



COUNCIL OF SAN BENITO COUNTY GOVERNMENTS
TECHNICAL ADVISORY COMMITTEE

REGULAR
MEETING AGENDA

DATE: Thursday, April 2, 2026
2:00 p.m.

LOCATION: Council of San Benito County Governments
650 San Benito St., Ste. 120
Hollister, CA 95023

MEMBERS: Binu Abraham, Council of Governments
Heather Adamson, Association of Monterey Bay Area Governments
Noel Coady, California Highway Patrol
Jill Leal-Andrade, Caltrans District 5
Rod Powell, City of Hollister Community Development
Javier Hernandez, City of Hollister Public Works, Engineering
Ashley Collick, City of San Juan Bautista
Abraham Prado, San Benito Co. RMA Planning and Building Services
Deems Katada, San Benito Co. RMA Public Works, Engineering

*Persons who wish to address the Technical Advisory Committee must address the Chairperson when public comment is called. Following recognition, persons desiring to speak are requested to state their name for the record. After hearing audience comments, the Public Comment portion of the agenda item will be closed. **The opportunity to address the Technical Advisory Committee on items of interest not appearing on the agenda will be provided during Item 4. Public Comment.***

1. Call to Order
2. Roll Call
3. Verification of Certificate of Posting
4. **Public Comment:** *(Opportunity to address the committee on items of interest not appearing on the agenda. No action may be taken unless provided by Govt. Code Sec. 56954.2. Speakers are limited to 3 minutes.)*
5. Member Announcements
 - a. City of San Juan Bautista
 - b. City of Hollister
 - c. County of San Benito
 - d. Association of Monterey Bay Area Governments

- e. California Highway Patrol
- f. Caltrans District 5
- g. Council of Governments

CONSENT AGENDA:

(These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. Members of the public who wish to speak on a Consent Agenda item must submit a Speaker Card to the Clerk and wait for recognition from the Chairperson. Approval of a consent item means approval as recommended on the Staff Report.)

- 6. APPROVE TAC Meeting Minutes dated March 5, 2026 – Gomez

INFORMATION ITEMS:

- 7. RECEIVE Information on the Association of Monterey Bay Area Governments Metropolitan Transportation Improvement Program for FFY 2026-2027 to FFY 2029-30 – Borick
- 8. RECEIVE Update on Regional Traffic Impact Mitigation Fee (TIMF) Nexus Study – Arreola

ADJOURN TO REGULAR MEETING OF MAY 7, 2026, AT 2:00 P.M.

In compliance with the Americans with Disabilities Act (ADA), if requested, the Agenda can be made available in appropriate alternative formats to persons with a disability. If an individual wishes to request an alternative agenda format, please contact the Clerk of the Council four (4) days prior to the meeting at (831) 637-7665. The Council of Governments Technical Advisory Committee meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Council's office at (831) 637-7665 at least 48 hours before the meeting to enable the Council of Governments to make reasonable arrangements to ensure accessibility.

CERTIFICATE OF POSTING

Pursuant to Government Code Section #54954.2(a) the Regular Meeting Agenda for the Council of San Benito County Governments Technical Advisory Committee on April 2, 2026, at 2:00 p.m. was posted at the following locations freely accessible to the public:

The front entrance of the San Benito County Administration Building, 481 Fourth Street, Hollister, CA 95023, and the Council of San Benito County Governments Office, 650 San Benito St., Ste. 120, Hollister, CA 95023, at the following date and time:

On the 27th day of March 2026, on or before 5:00 p.m.

The meeting agenda was also posted on the Council of San Benito County Governments website, www.sanbenitocog.org, under Meetings, TAC, 2026 Meeting Schedule.

I, Monica Gomez, swear under penalty of perjury that the foregoing is true and correct.

BY: Monica Gomez
Monica Gomez, Secretary II
Council of San Benito County Governments

COUNCIL OF SAN BENITO COUNTY GOVERNMENTS
TECHNICAL ADVISORY COMMITTEE
REGULAR MEETING

Council of San Benito County Governments
650 San Benito St., Ste. 120, Hollister, CA 95023

March 5, 2026, 2:00 PM

ACTION MINUTES

1. CALL TO ORDER:

SBCOG Executive Director Binu Abraham called the meeting to order at 2:03 p.m.

2. ROLL CALL MEMBERS PRESENT:

Binu Abraham; Council of San Benito County Governments, Heather Adamson; Association of Monterey Bay Area Governments, Noel Coady; California Highway Patrol, Jill Leal-Andrade; Caltrans District 5, Javier Hernandez; City of Hollister Public Works, Engineering, Rod Powell; City of Hollister Community Development, Arielle Goodspeed; City of San Juan Bautista(arrived at 2:10 p.m.), Abraham Prado; San Benito Co. RMA Planning & Building Services 9(arrived at 2:16 p.m.).

MEMBERS ABSENT:

Deems Katada; San Benito Co. RMA Public Works Engineering.

STAFF PRESENT:

Samuel Borick; Transportation Planner, Myranda Arreola; Transportation Planner, Norma Aceves; Administrative Services Specialist, Monica Gomez; Secretary II.

3. CERTIFICATE OF POSTING

Motion made to acknowledge Certificate of Posting:

Motion: Heather Adamson Second: Noel Coady

Motion carried: 6/0

Yes: Abraham, Adamson, Coady, Leal-Andrade, Hernandez, Powell

No: None

Recused: None

Abstention: None

4. PUBLIC COMMENT: None

5. MEMBER ANNOUNCEMENTS:

Rod Powell, Assistant City Manager and Community Development Director, provided updates for the City of Hollister and noted that Javier Hernandez serves as Public Works Director and also oversees Engineering, and Ana Cortez is the new City Manager.

Heather Adamson provided an update on AMBAG's Draft 2050 MTP/SCS, noting that a summary of public comments will be presented to the Board, with final approval anticipated in June. She also reported on the Draft EIR, which is undergoing a separate review process, and the REAP 2 program, noting the March 31 expenditure deadline and that staff are coordinating with local jurisdictions to ensure funds are used or reallocated to other parts of the region to ensure that the money gets spent here.

Captain Noel Coady reported that the Local Strategic Plan has been finalized. He provided an overview of its key goals, emphasizing efforts to reduce accidents and fatalities in San Benito County, with a focus on North San Benito and South Santa Clara counties, and responded to questions from the TAC.

Myranda Arreola reported that SBCOG, as the administrator of Measure G funds, is eligible to receive \$400,000 through SB1 Local Partnership Program (2024 cycle, currently open). She also shared that the 2026 cycle is expected to open this fall, providing a second \$400,000 funding opportunity, with each cycle requiring a one-to-one match. She noted that staff will return to a future TAC meeting to issue a call for projects for the 2026 cycle and encouraged jurisdictions to begin identifying eligible projects. Staff responded to questions from the TAC. For additional questions TAC members may reach out to Myranda Arreola.

Abraham Prado reported that Steve Loupe, Public Works Administrator and County Engineer for San Benito County, ended his tenure on March 4, 2026. Effective March 5, Deems Katada will serve as Interim Public Works Administrator and will participate in TAC meetings. Recruitment for the position is scheduled for Board of Supervisors approval on March 10.

CONSENT AGENDA:

6. Approve TAC Meeting Minutes dated December 4, 2025 – Gomez

There was no public comment on the Consent Agenda.

Motion made to approve the Consent Agenda:

Motion: Rod Powell Second: Noel Coady

Motion carried: 8/0

Yes: Abraham, Adamson, Coady, Leal-Andrade, Hernandez, Powell, Goodspeed, Prado

No: None

Recused: None

Abstention: None

INFORMATION ITEMS:

7. Receive Report on Available Transportation Funding for Council of San Benito County Governments Member Agencies – Borick

Samuel Borick presented an overview of transportation funding programs available to jurisdictions, including Measure G, Regional Surface Transportation Program (RSTP)/Regional Surface Transportation Block Grant Program (RSTBGP), and Transportation Development Act (TDA).

There was discussion about current funding available to jurisdictions, distribution methods (formula based vs. competitive), and local match requirements. SBCOG staff responded to questions from TAC members.

There was no public comment.

8. Receive Update on Regional Traffic Impact Mitigation Fee (TIMF) Nexus Study – Arreola

Myranda Arreola provided an update on the Regional Traffic Impact Mitigation Fee Nexus Study. She noted that staff sent a notice of agreement and invoice to the County and Cities for their respective cost shares, and that a Notice to Proceed will be issued upon receipt of payments. TAC members were asked to provide an update on when their agencies expect to submit payment. Kimley-Horn and Associates, Inc. will present to the SBCOG Board on March 19, 2026, and TAC members are invited to attend.

Binu Abraham highlighted the SBCOG Board's strong interest in the project and emphasized that the Notice to Proceed is contingent on receipt of the jurisdictions' cost-share payments.

There was no public comment.

There being no further business to discuss, Jill Leal-Andrade motioned to adjourn the Technical Advisory Committee meeting at 2:41 p.m. Motion seconded by Javier Hernandez.

Motion carried: 8/0

Yes: Abraham, Adamson, Coady, Leal-Andrade, Hernandez, Powell, Goodspeed, Prado

No: None

Recused: None

Abstention: None

ADJOURN TO THE REGULAR TAC MEETING OF APRIL 2, 2026, AT 2:00 P.M.



STAFF REPORT

Information

Prepared By: Samuel Borick, Transportation Planner

Subject: Metropolitan Transportation Improvement Program for FFY 2026-27 to FFY 2029-30

Agenda Item No. 7

Approved By: Binu Abraham, Executive Director

Meeting Date: April 2, 2026

Recommendation:

RECEIVE information on the Association of Monterey Bay Area Governments Metropolitan Transportation Improvement Program for FFY 2026-2027 to FFY 2029-30.

Summary:

The Association of Monterey Bay Area Governments (AMBAG) will provide information on the development of the Metropolitan Transportation Program (MTIP) for FFY 2026-27 to FFY 2029-30.

Reference Attachment 1, AMBAG Metropolitan Transportation Improvement Program Memo.

Financial Impact:

None.

Attachments:

1. AMBAG Metropolitan Transportation Improvement Program Memo



MEMORANDUM

TO: Council of San Benito County Governments, Technical Advisory Committee

FROM: Will Condon, Associate Planner, Association of Monterey Bay Area Governments

SUBJECT: Metropolitan Transportation Improvement Program for FFY 2026-27 to FFY 2029-30

MEETING DATE: April 2, 2026

In response to requirements pursuant to its designation as a Metropolitan Planning Organization, the Association of Monterey Bay Area Governments (AMBAG) prepares transportation plans and programs for the Monterey Bay region consisting of Monterey, San Benito and Santa Cruz Counties. One of these documents is the Metropolitan Transportation Improvement Program (MTIP), a multi-million dollar, multi-year program of proposed projects for major highway, arterial, transit, and bikeway projects. Each MTIP covers four years of programming and is prepared in coordination with local, regional, state and federal partner agencies. AMBAG updates the MTIP every two years and is currently preparing the draft FFY 2026-27 to FFY 2029-30 MTIP.

The federally required MTIP is a comprehensive listing of surface transportation improvement projects for the tri-county Monterey Bay Region that receive federal funds, are subject to a federally required action, and/or are regionally significant. The process AMBAG must follow when developing and adopting the MTIP is outlined at Federal statute 23 U.S.C. 450. After interagency consultation and public review/comments/hearing, the AMBAG Board of Directors adopts the MTIP. The document is then submitted to Caltrans, the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA) for their approval and incorporation into the Federal Statewide Transportation Improvement Program (FSTIP).

Changes to the MTIP between two updates can be performed through formal amendments and administrative modifications. The MTIP as well as any amendments to the adopted MTIP must meet the following general requirements for a project to be approved by the U.S. Department of Transportation as a part of the FSTIP:

- 1) Projects must be consistent with AMBAG's adopted most recent Metropolitan Transportation Plan/Sustainable Communities Strategy (MTP/SCS);
- 2) Projects must be financially constrained to reasonably available resources;
and
- 3) Projects must satisfy public review/comments requirements.

AMBAG works closely with the Regional Transportation Planning Agencies (RTPA), transit operators, Federal Land Management Agencies (FMLA), local Tribal Governments, Caltrans and local jurisdictions for the development of the MTIP. The schedule for the FFY 2027 to 2030 MTIP update is listed below.

Schedule for the Monterey Bay Metropolitan Transportation Improvement Program for FFY 2027 to 2030

Tasks / Phases		Responsible Party	Start	Finish
1	Deadline to Submit Projects for MTIP	RTPAs/ Transit Operators/ Caltrans / Local Agencies	2/23/2026	5/15/2026
2	Program MTIP Projects into CTIPS	AMBAG	3/3/2026	6/12/2026
3	Review of Draft MTIP by RTPAs / Transit Operators/ Caltrans / Local Agencies	RTPAs/ Transit Operators / Caltrans / Local Agencies	6/15/2026	7/2/2026
4	Finalize Draft MTIP Document	AMBAG	7/5/2026	7/31/2026
5	Public Comment Period (Draft also forwarded to Caltrans)	AMBAG	8/1/2026	8/30/2026
6	Public Hearing: AMBAG Board Meeting	AMBAG		8/12/2026
7	Respond to Public Comments & Finalize MTIP for Board Approval	AMBAG	8/28/2026	9/8/2026
8	Final MTIP Approval by AMBAG Board	AMBAG		9/9/2026

9	MPO Submits Final FTIP to Caltrans	AMBAG		9/30/2026
10	MPO Posts Final FTIP on their website	AMBAG		9/30/2026
11	FSTIP Public Participation	Caltrans	10/9/2026	10/30/2026
12	Caltrans submits FSTIP to FHWA/FTA	Caltrans		11/13/2026
13	FSTIP Approval by FHWA/FTA	FHWA / FTA		12/16/2026

AMBAG staff will provide a detailed presentation on the MTIP development process and answer any questions committee members may have.



STAFF REPORT

Information

Prepared By: Myranda Arreola
Transportation Planner

Subject: Traffic Impact Mitigation Fee (TIMF)
Nexus Study

Agenda Item No. 8

Approved By: Binu Abraham, Executive Director

Meeting Date: April 2, 2026

Recommendation:

RECEIVE update on Regional Traffic Impact Mitigation Fee (TIMF) Nexus Study

Summary:

The Council of San Benito County Governments (SBCOG) board received an update on the scope of the TIMF Nexus Study and requested further discussion of the Level of Service (LoS) assumptions to be included in the study. Per the Board's request a letter was sent to staff from all three agencies requesting input be provided by Friday May 19, 2026.

Background/ Discussion:

SBCOG has led the coordination and development of a TIMF Nexus study for the City of Hollister, City of San Juan Bautista, and San Benito County since the mid-1990's, on a periodic update schedule. The last comprehensive update was completed in January 2016. SBCOG has executed a contract with Kimley-Horn and Associates to complete the next update.

At its March meeting, the SBCOG Board received a presentation on the scope of the TIMF Nexus Study update. Members of the Board raised questions about the Level of Service (LoS) assumptions that will be used in the study. The Board directed SBCOG staff to raise the LoS issue with staff from each member agency.

Per the Board's request, a letter was sent to staff from all three agencies requesting that staff take LoS issues to each agency's respective governing bodies for full policy discussion, decision, and direction to the project consultant on assumed LoS levels. SBCOG leads the coordination of the study, but implementation authority and decisions regarding policy direction, including appropriate level of service standards, remain with each member agency. Input from each member agency will be necessary to complete the study.

SBCOG staff is requesting each jurisdiction provide input by Friday May 29, 2026 to avoid delay to the project schedule.