>	<b>374,386</b>	<b>129,642</b>	<b>357,420</b>	<b>(411,026)</b>
<b>Travel Demand Management (TDM) Rideshare Fund (628.95.7330)</b>					
556.310 CMAQ Rideshare	-	-	-	-	-
570.012 Donations/Balance	5,799	2,134	4,000	4,200	(1,799)
<b>Total</b>	<b>5,799</b>	<b>2,134</b>	<b>4,000</b>	<b>4,200</b>	<b>(1,799)</b>
<b>LCTOP (628.95.7325)</b>					
541.001 Interest	40	5,000	3,500	3,605	3,460
570.101 Carry Over Previous Years	6,282	140,742	165,742	-	159,460
551.401 State Grant Misc	157,268	172,900	166,004	110,000	8,736
<b>Total</b>	<b>163,590</b>	<b>318,642</b>	<b>335,246</b>	<b>113,605</b>	<b>171,656</b>
<b>Service Authority for Freeways &amp; Expressways (628.95.7380)</b>					
550.109 DMV Vehicle Registration Fee	69,000	74,160	72,000	74,160	3,000
Fund Balance(Carryover previous years)	270,293	321,535	359,710	397,789	89,417
541.001 Interest Revenue	500	11,887	12,000	13,000	11,500
<b>Total</b>	<b>339,793</b>	<b>407,582</b>	<b>443,710</b>	<b>484,949</b>	<b>103,917</b>
<b>Hwy 25 Safety (628.95.7360)</b>					
541.001 Interest Revenue	4,000	10,000	10,000	10,000	6,000
564.501 Copies	-	-	-	-	-
570.014 Reimbursement from Caltrans	-	-	-	-	-
570.014 Contributions (RDA)Balance	195,367	265,741	275,741	184,832	80,374
<b>Total</b>	<b>199,367</b>	<b>275,741</b>	<b>285,741</b>	<b>194,832</b>	<b>86,374</b>
<b>Travel Demand Management (TDM) Vanpool Administration Account (628.95.7370)</b>					
542.010 Passenger Lease Fees	-	-	-	-	-
541.001 Interest	1,000	100	100	-	(900)
350.101 Carryover from previous years & sale of van	25,142	11,791	11,891	-	(13,251)
<b>Total</b>	<b>26,142</b>	<b>11,891</b>	<b>11,991</b>	<b>-</b>	<b>(14,151)</b>
<b>Transit and Intercity Rail Capital Program (TIRCP) &amp; Zero Emission Transit Capital Program (ZETCP) (628.95.7405)</b>					
541.001 Interest	300,000	100,000	50,000	25,000	(250,000)
551.101 Grant Revenue State Aid- Grants (TIRCP)	3,617,427	-	-	-	-
551.401 Grant Revenue State Misc. (ZETCP)	195,221	-	-	-	-
350.101 Carryover from previous years	4,277,074	4,066,563	4,166,563	2,314,322	(110,511)
<b>Total</b>	<b>8,389,722</b>	<b>4,166,563</b>	<b>4,216,563</b>	<b>2,339,322</b>	<b>(360,511)</b>
<b>Measure G (634.95.7391)</b>					
541.001 Interest Revenue	541,441	1,149,007	1,152,454	1,187,028	611,013
550.113 SB 1 Local Partnership Program (LPP) - Formulaic	-	-	-	-	-
550.113 SB 1 Local Partnership Program (LPP) - Formulaic Cycle 3	-	-	-	-	-
512.001 Sales tax	-	-	-	-	-
512.001 Sales Tax-Tier I	13,920,844	13,917,084	14,056,255	14,337,380	135,411
512.001 Sales Tax-Tier II	-	-	-	-	-
512.001 Sales Tax-Tier III	-	-	-	-	-
512.001 Sales Tax-Administration	140,615	140,576	141,982	144,822	1,367
570.014 Prior Year Balance	38,668,422	39,085,439	54,017,767	61,117,046	15,349,345
<b>TOTAL MEASURE G REVENUES</b>	<b>53,271,322</b>	<b>54,292,106</b>	<b>69,368,458</b>	<b>76,786,275</b>	<b>16,097,136</b>
<b>TOTAL COG REVENUES</b>	<b>85,728,387</b>	<b>82,730,337</b>	<b>30,673,246</b>	<b>107,813,180</b>	<b>18,012,033</b>
<b>TOTAL LTA REVENUES</b>	<b>3,815,848</b>	<b>3,491,899</b>	<b>4,656,719</b>	<b>3,859,040</b>	<b>136,939</b>
<b>TOTAL SAFE REVENUES</b>	<b>339,793</b>	<b>407,582</b>	<b>443,710</b>	<b>484,949</b>	<b>103,917</b>
<b>TOTAL REVENUES</b>	<b>89,885,827</b>	<b>86,621,952</b>	<b>105,022,201</b>	<b>112,151,369</b>	<b>18,245,090</b>

\*Total does not include the transfer of LTF funds or Planning Subvention to COG Administration.

Note: Revenue to the various accounts are reimbursed at the end of the fiscal year or when the project has been completed.

**Acronyms Summary:**

**RSTP** - Regional Surface Transportation Program

**STA** - State Transit Assistance

**CMAQ** - Congestion Mitigation and Air Quality

**STIP** - State Transportation Improvement Program

**5311** - Federal Transit Administration Section 5311 Program

**LTF** - Local Transportation Fund

**RMRA** - Road Maintenance & Rehabilitation Account (St. Funds)

**SRTP** - Short Range Transit Plan

**CRRSAA** - Coronavirus Response and Relief Supplemental Appropriations Act of 2021

**Council of Governments - Revenue Summary**

**CARES Act** - Coronavirus Aid, Relief, and Economic Security Act

**Council of Governments  
BUDGET FY 2026/27**

**Expenditure Summary and Revenue Summary**

<b>EXPENDITURE DESCRIPTION</b>	<b>Adopted Budget FY 25/26</b>	<b>Estimated Actual to June 30, 2026</b>	<b>Proposed Budget FY 26/27</b>	<b>Budget Estimate for FY 27/28</b>	<b>Variance FY 25/26 FY 26/27</b>
<b>EXPENDITURE DESCRIPTION</b>					
Personnel	468,670	425,790	622,740	647,325	154,070
Services & Supplies	337,083	322,988	318,022	319,797	(19,061)
Contracts	2,012,910	184,634	1,615,144	273,832	(397,766)
Capital	-	-	-	-	-
Other	3,545,602	3,640,481	3,012,536	3,843,559	(533,066)
<b>TOTAL EXPENDITURES</b>	<b>6,364,265</b>	<b>4,573,893</b>	<b>5,568,442</b>	<b>5,084,513</b>	<b>(795,823)</b>
<b>REVENUES</b>					
See Revenue Sheet for detail	32,462,864	28,440,365	30,563,314	30,803,769	1,913,098
Operating Transfers Received	523,277	350,186	288,903	357,420	(234,374)
<b>TOTAL REVENUES</b>	<b>32,986,141</b>	<b>28,790,550</b>	<b>30,852,217</b>	<b>31,161,188</b>	<b>1,678,724</b>
<b>TOTAL PROPOSED BUDGET</b>	<b>6,364,265</b>	<b>4,573,893</b>	<b>5,568,442</b>	<b>5,084,513</b>	<b>(795,823)</b>

**The Council of Governments budget accounts include:**

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>1. Local Transportation Fund (629.7310)</li> <li>2. State Transit Assistance (629.7300)</li> <li>3. Low Carbon Transit Operations Program (628.7325)</li> <li>4. Rideshare Program (628.7330)</li> <li>5. Council of Governments Administration (628.7340)</li> </ul> | <ul style="list-style-type: none"> <li>6. Vanpool Program (628.7370)</li> <li>7. Highway 25 Safety Program (628.7360)</li> <li>8. Transportation Planning State Subvention (628.7390)</li> <li>9. Measure G (634.7390)</li> <li>10. Transit and Intercity Rail Capital Program &amp; Zero Emission Transit Capital Program (628</li> </ul> |
|--|--|

**BUDGET NOTES**

**Personnel**

SBCOG salaries to support all agency programs.

**Total 622,740**

**Services and Supplies**

Services and Supplies includes those necessary purchases to support planning and project delivery. It also includes the San Benito County Cost Plan .

**Total 318,022**

**Contracts**

Contracts include the County Regional GIS system, outside financial audit, ALUC consultation services, and other contracted support.

**Total 1,615,144**

**Capital**

No capital expenses proposed in this draft budget.

**-**

**Other**

Other includes operating transfers to LTA and COG Administration. This category includes COG's share of the cost for current employee retirement benefits (OPEB).

**Total 3,012,536**

**TOTAL PROPOSED BUDGET 5,568,442**

**Measure G**  
**BUDGET FY 2025/26**  
**Expenditure Summary and Revenue Summary**

<b>EXPENDITURE DESCRIPTION</b>	<b>Adopted Budget FY 20/21</b>	<b>Estimated Actual to June 30, 2026</b>	<b>Proposed Budget FY 26/27</b>	<b>Budget Estimate for FY 27/28</b>	<b>Variance FY 25/26 FY 26/27</b>
<b>EXPENDITURE DESCRIPTION</b>					
Personnel	92,843	87,330	79,920	-	(12,923)
Services & Supplies	39,899	4,517	21,492	12,067	(18,407)
Contracts	800,000	41,916	8,150,000	2,650,000	7,350,000
Capital	-	-	-	-	-
Other	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>932,742</b>	<b>133,763</b>	<b>8,251,412</b>	<b>2,662,067</b>	<b>7,318,670</b>
<b>REVENUES</b>					
See Revenue Sheet for detail	53,271,322	54,292,106	69,368,458	76,786,275	16,097,136
Operating Transfers Received	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>53,271,322</b>	<b>54,292,106</b>	<b>69,368,458</b>	<b>76,786,275</b>	<b>16,097,136</b>
<b>FUND BALANCE</b>			<b>61,117,046</b>	<b>2,662,067</b>	

**COUNCIL OF GOVERNMENTS - STATE TRANSIT ASSISTANCE (STA)  
BUDGET - FY 2026/27  
EXPENDITURES**

EXPENDITURE DESCRIPTION	Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
<b>Personnel</b>					
610.905 Salaries	-	-	-	-	-
623.510 Administrative Support	-	-	-	-	-
<b>Total</b>	-	-	-	-	-
<b>Services and Supplies</b>					
619.126 Magazines and Subscriptions	-	-	-	-	-
619.130 Clothing and Safety	-	-	-	-	-
619.132 Communications	-	-	-	-	-
619.138 Computer Maintenance	-	-	-	-	-
619.140 Computer Supplies	-	-	-	-	-
645.701 General Insurance	-	-	-	-	-
619.152 Maintenance of Equipment	-	-	-	-	-
619.154 Maintenance of Equipment - Oil and Gas	-	-	-	-	-
619.158 Maintenance of Structures and Grounds	-	-	-	-	-
619.280 Marketing	-	-	-	-	-
619.164 Medical/Dental/Lab Supplies and Services	-	-	-	-	-
619.166 Membership Dues	-	-	-	-	-
619.168 Office Furniture under \$700	-	-	-	-	-
619.170 Office Equipment under \$300	-	-	-	-	-
619.176 Special Project Supplies -Supplies	-	-	-	-	-
619.174 Supplies	-	-	-	-	-
619.172 Postage and Delivery	-	-	-	-	-
619.210 Legal	-	-	-	-	-
619.212 Accounting	-	-	-	-	-
619.222 Other Consultants	-	-	-	-	-
619.180 Public and Legal Notices	-	-	-	-	-
619.184 Rent Equipment	-	-	-	-	-
619.186 Rent Structures	-	-	-	-	-
619.190 Small Tools	-	-	-	-	-
619.268 Special Dept Expense - Other	-	-	-	-	-
619.196 Travel Lodging	-	-	-	-	-
619.198 Travel Meals	-	-	-	-	-
619.194 Training	-	-	-	-	-
619.200 Travel Transportation	-	-	-	-	-
619.306 Utilities	-	-	-	-	-
<b>Total</b>	-	-	-	-	-
<b>Contracts</b>					
619.250 Special Dept Expense - Contracts	-	-	-	-	-
<b>Total</b>	-	-	-	-	-
<b>Capital</b>					
650.304 Furniture and Fixtures	-	-	-	-	-
650.302 Equipment other than Computer	-	-	-	-	-
650.303 Computer Hardware	-	-	-	-	-
650.301 Automobiles, Trucks, Vans	-	-	-	-	-
<b>Total</b>	-	-	-	-	-
<b>Other</b>					
640.513 Operating Transfers (STA to LTA)	679,937	783,428	<b>616,919</b>	635,427	(63,018)
640.513 Operating Transfers (SGR to LTA)	67,580	67,580	<b>271,782</b>	121,449	204,202
<b>Total</b>	<b>747,517</b>	<b>851,008</b>	<b>888,701</b>	<b>756,876</b>	<b>141,184</b>
<b>TOTAL PROPOSED BUDGET</b>	<b>747,517</b>	<b>851,008</b>	<b>888,701</b>	<b>756,876</b>	<b>141,184</b>

**COUNCIL OF GOVERNMENTS - STATE TRANSIT ASSISTANCE  
BUDGET - FY 2026/27  
REVENUES AND EXPENDITURES VS REVENUES**

REVENUE DESCRIPTION		Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
551.406	STA Revenue	689,937	679,937	616,919	635,427	(73,018)
551.001	STA Interest Revenue	-	-	-	-	-
	STA Carryover	103,491	103,491	-	-	(103,491)
551.406	State of Good Repair	117,921	117,921	120,894	124,521	2,973
551.001	SGR Interest Revenue	-	10,000	9,000	9,270	9,000
	SGR Carryover	81,547	81,547	141,888	146,145	60,341
<b>TOTAL BUDGET</b>		<b>992,896</b>	<b>992,896</b>	<b>888,701</b>	<b>915,362</b>	<b>(104,195)</b>

EXPENDITURES VS REVENUES		Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
	Personnel	-	-	-	-	-
	Services & Supplies	-	-	-	-	-
	Contracts	-	-	-	-	-
	Capital	-	-	-	-	-
	Other (LTA)	747,517	851,008	888,701	756,876	141,184
<b>TOTAL EXPENDITURES</b>		<b>747,517</b>	<b>851,008</b>	<b>888,701</b>	<b>756,876</b>	<b>141,184</b>

REVENUES		Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
	Revenues	992,896	992,896	888,701	915,362	(104,195)
<b>TOTAL REVENUES</b>		<b>992,896</b>	<b>992,896</b>	<b>888,701</b>	<b>915,362</b>	<b>(104,195)</b>
<b>TOTAL PROPOSED BUDGET</b>		<b>747,517</b>	<b>851,008</b>	<b>888,701</b>	<b>756,876</b>	<b>141,184</b>

FUND BALANCE	-
DESIGNATED FUND BALANCE	-
UNDESIGNATED FUND BALANCE	-

**COUNCIL OF GOVERNMENTS - STATE TRANSIT ASSISTANCE  
BUDGET - FY 2026/27  
BUDGET NOTES**

BUDGET NOTES	Proposed Budget FY 26/27
<b>Personnel</b> No Personnel expenditures are proposed in this Budget.	
<b>Total</b>	-
<b>Services and Supplies</b> No Services and Supplies are proposed in this Budget.	
<b>Total</b>	-
<b>Contracts</b> No Contracts are proposed in this Budget.	
<b>Total</b>	-
<b>Capital</b> No Capital expenditures are proposed in this Budget.	
<b>Total</b>	-
<b>Other</b> Other includes an annual STA operating transfer to the LTA for transit operations and capital and transfer of State of Good Repair funds for transit capitol.	
<b>Total</b>	888,701
<b>TOTAL PROPOSED BUDGET</b>	<b>888,701</b>

**COUNCIL OF GOVERNMENTS - LOCAL TRANSPORTATION FUND (LTF)**  
**BUDGET - FY 2026/27**  
**EXPENDITURES**

EXPENDITURE DESCRIPTION	Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
<b>Personnel</b>					
610.905 Salaries	-	-	-	-	-
623.51 Administrative Support	-	-	-	-	-
<b>Total</b>	-	-	-	-	-
<b>Services and Supplies</b>					
619.126 Magazines and Subscriptions	-	-	-	-	-
619.130 Clothing and Safety	-	-	-	-	-
619.132 Communications	-	-	-	-	-
619.138 Computer Maintenance	-	-	-	-	-
619.140 Computer Supplies	-	-	-	-	-
645.701 General Insurance	-	-	-	-	-
619.152 Maintenance of Equipment	-	-	-	-	-
619.154 Maintenance of Equipment - Oil and Gas	-	-	-	-	-
619.158 Maintenance of Structures and Grounds	-	-	-	-	-
619.280 Marketing	-	-	-	-	-
619.164 Medical/Dental/Lab Supplies and Services	-	-	-	-	-
619.166 Membership Dues	-	-	-	-	-
619.176 Special Project Supplies - Supplies	-	-	-	-	-
619.174 Supplies	-	-	-	-	-
619.172 Postage and Delivery	-	-	-	-	-
619.210 Legal	-	-	-	-	-
619.222 Other Consultants	-	-	-	-	-
619.180 Public and Legal Notices	-	-	-	-	-
619.184 Rent Equipment	-	-	-	-	-
619.186 Rent Structures	-	-	-	-	-
619.190 Small Tools	-	-	-	-	-
619.268 Special Dept Expense - Other	-	-	-	-	-
619.196 Travel Lodging	-	-	-	-	-
619.198 Travel Meals	-	-	-	-	-
619.194 Training	-	-	-	-	-
619.200 Travel Transportation	-	-	-	-	-
619.306 Utilities	-	-	-	-	-
<b>Total</b>	-	-	-	-	-
<b>Contracts</b>					
619.250 Special Dept Expense - Contracts	-	-	-	-	-
<b>Total</b>	-	-	-	-	-
<b>Capital</b>					
650.304 Furniture and Fixtures	-	-	-	-	-
650.303 Computer Hardware	-	-	-	-	-
650.301 Automobiles, Trucks, Vans	-	-	-	-	-
<b>Total</b>	-	-	-	-	-
<b>Other</b>					
650.513 Operating Transfers (LTA CE)	1,640,260	1,640,260	1,271,843	2,091,837	(368,417)
650.513 Operating Transfers (ST)	608,901	608,901	281,916	635,427	(326,985)
650.513 Operating Transfer (COG Admin)	523,277	523,277	288,903	336,824	(234,374)
650.513 Operating Transfer (2% reserve Bike & Ped)	-	-	48,366	-	48,366
<b>Total</b>	2,772,438	2,772,438	1,891,028	3,064,088	(881,410)
<b>TOTAL PROPOSED BUDGET</b>	2,772,438	2,772,438	1,891,028	3,064,088	(881,410)

**COUNCIL OF GOVERNMENTS - LOCAL TRANSPORTATION FUND  
BUDGET - FY 2026/27  
REVENUES AND EXPENDITURES VS REVENUES**

REVENUE DESCRIPTION	Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
550.102 General Sales Tax (1/4%) LTF	2,726,127	2,754,899	<b>2,809,997</b>	2,894,297	83,870
541.001 LTF Interest Revenue	357,495	470,812	<b>430,228</b>	443,135	72,733
340.101 TDA 2% Reserved for Bike/Ped. (Carryover)	930,012	892,056	<b>942,056</b>	998,256	12,044
Set aside Local Streets & Roads(carry over)	1,241,578	1,241,578	<b>1,241,578</b>	1,241,578	-
LTF Balance (Carryover)	10,926,632	10,789,131	<b>11,851,305</b>	14,011,853	924,673
<b>TOTAL REVENUE</b>	<b>16,181,844</b>	<b>16,148,476</b>	<b>17,275,164</b>	<b>19,589,118</b>	<b>1,093,320</b>

EXPENDITURES VS REVENUES	Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
<b>EXPENDITURES</b>					
Personnel	-	-	-	-	-
Services & Supplies	-	-	-	-	-
Contracts	-	-	-	-	-
Capital	-	-	-	-	-
Other (Operating Transfers out)	2,772,438	2,772,438	<b>1,891,028</b>	3,064,088	(881,410)
<b>TOTAL EXPENDITURES</b>	<b>2,772,438</b>	<b>2,772,438</b>	<b>1,891,028</b>	<b>3,064,088</b>	<b>(881,410)</b>
<b>REVENUES</b>					
Revenues	\$16,181,844	16,148,476	<b>17,275,164</b>	19,589,118	1,093,320
<b>TOTAL REVENUES</b>	<b>16,181,844</b>	<b>16,148,476</b>	<b>17,275,164</b>	<b>19,589,118</b>	<b>1,093,320</b>
<b>TOTAL PROPOSED BUDGET</b>	<b>2,772,438</b>	<b>2,772,438</b>	<b>1,891,028</b>	<b>3,064,088</b>	<b>(881,410)</b>

FUND BALANCE	15,384,137
DESIGNATED FUND BALANCE	<u>1,372,284</u>
UNDESIGNATED FUND BALANCE	14,011,853

**COUNCIL OF GOVERNMENTS - LOCAL TRANSPORTATION FUND  
BUDGET - FY 2026/27  
BUDGET NOTES**

BUDGET NOTES	Proposed Budget FY 26/27
<b>Personnel</b> No Personnel expenditures are proposed in this Budget.	
<b>Total</b>	-
<b>Services and Supplies</b> No Services and Supplies are proposed in this Budget.	
<b>Total</b>	-
<b>Contracts</b> No Contract expenditures are proposed in this Budget.	
<b>Total</b>	-
<b>Capital</b> No Capital expenditures are proposed in this Budget.	
<b>Total</b>	-
<b>Other</b> Other includes operating transfers to the LTA and COG Administration budgets. There is a required set-aside of 2% for bicycle and pedestrian projects as mandated in the Transportation Development Act.	
<b>Total</b>	<b>1,891,028</b>
<b>TOTAL PROPOSED BUDGET</b>	<b>1,891,028</b>

**COUNCIL OF GOVERNMENTS - TRAVEL DEMAND MANAGEMENT (TDM) RIDESHARE PROGRAM  
BUDGET - FY 2026/27  
EXPENDITURES**

EXPENDITURE DESCRIPTION	Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
<b>Personnel</b>					
610.905 Salaries- Direct	4,214	1,914	-	-	(4,214)
610.905 Salaries- Indirect	1,586	-	-	-	-
<b>Total</b>	<b>5,800</b>	<b>1,914</b>	<b>-</b>	<b>-</b>	<b>(4,214)</b>
<b>Services and Supplies</b>					
619.126 Magazines and Subscriptions	-	-	-	-	-
619.130 Clothing and Safety	-	-	-	-	-
619.132 Communications	-	-	-	-	-
619.138 Computer Maintenance	-	-	-	-	-
619.140 Computer Supplies	-	-	-	-	-
645.701 General Insurance	257	220	-	-	(257)
619.152 Maintenance of Equipment	-	-	-	-	-
619.154 Maintenance of Equipment - Oil and Gas	-	-	-	-	-
619.158 Maintenance of Structures and Grounds	-	-	-	-	-
619.280 Marketing	-	-	-	-	-
619.166 Membership Dues	-	-	-	-	-
619.176 Special Project Supplies - Supplies	-	-	-	-	-
619.174 Supplies	-	-	-	-	-
619.172 Postage and Delivery	-	-	-	-	-
619.210 Legal	200	-	-	-	(200)
619.180 Public and Legal Notices	-	-	-	-	-
619.184 Rent Equipment	-	-	-	-	-
619.186 Rent Structures	-	-	-	-	-
619.190 Small Tools	-	-	-	-	-
619.268 Special Dept Expense - Other	4,000	-	4,000	4,000	-
619.196 Travel Lodging	-	-	-	-	-
619.198 Travel Meals	-	-	-	-	-
619.194 Training	-	-	-	-	-
619.200 Travel Transportation	-	-	-	-	-
619.306 Utilities	-	-	-	-	-
<b>Total</b>	<b>4,457</b>	<b>220</b>	<b>4,000</b>	<b>4,000</b>	<b>(457)</b>
<b>Contracts</b>					
619.250 Special Dept Expense - Contracts	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Capital</b>					
650.302 Equipment other than Computer	-	-	-	-	-
650.303 Computer Hardware	-	-	-	-	-
650.301 Automobiles, Trucks, Vans	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other</b>					
649.32 Operating Transfers	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL PROPOSED BUDGET</b>	<b>10,257</b>	<b>2,134</b>	<b>4,000</b>	<b>4,000</b>	<b>(6,257)</b>

**COUNCIL OF GOVERNMENTS - RIDESHARE PROGRAM  
BUDGET - FY 2026/27  
REVENUES AND EXPENDITURES VS REVENUES**

REVENUE DESCRIPTION	Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
556.310 CMAQ Rideshare	-	-	-	-	-
Donations/Carry over	5,799	2,134	4,000	4,200	(1,799)
<b>TOTAL REVENUE</b>	<b>5,799</b>	<b>2,134</b>	<b>4,000</b>	<b>4,200</b>	<b>-1,799</b>
EXPENDITURES VS REVENUES	Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
<b>EXPENDITURES</b>					
Personnel	5,800	1,914	-	-	(4,214)
Services & Supplies	4,457	220	4,000	4,000	(457)
Contracts	-	-	-	-	-
Capital	-	-	-	-	-
Other	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>10,257</b>	<b>2,134</b>	<b>4,000</b>	<b>4,000</b>	<b>(4,671)</b>
<b>REVENUES</b>					
Revenues	5,799	2,134	4,000	4,200	-\$1,799
<b>TOTAL REVENUES</b>	<b>5,799</b>	<b>2,134</b>	<b>4,000</b>	<b>4,200</b>	<b>(1,799)</b>
<b>TOTAL PROPOSED BUDGET</b>	<b>10,257</b>	<b>2,134</b>	<b>4,000</b>	<b>4,000</b>	<b>(6,257)</b>
<b>FUND BALANCE</b>			-		
<b>DESIGNATED FUND BALANCE</b>			-		
<b>UNDESIGNATED FUND BALANCE</b>			-		

**COUNCIL OF GOVERNMENTS - RIDESHARE PROGRAM  
BUDGET - FY 2026/27  
BUDGET NOTES**

BUDGET NOTES	Proposed Budget FY 26/27
Personnel	
<b>Total</b>	-
Services and Supplies	
<b>Total</b>	4,000
Contracts	
<b>Total</b>	-
Capital	
<b>Total</b>	-
Other	
<b>Total</b>	-
<b>TOTAL PROPOSED BUDGET</b>	<b>4,000</b>

**COUNCIL OF GOVERNMENTS - LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)**  
**BUDGET - FY 2026/27**  
**EXPENDITURES**

EXPENDITURE DESCRIPTION	Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
<b>Personnel</b>					
610.905 Salaries- Direct	-	-	-	-	-
610.905 Salaries- Indirect	-	-	-	-	-
<b>Total</b>	-	-	-	-	-
<b>Services and Supplies</b>					
619.126 Magazines and Subscriptions	-	-	-	-	-
619.130 Clothing and Safety	-	-	-	-	-
619.132 Communications	-	-	-	-	-
619.138 Computer Maintenance	-	-	-	-	-
619.140 Computer Supplies	-	-	-	-	-
645.701 General Insurance	-	-	-	-	-
619.152 Maintenance of Equipment	-	-	-	-	-
619.154 Maintenance of Equipment - Oil and Gas	-	-	-	-	-
619.158 Maintenance of Structures and Grounds	-	-	-	-	-
619.280 Marketing	-	-	-	-	-
619.166 Membership Dues	-	-	-	-	-
619.176 Special Project Supplies - Supplies	-	-	-	-	-
619.174 Supplies	-	-	-	-	-
619.172 Postage and Delivery	-	-	-	-	-
619.210 Legal	-	-	-	-	-
619.180 Public and Legal Notices	-	-	-	-	-
619.184 Rent Equipment	-	-	-	-	-
619.186 Rent Structures	-	-	-	-	-
619.190 Small Tools	-	-	-	-	-
619.268 Special Dept Expense - Other	174,980	172,900	329,659	113,605	154,679
619.196 Travel Lodging	-	-	-	-	-
619.198 Travel Meals	-	-	-	-	-
619.194 Training	-	-	-	-	-
619.200 Travel Transportation	-	-	-	-	-
619.306 Utilities	-	-	-	-	-
<b>Total</b>	<b>174,980</b>	<b>172,900</b>	<b>329,659</b>	<b>113,605</b>	<b>154,679</b>
<b>Contracts</b>					
619.250 Special Dept Expense - Contracts	-	-	-	-	-
<b>Total</b>	-	-	-	-	-
<b>Capital</b>					
650.302 Equipment other than Computer	-	-	-	-	-
650.303 Computer Hardware	-	-	-	-	-
650.301 Automobiles, Trucks, Vans	-	-	-	-	-
<b>Total</b>	-	-	-	-	-
<b>Other</b>					
649.32 Operating Transfers	-	-	-	-	-
<b>Total</b>	-	-	-	-	-
<b>TOTAL PROPOSED BUDGET</b>	<b>174,980</b>	<b>172,900</b>	<b>329,659</b>	<b>113,605</b>	<b>154,679</b>

**COUNCIL OF GOVERNMENTS - LOW CARBON TRANSIT OPERATIONS PROGRAM  
BUDGET - FY 2026/27  
REVENUES AND EXPENDITURES VS REVENUES**

REVENUE DESCRIPTION	Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
541.001 Interest	40	5,000	3,500	3,605	3,460
570.101 Carry Over Previous Years	6,282	140,742	165,742	-	159,460
551.401 State Grant Misc	157,268	172,900	166,004	110,000	8,736
<b>TOTAL REVENUE</b>	<b>163,590</b>	<b>318,642</b>	<b>335,246</b>	<b>113,605</b>	<b>171,656</b>

EXPENDITURES VS REVENUES	Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
<b>EXPENDITURES</b>					
Personnel	-	-	-	-	-
Services & Supplies	174,980	172,900	329,659	113,605	154,679
Contracts	-	-	-	-	-
Capital	-	-	-	-	-
Other	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>174,980</b>	<b>172,900</b>	<b>329,659</b>	<b>113,605</b>	<b>154,679</b>
<b>REVENUES</b>					
Revenues	163,590	318,642	335,246	113,605	\$171,656
<b>TOTAL REVENUES</b>	<b>163,590</b>	<b>318,642</b>	<b>335,246</b>	<b>113,605</b>	<b>171,656</b>
<b>TOTAL PROPOSED BUDGET</b>	<b>174,980</b>	<b>172,900</b>	<b>329,659</b>	<b>113,605</b>	<b>154,679</b>

FUND BALANCE	5,587
DESIGNATED FUND BALANCE	-
UNDESIGNATED FUND BALANCE	<u>5,587</u>

**COUNCIL OF GOVERNMENTS - LOW CARBON TRANSIT OPERATIONS PROGRAM  
BUDGET - FY 2026/27  
BUDGET NOTES**

BUDGET NOTES	Proposed Budget FY 26/27
<b>Personnel</b>	
Total	-
<b>Services and Supplies</b> Expansion of intercounty services.	
Total	329,659
<b>Contracts</b>	
Total	-
<b>Capital</b>	
Total	-
<b>Other</b>	
Total	-
<b>TOTAL PROPOSED BUDGET</b>	<b>329,659</b>

**COUNCIL OF GOVERNMENTS - ADMINISTRATION  
BUDGET - FY 2026/27  
EXPENDITURES**

EXPENDITURE DESCRIPTION	Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 22/23 FY 23/24
<b>Personnel</b>					
610.905 Salaries- Direct	-	-	-	-	-
610.905 Salaries- Indirect	212,590	200,000	196,023	205,824	(16,567)
<b>Total</b>	<b>212,590</b>	<b>200,000</b>	<b>196,023</b>	<b>205,824</b>	<b>(16,567)</b>
<b>Services and Supplies</b>					
619.126 Magazines and Subscriptions	6700	6,750	7,200	7,416	500
620.301 Clothing and Safety	0	-	-	-	-
619.132 Communications	4500	4,660	7,453	7,677	2,953
619.138 Computer Maintenance	19000	19,458	20,000	20,600	1,000
619.14 Computer Supplies	1000	-	1,000	1,030	-
619.152 Maintenance of Equipment	1500	1,526	1,700	1,751	200
619.158 Maintenance of Structures and Grounds	4700	4,750	5,784	5,958	1,084
621.502 Maintenance of Equipment - Oil and Gas	0	-	-	-	-
619.166 Membership Dues	2000	1,250	2,000	2,060	-
619.17 Office Equipment	1200	-	1,000	1,030	(200)
619.172 Postage and Delivery	700	400	500	515	(200)
621.901 Medical/Dental/Lab Supplies & Services	-	-	-	-	-
619.174 Supplies	2000	2,136	2,500	2,575	500
619.168 Office Furniture under \$700	0	-	-	-	-
619.17 Office Equipment under \$300	0	-	-	-	-
619.176 Special Project Supplies	0	-	-	-	-
619.178 Services and Supplies Banks Treasurer	8	18	20	21	12
619.18 Public and Legal Notices	1000	1,411	1,450	1,494	450
619.184 Rent Equipment	2400	2,400	2,400	2,472	-
619.186 Rent Structures	46344	46,191	47,772	49,205	1,428
623.502 Professional Services - Accounting	0	-	-	-	-
619.19 Rent Space	0	-	-	-	-
619.194 Training	1000	-	-	-	(1,000)
619.196 Travel Lodging	0	-	-	-	-
619.198 Travel Meals	0	-	-	-	-
619.2 Travel Transportation	0	300	400	412	400
619.28 Marketing	3500	2,500	500	515	(3,000)
623.101 Small Tools	0	-	-	-	-
619.21 Professional Service - Legal	35000	9,696	25,000	25,750	(10,000)
619.214 Services and Supplies - Computer	0	-	-	-	-
619.222 Professional Services - Other	-	-	-	-	-
619.268 Special Dept Expense - Other	52000	200	37,500	38,625	(14,500)
619.306 Utilities	4000	4,413	5,000	5,150	1,000
645.701 General Insurance	9420	8,062	9,792	10,086	372
649.101 Cost Allocation Plan	62715	116,121	(116,091)	100000	(19,001)
<b>Total</b>	<b>260,687</b>	<b>232,242</b>	<b>62,880</b>	<b>284,340</b>	<b>(38,002)</b>
<b>Contracts</b>					
619.250 Special Dept. Expense - Contracts	52,000	34,364	32,000	33,000	(20,000)
<b>Total</b>	<b>52,000</b>	<b>34,364</b>	<b>32,000</b>	<b>33,000</b>	<b>(20,000)</b>
<b>Capital</b>					
650.302 Equipment other than Computer	-	-	-	-	-
650.303 Computer Hardware	-	-	-	-	-
650.301 Automobiles, Trucks, Vans	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other</b>					
640.320 OPEB Charges	-	-	-	-	-
645.704 Retiree medical	15,391	14,901	17,710	18,596	2,319
<b>Total</b>	<b>15,391</b>	<b>14,901</b>	<b>17,710</b>	<b>18,596</b>	<b>2,319</b>
<b>TOTAL PROPOSED BUDGET</b>	<b>540,668</b>	<b>365,386</b>	<b>308,613</b>	<b>357,420</b>	<b>(53,249)</b>

**COUNCIL OF GOVERNMENTS - ADMINISTRATION  
BUDGET - FY 2026/27  
REVENUES AND EXPENDITURES VS REVENUES**

REVENUE DESCRIPTION	Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 22/23 FY 23/24
576.012 OPEB revenue	15,391	14,000	17,710	18,596	2,319
570.006 Miscellaneous (carry over)	-	9,000	-	-	-
576.012 ALUC Fees	2,000	1,200	2,000	2,000	-
576.012 Contributions(LTF)	523,277	350,186	288,903	336,824	(234,374)
<b>TOTAL REVENUE</b>	<b>540,668</b>	<b>374,386</b>	<b>308,613</b>	<b>357,420</b>	<b>(232,055)</b>

EXPENDITURES VS REVENUES	Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 22/23 FY 23/24
<b>EXPENDITURES</b>					
Personnel	212,590	200,000	196,023	205,824	(16,567)
Services & Supplies	62,715	116,121	62,880	100,000	165
Contracts	52,000	34,364	32,000	33,000	(20,000)
Capital	-	-	-	-	-
Other	15,391	14,901	17,710	18,596	2,319
<b>TOTAL EXPENDITURES</b>	<b>342,696</b>	<b>365,386</b>	<b>308,613</b>	<b>357,420</b>	<b>(34,083)</b>
<b>REVENUES</b>					
Revenues	540,668	374,386	308,613	357,420	(232,055)
<b>TOTAL REVENUES</b>	<b>540,668</b>	<b>374,386</b>	<b>308,613</b>	<b>357,420</b>	<b>(232,055)</b>
<b>TOTAL PROPOSED BUDGET</b>	<b>342,696</b>	<b>365,386</b>	<b>308,613</b>	<b>357,420</b>	<b>(34,083)</b>
<b>FUND BALANCE</b>			-		
<b>DESIGNATED FUND BALANCE</b>			-		
<b>UNDESIGNATED FUND BALANCE</b>			-		

**COUNCIL OF GOVERNMENTS - ADMINISTRATION  
BUDGET - FY 2026/27  
BUDGET NOTES**

BUDGET NOTES	Proposed Budget FY 26/27
<b>Personnel</b> Personnel includes staff salaries and the Board of Directors stipend.	
<b>Total</b>	<b>196,023</b>
<b>Services and Supplies</b> Services and Supplies for COG operations.	
<b>Total</b>	<b>(116,091)</b>
<b>Contracts</b> Contracts include the cost of the financial audit and ALUC consultant fee.	
<b>Total</b>	<b>32,000</b>
<b>Capital</b>	
<b>Total</b>	<b>-</b>
<b>Other</b> SBCOG's share of cost for current employees retirement benefits (OPEB - Other Post Employee Benefits). Beginning FY 23/24 SBCOG will be deriving a distribution from its California Employers' Retiree Benefit Trust (CERBT) fund to cover the OPEB expenses.	
<b>Total</b>	<b>17,710</b>
<b>TOTAL PROPOSED BUDGET</b>	<b>129,642</b>

JE# BUDGET ADJUSTMENTS

**COUNCIL OF GOVERNMENTS - HIGHWAY 25 SAFETY PROJECT  
BUDGET - FY 2026/27  
EXPENDITURES**

EXPENDITURE DESCRIPTION		Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
<b>Personnel</b>						
610.905	Salaries- Direct	-	-	909	-	909
610.905	Salaries- Indirect	-	-	-	-	-
		-	-	-	-	-
	<b>Total</b>	-	-	909	-	909
<b>Services and Supplies</b>						
619.126	Magazines and Subscriptions	-	-	-	-	-
619.132	Communications	-	-	-	-	-
619.138	Computer Maintenance	-	-	-	-	-
619.140	Computer Supplies	-	-	-	-	-
645.701	General Insurance	-	-	-	-	-
619.152	Maintenance of Equipment	-	-	-	-	-
619.154	Maintenance of Equipment - Oil and Gas	-	-	-	-	-
619.158	Maintenance of Structures and Grounds	-	-	-	-	-
619.280	Marketing	-	-	-	-	-
619.166	Membership Dues	-	-	-	-	-
619.168	Office Furniture under \$3,000	-	-	-	-	-
619.170	Office Equipment under \$3,000	-	-	-	-	-
619.176	Special Project Supplies - Supplies	-	-	-	-	-
619.174	Supplies	-	-	-	-	-
619.172	Postage and Delivery	-	-	-	-	-
619.210	Legal	-	-	-	-	-
619.222	Other Consultants	-	-	-	-	-
619.180	Public and Legal Notices	-	-	-	-	-
619.184	Rent Equipment	-	-	-	-	-
619.186	Rent Structures	-	-	-	-	-
619.190	Small Tools	-	-	-	-	-
619.268	Special Dept. Expense - Other	50,000	100	50,000	50,000	-
619.196	Travel Lodging	-	-	-	-	-
619.198	Travel Meals	-	-	-	-	-
619.194	Training	-	-	-	-	-
619.200	Travel Transportation	-	-	-	-	-
619.306	Utilities	-	-	-	-	-
	<b>Total</b>	50,000	100	50,000	50,000	-
<b>Contracts</b>						
619.250	Special Dept. Expense - Contracts	150,000	-	50,000	184,832	(100,000)
	<b>Total</b>	150,000	-	50,000	184,832	(100,000)
<b>Capital</b>						
650.304	Furniture and Fixtures	-	-	-	-	-
650.302	Equipment other than Computer	-	-	-	-	-
650.303	Computer Hardware	-	-	-	-	-
650.301	Automobiles, Trucks, Vans	-	-	-	-	-
	<b>Total</b>	-	-	-	-	-
<b>Other</b>						
640.513	Operating Transfers	-	-	-	-	-
	<b>Total</b>	-	-	-	-	-
<b>TOTAL PROPOSED BUDGET</b>		<b>200,000</b>	<b>100</b>	<b>100,909</b>	<b>234,832</b>	<b>(99,091)</b>

**COUNCIL OF GOVERNMENTS - HIGHWAY 25 SAFETY PROJECT  
BUDGET - FY 2026/27  
REVENUES AND EXPENDITURES VS REVENUES**

REVENUE DESCRIPTION		Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
541.001	Interest Revenue	4,000	10,000	10,000	-	6,000
551.405	Caltrans Reim	-	-	-	-	-
570.014	Contributions Balance	195,367	265,741	275,741	184,832	80,374
<b>TOTAL REVENUE</b>		<b>199,367</b>	<b>275,741</b>	<b>285,741</b>	<b>184,832</b>	<b>86,374</b>

EXPENDITURES VS REVENUES		Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
<b>EXPENDITURES</b>						
	Personnel	-	-	909	-	909
	Services & Supplies	50,000	100	50,000	50,000	-
	Contracts	150,000	-	50,000	184,832	(100,000)
	Capital	-	-	-	-	-
	Other	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>		<b>200,000</b>	<b>100</b>	<b>100,909</b>		<b>(99,091)</b>
<b>REVENUES</b>						
	Revenues	199,367	275,741	285,741	-	86,374
<b>TOTAL REVENUES</b>		<b>199,367</b>	<b>275,741</b>	<b>285,741</b>	<b>184,832</b>	<b>86,374</b>
<b>TOTAL PROPOSED BUDGET</b>		<b>200,000</b>	<b>100</b>	<b>100,909</b>	<b>-</b>	<b>(99,091)</b>
<b>FUND BALANCE</b>				<b>184,832</b>		
<b>DESIGNATED FUND BALANCE</b>				<b>-</b>		
<b>UNDESIGNATED FUND BALANCE</b>				<b>184,832</b>		

**COUNCIL OF GOVERNMENTS - HIGHWAY 25 SAFETY PROJECT  
BUDGET - FY 2026/27  
BUDGET NOTES**

BUDGET NOTES		Proposed Budget FY 26/27
<b>Personnel</b>	No Personnel expenditures are proposed in this Budget.	
	<b>Total</b>	<b>909</b>
<b>Services and Supplies</b>	Services and Supplies as needed and transportation communication via website updates or mailers.	
	<b>Total</b>	<b>50,000</b>
<b>Contracts</b>		
	<b>Total</b>	<b>50,000</b>
<b>Capital</b>	No Capital expenditures are proposed in this Budget.	
	<b>Total</b>	<b>-</b>
<b>Other</b>		
	<b>Total</b>	<b>-</b>
<b>TOTAL PROPOSED BUDGET</b>		<b>100,909</b>

**COUNCIL OF GOVERNMENTS - TRAVEL DEMAND MANAGEMENT (TDM) Vanpool Program  
BUDGET - FY 2026/27  
EXPENDITURES**

EXPENDITURE DESCRIPTION	Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
<b>Personnel</b>					
610.905 Salaries-Direct	2,906	5,620	2,000	2,100	(906)
610.905 Salaries- Indirect	3,937	-	803	843	(3,134)
	-	-	-	-	-
<b>Total</b>	<b>6,843</b>	<b>5,620</b>	<b>2,803</b>	<b>2,943</b>	<b>(4,040)</b>
<b>Services and Supplies</b>					
619.126 Magazines and Subscriptions	-	-	-	-	-
619.132 Communications	-	-	-	-	-
619.138 Computer Maintenance	-	-	-	-	-
619.140 Computer Supplies	-	-	-	-	-
645.701 General Insurance	363	260	140	147	(223)
619.152 Maintenance of Equipment	300	300	600	630	300
619.158 Maintenance of Structures and Grounds	-	-	-	-	-
619.280 Marketing	-	-	-	-	-
619.166 Membership Dues	-	-	-	-	-
619.166 Office Furniture under \$3,000	-	-	-	-	-
619.168 Office Equipment under \$3,000	-	-	-	-	-
619.176 Special Project Supplies -Supplies	-	-	-	-	-
619.174 Supplies	-	-	-	-	-
619.172 Postage and Delivery	-	-	-	-	-
619.210 Legal	443	92	50	53	(393)
619.222 Other Consultants	-	-	-	-	-
619.180 Public and Legal Notices	-	-	-	-	-
619.184 Rent Equipment	-	-	-	-	-
619.186 Rent Structures	-	-	-	-	-
619.180 Small Tools	-	-	-	-	-
619.268 Special Dept. Expense - Other	500	-	1,000	1,000	500
619.196 Travel Lodging	-	-	-	-	-
619.198 Travel Meals	-	-	-	-	-
619.194 Training	-	-	-	-	-
619.200 Travel Transportation	-	-	-	-	-
619.306 Utilities	-	-	-	-	-
<b>Total</b>	<b>1,606</b>	<b>652</b>	<b>1,790</b>	<b>1,830</b>	<b>184</b>
<b>Contracts</b>					
619.250 Special Dept. Expense - Contracts	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Capital</b>					
650.304 Furniture and Fixtures	-	-	-	-	-
650.302 Equipment other than Computer	-	-	-	-	-
650.303 Computer Hardware	-	-	-	-	-
650.301 Automobiles, Trucks, Vans	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other</b>					
640.320 OPEB	-	-	-	-	-
640.513 Operating Transfers	10,256	2,134	4,000	4,000	(6,256)
<b>Total</b>	<b>10,256</b>	<b>2,134</b>	<b>4,000</b>	<b>4,000</b>	<b>(6,256)</b>
<b>TOTAL PROPOSED BUDGET</b>	<b>18,705</b>	<b>8,406</b>	<b>8,593</b>	<b>8,773</b>	<b>(10,112)</b>

**COUNCIL OF GOVERNMENTS - VANPOOL PROGRAM  
BUDGET - FY 2026/27  
REVENUES AND EXPENDITURES VS REVENUES**

REVENUE DESCRIPTION	Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
542.010 Passenger Lease Fees	-	-	-	-	-
541.001 Interest	1,000	100	100	-	(900)
570.011 Carryover from Vanpool	25,142	11,791	11,891	3,398	(13,251)
<b>TOTAL REVENUE</b>	<b>26,142</b>	<b>11,891</b>	<b>11,991</b>	<b>3,398</b>	<b>(14,151)</b>

EXPENDITURES VS REVENUES	Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
<b>EXPENDITURES</b>					
Personnel	6,843	5,620	2,803	2,943	(4,040)
Services & Supplies	1,606	652	1,790	1,830	184
Contracts	-	-	-	-	-
Capital	-	-	-	-	-
Other	10,256	2,134	4,000	4,000	(6,256)
<b>TOTAL EXPENDITURES</b>	<b>18,705</b>	<b>8,406</b>	<b>8,593</b>	<b>8,773</b>	<b>(10,112)</b>
<b>REVENUES</b>					
Revenues	26,142	11,891	11,991	3,398	(14,151)
<b>TOTAL REVENUES</b>	<b>26,142</b>	<b>11,891</b>	<b>11,991</b>	<b>3,398</b>	<b>(14,151)</b>
<b>TOTAL PROPOSED BUDGET</b>	<b>18,705</b>	<b>8,406</b>	<b>8,593</b>	<b>8,773</b>	<b>(10,112)</b>
			<b>FUND BALANCE</b>	<b>3,398</b>	
			<b>DESIGNATED FUND BALANCE</b>	<b>-</b>	
			<b>UNDESIGNATED FUND BALANCE</b>	<b>3,398</b>	

**COUNCIL OF GOVERNMENTS - VANPOOL PROGRAM  
BUDGET - FY 2026/27  
BUDGET NOTES**

BUDGET NOTES	Proposed Budget FY 26/27
<b>Personnel</b> Personnel includes salaries, administrative support, and professional services.	
<b>Total</b>	<b>2,803</b>
<b>Services and Supplies</b> Services and Supplies include routine budget items to support vanpool operations.	
<b>Total</b>	<b>1,790</b>
<b>Contracts</b> No Contract expenditures are proposed in the Budget.	
<b>Total</b>	<b>-</b>
<b>Capital</b> We currently own three vanpools. One is fully operational, while the other two require maintenance and additional investment to become operational.	
<b>Total</b>	<b>-</b>
<b>Other</b>	
<b>Total</b>	<b>4,000</b>
<b>TOTAL PROPOSED BUDGET</b>	<b>8,593</b>

**COUNCIL OF GOVERNMENTS - TRANSPORTATION PLANNING STATE SUBVENTION  
BUDGET - FY 2026/27  
EXPENDITURES**

EXPENDITURE DESCRIPTION		Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
<b>Personnel</b>						
610.905	Salaries- Direct	210,229	218,256	<b>383,083</b>	402,237	172,854
610.905	Salaries- Indirect	19,239	-	<b>34,591</b>	36,321	15,352
	<b>Total</b>	<b>229,468</b>	<b>218,256</b>	<b>417,674</b>	<b>438,558</b>	<b>188,206</b>
<b>Services and Supplies</b>						
619.126	Magazines and Subscriptions	-	-	-	-	-
619.132	Communications	-	-	-	-	-
619.138	Computer Maintenance	-	-	-	-	-
619.140	Computer Supplies	-	-	-	-	-
645.701	General Insurance	15,000	8,703	<b>20,864</b>	21,907	5,864
619.152	Maintenance of Equipment	-	-	-	-	-
619.154	Maintenance of Equipment - Oil and Gas	-	-	-	-	-
619.158	Maintenance of Structures and Grounds	-	-	-	-	-
619.280	Marketing	-	-	-	-	-
619.166	Membership Dues	10,164	12,800	<b>13,500</b>	13,905	3,336
619.168	Office Furniture under \$3,000	-	-	-	-	-
619.170	Office Equipment under \$3,000	-	-	-	-	-
619.176	Special Project Supplies - Supplies	-	-	-	-	-
619.174	Supplies	-	-	-	-	-
619.172	Postage and Delivery	-	-	-	-	-
619.210	Legal	5,661	-	<b>5,000</b>	5,250	(661)
619.222	Other Consultants	-	-	-	-	-
619.180	Public and Legal Notices	-	-	-	-	-
619.184	Rent Equipment	-	-	-	-	-
619.186	Rent Structures	-	-	-	-	-
619.190	Small Tools	-	-	-	-	-
619.268	Special Dept. Expense - Other	1,000	700	<b>1,000</b>	1,000	-
619.196	Travel Lodging	5,000	5,000	<b>3,000</b>	3,000	(2,000)
619.198	Travel Meals	1,000	1,000	<b>800</b>	800	(200)
619.194	Training	3,500	2,792	<b>3,000</b>	3,000	(500)
619.200	Travel Transportation	2,000	2,000	<b>1,500</b>	1,500	(500)
619.306	Utilities	-	-	-	-	-
	<b>Total</b>	<b>43,325</b>	<b>32,995</b>	<b>48,664</b>	<b>50,362</b>	<b>5,339</b>
<b>Contracts</b>						
619.250	Special Dept. Expense - Contracts	300,000	30,270	<b>86,234</b>	6,000	(213,766)
619.250	Special Dept. Expense -Contracts	114,000	120,000	<b>50,000</b>	50,000	(64,000)
	<b>Total</b>	<b>414,000</b>	<b>150,270</b>	<b>136,234</b>	<b>56,000</b>	<b>(277,766)</b>
<b>Capital</b>						
650.302	Equipment other than Computer	-	-	-	-	-
650.303	Computer Hardware	-	-	-	-	-
650.301	Automobiles, Trucks, Vans	-	-	-	-	-
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other</b>						
640.320	Operating Transfers	-	-	-	-	-
640.513	Operating Transfers	-	-	-	-	-
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL PROPOSED BUDGET</b>		<b>686,793</b>	<b>401,521</b>	<b>602,572</b>	<b>544,920</b>	<b>(84,221)</b>



**MEASURE G /SALES TAX  
BUDGET - FY 2026/27  
EXPENDITURES**

EXPENDITURE DESCRIPTION	Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
<b>Personnel</b>					
610.905 Salaries- Direct	80,551	87,330	69,220	72,681	(11,331)
610.905 Salaries- Indirect	12,292	-	10,700	-	(1,592)
623.508 Outside Labor	-	-	-	-	-
<b>Total</b>	<b>92,843</b>	<b>87,330</b>	<b>79,920</b>	<b>72,681</b>	<b>(12,923)</b>
<b>Services and Supplies</b>					
619.126 Magazines and Subscriptions	-	-	-	-	-
619.132 Communications	-	-	-	-	-
619.138 Computer Maintenance	-	-	-	-	-
619.140 Computer Supplies	-	-	-	-	-
645.701 General Insurance (Admin)	4,112	3,521	3,992	4,192	(120)
619.152 Maintenance of Equipment	-	-	-	-	-
619.154 Maintenance of Equipment - Oil and Gas	-	-	-	-	-
619.158 Maintenance of Structures and Grounds	-	-	-	-	-
619.280 Marketing	-	-	-	-	-
619.166 Membership Dues	-	-	-	-	-
619.168 Office Furniture under \$3,000	-	-	-	-	-
619.170 Office Equipment under \$3,000	-	-	-	-	-
619.176 Special Project Supplies - Supplies	-	-	-	-	-
619.174 Supplies	-	-	-	-	-
619.172 Postage and Delivery	-	-	-	-	-
619.210 Legal	35,787	996	7,500	7,875	(28,287)
619.222 Other Consultants	-	-	-	-	-
619.180 Public and Legal Notices	-	-	-	-	-
619.184 Rent Equipment	-	-	-	-	-
619.186 Rent Structures	-	-	-	-	-
619.190 Small Tools	-	-	-	-	-
619.268 Special Dept. Expense - Other	-	-	10,000	-	10,000
<b>Total</b>	<b>39,899</b>	<b>4,517</b>	<b>21,492</b>	<b>12,067</b>	<b>(18,407)</b>
<b>Contracts</b>					
619.250 Special Dept. Expense - Contracts (Tier I)	600,000	41,916	100,000	100,000	(500,000)
619.250 Special Dept. Expense - Contracts (Tier I)	-	-	8,000,000	2,500,000	8,000,000
619.250 Special Dept. Expense - Contracts (Admin)	200,000	-	50,000	50,000	(150,000)
<b>Total</b>	<b>800,000</b>	<b>41,916</b>	<b>8,150,000</b>	<b>2,650,000</b>	<b>7,350,000</b>
<b>Capital</b>					
650.304 Furniture and Fixtures	-	-	-	-	-
650.302 Equipment other than Computer	-	-	-	-	-
350.303 Computer Hardware	-	-	-	-	-
650.301 Automobiles, Trucks, Vans	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other</b>					
640.513 Operating Transfers	-	-	-	-	-
640.513 Operating Transfers- Sales Tax Rev (Tier III)	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL PROPOSED BUDGET</b>	<b>932,742</b>	<b>133,763</b>	<b>8,251,412</b>	<b>2,734,748</b>	<b>7,318,670</b>

**MEASURE G /SALES TAX  
BUDGET - FY 2026/27  
REVENUES AND EXPENDITURES VS REVENUES**

REVENUE DESCRIPTION	Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
541.001 Interest Income	541,441	1,149,007	1,152,454	1,187,028	611,013
550.113 SB 1 Local Partnership Program (LPP) - Formulaic	-	-	-	-	-
550.113 SB 1 Local Partnership Program (LPP) - Formulaic Cyc	-	-	-	-	-
512.001 Sales tax	-	-	-	-	-
570.014 Sales Tax-Tier I	13,920,844	13,917,084	14,056,255	14,337,380	135,411
570.014 Sales Tax-Tier II	-	-	-	-	-
570.014 Sales Tax-Tier III	-	-	-	-	-
570.014 Sales Tax-Administration	140,615	140,576	141,982	144,822	1,367
570.014 Prior Year Balance	38,668,422	39,085,439	54,017,767	61,117,046	15,349,345
<b>TOTAL REVENUE</b>	<b>53,271,322</b>	<b>54,292,106</b>	<b>69,368,458</b>	<b>76,786,275</b>	<b>16,097,136</b>

EXPENDITURES VS REVENUES	Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
<b>EXPENDITURES</b>					
Personnel	92,843	87,330	79,920	-	(12,923)
Services & Supplies	39,899	4,517	21,492	12,067	(18,407)
Contracts	800,000	41,916	8,150,000	2,650,000	7,350,000
Capital	-	-	-	-	-
Other	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>932,742</b>	<b>133,763</b>	<b>8,251,412</b>	<b>2,662,067</b>	<b>7,318,670</b>
<b>REVENUES</b>					
Revenues	53,271,322	54,292,106	69,368,458	76,786,275	16,097,136
<b>TOTAL REVENUES</b>	<b>53,271,322</b>	<b>54,292,106</b>	<b>69,368,458</b>	<b>76,786,275</b>	<b>16,097,136</b>
<b>TOTAL PROPOSED BUDGET</b>	<b>932,742</b>	<b>133,763</b>	<b>8,251,412</b>	<b>2,662,067</b>	<b>7,318,670</b>

	<b>FUND BALANCE</b>	61,117,046
<b>DESIGNATED FUND BALANCE</b>	<b>DESIGNATED FUND BALANCE</b>	-
	<b>UNDESIGNATED FUND BALANCE</b>	<b>61,117,046</b>

BUDGET NOTES	Proposed Budget FY 26/27
<b>Personnel</b> Administration of Measure G.	
<b>Total</b>	<b>79,920</b>
<b>Services and Supplies</b> County Counsel, insurance, and services as needed.	
<b>Total</b>	<b>21,492</b>
<b>Contracts</b> Contracts for consultants needed for services, implementation, and administration of the Measure G.	
<b>Total</b>	<b>8,150,000</b>
<b>Capital</b> No Capital expenditures are proposed in this Budget.	
<b>Total</b>	<b>-</b>
<b>Other</b> Distribution of Tier II Measure G funds to the County of San Benito, City of Hollister, and City of San Juan Bautista.	
<b>Total</b>	<b>-</b>
<b>TOTAL PROPOSED BUDGET</b>	<b>8,251,412</b>

**TRANSIT AND INTERCITY RAIL CAPITAL PROGRAM (TIRCP) & ZERO EMISSION TRANSIT CAPITAL PROGRAM (ZETCP)  
BUDGET - FY 2026/27  
EXPENDITURES**

EXPENDITURE DESCRIPTION		Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
<b>Personnel</b>						
610.905	Salaries- Direct	13,969	-	-	-	(13,969)
610.905	Salaries- Indirect	-	-	5,331	-	5,331
		-	-	-	-	-
	<b>Total</b>	<b>13,969</b>	-	<b>5,331</b>		<b>(8,638)</b>
<b>Services and Supplies</b>						
619.126	Magazines and Subscriptions	-	-	-	-	-
619.130	Clothing and Safety	-	-	-	-	-
619.132	Communications	-	-	-	-	-
619.138	Computer Maintenance	-	-	-	-	-
619.140	Computer Supplies	-	-	-	-	-
645.701	General Insurance	-	-	-	-	-
619.152	Maintenance of Equipment	-	-	-	-	-
619.154	Maintenance of Equipment - Oil and Gas	-	-	-	-	-
619.158	Maintenance of Structures and Grounds	-	-	-	-	-
619.280	Marketing	-	-	-	-	-
619.164	Medical/Dental/Lab Supplies and Services	-	-	-	-	-
619.166	Membership Dues	-	-	-	-	-
619.168	Office Furniture under \$700	-	-	-	-	-
619.170	Office Equipment under \$300	-	-	-	-	-
619.176	Special Project Supplies -Supplies	-	-	-	-	-
619.174	Supplies	-	-	-	-	-
619.172	Postage and Delivery	-	-	-	-	-
619.210	Legal	-	-	-	-	-
619.212	Accounting	-	-	-	-	-
619.222	Other Consultants	-	-	-	-	-
619.180	Public and Legal Notices	-	-	-	-	-
619.184	Rent Equipment	-	-	-	-	-
619.186	Rent Structures	-	-	-	-	-
619.190	Small Tools	-	-	-	-	-
619.268	Special Dept Expense - Other	-	-	-	-	-
619.196	Travel Lodging	-	-	-	-	-
619.198	Travel Meals	-	-	-	-	-
619.194	Training	-	-	-	-	-
619.200	Travel Transportation	-	-	-	-	-
619.306	Utilities	-	-	-	-	-
	<b>Total</b>	-	-	-	-	-
<b>Contracts</b>						
619.250	Special Dept Expense - Contracts	1,396,910	-	1,396,910	-	-
		-	-	-	-	-
	<b>Total</b>	<b>1,396,910</b>	-	<b>1,396,910</b>	-	-
<b>Capital</b>						
650.304	Furniture and Fixtures	-	-	-	-	-
650.302	Equipment other than Computer	-	-	-	-	-
650.303	Computer Hardware	-	-	-	-	-
650.301	Automobiles, Trucks, Vans	-	-	-	-	-
	<b>Total</b>	-	-	-	-	-
<b>Other</b>						
640513	Operating Transfers (LTA CE)	-	-	500,000	-	500,000
	<b>Total</b>	-	-	<b>500,000</b>	-	<b>500,000</b>
	<b>TOTAL PROPOSED BUDGET</b>	<b>1,410,879</b>	-	<b>1,902,241</b>	-	<b>491,362</b>

**TRANSIT AND INTERCITY RAIL CAPITAL PROGRAM (TIRCP) & ZERO EMISSION TRANSIT CAPITAL PROGRAM (ZETCP)  
BUDGET - FY 2026/27  
REVENUES AND EXPENDITURES VS REVENUES**

REVENUE DESCRIPTION		Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
541.001	Interest	300,000	100,000	50,000	25,000	(250,000)
551.101	Grant Revenue State Aid- Grants (TIRCP)	3,617,427	-	-	-	(3,617,427)
551.401	Grant Revenue State Misc. (ZETCP)	195,221	-	-	-	-
350.101	Carryover from previous years	4,277,074	4,066,563	4,166,563	2,314,322	(110,511)
<b>TOTAL REVENUE</b>		<b>8,389,722</b>	<b>4,166,563</b>	<b>4,216,563</b>	<b>2,339,322</b>	<b>(3,977,938)</b>

EXPENDITURES VS REVENUES		Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
<b>EXPENDITURES</b>						
	Personnel	13,969	-	5,331	-	(8,638)
	Services & Supplies	-	-	-	-	-
	Contracts	-	-	1,396,910	-	1,396,910
	Capital	-	-	-	-	-
	Other	-	-	500,000	-	500,000
<b>TOTAL EXPENDITURES</b>		<b>13,969</b>	<b>-</b>	<b>1,902,241</b>	<b>-</b>	<b>1,888,272</b>
<b>REVENUES</b>						
	Revenues	8,389,722	4,166,563	4,216,563	2,339,322	(4,173,159)
<b>TOTAL REVENUES</b>		<b>8,389,722</b>	<b>4,166,563</b>	<b>4,216,563</b>	<b>2,339,322</b>	<b>(4,173,159)</b>
<b>TOTAL PROPOSED BUDGET</b>		<b>13,969</b>	<b>-</b>	<b>1,902,241</b>	<b>-</b>	<b>1,888,272</b>

<b>FUND BALANCE</b>	<b>2,314,322</b>
<b>DESIGNATED FUND BALANCE</b>	<b>-</b>
<b>UNDESIGNATED FUND BALANCE</b>	<b>2,314,322</b>

BUDGET NOTES		Proposed Budget FY 26/27
<b>Personnel</b>		
Program Administration		
	<b>Total</b>	<b>5,331</b>
<b>Services and Supplies</b>		
County Counsel's time related to closing out MEA.		
	<b>Total</b>	<b>-</b>
<b>Contracts</b>		
No Contracts expenditures are proposed in this Budget.		
	<b>Total</b>	<b>1,396,910</b>
<b>Capital</b>		
No Capital expenditures are proposed in this Budget.		
	<b>Total</b>	<b>-</b>
<b>Other</b>		
No Other expenditures are proposed in this Budget.		
	<b>Total</b>	<b>500,000</b>
<b>TOTAL PROPOSED BUDGET</b>		<b>1,902,241</b>

LOCAL TRANSPORTATION AUTHORITY (LTA)  
BUDGET - FY 2026/27  
EXPENDITURES- COUNTY EXPRESS SERVICE

EXPENDITURE DESCRIPTION	Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
<b>Personnel</b>					
610.905 Salaries- Direct	298,082	298,082	<b>158,350</b>	166,268	(139,732)
610.905 Salaries- Indirect	68,966	68,966	<b>108,143</b>	113,550	39,177
<b>Total</b>	<b>367,048</b>	<b>367,048</b>	<b>266,493</b>	<b>279,818</b>	<b>(100,555)</b>
<b>Services and Supplies</b>					
619.13 Clothing and Safety	1,900	1,462	<b>1,900</b>	1,900	-
619.132 Communications	5,976	3372	<b>6,000</b>	6,000	24
619.138 Computer Maintenance	375	120	<b>300</b>	300	(75)
619.14 Computer Supplies	225	-	<b>200</b>	200	(25)
619.142 Computer Hardware	375	-	<b>200</b>	200	(175)
645.701 General Insurance	16,257	13,920	<b>13,312</b>	13,711	(2,945)
619.152 Maintenance of Equipment	85,000	79,828	<b>85,000</b>	70,000	-
619.154 Maintenance of Equip - Oil and Gas	225,000	199,798	<b>225,000</b>	230,000	-
619.158 Maint of Structures and Grounds	3,000	4,887	<b>6,040</b>	5,000	3,040
619.28 Marketing x	4,500	6,200	<b>6,600</b>	6,500	2,100
619.166 Membership Duesx	750	880	<b>924</b>	970	174
619.174 Supplies x	150	120	<b>250</b>	250	100
619.19 Small Tools x	150	-	<b>150</b>	150	-
619.21 Professional Service - Legalx	7,500	1,955	<b>5,000</b>	4,000	(2,500)
619.268 Special Dept Expense - Other	10,000	6,880	<b>19,375</b>	10,000	9,375
649.101 Cost Plan	20,411	20,411	<b>32,768</b>	50,000	12,357
<b>Total</b>	<b>381,569</b>	<b>339,833</b>	<b>403,019</b>	<b>399,182</b>	<b>21,450</b>
<b>Contracts</b>					
619.250 Special Dept. Expense - Contracts	21,250	45,249	<b>67,975</b>	68,179	46,725
619.250 Special Dept. Expense - CE Contract	2,357,231	1,996,113	<b>2,477,715</b>	2,447,634	120,484
<b>Total</b>	<b>2,378,481</b>	<b>2,041,362</b>	<b>2,545,690</b>	<b>2,515,813</b>	<b>167,209</b>
<b>Capital</b>					
650.207 Fixed Assets	67,850	-	<b>800,000</b>	-	732,150
650.303 Computer Hardware	-	-	-	-	-
650.301 Automobiles, Trucks, Vans	-	-	-	-	-
<b>Total</b>	<b>67,850</b>	<b>-</b>	<b>800,000</b>	<b>-</b>	<b>732,150</b>
<b>Other</b>					
649.320 OPEB	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL PROPOSED BUDGET</b>	<b>3,194,948</b>	<b>2,748,243</b>	<b>4,015,203</b>	<b>3,194,812</b>	<b>820,255</b>

**LOCAL TRANSPORTATION AUTHORITY  
BUDGET - FY 2026/27  
REVENUES AND EXPENDITURES VS REVENUES**

REVENUE DESCRIPTION	Previous Year Actual	Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
541.001 Interest Revenue		6,000	6,000	20,000	20,000	4,000
570.001 Advertisement Revenue		1,000	3,000	5,000	5,000	(2,000)
570.003 Sale of Fix Asset		2,000	2,000	-	-	156,759
551.101 Grant Revenue State Aid- Grants (LCTOP)		172,900	152,900	329,659	339,549	156,759
551.401 State Miscellaneous Revenue		-	-	400,000	-	400,000
576.012 LTF Transfer in		1,640,260	1,806,302	1,271,843	2,091,837	(368,417)
576.012 STA Transfer in		689,937	679,937	616,919	635,427	(73,018)
576.012 SGR Transfer in		67,850	67,850	271,782	-	203,932
576.012 TIRCP Transfer In		-	-	500,000	-	500,000
562.803 County Express Fares/JDA Fares		115,000	98,104	100,000	103,000	(15,000)
556.301 Federal Misc. Revenue		-	-	-	-	-
556.301 Federal Misc. Revenue		-	-	-	-	-
556.001 Federal Grants (FTA 5311)		500,000	-	500,000	-	-
<b>TOTAL REVENUE</b>		<b>3,194,947</b>	<b>2,816,093</b>	<b>4,015,203</b>	<b>3,194,812</b>	<b>963,015</b>

EXPENDITURES VS REVENUES <u>LTA</u>	Previous Year Actual FY05/06	Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
<b>EXPENDITURES</b>						
Personnel		367,048	367,048	266,493	279,818	(100,555)
Services & Supplies		381,569	339,833	403,019	399,182	21,450
Contracts		2,378,481	2,041,362	2,545,690	2,515,813	167,209
Capital		67,850	0	800,000	-	732,150
Other		-	-	-	-	-
<b>TOTAL EXPENDITURES</b>		<b>3,194,948</b>	<b>2,748,243</b>	<b>4,015,203</b>	<b>3,194,812</b>	<b>820,255</b>
<b>REVENUES</b>						
Revenues		3,079,947	2,717,989	3,915,203	3,091,812	835,256
Operating Transfers (in)		115,000	98,104	100,000	103,000	(15,000)
<b>TOTAL REVENUE</b>		<b>3,194,947</b>	<b>2,816,093</b>	<b>4,015,203</b>	<b>3,194,812</b>	<b>820,256</b>
<b>TOTAL PROPOSED BUDGET</b>		<b>3,194,948</b>	<b>2,748,243</b>	<b>4,015,203</b>	<b>3,194,812</b>	<b>820,255</b>
<b>FUND BALANCE</b>				<b>0</b>		
<b>DESIGNATED FUND BALANCE</b>				<b>-</b>		
<b>UNDESIGNATED FUND BALANCE</b>				<b>0</b>		

<u>LTA</u>	Proposed Budget FY 26/27
<b>Personnel</b> Personnel includes staff salaries.	
<b>Total</b>	<b>266,493</b>
<b>Services and Supplies</b> Includes budget items to support transit operations. The largest expenses include fuel, maintenance, and the LTA's cost plan contribution to the County of San Benito.	
<b>Total</b>	<b>403,019</b>
<b>Contracts</b> Transdev contract includes transit operations for fixed route, intercounty, and dial-a-ride. Contracts also include Routematch Software and Transtrack software.	
<b>Total</b>	<b>2,545,690</b>
<b>Capital</b> No Capital expenditures are proposed in this Budget.	
<b>Total</b>	<b>800,000</b>
<b>Other</b>	
<b>Total</b>	<b>-</b>
<b>TOTAL PROPOSED BUDGET</b>	<b>4,015,203</b>

**LOCAL TRANSPORTATION AUTHORITY (LTA)  
BUDGET - FY 2026/27  
EXPENDITURES - SPECIALIZED TRANSPORTATION SERVICE**

EXPENDITURE DESCRIPTION		Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
<b>Personnel</b>						
610.905	Salaries- Direct	122,349	100,670	55,824	58,615	(66,525)
610.905	Salaries- Indirect	-	-	47,526	49,902	47,526
	<b>Total</b>	<b>122,349</b>	<b>100,670</b>	<b>103,350</b>	<b>108,518</b>	<b>(18,999)</b>
<b>Services and Supplies</b>						
619.126	Magazines and Subscriptions	-	-	-	-	-
619.130	Clothing and Safety	700	500	500	525	(200)
619.132	Communications	-	-	-	-	-
619.138	Computer Maintenance	125	-	-	-	(125)
619.140	Computer Supplies	75	20	50	53	(25)
619.142	Computer Hardware	125	-	100	105	(25)
645.701	General Insurance	5,419	-	5,163	5,421	(256)
619.152	Maintenance of Equipment	10,000	12,000	16,000	16,800	6,000
619.154	Maintenance of Equipment - Oil and Gas	40,000	24,939	30,000	31,500	(10,000)
621503	Maintenance of Equipment - Auto	-	-	-	-	-
619.158	Maintenance of Structures and Grounds	1,000	1,295	1,680	1,764	680
619.280	Marketing	1,500	-	-	-	(1,500)
621901	Medical/Dental/Lab Supplies and Services	-	-	-	-	-
619.166	Membership Dues	250	-	250	263	-
622501	Office Furniture under \$700	-	-	-	-	-
622502	Office Equipment under \$300	-	-	-	-	-
619.176	Special Project Supplies - Supplies	-	-	-	-	-
619.174	Supplies	50	-	50	53	-
619.172	Postage and Delivery	-	31	40	42	40
619.210	Professional Service - Legal	2,500	1,200	2,000	2,100	(500)
623502	Professional Services - Accounting	-	-	-	-	-
623507	Professional Services - Other Consultants	-	-	-	-	-
619.180	Public and Legal Notices	-	-	-	-	-
619.184	Rent Equipment	-	-	-	-	-
619.186	Rent Structures	-	-	-	-	-
622903	Rent Space	-	-	-	-	-
619.190	Small Tools	50	-	50	53	-
619.268	Special Dept. Expense - Other	5,570	-	3,125	3,281	(2,445)
619.196	Travel Lodging	-	-	-	-	-
619.198	Travel Meals	-	-	-	-	-
619.194	Training	-	-	-	-	-
619.200	Travel Transportation	-	-	-	-	-
649.101	Cost Allocation Plan	6,804	6,804	10,923	11,469	-
619.306	Utilities	-	-	-	-	-
	<b>Total</b>	<b>74,168</b>	<b>46,789</b>	<b>69,931</b>	<b>73,428</b>	<b>(8,356)</b>
<b>Contracts</b>						
619.250	Special Dept. Expense - Contracts	6,750	2,851	22,992	23,682	16,242
619.250	Special Dept. Expense - ST Contract	417,634	525,495	445,243	458,600	27,609
	<b>Total</b>	<b>424,384</b>	<b>528,347</b>	<b>468,235</b>	<b>482,282</b>	<b>43,851</b>
<b>Capital</b>						
650.302	Equipment other than Computer	-	-	-	-	-
650.303	Computer Hardware	-	-	-	-	-
650.301	Automobiles, Trucks, Vans	-	-	-	-	-
	<b>Total</b>	<b>0</b>	<b>0</b>	<b>-</b>	<b>-</b>	<b>0</b>
<b>Other</b>						
649.320	OPEB	-	-	-	-	-
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>TOTAL PROPOSED BUDGET</b>	<b>620,901</b>	<b>675,806</b>	<b>641,516</b>	<b>664,227</b>	<b>16,496</b>

**LOCAL TRANSPORTATION AUTHORITY  
BUDGET - FY 2026/27  
REVENUES AND EXPENDITURES VS REVENUES**

REVENUE DESCRIPTION	Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
541.001 Interest Revenue	6,000	3,000	3,000	3,000	(3,000)
570.003 Sale of Fix Asset	-	-	-	-	-
551.113 Grant Revenue Local Transit Fund Grant	-	-	-	-	-
576.012 LTF Transfer in	608,901	666,316	281,916	654,427	(326,985)
562.803 Charges for Services- Fares	6,000	6,490	6,600	6,800	600
556.301 Federal Misc. Revenue	-	-	-	-	-
556.001 Federal Grants (FTA 5310)	-	-	350,000	-	350,000
<b>TOTAL REVENUE</b>	<b>620,901</b>	<b>675,806</b>	<b>641,516</b>	<b>664,227</b>	<b>20,615</b>
<hr/>					
<b>EXPENDITURES VS REVENUES</b>	<b>Adopted Budget FY 25/26</b>	<b>Estimated Actual to June 30, 2026</b>	<b>Proposed Budget FY 26/27</b>	<b>Budget Estimate for FY 27/28</b>	<b>Variance FY 25/26 FY 26/27</b>
<u>LTA</u>					
<b>EXPENDITURES</b>					
Personnel	122,349	100,670	103,350	108,518	(18,999)
Services & Supplies	74,168	46,789	69,931	73,428	(4,237)
Contracts	424,384	528,347	468,235	482,282	43,851
Capital	-	-	-	-	-
Other	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>620,901</b>	<b>675,806</b>	<b>641,516</b>	<b>664,227</b>	<b>20,615</b>
<b>REVENUES</b>					
Revenues	620,901	675,806	641,516	664,227	20,615
Operating Transfers (in)	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>620,901</b>	<b>675,806</b>	<b>641,516</b>	<b>664,227</b>	<b>20,615</b>
<b>TOTAL PROPOSED BUDGET</b>	<b>620,901</b>	<b>675,806</b>	<b>641,516</b>	<b>664,227</b>	<b>20,615</b>
		<b>FUND BALANCE</b>	<b>0</b>		
		<b>DESIGNATED FUND BALANCE</b>	<b>-</b>		
		<b>UNDESIGNATED FUND BALANCE</b>	<b>0</b>		
<u>LTA</u>					
<b>BUDGET NOTES</b>			<b>Proposed Budget FY 26/27</b>		
<b>Personnel</b> Personnel includes staff salaries.			<b>103,350</b>		
<b>Services and Supplies</b> Includes budget items to support transit operations. The largest expenses include fuel, maintenance, and the LTA's cost plan contribution to the County of San Benito.					
<b>Total</b>			<b>69,931</b>		
<b>Contracts</b> Transdev Specialized Transportation includes out of county medical transportation, senior lunch transportation and medical shopping transportation. Contracts also include Routematch Software and Transtrack software.					
<b>Total</b>			<b>468,235</b>		
<b>Capital</b> No Capital expenditures are proposed in this Budget.					
<b>Total</b>			<b>-</b>		
<b>Other</b>					
<b>TOTAL PROPOSED BUDGET</b>			<b>641,516</b>		

**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS (SAFE)**  
**BUDGET - FY 2026/27**  
**EXPENDITURES**

EXPENDITURE DESCRIPTION	Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
<b>Personnel</b>					
610.905 Salaries- Direct	7,721	12,168	5,043	5,295	(2,678)
610.905 Salaries- Indirect	5,189	-	4,376	4,595	(813)
	-	-	-	-	-
<b>Total</b>	<b>12,910</b>	<b>12,168</b>	<b>9,419</b>	<b>9,890</b>	<b>(3,491)</b>
<b>Services and Supplies</b>					
619.126 Magazines and Subscriptions	-	-	-	-	-
619.132 Communications	2,100	2,033	2,300	2,369	200
619.138 Computer Maintenance	-	-	-	-	-
619.140 Computer Supplies	-	-	-	-	-
645.701 General Insurance	572	489	470	494	(102)
619.152 Maintenance of Equipment	32,000	32,832	32,832	32,832	832
619.154 Maintenance of Equipment - Oil and Gas	-	-	-	-	-
619.158 Maintenance of Structures and Grounds	-	-	-	-	-
619.280 Marketing	-	-	-	-	-
619.166 Membership Dues	-	-	-	-	-
619.166 Office Furniture under \$3,000	-	-	-	-	-
619.168 Office Equipment under \$3,000	-	-	-	-	-
619.176 Special Project Supplies - Supplies	-	-	-	-	-
619.174 Supplies	-	-	-	-	-
619.172 Postage and Delivery	-	-	-	-	-
619.210 Legal	200	250	500	500	300
619.222 Other Consultants	-	-	-	-	-
619.180 Public and Legal Notices	-	-	-	-	-
619.184 Rent Equipment	-	-	-	-	-
619.186 Rent Structures	-	-	-	-	-
619.190 Small Tools	-	-	-	-	-
619.268 Special Dept. Expense - Other	-	-	-	-	-
619.196 Travel Lodging	-	-	-	-	-
619.198 Travel Meals	50	-	50	50	-
619.194 Training	-	-	-	-	-
619.200 Travel Transportation	150	-	150	150	-
619.306 Utilities	-	-	-	-	-
<b>Total</b>	<b>35,072</b>	<b>35,604</b>	<b>36,302</b>	<b>36,395</b>	<b>1,230</b>
<b>Contracts</b>					
619.250 Special Dept. Expense - Contracts	200	100	200	200	-
<b>Total</b>	<b>200</b>	<b>100</b>	<b>200</b>	<b>200</b>	<b>-</b>
<b>Capital</b>					
650.304 Furniture and Fixtures	-	-	-	-	-
650.302 Equipment other than Computer	-	-	-	-	-
650.303 Computer Hardware	-	-	-	-	-
650.301 Automobiles, Trucks, Vans	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other</b>					
640.320 OPEB	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL PROPOSED BUDGET</b>	<b>48,182</b>	<b>47,872</b>	<b>45,921</b>	<b>46,484</b>	<b>(2,261)</b>

**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS  
BUDGET - FY 2026/27  
REVENUES AND EXPENDITURES VS REVENUES**

REVEUE DESCRIPTION		Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
550.109	Registered Vehicle Revenue	69,000	74,160	<b>72,000</b>	74,160	3,000
	Fund Balance(Carryover previous years)	270,293	321,535	<b>359,710</b>	397,789	89,417
541.001	Interest Revenue	500	11,887	<b>12,000</b>	<b>13,000</b>	11,500
<b>TOTAL REVENUE</b>		<b>339,793</b>	<b>407,582</b>	<b>443,710</b>	<b>484,949</b>	<b>103,917</b>

EXPENDITURES VS REVENUES		Adopted Budget FY 25/26	Estimated Actual to June 30, 2026	Proposed Budget FY 26/27	Budget Estimate for FY 27/28	Variance FY 25/26 FY 26/27
<b>EXPENDITURES</b>						
	Personnel	12,910	12,168	<b>9,419</b>	9,890	(3,491)
	Services & Supplies	35,072	35,604	<b>36,302</b>	36,395	1,230
	Contracts	200	100	<b>200</b>	200	-
	Capital	-	-	-	-	-
	Other	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>		<b>48,182</b>	<b>47,872</b>	<b>45,921</b>	<b>46,484</b>	<b>(2,261)</b>
<b>REVENUES</b>						
	Revenues	339,793	407,582	<b>443,710</b>	484,949	103,917
<b>TOTAL REVENUE</b>		<b>339,793</b>	<b>407,582</b>	<b>443,710</b>	<b>484,949</b>	<b>103,917</b>
<b>TOTAL PROPOSED BUDGET</b>		<b>48,182</b>	<b>47,872</b>	<b>45,921</b>	<b>46,484</b>	<b>(2,261)</b>
<b>FUND BALANCE</b>				<b>397,789</b>		
<b>DESIGNATED FUND BALANCE</b>				<b>-</b>		
<b>UNDESIGNATED FUND BALANCE</b>				<b>397,789</b>		

BUDGET NOTES		Proposed Budget FY 26/27
<b>Personnel</b>		
Personnel includes salaries, administrative support, and professional services.		
<b>Total</b>		<b>9,419</b>
<b>Services and Supplies</b>		
Maintenance and support of call boxes. Communications Verizon \$48 monthly and Att \$126 monthly phoneline service. MOE Knightscope \$2660 monthly maintenance.		
<b>Total</b>		<b>36,302</b>
<b>Contracts</b>		
Contract with CHP for responding to call box calls.		
<b>Total</b>		<b>200</b>
<b>Capital</b>		
No Capital expenditures are proposed in this Budget.		
<b>Total</b>		<b>-</b>
<b>Other</b>		
SAFE share of OPEB costs.		
<b>Total</b>		<b>-</b>
<b>TOTAL PROPOSED BUDGET</b>		<b>45,921</b>

Note from meeting with Binu and Matt: Satus Quo budget



## STAFF REPORT

### Information

**Prepared By:** Norma Aceves, Administrative Services Specialist

**Subject:** FY 2026/2027 Draft Overall Work Program

**Agenda Item:** 11

**Approved By:** Binu Abraham, Executive Director

**Meeting Date:** April 16, 2026

### Recommendation:

Receive the Fiscal Year 2026-2027 Draft Overall Work Program.

### Summary:

In accordance with federal and state requirements, SBCOG annually adopts an Overall Work Program (OWP) outlining planning activities for the upcoming fiscal year. The Draft OWP is being presented for Board feedback, with final adoption scheduled for the May Board Meeting and submission to Caltrans for approval due by June 1, 2026.

### Background/ Discussion:

Each year, in accordance with federal and state regulations, SBCOG adopts an OWP describing the planning activities proposed for the upcoming fiscal year for the Council of Governments, Local Transportation Authority, Airport Land Use Commission, and the Service Authority for Freeways and Expressways.

The document provides detailed information on each major activities, including a description of the work to be performed, key milestones, and funding information. The OWP serves the following agency objectives:

- **Federal Requirement:** the OWP is a federally required document that maintains the agency's ability to receive funding and ensures staff can perform essential work.
- **Management Tool:** the OWP acts as a key management tool, guiding agency allocation on resources, establishing planning priorities, supporting budget oversight, and facilitating interagency coordination with Caltrans and the Association of Monterey Bay Area Governments.
- **Reference:** the OWP may be used by members of the public, planners, and elected officials to understand how SBCOG will meet its objectives through the regional comprehensive planning process.

- Grant Support and Securing Resources: the OWP serves as documentation to support the various federal and state grants that finance SBCOG's planning program.

The Draft OWP was submitted to Caltrans for input, and that feedback has been incorporated. The Draft OWP is being presented to the Board for additional feedback. All feedback will be incorporated, and a final OWP will be brought back to the Board for adoption at the May Board Meeting. Once adopted, it must be submitted to Caltrans for approval by June 1, 2026. An approved FY 2026/2027 OWP is required for staff to continue participating in agency work beginning July 1, 2026.

**Financial Impact:**

None.

**Attachments:**

1. FY 2026 – 2027 Draft Overall Work Program



# OVERALL WORK PROGRAM

*Planning Activities for the San Benito Region*  
Fiscal Year 2026/2027





## *Mission Statement*

*SBCOG improves the mobility of San Benito County travelers by planning for and investing in a multi-modal transportation system that is safe, economically viable, and environmentally friendly.*

---

## **Council of San Benito County Governments (SBCOG) Board of Directors**

Local Transportation Authority (LTA) • Airport Land Use Commission (ALUC) • Service Authority for Freeways and Expressways (SAFE)

**Ignacio Velazquez, Chair**

Supervisor, County of San Benito

**Roxanne Stephens, Vice Chair**

Mayor, City of Hollister

**Kollin Kosmicki, Director**

Supervisor, County of San Benito

**Jackie Morris-Lopez, Director**

Council Member, San Juan Bautista  
City Council

**Rolan Resendiz, Director**

Council Member, City of Hollister

**COUNCIL OF SAN BENITO COUNTY GOVERNMENTS AGENCY STAFF**

Binu Abraham  
**Executive Director**

Norma Aceves  
**Administrative Services Specialist**

Samuel Borick  
**Transportation Planner**

Myranda Arreola  
**Transportation Planner**

Vacant  
**Transportation Planner**

Monica Gomez  
**Secretary**

Richard Alves  
**Transit Mechanic**

Griselda Arevalo  
**Office Assistant**

## Table of Contents

# CONTENTS

Council of San Benito County Governments	7
<b>CHAPTER 1: INTRODUCTION/PROSPECTUS</b>	<b>8</b>
A. Description of the Region	8
B. Snapshot of the San Benito Regional Transportation System	9
i. Transportation - Highways, Roads, and Funding	9
ii. Public Transit System	11
iii. Active Transportation	13
iv. Aviation	14
v. Goods Movement	15
vi. Railroad	15
<b>CHAPTER 2: OVERALL WORK PROGRAM</b>	<b>16</b>
Previous Year 2024/2025 Overall Work Program Planning Accomplishments	16
SBCOG Transportation Planning	16
Local Transportation Authority (LTA)	20
Service Authority for Freeways and Expressways (SAFE)	20
Airport Land Use Commission (ALUC)	20
Measure A Authority (MEA)	Error! Bookmark not defined.
<b>CHAPTER 3: TRANSPORTATION PLANNING PRIORITIES AND GOALS</b>	<b>21</b>
A. Federal Planning Factors (FPF)	21
<b>CHAPTER 4: AGENCY ORGANIZATIONAL STRUCTURE</b>	<b>24</b>
A. Jurisdictional Boundaries	24
B. Agency Personnel	25
C. Organizational Chart	27
D. Interagency and Community Decision Making Process	28
E. Advisory Committees	28
F. Regional & State Coordination	30
G. Public Participation	31
<b>CHAPTER 5: FUNDING ACTIVITIES</b>	<b>32</b>

A. Overall Work Program Funding	32
B. Overall Work Program Budget Distribution	32

**CHAPTER 6: PLANNING PROGRAM FOR FISCAL YEAR 2025/2026** **33**

---

Work Element Summary	33
Element 1000: Program Administration & Fund Management Activities	34
Task Category 1010: Transportation Development Act Administration	34
Task Category 1020:	36
Program Administration and Management	36
Task Category 1030: Overall Work Program	37
Task Category 1040: Emergency Motorist Aid System - SAFE	39
Task Category 1050: Measure G Administration & Implementation	40
Element 2000: Regional Transportation Planning, Programming, and Engagement Activities	44
Task Category 2010: Regional Transportation Plan & AMBAG Metropolitan Transportation Plan/ Sustainable Comm. Strategy	44
Task Category 2020: Active Transportation System Planning	45
Task Category 2030: Road System Planning	47
Task Category 2040: Transit System Planning and Administration	49
Task Category 2050: Transportation System Modeling	52
Task Category 2060: Travel Demand Management	53
Task Category 2070: State Programming: Regional Transportation Improvement Program (RTIP)	55
Task Category 2080: Federal Programming: Metropolitan Transportation Improvement Program (MTIP)	56
Task Category 2090: Public Participation	58
Task Category 2100: Regional Coordination	60
Task Category 2110: Airport Land Use Commission	65
Element 3000: Planning Activities Funded with Grants or External Agency Contributions	67
Task Category 403: Travel Behavior Analysis Grant (Award)	<b>Error! Bookmark not defined.</b>
Task Category 3040: State Route 25 Traffic Study & Vehicle Miles Traveled (VMT) Study (placeholder)	67
Task Category 3050: San Benito Traffic Impact Fee Program (TIMF) - Nexus Study Update (placeholder)	68

## Council of San Benito County Governments

The Council of San Benito County Governments (SBCOG) was formed in 1973 through a Joint Powers Agreement among the City of Hollister, City of San Juan Bautista, and the County of San Benito. SBCOG consists of a five-member board that includes two representatives from the San Benito County Board of Supervisors, two representatives from the Hollister City Council, and one representative from the San Juan Bautista City Council. Caltrans serves as a non-voting ex-officio member.



SBCOG provides a forum for addressing regional concerns and fostering agreements on transportation matters. Its mission is to improve the mobility of San Benito travelers by developing and investing in a multi-modal transportation network that prioritizes safety, economic viability, and environmental sustainability. This mission is accomplished through planning and funding a variety of transportation projects and programs.

As the Regional Transportation Planning Agency for the San Benito region, SBCOG is responsible for developing an annual Overall Work Program (OWP) that guides the collaborative planning process, which involves the City of San Juan Bautista, City of Hollister, and County of San Benito. The process also involves coordination with the Association of Monterey Bay Area Governments (AMBAG), the Valley Transportation Authority (VTA), and the California Department of Transportation (Caltrans). Specifically, the OWP establishes transportation planning objectives to be achieved and assigns institutional responsibility and funding to complete the work. The OWP is organized in the following six chapters:

**Chapter 1: Introduction/Prospectus** describes the region and overview of the San Benito regional transportation system.

**Chapter 2: Overall Work Program** summarizes the purpose of the program and prior fiscal year planning accomplishments.

**Chapter 3 Transportation Planning Priorities and Goals** identifies the state and federal planning goals.

**Chapter 4: Agency Organizational Structure** describes the SBCOG agency structure, institutional relationships, consultation, and outreach processes.

**Chapter 5: Funding Activities** show the use of projected revenues to complete the OWP during the 2026/27 Fiscal Year and how those resources are allocated.

**Chapter 6: Planning Program for Fiscal Year 2026/2027** contains Work Elements of major course work for the upcoming fiscal year. Each Work Element includes the project title, tasks, products/deliverables, schedule, staffing, and revenues for implementation of the OWP.

**Appendices A-E** contains the State of California required certifications and adopting resolutions.

# CHAPTER 1: INTRODUCTION/PROSPECTUS

## A. Description of the Region

San Benito County, situated in California's Central Coast Region just south of Silicon Valley, is known for its rural character and agricultural community (Figure 1: Map of San Benito County). Covering an area of 1,389 square miles, San Benito County is bordered by Santa Clara, Santa Cruz, Monterey, Fresno, and Merced counties. From flat valley floors and rolling rangelands to peaks reaching 5,000 feet, the County features an array of geographic diversity. According to the 2020 U.S. Census, the total population of the County was 64,209. The County has two incorporated cities – Hollister, with a 2020 population of 41,678, and San Juan Bautista, with a 2020 population of 2,089 – as well as various unincorporated communities (Aromas, Tres Pinos, Panoche, Ridgemark, and Paicines), and is also home to culturally significant lands stewarded by the Amah Mutsun Tribal Band through the Amah Mutsun Land Trust. The majority of San Benito County's population is concentrated in and around the two incorporated cities in the northern region, while the southern part of the County remains sparsely populated. Significant portions of southern San Benito County are managed by the Federal Bureau of Land Management, with whom the SBCOG coordinates on transportation matters such as emergency access routes and environmental protection.



Figure 1: Map of San Benito County

In San Benito County, both the quality of life and economy rely on an efficient, effective, and well-coordinated multimodal transportation system that provides diverse mobility options for the movement of people and goods. The existing system features essential linkages between rural and urban areas, which must be maintained due to their critical role in supporting the local economy and community well-being. Effective rural transportation planning enhances multimodal and intermodal connectivity, ensuring the county's quality of life and economic vitality are sustained and improved. To achieve this, strategic long-term investment perspectives are leveraged, allowing for a broad range of investment options to be considered in meeting the needs of transportation system users.

Most importantly, effective rural transportation planning provides the users and stakeholders of the transportation system with ample opportunity to participate in the planning process, thus ensuring maximum input into the desires, visions, and directions for transportation system investment.

## B. Snapshot of the San Benito Regional Transportation System

### i. Transportation - Highways, Roads, and Funding

The San Benito region includes several highways that connect people between several counties, including Monterey, Santa Cruz, Santa Clara, Merced, and beyond. The Federal U.S. Bureau of Land Management and the National Park Service maintain a combined 34.5 centerline miles within the County. The State of California's highway system includes nearly 90 maintained miles within San Benito County.<sup>1</sup>

The California Department of Transportation (Caltrans) maintains one federal and four state highways, which include routes US 101, SR 25, SR 129, and SR 156. Caltrans implements highway maintenance and safety projects along those routes.

- U.S. 101 passes through the northwestern portion of San Benito County for 7.5 miles and serves primarily interregional traffic.
- State Route 25 traverses the entire length of San Benito County from the south at the junction of SR 198 in Monterey County, north through Paicines, Tres Pinos, and Hollister to the northern county boundary near Gilroy, where it connects to U.S. 101. This primarily rural route functions as a two-lane conventional highway, apart from a short section in Hollister where there are three miles consisting of four and six lanes with access control (Figure 2: SR 25 in San Benito County).
- State Route 129 operates as a two-lane conventional highway; SR 129 extends from Santa Cruz County into the northwestern portion of San Benito County connecting to U.S 101 approximately 2.6 miles from the Santa Cruz/San Benito County line.
- State Route 156 traverses northern San Benito County, from U.S. 101 through San Juan Bautista and Hollister to the San Benito/Santa Clara County line where it connects with SR 152. SR 156 is a four-lane expressway from U.S. 101 to San Juan Bautista, where it narrows into a conventional two-lane rural highway. In the Hollister area, SR 156 becomes a two-lane



Figure 2: SR 25 in San Benito County

---

<sup>1</sup> California Public Road Data 2015

expressway, as it bypasses Hollister and maintains that configuration to the San Benito/Santa Clara County line (Figure 3: SR 156 between Hollister and San Juan Bautista).

Except for U.S. 101, the highways in San Benito County are primarily two-lane facilities with at-grade intersections. These highways serve automobilist and public transportation services, while limited sections accommodate other modes of transportation, such as cycling.



Figure 3: SR 156 between Hollister and San Juan Bautista

## ii. Public Transit System

The San Benito County Local Transportation Authority (LTA) was formed by a Joint Powers Agreement between the City of Hollister, City of San Juan Bautista, and the County of San Benito in 1990. The LTA is responsible for the administration and operation of the County Express and Specialized Transportation public transportation services in the San Benito region (Figure 4: County Express Riders). A new transit contractor, TRANSDEV, began operating the LTA transit services in FY 2025-26. The public transit system in San Benito offers a reliable modal alternative in a region that traditionally prioritized the usage of personal automobiles.



Figure 4: County Express Riders

### County Express Transit System

The County Express fleet includes 19 vehicles, all of which are ADA-compliant and equipped with wheelchair lifts/ramps and bicycle racks. The LTA contracts with a private operator for management, dispatch, and driver hiring of the County Express transit service.

The County Express system currently provides the following services:

- **Dial-A-Ride** - Dial-a-Ride service is provided to parts of northern San Benito County, including Hollister, San Juan Bautista, and Tres Pinos, Monday through Friday from 6:00 a.m. to 6:00 p.m. and on Saturdays from 9:00 a.m. to 3:00 p.m. Same-day service is available but is subject to availability and a convenience fee.
- **Paratransit** - Complementary Americans with Disabilities Act Paratransit service is available for residents and visitors who are eligible because of a physical or cognitive disability as determined by LTA. Reservations for the Paratransit service may be made up to 14 days in advance. Same-day service is available but is subject to availability and a convenience fee.
- **Intercounty** - Routes provide connections from the Cities of Hollister and San Juan Bautista to the City of Gilroy. There is daily weekday service to Gavilan College and the Caltrain station and weekend service to the Greyhound station in Gilroy. The weekday shuttle service is from 4:45 a.m. to 10:23 p.m. with a limited schedule when Gavilan College is not in session. There are three early morning and evening runs to the Gilroy Caltrain station for connections to Caltrain and

VTA bus services. Service to the Greyhound station operates four runs on Saturday and Sunday from 7:30 a.m. to 6:45 p.m.

- **Tripper Service-** County Express' Tripper provides safe and reliable service to San Benito High School, Rancho San Justo, Marguerite Maze, and other Hollister schools. While primarily serving local educational institutions, The Tripper service is available to the general public and provides important connectivity within the City of Hollister.

### **Specialized Transportation Services**

The LTA contracts with a private operator for management, dispatch, and driver hiring of the Specialized Transportation transit service. Specialized Transportation services include Out-of-County Non-Emergency Medical Transportation (i.e., Dialysis Treatment), Medical Shopping Assistance Transportation, and the Senior Lunch Transportation Program. The Senior Lunch Transportation Program service was suspended in March 2020 in response to the COVID-19 pandemic. These services exceed the requirements of Americans with Disabilities Act, as they provide escort services, door-through-door, and minor translation services to the passengers.

According to the 2020 U.S. Census, 12 percent of the total County population is aged 65 or older.<sup>2</sup> Many of these elderly individuals and persons with disabilities require specialized transportation services to travel to medical appointments, shop, and visit recreational centers.

---

<sup>2</sup> 2020 U.S. Census, San Benito County

### iii. Active Transportation

Another important component of the San Benito region’s transportation network is planning for increases in active transportation demand over time, which includes pedestrian and bicycle projects and programs. Local jurisdictions are continuing to implement complete street concepts into their planning documents and capital improvement programs. Complete Streets is a transportation policy and design approach that requires streets to be planned, designed, and maintained to enable safe, convenient, and comfortable travel and access for users of all ages and abilities.

Education plays a crucial role in advancing greater bicycling and walking activity, while also promoting safety awareness. SBCOG has made great strides to encourage walking and bicycling within the San Benito region. Specifically, SBCOG has implemented various educational programs and projects, including:

- Serving on the State of California Walk and Bike Technical Advisory Committee made up of external partners to provide regular strategic input and technical guidance on Caltrans’ complete streets and active transportation efforts.
- Serving as a member agency of the Safe Kids Coalition of San Benito County. In this capacity, SBCOG staff participate in assisting in the annual Kids at the Park event, helmet fittings at several local schools, pop-up events promoting bicycle safety, and Walk to School Day (Figure 5: Walk to School Day Calaveras Elementary School).
- SBCOG serves on the City of Hollister and County of San Benito’s Development Review Committees to provide project specific comments to improve bicycle and pedestrian access and circulation.
- SBCOG sponsors the annual Bike-to-School Day festivities by encouraging students to safely ride to and from school. The event aims to reduce childhood obesity and injury, traffic at school sites, and vehicle emissions (Figure 6: Bike to School Day R.O. Hardin Elementary School).



Figure 5: Walk to School Day



Figure 6: Bike to School Day R.O.  
Hardin Elementary School

At a planning level, SBCOG prepared the SR 156 Multimodal Enhancement Study. The purpose of the study was to address traffic circulation issues at the only two access points into the City of San Juan Bautista from SR 156. Moreover, SBCOG partnered with Caltrans on its development of the District 5 Active Transportation Plan. The Caltrans Active Transportation Plan identifies active transportation improvements on, across or parallel to the State Highway System. District level plans will emphasize social equity – strengthening and reconnecting local networks and improving safety and access for people who walk, bicycle, and use transit.

#### **iv. Aviation**

Aviation is an essential component of the regional transportation system. Aviation supports the region’s agricultural industry, firefighting efforts, medical services, and commercial activities related to goods movement, all of which rely on aircraft for enhanced safety and efficiency.

Nearby urban airports are facing development pressures that could lead to closures, potentially increasing demand for other regional airport facilities. Additionally, the rise of Unmanned Aerial Systems and Advanced Air Mobility is expected to reshape the transportation dynamics of aviation. San Benito’s aviation facilities are not immune to these trends, and proactive planning will be essential to maintaining their safety and efficiency.

Aviation facilities also meet the needs of private aircraft users for commercial and recreational uses. Aviation facilities in San Benito include:

##### **a. Hollister Municipal Airport**

The Hollister Municipal Airport is located approximately two miles north of Hollister adjacent to State Route 156 and is owned and operated by the City of Hollister. City officials view the airport as a "front door" through which many businesses, coming to Hollister for the first time, will pass before seeing the rest of the city.

##### **b. Frazier Lake Airpark**

Frazier Lake Airpark is located approximately 4.5 nautical miles northwest of Hollister Municipal Airport and is privately owned and operated by the Frazier Lake Airpark Corporation. Two runways are available for use at the airport, one waterway which is 3,000 feet long and a turf runway that is 2,500 feet long.

v. **Goods Movement**

Most of the commodities moving through the San Benito region are transported in and out of the county by truck, with a small portion transported by rail. The region experiences high truck traffic in and around San Juan Bautista and Hollister as SR 156 is a state designated Interregional route. Recent major investments by Caltrans along the SR 156 corridor have enhanced safety and increased capacity for increased truck traffic volumes. Commodity exports from the County primarily consist of agricultural products and quarry materials; the transport of these products generates truck traffic in and out of the region. While this traffic is largely confined to state highways, it also impacts local streets and rural roads not designed to handle large heavy trucks, creating conflicts with local traffic, accelerating pavement deterioration and adding to congestion at some intersections along corridors, such as SR 156 and SR 25.

vi. **Railroad**

The sole rail line in the San Benito region is the 12-mile-long Hollister Branch Line running from Hollister to the San Benito / Santa Clara County line. With the advent of the state highway and the competitive shipping rates offered by truckers, rail has become a less viable form of commodity transport than it was in decades past.

The high-speed rail (HSR) project alignment crosses Santa Clara, San Benito, and Merced Counties. There are no proposed HSR stops in San Benito County residents, but the proposed station at Gilroy is a promising opportunity that will also improve regional Caltrain connections. The potential regional impacts of the HSR are being assessed, and any proposed connections will be serviced by San Benito County Express Intercounty services. County Express currently provides connections to the Gilroy Caltrain Station that will eventually include HSR service connections.

## CHAPTER 2: OVERALL WORK PROGRAM

The Overall Work Program (OWP) details the transportation planning activities that the Council of San Benito County Governments (SBCOG) will undertake during the Fiscal Year spanning from July 1, 2026, to June 30, 2027. The OWP defines the continuing, comprehensive, and coordinated planning process for the region, inclusive of the City of Hollister, City of San Juan Bautista, and the County of San Benito. The document also includes planning work undertaken directly by other agencies for the San Benito region, such as by the Association of Monterey Bay Area Governments (AMBAG), the Santa Clara County Valley Transportation Authority (VTA), and Caltrans, in collaboration with SBCOG.

Specifically, the OWP consists of an emphasis on monitoring activities funded with Caltrans' Office of Regional and Community Planning -administered transportation planning funds, which include State Rural Planning Assistance, federal Consolidated Planning grants, and Caltrans transportation planning grants. This document also includes other major planning activities performed by SBCOG, outside of the above-mentioned funding sources.

The document serves as a reference to be used by the public, planners, and elected officials to understand how SBCOG will meet its regional transportation planning objectives. The following section identifies the planning accomplishments completed by SBCOG during the previous OWP, Fiscal Year 2025/2026.

### Previous Year 2025/2026 Overall Work Program Planning Accomplishments

As an agency, SBCOG serves in a variety of capacities including as the Local Transportation Authority (LTA), the Airport Land Use Commission (ALUC), the Measure A Authority (MEA), and the Service Authority for Freeways and Expressways (SAFE) for the San Benito County region. The accomplishments for the above-mentioned agencies are included as follows:

#### SBCOG Transportation Planning

SBCOG partnered on several transportation planning activities of significance, some of which include the following:

- a. At a regional level, SBCOG continued coordination with Caltrans and VTA on the San Benito/Santa Clara Mobility Partnership,<sup>3</sup> which met quarterly. The Partnership receives updates on the following VTA lead projects:

---

<sup>3</sup> Meeting information <http://santaclaravta.igm2.com/Citizens/Board/1107-Mobility-Partnership>

- US 101/SR 25 Interchange Improvement Project (Phase 1 Project) is in the final design phase and is anticipated to open to the public in early 2027. Phase 1 project sets the stage for future implementation of the overall interchange reconfiguration slightly north of the current interchange. Phase 1 will accommodate future improvements to US 101, SR 25, SR 152, and provide a connection point at the interchange for a future Santa Teresa Boulevard extension to Castro Valley Road. The proposed Phase 1 project is funded by 2016 Measure B and SB1.
  - SR 152 Trade Corridor from US 101 to I-5 proposes to construct a new highway between U.S. 101 and SR 156 and provide eastbound truck climbing lanes over Pacheco Pass. The improvements would accommodate the long-term travel needs of commercial, commuter, and recreational traffic and result in an economically viable, safe, and efficient highway system that would enhance the quality of life for the local communities and the economic vitality of the region.
- b. Participated in public outreach activities with Caltrans during the development and environmental impact reporting phase of the SR 25 Corridor Improvement Project. Work included participation in SR 25 workshops and the EIR Notice of Preparation public meetings.
  - c. Continued participation in the Central Coast Coalition, which is comprised of the five regional transportation planning agencies and metropolitan planning organizations for the counties of Monterey, San Benito, San Luis Obispo, Santa Barbara, and Santa Cruz who are committed to making multi-modal investments and improving infrastructure along the Central Coast. Work included participation at the annual legislative Session in Sacramento, which consisted of meetings with CalSTA, Caltrans Director, California Transportation Commission, as well as state legislators.
  - d. Continue implementation of the 2045 San Benito Regional Transportation Plan (2045 RTP). The RTP is the region's comprehensive transportation planning document, which serves as a guide for achieving public policy decisions that will result in balanced investments for a wide range of multimodal transportation improvements <http://sanbenitocog.org/2022-regional-transportation-plan/>
  - e. Continued work on preparing the draft [2050 San Benito Regional Transportation Plan](#) (2050 RTP) for anticipated board actions later in 2026.
  - f. Continued to provide transportation updates to SBCOG's advisory committees, which include the Technical Advisory Committee, Social Services Transportation Advisory Council, and Measure G Citizens Oversight Committee.
  - g. Measure G: San Benito County Roads and Transportation Safety Investment Plan:

- Facilitated Measure G Transportation Safety and Investment Plan Oversight Committee meetings with the established Measure G Citizens' Oversight Committee, which meets at least once per year, but no more than four times per year.
  - Completed the Fiscal Year Measure G Annual Report in accordance with the Measure G Transportation Safety and Investment Plan. The Report is available on the Measure G website <http://sanbenitocog.org/measureg/>.
  - Monitored Measure G funds through the California Department of Tax and Fee Administration (CDTFA) and prepared quarterly reports.
  - Processed Measure G payments to local agencies for local street and road projects.
  - Continued coordination with the City of Hollister, City of San Juan Bautista, and County of San Benito on the implementation and delivery of the voter approved Measure G.
  - Updated the Measure G website which provides an interactive map of completed measure funded projects and other relevant information to inform the public on the expenditure of the voter approved measure <http://sanbenitocog.org/measureg/>.
- h. Continued to serve on the local jurisdictional Development Review Committees for transportation circulation input on proposed development.
- i. Continued implementation of the San Benito County Bikeway and Pedestrian Master Plan, Complete Streets Guidebook, and the Caltrans District 5 ATP.
- j. Continued coordination as a member of the Safe Kids Coalition of San Benito County to promote bicycle and pedestrian safety on a regional basis.
- k. Continued efforts to reduce congestion by administering the Rideshare Program, that includes both carpool and vanpool activities.
- l. Continued coordination and outreach with various community organizations such as the Farm Bureau and Business Council to provide updates on regional transportation projects.
- m. Continued maintenance of the SBCOG website (SanBenitoCOG.org) and social media pages.
- n. Hosted board workshops and various public engagement activities in support of the SR 25 Corridor Improvement Project.

## SBCOG Transportation Funding

- a. Provided local jurisdictions with grant support and information on various federal, state, regional, and local funding sources.
- b. Completed a comprehensive update to San Benito's long-range regional transportation plan (RTP), the 2050 RTP
- c. Assisted local jurisdictions with amendments to the Metropolitan and Federal Transportation Improvement Program (FTIP/MTIP) listing of federal and/or regionally significant projects.
- d. Submitted a grant application to the Caltrans Sustainable Transportation Planning Grant Program with the intention of funding a Comprehensive Multimodal Corridor Study for SR 25.
- e. Submitted a grant application to the Rural Planning Assistance grant program funded by the U.S. Department of Transportation (USDOT)
- f. Assisted local jurisdictions with the project reporting and delivery requirements of Senate Bill 1 funding, the Road Repair and Accountability Act of 2017.
- g. Continued distribution of federal Surface Transportation Block Grant Program (STBG) funds, based on board adopted policies, to local jurisdictions for various transportation projects, including bridge, road, bicycle, and pedestrian improvements.

## Transportation Development Act (TDA) Funds:

- a. Conducted the annual Unmet Transit Needs process and addressed unmet transit needs that were found *Reasonable to Meet*, in accordance with TDA. The Unmet Transit Needs process met all state-mandated processes and was certified by Caltrans. Continued administration and apportionment of TDA monies from the Local Transportation Fund and State Transit Assistance fund.
- b. Completed the Triennial Performance Audit, an independent, three-year evaluation of agency performance and compliance, conducted with the assistance of external auditors.
- c. Completed the annual Financial Audit, with the assistance of an independent auditor. The audit was prepared in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Local Transportation Authority (LTA)**

- a. The LTA continued to oversee the existing local public transportation contractors and conducted a procurement process for the operation of both local transit service contracts. Transdev Services was awarded the County Express and Specialized Transportation contracts and began operations in April 2025 and July 2025, respectively.
- b. Hosted and attended various public engagement activities to promote Specialized Transportation, especially for the aging community in San Benito County.
- c. Submitted a grant application to the Caltrans Sustainable Transportation Planning Grant Program with the intention of funding a Zero Emission Bus (ZEB) Clean Fuel Path Strategy.
- d. Submitted grant applications under the Federal Transit Administration Section 5310 Program to increase transit services for the aging and disabled community and invest in new service vehicles.
- e. Submitted grant application to the Build America Bureau Rural and Tribal Assistance Pilot Program with the intention of funding a Rural Connected and Autonomous Vehicle (CAV) Shuttle Feasibility Analysis and Implementation Strategy for San Benito County.

### **Service Authority for Freeways and Expressways (SAFE)**

- a. Maintained the existing call box program, with 36 call boxes in total along Highways, 25, 101, 156, and along Panoche Road in San Benito County.

### **Airport Land Use Commission (ALUC)**

- a. Continued to attend City of Hollister and County of San Benito Development Review Committee meetings to coordinate Site and Architectural reviews for proposed development within the Hollister Municipal Airport and Frazier Lake Airpark's Airport Influence Areas. Provide project proponents with preliminary project comments to ensure consistency with the Airport Land Use Compatibility Plan.
- b. Reviewed local government general plan land amendments that may have land use implications on the land within the Airport Influence Area.
- c. Collaborated with the City of Hollister to identify funding in the California Airport Capital Improvement Plan to update the Hollister Airport Land Use Compatibility Plan.

## CHAPTER 3: TRANSPORTATION PLANNING PRIORITIES AND GOALS

The agency's strategic vision encompasses both short-term and long-term goals that change on an annual basis. Supporting this strategic vision are OWP priorities which are updated annually to highlight specific areas of focus for the coming fiscal year. The adoption of the strategic vision and priorities will fulfill SBCOG's commitment to our funding partners, Caltrans, the Federal Highway Administration, and the Federal Transit Administration, to develop the FY 2026-27 OWP and budget based on Board priorities.

### A. Federal Planning Factors (FPF)

SBCOG is required to incorporate Federal Planning Factors (FPF) into the annual OWP. FPF are issued by Congress and emphasize planning factors from a national perspective. The FPF are revised or reinstated with any new reauthorization bill and include the following:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users.
3. Increase the security of the transportation system for motorized and non-motorized users.
4. Increase the accessibility and mobility of personal auto and freight vehicles.
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes, people, and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate storm water and reduce or mitigate storm water impacts of surface transportation.
10. Enhance travel and tourism

Figure 7 shows how SBCOGs Fiscal Year 2026/2027 Work Elements respond to the Federal Planning Factors (FPF):

Element Categories	Element 1000: Program Administration & Fund Management Activities					Element 2000: Transportation Planning, Programming, and Engagement											Element 3000: Planning Activities Funded with Grants or External Agency Contributions		
	1010	1020	1030	1040	1050	2010	2020	2030	2040	2050	2060	2070	2080	2090	2100	2110	403	3040	3050
Task Categories																			
Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.																			
Increase the safety of the transportation system for motorized and non-motorized users.																			
Increase the security of the transportation system for motorized & non-motorized users.																			
Increase the accessibility and mobility of people and for freight.																			
Protects and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.																			



## CHAPTER 4: AGENCY ORGANIZATIONAL STRUCTURE

### A. Jurisdictional Boundaries

The Council of Governments' (SBCOG) jurisdiction follows the boundaries within the San Benito region, which include the City of San Juan Bautista, City of Hollister, and County of San Benito. The actions of SBCOG are governed by Transportation Development Act (TDA) regulations, the California Code of Regulations, Memorandums of Understanding with Caltrans, and a Joint Powers Agreement with the City of Hollister, City of San Juan Bautista, and County of San Benito. SBCOG serves in various capacities including the:

- i. **Regional Transportation Planning Agency:** SBCOG is designated as the Regional Transportation Planning Agency for San Benito County region and is charged by state law in meeting certain transportation planning requirements. In this capacity, SBCOG is responsible for the development of the Overall Work Program and Regional Transportation Plan – a long-term blueprint of a region's transportation system. In addition, this entity is responsible for the annual allocation of State funds from the Transportation Development Act to local jurisdictions and transit operators. SBCOG is also responsible for the facilitation and administration of the Measure G Transportation Sales Tax Measure, which aims to improve road safety and transportation infrastructure using funds generated by a one percent sales tax implemented through the measure. This tax spans a 30-year period and supports a range of local transportation safety initiatives including improvements to Highway 25.
- ii. **Consolidated Transportation Service Agency:** In September 1986, LTA entered into a Joint Powers Agreement to act as the Consolidated Transportation Service Agency for San Benito County. SBCOG acts as a lead agency in providing, consolidating, and coordinating social service transportation activities and is eligible for TDA and Local Transportation Funds for such services.
- iii. **Area-wide Planning Organization:** SBCOG is designated by the United States Department of Housing and Urban Development as the Area-wide Planning Organization for San Benito County. This designation carries with it the responsibility to comply with the comprehensive planning responsibilities of Section 701 of the Housing Act of 1954 and subsequent related legislation.
- iv. **Local Transportation Authority (LTA):** The LTA was formed by a Joint Powers Agreement between the Cities of Hollister and San Juan Bautista and the County of San Benito to administer the regional transit program. This agreement, effective since July 1, 1990, transferred responsibility of the regional transit system from the City of Hollister to the LTA. The LTA Board is composed of the same members as the SBCOG Board.

- v. **Airport Land Use Commission (ALUC):** The purpose of ALUC is to protect public health, safety, and welfare by ensuring the orderly expansion of airports and the adoption of land use measures that minimize the public's exposure to excessive noise and safety hazards within areas around public airports. ALUC reviews projects within the Airport Influence Area of the two local airports, which include the Hollister Municipal Airport and Frazier Lake Airpark. The ALUC Board is composed of the same members as the SBCOG Board.
- vi. **Service Authority for Freeways and Expressways (SAFE):** SAFE was established in September 1998 by the City Councils of Hollister and San Juan Bautista and the San Benito County Board of Supervisors. This agency is responsible for the area's emergency motorist aid call boxes. There are currently 36 call boxes in San Benito County along highways 25, 101, 129, 156, and along Panoche Road. The SAFE Board is composed of the same members as the SBCOG Board.

## B. Agency Personnel

The Council of San Benito County Governments consists of eight full-time equivalent positions, which include the following:

### Executive Director

The Executive Director is appointed by the Council of Governments Board of Directors and serves as the Executive Director of the Local Transportation Authority, Measure A Authority, Airport Land Use Commission, and the Service Authority for Freeways and Expressways. The Executive Director is a top-management level position with responsibility for project management, planning, organizing, directing, coordinating staff, and finances in accordance with the agency's objectives, plans, and policies adopted by the Board of Directors.

### Administrative Services Specialist

The Administrative Services Specialist position is a supervisory classification for coordinating and supervising the administrative support functions of SBCOG. Under the direction of the Executive Director, the Services Specialist organizes and participates in the support functions to prepare financial reports. This position is responsible for oversight of administrative staff, which includes the Secretary and Office Assistant.

### Administrative Support Staff

The SBCOG administrative support staff consists of a full-time Secretary and Office Assistant. The Secretary provides office support and serves as clerk to the SBCOG, LTA, ALUC, SAFE, and MEA Board Directors. The Office Assistant provides support to LTA and SBCOG staff. These positions are primarily funded by TDA funds.

## Planning Staff

The Council of Governments' planning staff consists of three full-time planners.

- The planners are primarily responsible for transportation planning activities, including the development of the Regional Transportation Plan, Regional Housing Needs Allocation (RHNA), Overall Work Program, oversight of Measure G project implementation, etc.
- The planners are responsible for staffing the Local Transportation Authority (LTA), which includes transit system management, funding applications, performance reporting and operations for overseeing the two public transportation system operations contracts.
- The planners are responsible for staffing the Airport Land Use Commission, the Service Authority for Freeways and Expressways, Transportation Demand Management program, etc.

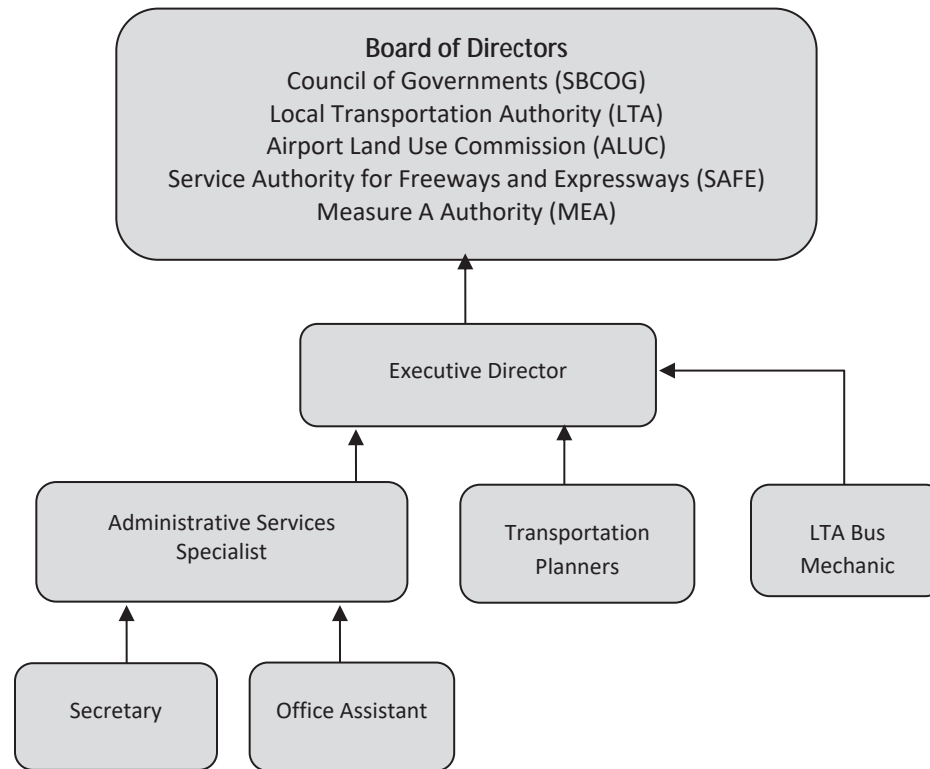
## The Local Transportation Authority (LTA) Maintenance Staff

SBCOG's administrative services team and planners provide ongoing oversight and data management support to the private contractor responsible for LTA public transit services. Additionally, the LTA employs one full-time mechanic to maintain the transit fleet and Vanpool Program vehicles. After the transition to the new transit services contractor is completed, any LTA-related staffing and resource support changes will be reflected in the agency's budget & OWP.

## C. Organizational Chart

The Board of Directors and agency personnel organizational structure are shown below (Figure 8: SBCOG Organizational Chart).

Figure 8: SBCOG Organizational Chart



## D. Interagency and Community Decision Making Process

The Council of Governments (SBCOG) Board of Directors governs the agency by providing policy directions. Members are represented on the Board of Directors by two City of Hollister Council representatives, one representative from the San Juan Bautista City Council, and two from the County Board of Supervisors. Consistency of local government actions with regional objectives is assured by actively involving local decision-makers in the planning process.

The decision-making process of SBCOG will continue to advance its public participation and consultation efforts through guidance from its advisory committees, which include the following:

## E. Advisory Committees

SBCOG has three advisory committees that make recommendations to the Board of Directors on a variety of regional transportation issues. Those advisory committees include:

- i. **Technical Advisory Committee (TAC):** This committee advises SBCOG on matters related to transportation planning. Committee members include:
  - o Binu Abraham, Executive Director, Council of San Benito County Governments
  - o Ashley Collick, City Manager, City of San Juan Bautista
  - o Rod Powell, Interim Development Services Director, City of Hollister
  - o Javier Hernandez, Acting Community Services Director, City of Hollister
  - o Steve Loupe, Public Works Administrator, County of San Benito
  - o Abraham Prado, Director of Planning and Building Services, County of San Benito
  - o Noel Coady, Captain, California Highway Patrol
  - o Jill Leal-Andrade, Transportation Planner, Caltrans
  - o Heather Adamson, Director of Planning, Association of Monterey Bay Area Governments

ii. **Measure G Citizens Oversight Committee** - Measure G calls for a Transportation Safety and Investment Plan Oversight Committee to be composed of San Benito County citizens to oversee compliance with the Ordinance. This committee consists of the following members:

- Vacant – Education
- Neils Ash – Trade/Labor (Vice-Chair)
- Vacant – Latinx Community
- John Espinosa – Industry
- Anthony Botelho – Agriculture
- Raymond Martinez – SBC District 1
- Vacant – SBC District 2
- Jason Hopkins – SBC District 3
- Vacant – SBC District 4
- Jacob Lomanto – SBC District 5
- Vacant – Senior/Disabled Community

iii. **Social Services Transportation Advisory Council (SSTAC)**: Members on the advisory committee are appointed by SBCOG. They are recruited from social service agencies and transit providers representing the elderly, persons with disabilities and persons of limited means, in accordance with the Public Utilities Code (Article 3, Section 99238).

- Shawna Freels – Representative of potential transit users who are 60 years of age or older (Chair)
- Dr. Paulette Cobb – Representative of potential transit users who are disabled
- Clay Kempf – Representative of a local social service provider for seniors
- Wayne Norton – Representative of a local social service provider for seniors
- Zuleima Gonzales – Representative of local social service transportation provider for persons with disabilities (Vice-Chair)
- Sandy Castro – Representative of local social service provider for persons with disabilities
- Joshua Mercier – Representative of a local social service provider for persons of limited means
- Samuel Borick – Representative of the Consolidated Transportation Services Agency
- Greshawn Miles – Representative of the Consolidated Transportation Services Agency
- Tami Aviles – Representative of concerned citizen who has expressed interest in social service transportation

## F. Regional & State Coordination

The Council of San Benito County Governments (SBCOG) has developed multiple mechanisms to promote coordination. These include the diversified membership of the agency committees, exchange of work programs, plans, informal day-to-day communication, and other means by which SBCOG works to improve coordination and cooperation within the region.

Specifically, SBCOG coordinates transportation related activities regularly through its Board of Directors (board) meetings, which are published on the SBCOG website at SanBenitoCOG.org. Coordination is also maintained with staff from other departments of the cities and the county, primarily those connected with planning, public health, public works, airport, accounting, and administration.

In 1993, a Memorandum of Understanding between SBCOG, Caltrans, and the Association of Monterey Bay Area Governments (AMBAG) was adopted for meeting Intermodal Surface Transportation Efficiency Act (ISTEA)<sup>4</sup> requirements related to Metropolitan Planning Organization boundaries, planning, and programming for air quality non-attainment areas. This memorandum was revised and readopted in 1997. SBCOG will coordinate with the AMBAG to perform specific studies relating to such items as traffic modeling, growth forecast, air quality conformity, and metropolitan transportation planning.

At the regional level, the many agencies directly associated with transportation financing, planning, and implementation include:

- California State Transportation Agency (CalSTA)
- California Transportation Commission (CTC)
- California Department of Transportation (Caltrans)
- Association of Monterey Bay Area Governments (AMBAG)
- Monterey Bay Air Resources District (MBARD)
- City of Hollister
- Airport Land Use Commission (ALUC)
- City of San Juan Bautista
- San Benito County
- Council of San Benito County Governments (SBCOG)
- San Benito County Local Transportation Authority (LTA)
- Service Authority for Freeways and Expressways (SAFE)

---

<sup>4</sup> The Intermodal Surface Transportation Efficiency Act (ISTEA) of 1991 provided funding authorizations for highways, highway safety, and mass transit for the next six years.

## G. Public Participation

Public participation efforts center on seeking input from the public on SBCOG planning activities, including meetings, short- and long-range plans, and reports.

SBCOG encourages public participation by holding meetings and gathering public input on a continuous basis. Reaching and engaging all traditional and non-traditional stakeholders in the community is important to the agency, including under-represented and under-served populations. To further ensure participation, every three years, SBCOG prepares a Title VI Program and Language Assistance Plan (LAP) for Limited English Proficiency (LEP) individuals.<sup>5</sup> The Title VI component of the Plan ensures that “No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.” The Language Assistance Plan for Limited English Proficiency portion of the Plan is aimed at ensuring meaningful access to programs and activities by persons with limited English proficiency. For example, to accommodate Spanish-speaking individuals; interpreters and/or bilingual staff are available at several public meetings conducted by SBCOG.

Another resource consists of AMBAG’s Monterey Bay Region Public Participation Plan. The Plan was prepared collaboratively with SBCOG, Santa Cruz County Regional Transportation Commission (SCCRTC), Transportation Agency for Monterey County (TAMC), and the regional transit agencies. The purpose of the Plan is to offer clear guidance for involving the public effectively in transportation planning projects and studies conducted by these agencies.

The OWP also provides guidance in the structuring of regional planning processes to ensure that, to the greatest extent possible, interagency consultation and public participation are made an integral and continuing part of the regional decision-making process. The participation policies and procedures outlined in this program are designed to align with relevant federal and state laws and regulations. They also reflect the shared regional commitment to ensuring that all residents have an equal chance to participate in shaping and implementing regional policies, programs, and projects.

---

<sup>5</sup> Title VI Program and Language Assistance Plan (LAP) for Limited English Proficiency (LEP): <http://sanbenitocog.org/resources/>

## CHAPTER 5: FUNDING ACTIVITIES

### A. Overall Work Program Funding

The transportation planning work done by the Council of San Benito County Governments (SBCOG) is largely funded with State Rural Planning Assistance (RPA) funds. The RPA fund estimated for the Fiscal Year 2026/2027 Overall Work Program is \$404,500. It is anticipated that SBCOG will use the full apportionment of funding during the fiscal year in question. Other major funding contained in this OWP includes federal, state, regional, and local sources. New planning grant funds awarded to SBCOG, after the adoption of the OWP, will be amended into the OWP.

### B. Overall Work Program Budget Distribution

The budget for this Overall Work Program is estimated at \$18.4 million for Fiscal Year 2026/2027. The financial table below documents the planning funding sources identified for each of the Work Elements & Task Categories

# CHAPTER 6: PLANNING PROGRAM FOR FISCAL YEAR 2026/2027

## Work Element Summary

This section of the Overall Work Program describes the specific planning tasks (Work Elements), which will be conducted by the Council of Governments (SBCOG), Local Transportation Authority (LTA), Measure G Authority, Airport Land Use Commission (ALUC), and the Service Authority for Freeways and Expressways (SAFE) during the 2026/2027 Fiscal Year. The work elements and the sub-element categories (task categories) describe specific tasks, products, budget, and staffing related to each project.

Work Element & Task Categories	Description	Page No.
<b>Element 1000: Program Administration &amp; Fund Management Activities</b>		
1010	Transportation Development Act Administration	37
1020	Program Administration and Management	39
1030	Overall Work Program	40
1040	Emergency Motorist Aid System – SAFE	42
1050	Measure G Administration & Implementation	43
<b>Element 2000: Regional Transportation Planning, Programming, and Engagement Activities</b>		
2010	Regional Transportation Plan & AMBAG Metropolitan Transportation Plan/Sustainable Comm. Strategy	48
2020	Active Transportation System Planning	49
2030	Road System Planning	51
2040	Transit System Planning & Administration	53
2050	Transportation System Modeling	56
2060	Travel Demand Management	57
2070	State Programming: Regional Transportation Improvement Program (RTIP)	59
2080	Federal Programming: Metropolitan Transportation Improvement Program (MTIP)	60
2090	Public Participation	62
2100	Regional Coordination	64
2110	Airport Land Use Commission	69
<b>Element 3000: Planning Activities Funded with Grants or External Agency Contributions</b>		
403	Travel Behavior Analysis Grant	72
3040	SR 25 Traffic Study & Vehicle Miles Traveled (VMT) Study	74
3050	San Benito Traffic Impact Fee Program – Nexus Study Update	75

## Element 1000: Program Administration & Fund Management Activities



### Task Category 1010: Transportation Development Act Administration

Lead Agency: SBCOG

Project Manager: Norma Aceves - Administrative Services Specialist

#### Objective

To administer the requirements of the Transportation Development Act (TDA) in compliance with the statutes and the California Code of Regulations. The TDA of 1971 was enacted by the California Legislature to improve existing public transportation services and encourage regional transportation coordination. It provides funding to be allocated to transit and non-transit related purposes that comply with regional transportation plans.

#### Previous and Ongoing Work

SBCOG has been responsible for TDA administration since 1974. These funds support SBCOG program administration, public transit operations, bicycle and pedestrian projects, and maintenance of local streets and roads. Under the TDA, SBCOG is also responsible for carrying out the annual Unmet Transit Needs hearings, annual financial audit, and the triennial performance audit.

	Task	Deliverable	Deadline	Responsible Party
1.	Allocate TDA funds consistent with state and SBCOG requirements while also monitoring potential state policy changes to TDA statutes.	<ul style="list-style-type: none"><li>• Resolutions allocating funds.</li><li>• Assist local agencies with funding requests.</li><li>• Track funding expenditures and balances</li><li>• Staff reports and memos</li><li>• Advise the SBCOG board, local jurisdictions, transit operators, of any significant TDA policy changes made by the legislature.</li></ul>	Ongoing through June 2027	SBCOG

2.	Conduct the annual TDA Financial Audit and Triennial Performance Audit.	<ul style="list-style-type: none"> <li>• Hire an independent auditor. <ul style="list-style-type: none"> <li>- Request for Proposals</li> <li>- Contract</li> </ul> </li> <li>• Annual Financial Audit Report and Triennial Performance Audit Report</li> <li>• Prepare for implementation of audit recommendations</li> </ul>	June 30, 2027	SBCOG
3.	Conduct the annual Unmet Transit Needs process.	<ul style="list-style-type: none"> <li>• Newspaper notices, including those posted in both English and Spanish.</li> <li>• Public hearing/meetings provided, including at least one facilitated in Spanish. Flyers and website promotion of input opportunities</li> <li>• Onboard bus interviews with bus riders</li> <li>• Draft Report to Caltrans</li> <li>• Unmet Transit Needs draft report presented to the SSTAC and SBCOG Board</li> <li>• Final Report to SBCOG Board and report submitted to Caltrans by deadline</li> <li>• LTA starts planning the implementation of transit service changes that result from the identification of unmet needs that are reasonable to meet from previous fiscal year.</li> </ul>	June 30, 2027	SBCOG/LTA

Task Category 1020:  
 Program Administration and Management  
 Lead Agency: SBCOG  
 Project Manager: Binu Abraham; Executive Director



**Objective**

To manage, support, coordinate, and administer SBCOG’s planning program in compliance with state and federal regulations.

**Previous and Ongoing Work**

This task category is a continuing activity of SBCOG; it includes Board and committee meetings. This work element is intended to cover the day-to-day administrative duties of the agency and the governing Board of Directors.

	Task	Deliverable	Deadline	Responsible Party
1.	Conduct monthly SBCOG Board meetings in hybrid format, in-person and on the Zoom platform.	<ul style="list-style-type: none"> <li>• Agenda, Staff reports</li> <li>• Meeting minutes</li> <li>• Presentations</li> <li>• Board stipends</li> <li>• Website updates</li> <li>• Legal coordination</li> </ul>	Monthly	SBCOG
2.	Conduct Technical Advisory Committee, Social Service Transportation Advisory Council, and Bicycle and Pedestrian Advisory Committee meetings.	<ul style="list-style-type: none"> <li>• Agendas, minutes</li> <li>• Staff reports, presentations</li> <li>• Meeting minutes</li> <li>• Website updates</li> </ul>	Monthly	SBCOG
3.	Prepare budget reports for Board review and approval.	<ul style="list-style-type: none"> <li>• Budget hearings</li> <li>• Technical reports</li> <li>• Quarterly budget reports</li> <li>• Final budget</li> </ul>	March-June 2027	SBCOG
4.	Update SBCOG Bylaws, Rules, and Regulations.	<ul style="list-style-type: none"> <li>• Bylaws/rules and regulations</li> </ul>	June 30, 2027 (as needed)	SBCOG
5.	Update SBCOG Website.	<ul style="list-style-type: none"> <li>• Updated Website</li> </ul>	June 30, 2027	SBCOG

## Task Category 1030: Overall Work Program

Lead Agency: SBCOG

Project Manager: Norma Aceves - Administrative Services Specialist



### Objective

To prepare SBCOG's annual OWP in accordance with Caltrans' Regional Planning Handbook, a reference manual for administering OWP activities and specific transportation planning funds.

### Previous and Ongoing Work

This work task category is a continuing activity of SBCOG. Each fiscal year, SBCOG prepares an OWP which describes the planning activities that the agency will perform in the upcoming year, in accordance with established policies.

	Task	Deliverable	Deadline	Responsible Party
1.	Closing out of the OWP for the prior fiscal year of FY 25-26.	<ul style="list-style-type: none"><li>• Completes and signs the Grant Program Close-Out Report form</li><li>• Reviews the final Request for Reimbursement</li><li>• Sends copies to Caltrans Office of Regional Planning</li></ul>	August 2026 (for FY 25/26 OWP)	SBCOG
2.	Provide FY 27/28 Draft OWP to SBCOG Board for comment and submittal to Caltrans for comment.	<ul style="list-style-type: none"><li>• Staff reports</li><li>• Draft OWP</li></ul>	February 2027	SBCOG
3.	Provide FY 27/28 Draft OWP to Caltrans for comment.	<ul style="list-style-type: none"><li>• Draft OWP</li></ul>	March 1, 2027	SBCOG
4.	OWP coordination and consultation with AMBAG, Federal Highway Administration (FHWA), Federal Transit Administration (FTA) and Caltrans.	<ul style="list-style-type: none"><li>• Annual Meeting</li></ul>	April 2027	SBCOG
5.	Prepare FY 27/28 Draft OWP for public review.	<ul style="list-style-type: none"><li>• Draft OWP</li></ul>	April 2027	SBCOG
6.	Update the FY 27/28 Draft OWP per Caltrans and public comments.	<ul style="list-style-type: none"><li>• Draft OWP update</li></ul>	May 2027	SBCOG
7.	FY 27/28 Final OWP to Board for adoption.	<ul style="list-style-type: none"><li>• Final OWP</li></ul>	June 2027	SBCOG
8.	Submit FY 27/28 final OWP to Caltrans.	<ul style="list-style-type: none"><li>• Final OWP &amp; agreement</li><li>• Certificates &amp; Assurances</li></ul>	June 2027	SBCOG

	Task	Deliverable	Deadline	Responsible Party
		<ul style="list-style-type: none"> <li>• FHWA RTPA Certification</li> <li>• State Certification</li> </ul>		
9.	FY 27/28 Quarterly Progress Reports.	<ul style="list-style-type: none"> <li>• Track expenses</li> <li>• Track employee time studies</li> <li>• Prepare and submit Progress Reports to Caltrans</li> </ul>	Quarterly	SBCOG
10.	Process OWP invoices to Caltrans.	<ul style="list-style-type: none"> <li>• Submittal of funding and grant invoices to Caltrans</li> <li>• Time studies</li> </ul>	Quarterly	SBCOG
11.	Prepare OWP amendments.	<ul style="list-style-type: none"> <li>• Amendments</li> <li>• OWP Agreements</li> </ul>	Quarterly, or as needed	SBCOG

## Task Category 1040: Emergency Motorist Aid System - SAFE

Lead Agency: Service Authority for Freeways and Expressways

Project Manager: Transportation Planning Staff



### Objective

The objective is to maintain the Emergency Motorist Aid System within San Benito County, which including maintenance and monitoring of call boxes.

### Previous and Ongoing Work

In 1998, the Council of San Benito County Governments established the San Benito County Service Authority for Freeways and Expressways (SAFE) to administer the \$1 vehicle registration fee collected by the Department of Motor Vehicles for operating a Motorist Aid Program in San Benito County. Specifically, it consists of an Emergency Call Box service that includes 36 call boxes, which help motorists in distress by providing a direct connection to the Monterey County California Highway Patrol communications center. The motorist aid system operates along major roadways throughout the State.

	Task	Deliverable	Deadline	Responsible Party
1.	Work with Caltrans and CHP on call box operations.	<ul style="list-style-type: none"><li>• Encroachment permits.</li><li>• CHP, Verizon Wireless and AT&amp;T administration</li></ul>	Monthly	SAFE
2.	Work with call box maintenance service provider to maintain the call boxes.	<ul style="list-style-type: none"><li>• Maintenance</li><li>• Reports</li><li>• Contracts &amp; amendments</li></ul>	Quarterly or as needed	SAFE/ Contractor
3.	CHP Agreement for emergency call box answering services.	<ul style="list-style-type: none"><li>• Agreement &amp; Resolution</li></ul>	Triennially	SAFE
4.	Participate in statewide CalSAFE meetings.	<ul style="list-style-type: none"><li>• Meetings &amp; presentations</li></ul>	June 30, 2027	SAFE
5.	Track DMV collection of funds for budget.	<ul style="list-style-type: none"><li>• Budget reports</li></ul>	Quarterly	SAFE
6.	Analyze call box usage and determine overall utilization and demand to inform future planning.	<ul style="list-style-type: none"><li>• Analysis report that identifies usage and gaps of service.</li><li>• Report with suggestions for next steps.</li></ul>	June 30, 2027	SAFE

## Task Category 1050: Measure G Administration & Implementation

Lead Agency: SBCOG

Project Manager: Binu Abraham, Executive Director; and Norma Aceves, Administrative Services Specialist



### Objective

This Work Element addresses the implementation of the voter approved Measure G, the San Benito County Transportation Safety, and Investment Plan. SBCOG, as the Regional Transportation Planning Agency, is responsible for ensuring that funds are apportioned, allocated, and expended according to the Measure G Ordinance 2018-01 and the Expenditure Plan. The detailed Plan outlines the most pressing needs and a prudent solution to address them with a 1 percent sales tax over the next 30 years to ensure a stable source of local funding for the San Benito County region. Rural Planning Assistance funds will not be used for this Work Element.

### Previous and Ongoing Works

On November 6, 2018, San Benito County voters passed Measure G, the San Benito County Roads and Transportation Safety and Investment Plan. Measure G funds will be used to implement needed Highway 25 improvements, local street and road maintenance, new local roads, transit improvements (for youth, seniors, students, and people with disabilities), pedestrians, and bicycle safety improvements.

	Task	Deliverable	Deadline	Responsible Party
1.	<b>Program Administration</b>			
a.	Measure G Administrative Tasks Provide for cost-effective administration of the program through the Council of San Benito County Governments.	<ul style="list-style-type: none"><li>Board agendas, minutes, special meetings, presentations, staff reports</li></ul>	Monthly	SBCOG

b.	Monitor SBCOG policies and guidelines and update them as necessary to ensure sound implementation of Measure G.	<ul style="list-style-type: none"> <li>• Guidelines updates</li> <li>• Policies updates</li> <li>• Produce, maintain, and update agreements with local agencies for funding allocations.</li> <li>• Amendments</li> </ul>	Monthly review	SBCOG
<b>2.</b>	<b>Financial Management</b>			
a.	Receive funds from the State Board of Equalization.	<ul style="list-style-type: none"> <li>• Payments received</li> </ul>	Quarterly	SBCOG
b.	Produce reports on funding availability. Reports to include formula distributions for each category of projects and implementing agency.	<ul style="list-style-type: none"> <li>• Revenue reports</li> <li>• Presentations</li> <li>• Local agency meetings</li> </ul>	Ongoing	SBCOG
c.	Distribute the funds to local agencies and projects in accordance with Measure G (SBCOG Ordinance 2018-01).	<ul style="list-style-type: none"> <li>• Funding requests</li> <li>• Process payments</li> </ul>	Ongoing	SBCOG

d.	Produce and publish annual reports and audit reports per Measure G ordinance. This work will include analyzing funds receipts, producing reports, and auditing the use of the funds.	<ul style="list-style-type: none"> <li>Secure Independent Audit Contractor <ul style="list-style-type: none"> <li>Request for Proposals</li> <li>Contract</li> </ul> </li> <li>Project funding and data collection</li> <li>Board meeting updates</li> <li>Website updates</li> </ul>	June 30, 2027	SBCOG
<b>3. Measure G Project Management</b>				
a.	<b>Tier I: Highway 25 expressway Conversion Project Administration</b>  The project development process will span from planning to construction and will include the following multi-year processes.	<ul style="list-style-type: none"> <li>Funding agreements with Caltrans</li> <li>Project Management</li> <li>Process project expenditures</li> <li>Board reports</li> <li>Financial allocations and invoices</li> <li>Procure and Manage Consultant contracts</li> </ul>	Ongoing	SBCOG/ Caltrans
b.	<b>Tier II: Local Project Administration</b> Administer funds through the approved process to apportion and allocate local controlled funds to the City of Hollister, City of San Juan Bautista, and County of San Benito according to Measure G Ordinance and the Expenditure Plan.	<ul style="list-style-type: none"> <li>Process and monitor local agency funding allocations and balances</li> </ul>	Ongoing	SBCOG

	Review reports submitted by all agencies to track projects, costs, timelines, and completion dates. Local projects funded include local street and roads maintenance and improvements.			
c.	<b>Tier III: Other Categories</b> <ul style="list-style-type: none"> <li>• Public Transit</li> <li>• Bicycle and Pedestrian Projects</li> </ul>	<ul style="list-style-type: none"> <li>• Process and monitor local agency funding allocations and balances</li> <li>• Project Performance Management</li> </ul>	Ongoing	SBCOG/LTA
4.	Complete public engagement plan activities to inform voters on the use of Measure G funds. Important information communicated in both English and Spanish. Update the public with news regarding projects, programs, and actions taken as part of the implementation of Measure G.	<ul style="list-style-type: none"> <li>• Press releases</li> <li>• Fact sheets</li> <li>• Website and social media updates</li> <li>• Public meetings, hearings, presentations</li> </ul>	Ongoing	SBCOG
5.	Hold meetings with the Citizens Oversight Committee in accordance with Measure G ordinance.	<ul style="list-style-type: none"> <li>• Member recruitment (i.e., applications, bylaws, appointments)</li> <li>• Meeting agendas, reports, presentations, minutes</li> <li>• Project updates</li> <li>• Annual financial audit report</li> </ul>	Quarterly	SBCOG

# Element 2000: Regional Transportation Planning, Programming, and Engagement Activities



Task Category 2010: Regional Transportation Plan & AMBAG Metropolitan Transportation Plan/ Sustainable

## Comm. Strategy

Lead Agency: SBCOG

Project Manager: Samuel Borick; Transportation Planner

## Objective

To update and maintain a Regional Transportation Plan (RTP), and support and participate in the update of the Association of Monterey Bay Area Governments' (AMBAG) Metropolitan Transportation Plan / Sustainable Communities Strategy (MTP/SCS), including both short-range and long-range elements, which is responsive to regional goals and policies and consistent with state and federal planning guidelines and requirements (i.e., California Transportation Commission Regional Transportation Plan Guidelines).

## Previous and Ongoing Work

Previous work includes the development and adoption of the RTP and MTP every four years. The draft 2050 RTP was adopted by the SBCOG Board at its December 2025 meeting the draft 2050 MTP/SCS was adopted by the AMBAG Board in November 2025.

Task	Deliverable	Deadline	Responsible Party
1. Implementation of the 2050 San Benito Regional Transportation Plan (RTP).	<ul style="list-style-type: none"><li>Monitoring performance of RTP implementation activities.</li><li>Amendments.</li></ul>	Ongoing	SBCOG
2. Kick off activities for the next MTP/RTP activities.	<ul style="list-style-type: none"><li>Attend meetings as necessary</li><li>Comments</li></ul>	Ongoing	SBCOG
3. Monitor updates and amendments to the RTP Guidelines.	<ul style="list-style-type: none"><li>Comments )</li></ul>	Quarterly	SBCOG

## Task Category 2020: Active Transportation System Planning

Lead Agency: SBCOG

Project Manager: Transportation Planning Staff



### Objective

Plan for a comprehensive regional bikeway and pedestrian system that serves the needs of county-wide residents, with particular emphasis on promoting walking and bicycling as an integral part of the transportation network.

### Previous Work and Ongoing Work

The Council of San Benito County Governments (SBCOG) provided technical assistance to the Cities and County's Active Transportation Program grant applications. SBCOG also successfully nominated the Hollister SR 25 /Pinnacles National Park Highway Beautification Project to the California Department of Transportation (Caltrans) for inclusion in the Clean California Program. The Hollister SR 25 /Pinnacles National Park Highway Beautification Project and the Washington Street Bridge Pedestrian Enhancements Project were awarded Clean California Program funding in 2022. Implementation and construction of the two projects will take place through the year 2024.

	Task	Deliverable	Deadline	Responsible Party
1.	SBCOG serves on the State of California Walk and Bike Technical Advisory Committee made up of external partners to provide regular strategic input and technical guidance on Caltrans' complete streets and active transportation efforts.	<ul style="list-style-type: none"><li>• Participate in meetings and discussions</li><li>• Review and comment on Caltrans developed technical reports</li></ul>	June 2027	SBCOG
2.	San Benito County Bikeway and Pedestrian Master Plan Implementation. Conduct planning activities to improve bikeway and pedestrian facilities.	<ul style="list-style-type: none"><li>• Amendments</li><li>• Local agency coordination</li><li>• Funding applications support to local agencies</li></ul>	June 2027	SBCOG
3.	Assist in the planning of Safe Routes to School concepts.	<ul style="list-style-type: none"><li>• Public outreach with schools and community partners</li></ul>	Ongoing	SBCOG
4.	Provide planning assistance to local jurisdictions for implementation of Complete Streets concepts.	<ul style="list-style-type: none"><li>• Planning and stakeholder meetings</li></ul>	Monthly	SBCOG

		<ul style="list-style-type: none"> <li>• Attend County and City of Hollister Development Review Committees and provide development reviews.</li> </ul>		
5.	Provide grant application assistance to local jurisdictions. Funded with Rural Planning Assistance (RPA). Ensure that all transportation projects funded or overseen by Caltrans provide comfortable, convenient, and connected complete streets facilities for people walking, biking, and taking transit or passenger rail unless an exception is documented and approved.	<ul style="list-style-type: none"> <li>• Grant applications.</li> <li>• Traffic Data, technical reports.</li> <li>• Grant application review assistance.</li> <li>• Letters of support.</li> <li>• Public outreach.</li> </ul>	Ongoing	SBCOG
6.	Participate and attend local Safe Kids California San Benito Partners.	<ul style="list-style-type: none"> <li>• Outreach activities.</li> <li>• Attend meetings.</li> <li>• Lead event planning.</li> <li>• Kids at the Park event planning and helmet fittings.</li> <li>• Walk to School Day.</li> <li>• Bicycle and pedestrian safety campaigns.</li> </ul>	Ongoing	SBCOG
	Professional Development	<ul style="list-style-type: none"> <li>• Attend trainings and conferences, as appropriate, to enhance knowledge and skills.</li> </ul>	Ongoing	SBCOG



Lead Agency: SBCOG  
 Project Manager: Binu Abraham, Executive Director

**Objective**

To plan for and finance improvements to and preservation of the road systems within the San Benito County region with the assistance of the Cities and County, Caltrans, and the Association of Monterey Bay Area Governments (AMBAG).

**Previous and Ongoing Work**

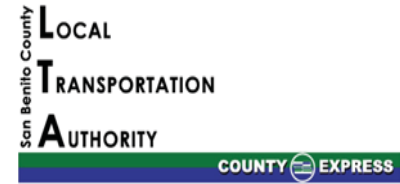
Continue to conduct traffic monitoring activities and technical studies on specific projects and coordination with Caltrans on regionally significant projects. SBCOG allocated Measure G funding to the local Cities and County for maintenance of the local streets and roads in accordance with the voter approved Benito County Roads and Transportation Safety Investment Plan.

SBCOG distributes Surface Transportation Block Grant Program (STBG) funds, which provides flexible funding that may be used by localities for projects to preserve and improve the conditions on any public road, pedestrian and bicycle infrastructure, and transit capital projects, including intercity bus terminals. SBCOG also works with local jurisdictions to plan for local roadway improvements.

Task	Deliverable	Deadline	Responsible Party
1. Assist local agencies with technical data and planning support on future street and road realignments and traffic circulation improvements.	<ul style="list-style-type: none"> <li>• Technical data</li> <li>• Meetings, comment letters, and related coordination activities as needed</li> </ul>	Ongoing	SBCOG
2. Distribute state Local Partnership Planning (LPP) and Surface Transportation Block Grant Program (STBG) funds to the cities of Hollister and San Juan Bautista, San Benito County, and to special projects based on SBCOG Board approved policies.	<ul style="list-style-type: none"> <li>• Track STBG funding allocations and expenditure including regularly invoicing.</li> <li>• Local agency funding requests and special projects assessments.</li> </ul>	Monthly	SBCOG
3. Continue planning and monitoring of projects on the State Highway System.	<ul style="list-style-type: none"> <li>• Project development team meetings</li> </ul>	Ongoing	SBCOG

4.	Coordination and working group facilitation for the Regional Transportation Impact Mitigation Fee Nexus Study update.	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>	Ongoing	SBCOG
5.	Coordinate with Caltrans on Statewide planning efforts.	<ul style="list-style-type: none"> <li>• Coordinate and meet with California Transportation Commission staff and Board</li> <li>• Review and comment on Caltrans reports, including the California Transportation Plan, relevant Transportation Concept Reports (TCRs), freight plans, and active transportation plans</li> </ul>	Ongoing	SBCOG
6.	Coordinate with San Benito County on development to enhance GIS capabilities for Road System Planning.	<ul style="list-style-type: none"> <li>• Coordination activities, including meetings, comments, and data development reviews</li> </ul>	Ongoing	SBCOG
7.	Professional Development	<ul style="list-style-type: none"> <li>• Attend trainings and conferences, as appropriate, to enhance knowledge and skills.</li> </ul>	Ongoing	SBCOG

## Task Category 2040: Transit System Planning and Administration



Lead Agency: Local Transportation Authority  
 Project Manager: Transportation Planning Staff

### Objective

To develop and maintain a comprehensive regional transit system that will serve the needs of county residents, with particular emphasis on serving transit dependent populations and improving the transit component of the multimodal transportation network.

### Previous and On-going Work

LTA staff continue to collaborate with SBCOG in preparing funding and grant applications for FTA and Caltrans funds. Funds include operational, capital and planning activities for County Express and Specialized Transportation services. Funding for the monitoring and preparation of such applications is funded through the TDA Local Transportation Fund (LTF).

Staff will continue various activities that would improve current bus service levels and the size of its vehicle fleet, service efficiency, increase accessibility of services, and develop a flexible plan for the future of its public transportation services.

	Task	Deliverables	Deadline	Responsible Party
1.	Communicate with AMBAG, Caltrans, VTA, local agencies in the county, and other stakeholders to help ensure regional transit planning coordination.	<ul style="list-style-type: none"> <li>• Meetings</li> <li>• Comments</li> <li>• Plans</li> </ul>	Quarterly	SBCOG
2.	Coordinate with SBCOG during the Unmet Transit Needs process. <sup>6</sup>	<ul style="list-style-type: none"> <li>• Attend public meetings.</li> <li>• Comment on draft reports.</li> <li>• Assist in the distribution of flyers on social media, buses, and throughout the community.</li> <li>• Assist with response to comments received.</li> </ul>	June 2027	SBCOG in coordination with the LTA

---

<sup>6</sup> See Work Element 1010

		<ul style="list-style-type: none"> <li>• Work on the implementation of Board approved recommendations</li> </ul>		
3.	Ensure project consistency with Regional Transportation Plan (RTP) policies for improved access to elderly and disabled individuals.	<ul style="list-style-type: none"> <li>• Project comments.</li> <li>•</li> </ul>	Ongoing	SBCOG in coordination with the LTA
4.	Work with the Social Services Transportation Advisory Council (SSTAC) to ensure that transportation planning and programming considers and incorporate the needs of the elderly, disabled, and low-income communities.	<ul style="list-style-type: none"> <li>• Staff reports</li> <li>• Planning &amp; Programming documents</li> <li>• Presentations</li> <li>• Grant Applications &amp; Budgets</li> </ul>	Quarterly	SBCOG in coordination with the LTA
5.	Prepare planning grant applications for feasibility studies and implementation plans for various types of transit services; work done with grants from successful applications may be performed under separate work elements.	<ul style="list-style-type: none"> <li>• Grant Applications</li> <li>• Capital, Operational, and Planning Grants.</li> </ul>	Ongoing	SBCOG in coordination with the LTA
6.	Conduct Transit Needs Assessments and prepare Transit Development Plans and Marketing Plans as appropriate.	<ul style="list-style-type: none"> <li>• Needs Assessments</li> <li>• Development &amp; Marketing Plans</li> </ul>	Ongoing	SBCOG in coordination with the LTA
7.	Identify funding sources for and implementing the Accessible Connections Promoting Active Transportation: A Bus Stop Improvement Plan.	<ul style="list-style-type: none"> <li>• Grant Applications</li> <li>• Implementation of bus stop amenities (i.e., benches, signs, etc.</li> </ul>	Ongoing	SBCOG in coordination with the LTA
8.	Implement 2022 Short-Range Transit Plan recommendations.	<ul style="list-style-type: none"> <li>• Project and service implementation activities, per funding availability</li> </ul>	Ongoing	SBCOG in coordination with the LTA
9.	Identify funding sources to implement Intelligent Transportation Systems (ITS) for LTA transit services.	<ul style="list-style-type: none"> <li>• Grant Applications</li> <li>• ITS improvements, per funding availability</li> <li>• Monitor Electronic fare media (i.e., Token Transit)</li> <li>• Monitor RouteMatch software dispatch activities</li> </ul>	Ongoing	SBCOG in coordination with the LTA

10.	Implement and update FTA-mandated Transit Asset Management Plan.	<ul style="list-style-type: none"> <li>• Transit Project List of existing and projected needs (i.e., vehicles, equipment, etc.)</li> <li>• Transit project needs shall be evaluated, and project will be implemented, per funding availability.</li> <li>• Monitor and process Plan Updates</li> </ul>	Ongoing	SBCOG in coordination with the LTA
11.	Manage LTA's County Express and Specialized Transportation public transportation operations contracts.	<ul style="list-style-type: none"> <li>• SBCOG oversees LTA contracts and participates in monthly contract operations meetings to address system improvements and complaints.</li> <li>• System Performance Review &amp; Reports for Board and Committee review.</li> <li>• Attend driver safety meetings.</li> </ul>	Monthly	SBCOG in coordination with the LTA

## Task Category 2050: Transportation System Modeling



Lead Agency: SBCOG

Contact: Binu Abraham; Executive Director and Planning Staff

### Objective

Continue to coordinate with AMBAG to develop and refine the regional traffic model to enhance transportation planning activities.

### Previous and Ongoing Work

Staff aided AMBAG in the development of its Regional Travel Demand Model. SBCOG will continue to aid with AMBAG's current model update process and for transit and goods movement studies. SBCOG requests AMBAG perform periodic project reviews for processing in the Regional Travel Demand Model. The Regional Travel Demand Model is designed to support long range transportation planning and programming decisions.

	Task	Deliverable	Deadline	Responsible Party
1.	Review regional travel model updates, including the framework changes .	<ul style="list-style-type: none"><li>• Comments to AMBAG</li></ul>	Ongoing	SBCOG
2.	Coordinate with local jurisdictions, AMBAG, Caltrans, and consultants to facilitate travel model impacts of development activities while conducting an update to the Regional Traffic Impact Mitigation Fee (TIMF) Program.	<ul style="list-style-type: none"><li>• Travel model analysis reports</li></ul>	Ongoing	SBCOG

## Task Category 2060: Travel Demand Management



Lead Agency: SBCOG

Project Manager: Transportation Planning Staff

### Objective

To provide a countywide program aimed at promoting ridesharing via carpooling, vanpooling, biking, public transit, walking, telecommuting, and outreach efforts to employers. SBCOG recognizes that these alternatives to driving alone can play a significant factor in reducing vehicle emissions, vehicle miles traveled and improve sustainability.

### Previous and Ongoing Work

The Rideshare Program has been a continuous activity of SBCOG since January 1987. Ongoing activities will include providing Safe Routes to Schools outreach, bicycles, and pedestrian encouragement, planning of Bike Week and Kids at the Park events. Staff will also continue to serve as a partner agency to Safe Kids Coalition of San Benito County on various activities related to active transportation and safety.

	Task	Deliverable	Deadline	Responsible Party
1.	Administer inter-county Rideshare Program marketing activities and match lists for carpool and vanpool activities	<ul style="list-style-type: none"><li>• Updated match lists of interested travelers</li><li>• Ridesharing campaigns (RPA)<ul style="list-style-type: none"><li>• Ridesharing materials and website updates. (RPA)</li></ul></li></ul>	Ongoing	SBCOG
2.	Administer Vanpool Program.	<ul style="list-style-type: none"><li>• Process lease fees</li><li>• Administer driver applications</li><li>• Track maintenance records</li><li>• Process payments</li></ul>	Ongoing	SBCOG
3.	Serve as a member of the Safe Kids Coalition of San Benito County.	<ul style="list-style-type: none"><li>• Partner agency coordination</li><li>• Bicycle &amp; Ped. event planning</li></ul>	Ongoing	SBCOG
4.	Promote annual Bike Week and Walk to School/Workday events.	<ul style="list-style-type: none"><li>• Promotional materials</li><li>• Helmets fittings</li></ul>	May 2026	SBCOG
5.	Promote public transit.	<ul style="list-style-type: none"><li>• Marketing &amp; promo campaigns</li></ul>	Ongoing	SBCOG/LTA

		<ul style="list-style-type: none"><li>• On-bus rider surveys &amp; online surveys and English and Spanish</li></ul>		
--	--	---	--	--

## Task Category 2070: State Programming: Regional Transportation Improvement Program (RTIP)

Lead Agency: SBCOG

Project Manager: Transportation Planning Staff



### Objectives

Planning activities associated with the preparation of the State Transportation Improvement Program (STIP), including the Regional Transportation Improvement Program (RTIP) and the Transportation Alternatives Program.

The RTIP is a five-year planning and programming document that is adopted every two years (even years) and commits transportation funds to road, transit, bike, and pedestrian projects. Funding comes from a variety of federal, state, and local sources. Regional and local projects cannot be programmed or allocated by the California Transportation Commission without a current RTIP.

### Previous and Ongoing Work

This work element is a continuing activity. The primary objective of this work element is to:

- Ensure that the RTIP is consistent with the Regional Transportation Plan (RTP) and the State Transportation Improvement Program (STIP) guidelines.
- Coordinate with statewide, regional, and local planning agencies for future projects.
- Amend existing RTIPs if projects have a change in scope, cost and/or delivery.
- Participate in quarterly STIP related meetings with Caltrans.
- Preparation of final RTIP and Manage and monitor RTIP Projects.

Task	Deliverable	Deadline	Responsible Party
1. Coordinate with statewide, regional, and local planning agencies for future projects.	<ul style="list-style-type: none"><li>• Staff reports to committees/board.</li><li>• Coordination with Caltrans.</li></ul>	June 2027	SBCOG
2. Amend existing RTIPs if projects have a change in scope, cost and/or delivery.	<ul style="list-style-type: none"><li>• Amendments, staff reports, resolutions, draft RTIP.</li></ul>	June 2027	SBCOG
3. Quarterly STIP meetings with Caltrans.	<ul style="list-style-type: none"><li>• Provide project updates.</li></ul>	Quarterly	SBCOG
4. Attend planning meetings for STIP Guidelines updates.	<ul style="list-style-type: none"><li>• Meeting notes &amp; staff reports</li></ul>	Ongoing	SBCOG

## Task Category 2080: Federal Programming: Metropolitan Transportation Improvement Program (MTIP)

Lead Agency: SBCOG

Project Manager: Transportation Planning Staff



### Objective

To work with the Metropolitan Planning Organization, Association of Monterey Bay Area Governments (AMBAG) is required to produce a long range (20+ years) Metropolitan Transportation Plan (MTP) that maintains the region’s eligibility for transportation assistance. The MTP is built on a set of integrated policies, strategies, and investments to maintain and improve the transportation system to meet the diverse needs of the region. AMBAG coordinated the development of the MTP with the Regional Transportation Planning Agencies in San Benito, Monterey, and Santa Cruz Counties and organizations having an interest in or responsibly for transportation planning and programming.

Another objective is to continue work with AMBAG on program development, and adoption of regionally significant or federally funded transportation projects for inclusion in the Metropolitan Transportation Improvement Program (MTIP) through amendments and updates. The MTIP is a four-year program of surface transportation projects that receive federal funds, which are subject to a federally required action, or are regionally significant.

### Previous and Ongoing Work

The Association of Monterey Bay Area Governments (AMBAG) updates the MTIP every two years and is currently preparing the MTIP for FFY 2023 to FFY 2026. AMBAG works closely with the San Benito SBCOG in the development of the MTIP. SBCOG, on behalf of the San Benito region, submits project updates for inclusion into the MTIP.

	Task	Deliverable	Deadline	Responsible Party
1.	Consult with the local jurisdictions to add or edit transportation projects in the AMBAG’s Metropolitan Transportation Improvement Program (MTIP). Projects that are regionally significant or have been approved by SBCOG, Caltrans, and/or other agencies for Federal transportation funds are included in the Federal Transportation Improvement Program (FTIP) that is managed by AMBAG and called the MTIP. The SBCOG	<ul style="list-style-type: none"><li>• Identify <i>regionally significant</i> projects and those funded with federal funds.</li><li>• Assist local jurisdictions with project applications (i.e., meetings and coordination)</li><li>• MTIP Amendments</li><li>• SBCOG Obligation Plan</li></ul>	Ongoing through June 2027	SBCOG/ AMBAG

	Obligation Plan is developed in partnership with local member agencies to recommend the timing of projects in the five-year MTIP for fund obligations each fiscal year.			
2.	Federal Obligation Authority Plan. Federal legislation requires AMBAG to publish an annual listing of obligated transportation projects for which federal funds have been given in the prior year. SBCOG coordinates this effort with local agencies that receive federal funds for their projects.	<ul style="list-style-type: none"> <li>List federally funded projects obligated within the requested time frame</li> </ul>	June 30, 2027	SBCOG/ AMBAG

## Task Category 2090: Public Participation

Lead Agency: SBCOG

Project Manager: Binu Abraham; Executive Director



### Objectives

To enhance public knowledge, understanding and participation in the state and regional transportation planning process as required by the federal transportation bill.

### Previous and Ongoing Work

SBCOG holds public hearings and meetings throughout the year to receive information and gather input on projects and planning activities. SBCOG provides technical data and assistance regarding federal and state programs, traffic volumes, and finances to interested members of the public and organizations, including traditional and nontraditional stakeholders. SBCOG also collaborates with AMBAG on its update to the Monterey Bay Area Public Participation Plan, which outlines public participation best practices for the Monterey Bay Area region.

	Task	Deliverable	Deadline	Responsible Party
1.	Hold public hearings and meetings to provide information and gather input and comments on SBCOG's various projects and work elements	<ul style="list-style-type: none"><li>• Online meetings</li><li>• Public meetings</li><li>• Public hearings</li><li>• Flyers, newsletters</li><li>• Social media updates</li></ul>	Monthly	SBCOG
2.	Provide information, reports, and presentations to stakeholder groups to increase public awareness of regional issues and activities.	<ul style="list-style-type: none"><li>• Consultant Contract</li><li>• Outreach Materials</li><li>• Website Update</li></ul>	Monthly	SBCOG
3.	Provide technical data to interested members of the public and organizations on regional issues, as it relates to federal and state programs, traffic volumes, and financial data.	<ul style="list-style-type: none"><li>• Technical data</li><li>• Reports</li></ul>	Upon request	SBCOG
4.	Maintain up-to-date SBCOG's website to inform the public about current and upcoming projects and activities.	<ul style="list-style-type: none"><li>• SBCOG website</li></ul>	Monthly	SBCOG

5.	Prepare news releases, newsletters, social media posts, and public service announcements on key transportation issues and accomplishments. Funded with RPA	<ul style="list-style-type: none"> <li>• Press releases</li> <li>• Public service announcements</li> </ul>	Quarterly	SBCOG
6.	Publicize SBCOG Board meetings, including agendas, and staff reports.	<ul style="list-style-type: none"> <li>• Agendas</li> </ul>	Monthly	SBCOG
7.	Serve on various community organizational committees.	<ul style="list-style-type: none"> <li>• Meetings</li> </ul>	Monthly	SBCOG
8.	Meet with community groups, including the Amah Mutsun Land Trust, regarding key transportation issues.	<ul style="list-style-type: none"> <li>• Meetings</li> </ul>	Quarterly	SBCOG
9.	Support Caltrans efforts to hold equitable, meaningful, and collaborative partner agency and community engagement meetings associated with highway projects and planning studies within the San Benito Region. This includes facilitating effective collaboration between local jurisdictions (i.e., City of Hollister, City of San Juan Bautista, and the County of San Benito).	<ul style="list-style-type: none"> <li>• Meeting updates</li> <li>• STIP Quarterly meetings</li> <li>• Phone calls</li> <li>• Emails</li> <li>• Reports</li> <li>• SR 156 Improvement Project Interagency Stakeholder Meeting</li> <li>• Technical data</li> </ul>	Ongoing	SBCOG

## Task Category 2100: Regional Coordination

Lead Agency: SBCOG

Project Manager: Binu Abraham; Executive Director



### Objectives

Improve coordination among local jurisdictions and state or regional partners on issues of concern, to serve as a coordinating agency for dissemination of technical information regarding federal and state guidelines and programs. SBCOG ensures that regional transportation planning activities are responsive to federal and state requirements and are coordinated with other planning efforts at the local, regional, state, and federal levels. SBCOG facilitates effective interaction between the staff and policy boards of other agencies involved with transportation, land-use, air quality, and related planning activities.

### Previous and Ongoing Work

This task category consists of coordination with various local, regional, state, federal agencies, and other stakeholders as needed. In 1993, a Memorandum of Understanding between the SBCOG, Caltrans, and AMBAG was adopted for meeting the federal transportation bill requirements related to Metropolitan Planning Organization (MPO) boundaries, planning and programming for non-attainment<sup>7</sup> areas.

Other ongoing work includes collaborating with Caltrans and VTA on the San Benito/Santa Clara Mobility Partnership, which is tasked with reviewing the operational continuity of the highway transportation system between Santa Clara and San Benito Counties.

SBCOG continues to also partner with the Central Coast Coalition, which is comprised of the six regional transportation planning agencies and metropolitan planning organizations for the counties of Monterey, San Benito, San Luis Obispo, Santa Barbara, and Santa Cruz who are committed to making multi-modal investments and improving infrastructure within the Central Coast region.

SBCOG also coordinates at the state level with other Regional Transportation Planning Agencies (RTPAs), MPOs, and COGs through participation at various statewide groups, including the California Regional Transportation Planning Agencies (CalRTPA) working group and the Rural Counties Task Force.

---

<sup>7</sup> A non-attainment area is an area considered to have air quality worse than the National Ambient Air Quality Standards as defined in the Clean Air Act Amendments of 1970.

	Task	Deliverables	Deadline	Responsible Party
1.	Participate in Statewide Policy & Planning Coordination Activities, SBCOG staff involved in groups, including Self-Help Counties, the Rural County Task Force (RCTF) and California Council of Governments (CALCOG)	<ul style="list-style-type: none"> <li>• Meeting notes</li> <li>• Staff updates</li> <li>• Attend meetings</li> <li>• Distribute relevant updates to the SBCOG Technical Advisory Committee (TAC)</li> </ul>	Ongoing	SBCOG
2.	Participate in Central Coast and South Bay regional coordination groups, including the Central Coast Coalition, the San Benito/Santa Clara Mobility Partnership.	<ul style="list-style-type: none"> <li>• Meetings &amp; updates to the SBCOG TAC Legislative Day</li> <li>• Comment letters &amp; general communications</li> </ul>	Ongoing	SBCOG
3.	SBCOG Technical Advisory Committee (TAC) meeting agenda items coordination with AMBAG and Caltrans.	<ul style="list-style-type: none"> <li>• Meetings</li> <li>• Staff reports</li> <li>• Presentations</li> <li>• Technical documents <ul style="list-style-type: none"> <li>• Participate in meetings with AMBAG and local agency public works and planning staff to maximize collaboration opportunities.</li> </ul> </li> <li>• Updates to the SBCOG TAC and</li> </ul>	Monthly	SBCOG

		Board of Directors, as needed		
4.	Regional Growth Forecast monitoring and information dissemination.	<ul style="list-style-type: none"> <li>• Review technical documents and provide comments to AMBAG for consistency with local land use policies, plans, and growth forecasts</li> </ul>	Ongoing	SBCOG
5.	Review and participate in the development of technical studies and programs of regional significance.	<ul style="list-style-type: none"> <li>• Collaborate with AMBAG on various planning grant opportunities.</li> <li>• Provide technical assistance and policy recommendations on planning studies that benefit SBCOG and local member agency partners.</li> <li>• Utilize planning studies to improve planning efforts, such as the Public Participation Plan updates, Monterey Bay Area Coordinated Public Transit Human Services Transportation Plan, Rural Transit Plan, etc. (</li> </ul>	Ongoing	SBCOG

6.	<p>Coordinate with local jurisdictions to mitigate transportation impacts resulting from land-use decisions. Review and comment on the transportation and land use element of proposed developments to ensure maximum efficiency in the regional transportation network.</p>	<ul style="list-style-type: none"> <li>• Support local development review committee work, planning commission meetings, and provide comments on relevant local policy actions.</li> <li>• Provide technical assistance and data.</li> </ul>	Ongoing	SBCOG
7.	<p>Review transportation related governmental planning, policy, legislation, ordinances, etc.</p>	<ul style="list-style-type: none"> <li>• Comment on local General Plan Circulation Element recommendations that are relevant to SBCOG</li> <li>• Ensure local plans are consistent with the adopted San Benito RTP</li> <li>• Provide technical assistance and comments on proposed local agency plans and policies that relate to SBCOG responsibilities.</li> </ul>	Ongoing	SBCOG
8.	<p>Coordinate with Caltrans, AMBAG, VTA, and local jurisdictions on grant opportunities to improve transportation access, safety, and mobility in the county.</p>	<ul style="list-style-type: none"> <li>• Prepare grant applications that SBCOG will lead</li> <li>• Provide technical data and support to grant applicants</li> </ul>	Ongoing	SBCOG

9.	Coordinate with stakeholders, local jurisdictions, the California Highway Patrol (CHP), and Caltrans to support improved goods movement throughout the county.	<ul style="list-style-type: none"> <li>• Lead or Support planning efforts and meetings with agency partners and engaged stakeholders</li> <li>• Provide comments on policies and proposed investments</li> </ul>	Ongoing	SBCOG
10.	Research methods to reduce vehicle miles traveled (VMT) and promote mobility alternatives to driving alone.	<ul style="list-style-type: none"> <li>• Ridesharing campaigns</li> <li>• Ridesharing matchlist, marketing materials and website updates.</li> <li>• Technical documentation and staff reports (as needed)</li> </ul>	Ongoing	SBCOG

## Task Category 2110: Airport Land Use Commission

Lead Agency: San Benito County Airport Land Use Commission

Project Manager: Samuel Borick, Transportation Planner



### Objective

The role of the San Benito Airport Land Use Commission (ALUC) is to ensure the orderly expansion of the land surrounding the public use airports, Hollister Municipal Airport and Frazier Lake Airpark, by guiding future development.

### Previous and Ongoing Work

In 2012, the ALUC adopted the Hollister Municipal Airport Land Use Compatibility Plan. The basic function of this Compatibility Plan is to promote compatibility between Hollister Municipal Airport and the land uses surrounding it to the extent that these areas have not already been devoted to incompatible uses. In 2019, ALUC adopted the Airport Land Use Compatibility Plan for Frazier Lake Airpark.

Airport Land Use Commission staff will continue to conduct development reviews, that are referred by the City of Hollister and County of San Benito, for compatibility determinations and ensure that the local General Plans are made consistent with the Compatibility Plan.

	Task	Deliverable	Deadline	Responsible Party
1.	Conduct Site and Architectural Reviews in accordance with the 2012 Hollister Municipal Airport Land Use Compatibility Plan.	<ul style="list-style-type: none"><li>Staff report, maps, comment letters, presentations</li></ul>	Monthly	ALUC
2.	Conduct Site and Architectural Reviews in accordance with the Frazier Lake Airpark's Comprehensive Land Use Plan.	<ul style="list-style-type: none"><li>Staff report, maps, letters, and presentations</li></ul>	Monthly	ALUC
3.	Coordinate with the GIS analyst for precise project reviews and mapping.	<ul style="list-style-type: none"><li>GIS mapping</li></ul>	Monthly	ALUC
4.	Review environmental documents (i.e., Initial Studies, Environmental Impact Reports, etc.).	<ul style="list-style-type: none"><li>Comment letter</li></ul>	Monthly	ALUC
5.	Refer projects to the FAA for review.	<ul style="list-style-type: none"><li>Correspondence</li></ul>	Monthly	ALUC/FAA

6.	Coordinate with Caltrans Division of Aeronautics for topics related to engineering, land use, noise, environment, and compatible land use planning.	<ul style="list-style-type: none"> <li>• Attend Caltrans sponsored training.</li> <li>• Submit draft and final Compatibility plan amendments or updates to Caltrans Department of Aeronautics for review</li> </ul>	Monthly	ALUC/Caltrans
7.	Administer ALUC Fee Structure.	<ul style="list-style-type: none"> <li>• Invoices</li> </ul>	Monthly	ALUC
8.	Attend the California Airport Land Use Consortium (Cal-ALUC).	<ul style="list-style-type: none"> <li>• Attend workshops</li> </ul>	Ongoing	ALUC
9.	Process amendments and updates to the Airport Land Use Compatibility Plans for the Hollister Municipal Airport and Frazier Lake Airpark.	<ul style="list-style-type: none"> <li>• Amendments</li> <li>• Resolutions</li> <li>• Staff reports</li> </ul>	Ongoing	ALUC/Caltrans

## Element 3000: Planning Activities Funded with Grants or External Agency Contributions



### Task Category 3040: State Route 25 Traffic Study & Vehicle Miles Traveled (VMT) Study (placeholder)

Lead Agency: SBCOG

Project Manager: Transportation Planning Staff

**Project Objective:** The State Route (SR) 25 Traffic Study is needed to evaluate base and future year travel volumes and modal splits for the highway between Hollister and Gilroy. Additional data on VMT generation will be completed as well. The data and analysis will be helpful for active planning efforts, including the environmental analysis for alternatives included in the SR 25 Corridor Improvement Project. The VMT and traffic data will also be used to comply with state requirements from Senate Bill 743.

**Previous and Ongoing Work:** This Plan is consistent with the adopted San Benito Regional Transportation Plan and AMBAG Metropolitan Transportation Plan/Sustainable Communities Strategy. Prior SR 25 studies and data will provide background and methodologies to use in the analysis.

	Task	Deliverable	Deadline	Responsible Party
1	Project Administration	SBCOG leads the procurement and management of a consultant team hired to complete the work.	June 2027	
2	Consultant Procurement	Proposals are solicited from eligible consultants pre-qualified by SBCOG. SBCOG hires the most qualified consultant team, in coordination with Caltrans involvement.	June 2027	
3	Project Initiation	Kick-off Meeting with Caltrans and consultant team hired	June 2027	SBCOG
4	Data Collection & Analysis	After completing an assessment of existing SR 25 planning & data, the consultant team completes the tasks in coordination with SBCOG and Caltrans	June 2027	SBCOG
4	Advisory Committee Meetings	Meeting Agendas and Notes	June 2027	SBCOG

5	Final Report and Board Approval	Draft State Route 25 Traffic Study & VMT Analysis Final State Route 25 Traffic Study & VMT Analysis	June 2027	SBCOG
---	---------------------------------	--	-----------	-------

Task Category 3050: San Benito Traffic Impact Mitigation Fee Program (TIMF) - Nexus Study Update



Lead Agency: SBCOG

Project Manager: Transportation Planning Staff

**Project Objective:** The selected consultant will prepare a TIMF Nexus Study Update that will serve as the basis for continuing to require impact fees under state AB 1600 legislation. The established procedures under AB 1600 require that a nexus exists between the traffic infrastructure improvements required to mitigate the traffic impacts and the proposed development project. The last comprehensive TIMF Nexus Study was completed in 2016, with an amendment completed in 2019 to add the City of San Juan Bautista to the TIMF program. SBCOG will be responsible for leading the procurement process to hire a technical consultant and managing the study update work, in cooperation with local agency staff from the cities of Hollister and San Juan Bautista, along with the County of San Benito, participating in a study update working group. The working group will be involved in the procurement process and will provide feedback to the consultant team on all deliverables produced as part of the study update.

**Previous and Ongoing Work:** This Plan is consistent with the adopted San Benito Regional Transportation Plan and AMBAG Metropolitan Transportation Plan/Sustainable Communities Strategy.

	Task	Deliverable	Deadline	Responsible Party
1	Project Administration	SBCOG leads the procurement and management of a consultant team hired to complete the work.	Completed	SBCOG
2	Consultant Procurement	Proposals are solicited from eligible consultants pre-qualified by SBCOG. SBCOG hires the most qualified consultant team, in coordination with the TIMF study update working group.	Completed	SBCOG
4	Data Collection & Analysis	After completing an assessment of existing TIMF program transportation projects & data, the consultant team completes the tasks in coordination with the TIMF study update working group.	December 2026	SBCOG
4	TIMF Working Group Meetings	Meeting Agendas and Notes	Ongoing until project completes	SBCOG
5	Final Report and TIMF fee program update	Draft TIMF Nexus Study Update Final TIMF Nexus Study Update SBCOG Board Approval	February 2027	SBCOG

	approvals from the SBCOG board and the involved local agencies.	City of Hollister City Council Approval City of San Juan Bautista City Council Approval County of San Benito Board of Supervisors Approval		
--	---	--	--	--

# Appendices



# Appendix A

Certifications and Assurances

## Appendix B

FHWA and FTA State and Metropolitan  
Transportation Planning Process Self-Certification

## Appendix C

Department of Transportation  
Department and Suspension Certification

# Appendix D

Overall Work Program Agreement

## Appendix E

Resolution

## Appendix F

OWP Budget Revenue Summary  
Breakdown



## STAFF REPORT

### Information

**Prepared By:** Samuel Borick, Transportation Planner

**Subject:** SR 25 Safety Improvement Projects Update

**Agenda Item:** 12 a.

**Approved By:** Binu Abraham, Executive Director

**Meeting Date:** April 16, 2026

### Recommendation:

RECEIVE update on State Route 25 Safety Improvement Projects

### Summary:

Caltrans staff are presenting an update on a coordinated set of safety improvement projects along State Route 25 (SR 25) in Santa Clara and San Benito Counties. The overarching goal is to reduce the frequency and severity of collisions along the corridor through targeted infrastructure and operational enhancements. These efforts represent a phased, corridor-level safety strategy that combines broad safety treatments with targeted fixes, reflecting a long-term investment in improving safety performance on SR 25.

### Discussion:

As a result of a high-level safety analysis conducted by Caltrans Districts 4 and 5, Caltrans staff are providing an update on a coordinated set of safety improvement projects along SR 25 in Santa Clara and San Benito Counties. The overarching goal is to reduce the frequency and severity of collisions along the corridor through targeted infrastructure and operational enhancements. These efforts represent a phased, corridor-level safety strategy that combines broad safety treatments with targeted fixes, reflecting a long-term investment in improving safety performance.

### Key Projects and Improvements

To reduce the frequency and severity of collisions along the SR 25 corridor, three primary safety projects are advancing:

- **Corridor-Wide Safety Enhancements (SCL/SBT-25)**
  - Installation of a raised concrete median barrier
  - Dynamic speed feedback signs
  - Upgraded signage and refreshed striping
  - Focus: systemic safety improvements across the corridor

- **Shore Road Intersection (SBT-25)**
  - Construction of a roundabout to improve intersection safety and traffic flow
- **Shore Road to San Felipe Road Segment**
  - Pavement rehabilitation (no widening)
  - Installation and upgrades of rumble strips, reflective markers, and crash cushions
  - Enhanced striping, channelization, and speed signage review
  - Focus: reducing run-off-road and collision severity risks

### **Project Status and Timeline**

All projects are currently in the Project Initiation/Development phase. High-level milestones include:

- **2026:** Completion of initial project reports and environmental phases begins
- **2027–2029:** Design and readiness for construction
- **2029–2030:** Anticipated construction start (coordinated by project(s) and in consultation with SBCOG and the public)

### **Public Engagement**

A structured outreach effort is underway, including:

- Engagement with agricultural stakeholders and emergency services (EMS)
- Public, Council of San Benito County Governments Board, and Mobility Partnership meetings
- Ongoing stakeholder and public engagement is a core component of project development

### **Financial Impact:**

SR 25 Safety Improvements are being funded through the State Highway Operation and Protection Program, therefore there is no impact to the Council of San Benito County Governments budget.

### **Attachments:**

None.



# Project Update Report – San Benito County

Council of San Benito County Governments Board Meeting – April 16, 2026  
 Prepared April 8, 2026

If a Commissioner/Commissioner’s Alternate of the SBCOG intends in advance to ask about a particular project at the Board meeting, it is kindly requested that they submit their inquiry in advance so that Caltrans staff have time to research details & nuances on the matter.

\*\* Project information provided below is subject to change at any time \*\*

PROJECTS IN DEVELOPMENT									
	Project	Location & Post Mile (PM)	Description	Estimated Construction Timeline	Construction Capital Cost	Funding Source	Project Manager	Phase	Comments
D1	SR 156/Alameda EB Right-Turn Channelization (1P300)	In San Juan Bautista at the intersection of SR 156 and The Alameda (PM 2.9/3.1)	Installation of eastbound right-turn channelization from SR 156 onto the Alameda	Spring 2026	N/A	Oversight/ Local	Terry Thompson	PS&E	The DEER has been approved. The next step is the San Juan Bautista City Council approval of the Maintenance Agreement <b>at the April Council Meeting</b>
D2	State Route 25 Corridor Improvement Project (48541)	San Felipe Road to 0.3 miles north of Hudner Lane to Highway 101 (PM SBT R52.0/60.1, SCI 0/2.6)	Conversion of 2-lane conventional highway to a 4-lane expressway	N/A	N/A	Local, potential grant funding	Chad Stoehr	PA&ED	High-level screening of alternatives, in cooperation with SBCOG staff and consultants, is in process. Caltrans will provide a presentation to the SBCOG Board at the <b>April and May 2026 Board meetings with the status of this process</b> . SBCOG staff are performing a similar effort for transit and rail-based alternatives. The project team continues to work on the Environmental process for all relevant alignments.
D3	US 101/ Rocks Road Wildlife Connectivity Project (1Q260)	In San Benito County in the Aromas Hills (PM 0.0/2.8)	Construct a wildlife crossing to connect important habitat on both sides of US 101 and improve safety for drivers and wildlife.	N/A	N/A	Other, grant funding	Terry Thompson	PA&ED	<b>The Statutory Exemption for Restoration Projects (SERP) was approved for this project. PA&amp;ED document has been routed for final signature. The Wildlife Conservation Board has provided Grant Funding for this project. A Value Analysis study will be conducted in July 2026.</b>

**California Department of Transportation**

District 5, 50 Higuera Street, San Luis Obispo, California 93401  
 District 5 Public Information Office (805) 549-3318  
 Submit Customer Service Request ([ca.gov](http://ca.gov)) email: [Info-d5@dot.ca.gov](mailto:Info-d5@dot.ca.gov)  
 Monterey – San Benito – San Luis Obispo – Santa Barbara – Santa Cruz



# Project Update Report – San Benito County

Council of San Benito County Governments Board Meeting – April 16, 2026

Prepared April 8, 2026

PROJECTS IN DEVELOPMENT									
	Project	Location & Post Mile (PM)	Description	Estimated Construction Timeline	Construction Capital Cost	Funding Source	Project Manager	Phase	Comments
D4	Hollister SR25 Median Barrier Project (1R540)	In Hollister, San Benito County on State Route 25, between north of Santa Ana Road, and east of San Felipe Road. (PM R51.22/R52.12)	Install median barrier	Early 2027	TBD	SHOPP	Terry Thompson	PS&E/RW	Design work continues. RTL planned Summer 2026 and construction starting early 2027.
D5	San Benito 101 Pavement Rehabilitation Project (1J840)	US 101 in San Benito County from the Monterey County line to the Santa Clara County line. (PM 0.0/7.55)	Rehabilitate pavement (approx. 30 lane miles), median barrier, guardrail, drainage, traffic census stations and remove wildlife barrier	Winter 2030 – Winter 2033	TBD	SHOPP	Terry Thompson	PA&ED	Preliminary work on the project is proceeding. Anticipated completion of Project Approval and Environmental Document in <b>late June 2026</b> .
D6	SR 25 Shore Rd Intersection Improvement (1T300)	In San Benito County, Route 25 & Shore Rd intersection. (PM 57.80)	Construct a roundabout at Route 25 & Shore Rd	TBD	TBD	SHOPP	Terry Thompson	PID	Project Initiation Document (PID) is in development. PID completion targeted for <b>late June 2026</b> .
D7	SR 25 Highway Safety Improvements Project (1T320)	In San Benito County on SR 25 between San Felipe Rd and the San Benito County/Santa Clara County line (PM R52.21/60.08)	Refresh pavement, striping, pavement markers and rumble strips. Install reflectors on K-rail and MGS, replace existing crash cushions, add channelizers, install additional speed limit signs	TBD	TBD	SHOPP	Terry Thompson	PID	Project Initiation Document (PID) is in development. PID completion targeted for <b>late June 2026</b> .

**California Department of Transportation**

District 5, 50 Higuera Street, San Luis Obispo, California 93401

District 5 Public Information Office (805) 549-3318

Submit Customer Service Request ([ca.gov](http://ca.gov)) email: [Info-d5@dot.ca.gov](mailto:Info-d5@dot.ca.gov)

Monterey – San Benito – San Luis Obispo – Santa Barbara – Santa Cruz



# Project Update Report – San Benito County

Council of San Benito County Governments Board Meeting – April 16, 2026  
Prepared April 8, 2026

## ACRONYMS USED IN THIS REPORT:

<b>ADA</b>	Americans with Disabilities Act	<b>SHOPP</b>	State Highway Operation and Protection Program
<b>CEQA</b>	California Environmental Quality Act	<b>SR</b>	State Route
<b>CMAQ</b>	Congestion Mitigation Air Quality	<b>STIP</b>	State Transportation Improvement Program
<b>CMIA</b>	Corridor Mobility Improvement Account	<b>TBD</b>	To Be Determined
<b>CON</b>	Construction, as a phase title	<b>TMS</b>	Traffic Management System
<b>CTC</b>	California Transportation Commission	<b>VMT</b>	Vehicle Miles Traveled
<b>DEER</b>	Design Engineering Evaluation Report		
<b>ED</b>	Environmental Document		
<b>EIR</b>	Environmental Impact Report		
<b>HFST</b>	High Friction Surface Treatment		
<b>MA</b>	Maintenance Agreement		
<b>MON</b>	Monterey County		
<b>NOP</b>	Notice of Preparation		
<b>PA&amp;ED</b>	Project Approval and Environmental Document		
<b>PID</b>	Project Initiation Document		
<b>PIR</b>	Project Initiation Report		
<b>PM</b>	Post Mile or Project Manager (based on context)		
<b>PS&amp;E</b>	Plans, Specifications, and Estimates		
<b>RTL</b>	Ready to List		
<b>RW</b>	Right of Way		
<b>SB1</b>	Senate Bill 1, the Road Repair and Accountability Act of 2017		
<b>SBCOG</b>	Council of San Benito County Governments		
<b>SBt</b>	San Benito County		
<b>SCL</b>	Santa Clara County		
<b>SERP</b>	Statutory Exemption for Restoration Projects		

---

### California Department of Transportation

District 5, 50 Higuera Street, San Luis Obispo, California 93401  
District 5 Public Information Office (805) 549-3318  
Submit Customer Service Request ([ca.gov](https://www.ca.gov)) email: [Info-d5@dot.ca.gov](mailto:Info-d5@dot.ca.gov)  
Monterey – San Benito – San Luis Obispo – Santa Barbara – Santa Cruz



# Project Update Report – San Benito County

Council of San Benito County Governments Board Meeting – April 16, 2026  
Prepared April 8, 2026

## -Resources-

### COMMUNICATIONS:

*For General Caltrans' Inquiries, or to be added to the San Benito County News Release Distribution List:*

**Heidi Crawford**, Public Information Officer assigned to San Benito County  
[heidi.crawford@dot.ca.gov](mailto:heidi.crawford@dot.ca.gov)

**Public Information Office, District 5**  
[Info-d5@dot.ca.gov](mailto:Info-d5@dot.ca.gov)

*For Project Specific Questions or Partnering Opportunities:*

Please reach out to the Project Manager listed via the Public Information Office.

### REQUESTS:

#### **Customer Service Requests:**

To notify Caltrans of specific concerns regarding current roadway or facility conditions, please submit a customer service request through the following online portal: <https://csr.dot.ca.gov/>

#### Examples of Customer Service Requests:

Any of the following on the State's highway system:

- Streetlight issues
- Plant over-growth
- Damaged roadway
- Fallen trees on the roadway
- Other maintenance issues

For less specific concerns, please reach out to the Public Information Officer to be directed to the appropriate respondent **Public Records Requests:**

For all public records requests, please submit your request through the Public Records Request portal:

[https://caltrans.mycusthelp.com/WEBAPP/\\_rs/\(S\(4iui15cbqujv3ppvenlmgvx1\)\)/supporthome.aspx](https://caltrans.mycusthelp.com/WEBAPP/_rs/(S(4iui15cbqujv3ppvenlmgvx1))/supporthome.aspx)

---

### **California Department of Transportation**

District 5, 50 Higuera Street, San Luis Obispo, California 93401  
District 5 Public Information Office (805) 549-3318

Submit Customer Service Request ([ca.gov](https://ca.gov)) email: [Info-d5@dot.ca.gov](mailto:Info-d5@dot.ca.gov)

Monterey – San Benito – San Luis Obispo – Santa Barbara – Santa Cruz



# Project Update Report – San Benito County

Council of San Benito County Governments Board Meeting – April 16, 2026  
Prepared April 8, 2026

## INFORMATIONAL:

### **Quickmaps Mobile App/Caltrans Website: “Caltrans QuickMap”**

- Available for free in the Apple App Store and Google Play Store
- Provides realtime conditions for the State Highway System
- Desktop Format: <https://quickmap.dot.ca.gov/>

### **Caltrans Lane Closures Reporting System: <https://lcswebreports.dot.ca.gov/>**

- Provides a 7-day look-ahead for planned lane closures
- Does not include unanticipated emergency closures (see Quickmaps for in-the-moment roadway conditions)

### **Caltrans’ Postmile Tool**

- Postmiles or Post Miles are used to specify locations on California’s State Highway System.
- Postmiles may have prefixes or suffixes and may use up to three decimal places.
- Use this website to locate or determine postmiles along the State Highway System (SHS) or to determine the closest highway postmile to a location off the system.
- <https://postmile.dot.ca.gov/PMQT/PostmileQueryTool.html>

### **Caltrans CCTV Camera Map: <https://cwwp2.dot.ca.gov/vm/iframeemap.htm>**

- Allows the public to see current conditions along the State Highway System

### **The Caltrans District 5 Office of Local Assistance: <https://dot.ca.gov/programs/local-assistance/>**

- Includes links to many Federal and State funding opportunities
- Can help guide interested folks through the above-mentioned program requirements

### **The Official Caltrans District 5 Webpage: <https://dot.ca.gov/caltrans-near-me/district-5>**

---

## **California Department of Transportation**

District 5, 50 Higuera Street, San Luis Obispo, California 93401  
District 5 Public Information Office (805) 549-3318  
Submit Customer Service Request (ca.gov) email: [Info-d5@dot.ca.gov](mailto:Info-d5@dot.ca.gov)  
Monterey – San Benito – San Luis Obispo – Santa Barbara – Santa Cruz



**Caltrans**  
CENTRAL COAST | DISTRICT 5

# Project Update Report – San Benito County

Council of San Benito County Governments Board Meeting – April 16, 2026  
Prepared April 8, 2026



---

## California Department of Transportation

District 5, 50 Higuera Street, San Luis Obispo, California 93401  
District 5 Public Information Office (805) 549-3318  
Submit Customer Service Request ([ca.gov](https://www.ca.gov)) email: [Info-d5@dot.ca.gov](mailto:Info-d5@dot.ca.gov)  
Monterey – San Benito – San Luis Obispo – Santa Barbara – Santa Cruz



# Caltrans Project Update San Benito County

D1. SR 156/Alameda EB Right Turn Channelization ●

D2. State Route 25 Corridor Improvement Project —

D3. US 101/Rocks Road Wildlife Connectivity Project —

D4. Hollister SR25 Median Barrier Project —

D5. SBT 101 Pavement Rehabilitation Project —

D6. SR Shore Rd Intersection Improvement ●

D7. SR 25 Highway Safety Improvements Project —

