



COUNCIL OF SAN BENITO COUNTY GOVERNMENTS
TECHNICAL ADVISORY COMMITTEE

REGULAR
MEETING AGENDA

DATE: Thursday, March 5, 2026
2:00 p.m.

LOCATION: Council of San Benito County Governments
650 San Benito St., Ste. 120
Hollister, CA 95023

MEMBERS: Binu Abraham, Council of Governments
Heather Adamson, Association of Monterey Bay Area Governments
Noel Coady, California Highway Patrol
Jill Leal-Andrade, Caltrans District 5
Rod Powell , City of Hollister Development Services, Public Works
Javier Hernandez, City of Hollister, Engineering
Ashley Collick, City of San Juan Bautista
Abraham Prado, San Benito Co. RMA Planning and Building Services
San Benito Co. RMA Public Works, Engineering

*Persons who wish to address the Technical Advisory Committee must address the Chairperson when public comment is called. Following recognition, persons desiring to speak are requested to state their name for the record. After hearing audience comments, the Public Comment portion of the agenda item will be closed. **The opportunity to address the Technical Advisory Committee on items of interest not appearing on the agenda will be provided during Item 4. Public Comment.***

1. Call to Order
2. Roll Call
3. Verification of Certificate of Posting
4. **Public Comment:** *(Opportunity to address the committee on items of interest not appearing on the agenda. No action may be taken unless provided by Govt. Code Sec. 56954.2. Speakers are limited to 3 minutes.)*
5. **Member Announcements**
 - a. City of San Juan Bautista
 - b. City of Hollister
 - c. County of San Benito
 - d. Association of Monterey Bay Area Governments
 - e. California Highway Patrol

- f. Caltrans District 5
- g. Council of Governments

CONSENT AGENDA:

(These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. Members of the public who wish to speak on a Consent Agenda item must submit a Speaker Card to the Clerk and wait for recognition from the Chairperson. Approval of a consent item means approval as recommended on the Staff Report.)

- 6. APPROVE TAC Meeting Minutes dated December 4, 2025 – Gomez

INFORMATION ITEMS:

- 7. RECEIVE Report on Available Transportation Funding for Council of San Benito County Governments Member Agencies – Borick
- 8. RECEIVE Update on Regional Traffic Impact Mitigation Fee (TIMF) Nexus Study – Arreola

ADJOURN TO REGULAR MEETING OF APRIL 2, 2026, AT 2:00 P.M.

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COUNCIL OF SAN BENITO COUNTY GOVERNMENTS
TECHNICAL ADVISORY COMMITTEE
REGULAR MEETING

Council of San Benito County Governments
650 San Benito St., Ste. 120, Hollister, CA 95023

December 4, 2025, 2:00 PM

ACTION MINUTES

1. CALL TO ORDER:

SBCOG Executive Director Binu Abraham called the meeting to order at 2:05 p.m.

2. ROLL CALL MEMBERS PRESENT:

Binu Abraham; Council of San Benito County Governments, Heather Adamson; Association of Monterey Bay Area Governments, Noel Coady; California Highway Patrol, Jill Leal-Andrade; Caltrans District 5, Javier Hernandez; City of Hollister Public Works Engineering, Arielle Goodspeed; City of San Juan Bautista.

MEMBERS ABSENT:

Steve Loupe; San Benito Co. RMA Public Works Engineering, Abraham Prado; San Benito Co. RMA Planning & Building Services, Rod Powell; City of Hollister Development Services.

STAFF PRESENT:

Samuel Borick; Transportation Planner, Myranda Arreola; Transportation Planner, Monica Gomez; Secretary II.

3. CERTIFICATE OF POSTING

Motion made to acknowledge Certificate of Posting:

Motion: Heather Adamson Second: Jill Leal-Andrade

Motion carried: 6/0

Yes: Abraham, Adamson, Coady, Leal-Andrade, Hernandez, Goodspeed

No: None

Recused: None

Abstention: None

Absent: Loupe, Prado, Powell

4. PUBLIC COMMENT: None

5. MEMBER ANNOUNCEMENTS:

Arielle Goodspeed introduced herself as the new Planning Manager for the City of San Juan Bautista. She previously worked for San Benito County and will attend TAC meetings as the alternate for Ashley Collick.

Javier Hernandez thanked Myranda Arreola of SBCOG for assisting the City of Hollister in reviewing proposals for a consultant to support the development of Safety Plan and grant administration for the Safe Streets for All (SS4A) Grant.

Captain Noel Coady reported that the Local Strategic Plan is expected to be finalized next week. They will be targeting the corridor between Highways 152 and 156 along SR 25 and adjacent incorporated highways, where approximately 70% of traffic fatalities occur, with goals aimed at reducing deaths in North San Benito and South Santa Clara counties.

Jill Leal-Andrade reported that the November 19 public scoping workshop for the SR 25 Project was successful. Those who attended were pleased with the format. The Notice of Preparation has been released, with comments due by January 19, 2026.

Binu Abraham reported that SBCOG issued an RFP for the Traffic Impact Mitigation Fee, with interviews completed and the contract expected to be awarded at the December 10, 2025 SBCOG Board meeting. She also noted that the SR 25 Project public scoping workshop was successful and announced that the January TAC is cancelled; the next meeting will be February 5, 2026.

CONSENT AGENDA:

6. Approve TAC Meeting Minutes dated November 6, 2025 – Gomez

There was no public comment on the Consent Agenda.

Motion made to approve the Consent Agenda:

Motion: Noel Coady Second: Javier Hernandez

Motion carried: 6/0

Yes: Abraham, Adamson, Coady, Leal-Andrade, Hernandez, Goodspeed

No: None

Recused: None

Abstention: None

Absent: Loupe, Prado, Powell

ACTION ITEMS:

7. 2050 Regional Transportation Plan – Borick

- a. Recommend the Draft 2050 Regional Transportation Plan for Presentation to the Council of San Benito County Board of Directors
- b. Receive Update on the Status and Development of the 2050 Metropolitan Transportation Plan(MTP)/Sustainable Communities Strategy(SCS).

Binu Abraham introduced the item. Heather Adamson provided a PowerPoint presentation on AMBAG's Draft 2050 MTP/SCS and answered questions from the TAC. Public workshops/hearings on the Draft MTP/SCS and Draft EIR will be held in January 2026. Comments can be emailed to hadamson@ambag.org, or by mail, 24580 Silver Cloud Ct. Monterey, CA 93940. The public comment period for the 2050 MTP/SCS and Draft EIR closes on January 30, 2026.

There was no public comment.

Motion made to approve Item 7a.:

Motion: Heather Adamson Second: Jill Leal-Andrade

Motion carried: 6/0

Yes: Abraham, Adamson, Coady, Leal-Andrade, Hernandez, Goodspeed

No: None

Recused: None

Abstention: None

Absent: Loupe, Prado, Powell

There being no further business to discuss, Jill Leal-Andrade motioned to adjourn the Technical Advisory Committee meeting at 2:45 p.m. Motion seconded by Noel Coady.

Motion carried: 6/0

Yes: Abraham, Adamson, Coady, Leal-Andrade, Hernandez, Goodspeed

No: None

Recused: None

Abstention: None

Absent: Loupe, Abraham, Powell

ADJOURN TO THE REGULAR TAC MEETING OF FEBRUARY 5, 2026, AT 2:00 P.M.



STAFF REPORT

Information

Prepared By: Samuel Borick, Transportation Planner

Subject: Annual Report on Available Transportation Funding

Agenda Item No. 7

Approved By: Binu Abraham, Executive Director

Meeting Date: March 5, 2026

Recommendation:

RECEIVE report on available transportation funding for Council of San Benito County Government member agencies.

Summary:

Each year, the Council of San Benito County Governments (SBCOG) provides its member agencies with a summary of available transportation funding programs offered through SBCOG as the Regional Transportation Planning Agency. The memo outlines the available programs and funding amounts, as well as instructions for submitting funding claims to SBCOG.

Background/ Discussion:

Below is a summary of the programs and funding available by jurisdiction. The below amounts reflect amounts that are available as of today. The available funds listed below do not include the FY 2025–2026 RSTP apportionments, which are expected to be received in the coming months.

Measure G

Measure G was approved by San Benito County voters on November 6, 2018. The measure is administered by SBCOG and includes a one percent local transactions and use tax to be collected for 30 years to improve our local streets and roads, improve connectivity, and reduce congestion.

Measure G earmarks 44.5% of the sales tax revenue funds for local road projects to the County of San Benito, the City of Hollister, and the City of San Juan Bautista in accordance with the Roads and Transportation Safety Investment Plan. Funds were advanced to the jurisdictions during the period of 2021-2024. This disbursement of funds is guided by the current SBCOG adopted Measure G funding strategy. Member agencies are accountable for implementation of their Pavement Management Plans to rehabilitate area roadways within their jurisdiction.

Jurisdiction	2021-2024 Advanced Measure G Funds	Remaining Funds at 06/30/25 <i>*Per agency staff, these figures are unaudited</i>
City of Hollister	\$18,013,087	\$13,107,698
City of San Juan Bautista	\$1,896,114	\$115,900
County of San Benito	\$18,013,087	\$10,828,026

Regional Surface Transportation Program (RSTP)/ Regional Surface Transportation Block Grant Program (RSTBGP)

Under the federal Surface Transportation Block Grant Program (STBGP), federal gas tax revenues are apportioned annually to states to support transportation needs. In California, these funds are administered by Caltrans, which allocates a portion of STBGP funding to regional transportation agencies such as SBCOG.

Regions with populations under 200,000 may exchange their federal funds for state funding through the Regional Surface Transportation Program (RSTP). This exchange provides greater program flexibility. Once the funds are converted to state dollars, SBCOG allocates the regional funding to our member agencies. Funds are distributed to member agencies on a reimbursement basis.

Jurisdiction	Available RSTP Funds*
City of Hollister	\$2,081,884
City of San Juan Bautista	\$351,316
County of San Benito	\$354,635

** The available funds listed above do not include the 25–26 apportionment, which is expected in the coming months.*

Transportation Development Act (TDA) – Bicycle and Pedestrian

As required by the Transportation Development Act, SBCOG reserves 2% of its annual Transportation Development Act funds for bicycle and pedestrian projects. Member agencies of SBCOG are eligible to submit project proposals for funding at any point in time. These proposals will subsequently be reviewed by the SBCOG Board for potential funding approval.

Total Available Funds	\$821,474
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Transportation Development Act (TDA) – Streets and Roads

This funding represents one-time Transportation Development Act (TDA) apportionments for streets and roads maintenance made in 2008 and 2017. These funds are governed by the California Public Utilities Code (PUC) § 9940 and the provisions of the Transportation Development Act.

Jurisdiction	Available TDA Funds
City of Hollister	\$1,183,414
City of San Juan Bautista	\$58,164
County of San Benito	\$0

Financial Impact:

None.

Attachments:

None.



STAFF REPORT

Information

Prepared By: Myranda Arreola,
Transportation Planner

Subject: Regional Traffic Impact Mitigation
Fee (TIMF) Nexus Study Update

Agenda Item No. 8

Approved By: Binu Abraham, Executive Director

Meeting Date: March 5, 2026

Recommendation:

Receive update on Regional Traffic Impact Mitigation Fee (TIMF) Nexus Study

Summary:

The Council of San Benito County Governments (SBCOG) has led the coordination and development of a TIMF Nexus Study for the City of Hollister, City of San Juan Bautista, and San Benito County since the mid-1990's, on a periodic update schedule. A Memorandum of Understanding (MOU) was executed by all parties detailing the cost-sharing responsibilities for the forthcoming update. The County and Cities have received a notice of agreement with an invoice for their respective shares of the cost of the update. SBCOG will not issue a Notice to Proceed (NTP) until payment has been received.

Background/ Discussion:

Traffic impact mitigation fees are collected from retail, commercial, industrial, and residential developers as a requirement for a building permit. The primary objective of the program is to ensure that new development contributes its fair share of the transportation costs associated with growth. Authority to impose fees is granted in the Mitigation Fee Act contained in California Government Code Sections 66000 et. Seq. The fee study provides the necessary findings required by the Act for adoption of the fees.

In August 2025, the County of San Benito, Cities of Hollister and San Juan Bautista, and SBCOG executed a cost-sharing MOU. On October 8, 2025, SBCOG staff released the TIMF Nexus Study Update Scope of Work to its established planning on-call bench, with proposals due on November 17, 2025. Upon conclusion of the evaluation process, SBCOG entered negotiations and signed a contract with Kimley-Horn and Associates, Inc.

On February 2, 2026, staff sent a notice of agreement and invoice to the County and Cities. As stated in the MOU, payment is to be made no later than 30 days after SBCOG and the selected consultant have reached an agreement. SBCOG will not issue a NTP until payment has been received from all three jurisdictions.

Financial Impact:

The amount of \$142,515.79 for the Regional TIMF Nexus Study update will be funded by the participating agencies per the terms of the MOU.