



AGENDA
REGULAR MEETING
COUNCIL OF SAN BENITO COUNTY GOVERNMENTS

DATE: Thursday, June 19, 2025
4:00 p.m.

LOCATIONS: County Board of Supervisors Chambers
481 Fourth Street
Hollister, CA 95023

DIRECTORS: Ignacio Velazquez, Chair (County of San Benito)
Roxanne Stephens, Vice-Chair (City of Hollister)
Jackie Morris-Lopez (City of San Juan Bautista)
Rolan Resendiz (City of Hollister)
Kollin Kosmicki (County of San Benito)
Ex Officio: Caltrans District 5

ALTERNATES: San Benito County: Dom Zanger
City of San Juan Bautista: Scott Freels
City of Hollister: Rudy Picha

NOTICE OF PROCEDURES FOR COUNCIL OF GOVERNMENTS BOARD MEETINGS

The meeting will be available through Zoom, for those who wish to join or require accommodations.

Members of the public may participate remotely via Zoom at the following link: <https://zoom.us/join> with the following: Webinar ID: 886-2800-9118 and Webinar Passcode: 589423

*Those participating by phone who would like to make a comment can use the "raise hand" feature by dialing "*9" (star-nine). In order to receive full Zoom experience, please make sure your application is up to date.*

Remote Zoom participation for members of the public is provided for convenience only. In the event that the Zoom connection malfunctions for any reason, the COG Board of Directors reserves the right to conduct the meeting without remote access.

*Persons who wish to address the Board of Directors must complete a Speaker Card and give it to the Clerk prior to addressing the Board. Those who wish to address the Board on an agenda item will be heard when the Chairperson calls for comments from the audience. Following recognition, persons desiring to speak are requested to advance to the podium and state their name. After hearing audience comments, the Public Comment portion of the agenda item will be closed. **The Opportunity to address the Board of Directors on items of interest not appearing on the agenda will be provided during Section 5. Public Comment.***

1. CALL TO ORDER 4:00 P.M.
2. Pledge of Allegiance
3. Roll Call
4. Verification of Certificate of Posting

5. **Public Comment:** (Opportunity to address the Board on items of interest on a subject matter within the jurisdiction of the Council of Governments and not appearing on the agenda. No action may be taken unless provided by Govt. Code Sec. 54954.2 Speakers are limited to 3 minutes.)

CONSENT AGENDA:

(These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. Members of the public who wish to speak on a Consent Agenda item must submit a Speaker Card to the Clerk and wait for recognition from the Chairperson. Approval of a consent item means approval as recommended on the Staff Report.)

6. APPROVE Council of Governments Regular Meeting Action Minutes Dated May 15, 2025 – Gomez

ACTION ITEMS:

4:00 P.M. Public Hearing (Or As Soon Thereafter As the Matter May Be Heard)

7. Fiscal Year 2025-2026 Budget for the Council of San Benito County Governments – Aceves
- Receive Presentation on the Fiscal Year 2025-2026 Budget.
 - Hold Public Hearing on the Fiscal Year 2025-2026 Budget.
 - Adopt Resolution 2025-03 Adopting the Fiscal Year 2025-2026 Budget.

INFORMATION ITEMS:

8. RECEIVE Monthly Caltrans District 5 Construction Projects Report/Correspondence – Caltrans Ex-Officio
9. Executive Director's Report (Verbal Report) – Abraham
10. Board of Directors' Reports – (Verbal Report)

Adjourn to SBCOG Meeting on August 21, 2025. Agenda Deadline is August 5, 2025, at 12:00 p.m.

In compliance with the Americans with Disabilities Act (ADA), if requested, the Agenda can be made available in appropriate alternative formats to persons with a disability. If an individual wishes to request an alternative agenda format, please contact the Clerk of the Council four (4) days prior to the meeting at (831) 637-7665. The Council of Governments Board of Directors meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Council's office at (831) 637-7665 at least 48 hours before the meeting to enable the Council of Governments to make reasonable arrangements to ensure accessibility.

Written Comments & Email Public Comment

Members of the public may submit comments via email by 5:00 PM. on the Wednesday prior to the Board meeting to the Secretary at monica@sanbenitocog.org, regardless of whether the matter is on the agenda. Every effort will be made to provide Board Members with your comments before the agenda item is heard.

Public Comment Guidelines

1. If participating on Zoom: once you are selected, you will hear that you have been unmuted. At this time, state your first name, last name, and county you reside in for the record.
2. The Council of Governments Board welcomes your comments.
3. Each individual speaker will be limited to a presentation total of three (3) minutes.
4. Please keep your comments brief, to the point, and do not repeat prior testimony, so that as many people as possible can be heard. Your cooperation is appreciated.

If you have questions, contact the Council of Governments, and leave a message at (831) 637-7665 x. 201, or email monica@sanbenitocog.org.

CERTIFICATE OF POSTING

Pursuant to Government Code Section #54954.2(a) the Meeting Agenda for the Council of San Benito County Governments on June 19, 2025, at 4:00 P.M. was posted at the following locations freely accessible to the public:

The front entrance of the San Benito County Administration Building, 481 Fourth Street, Hollister, CA 95023, and the Council of Governments Office, 650 San Benito St., Ste. 120, Hollister, CA 95023 at the following date and time:

On the 13th day of June 2025, on or before 5:00 P.M.

The meeting agenda was also posted on the Council of San Benito County Governments website, www.sanbenitocog.org, under Meetings, COG Board, Meeting Schedule

I, Monica Gomez, swear under penalty of perjury that the foregoing is true and correct.

Monica Gomez
BY: _____
Monica Gomez, Secretary II
Council of San Benito County Governments

COUNCIL OF SAN BENITO COUNTY GOVERNMENTS
REGULAR MEETING
Board of Supervisors Chambers, 481 Fourth Street, Hollister, CA 95023, Zoom Platform
May 15, 2025, at 4:00 P.M.

ACTION MINUTES

MEMBERS PRESENT:

Chair Ignacio Velazquez, Vice-Chair Roxanne Stephens, Director Kollin Kosmicki, Director Rolan Resendiz, and Ex Officio Brandy Rider; Caltrans District 5.

MEMBERS ABSENT:

Director Jackie Morris-Lopez.

STAFF PRESENT:

Executive Director; Binu Abraham, Office Assistant; Griselda Arevalo, Administrative Services Specialist; Norma Aceves, SBCOG Legal Counsel; Osman Mufti (via-Zoom).

OTHERS PRESENT:

Heather Adamson; AMBAG (via-Zoom), David Silberberger, Terry Thompson; Caltrans D5 (via-Zoom), Karsten Adam; VTA (via-Zoom).

1. CALL TO ORDER:

Chair Velazquez called the meeting to order at 4:00 P.M.

2. PLEDGE OF ALLEGIANCE

Director Resendiz led the pledge of allegiance.

3. ROLL CALL

Secretary Gomez called the roll call and confirmed a quorum of Directors were present.

4. CERTIFICATE OF POSTING

Motion made to acknowledge Certificate of Posting:

Motion: Director Kosmicki Second: Director Resendiz

Motion carried: 4/0

Yes: Velazquez, Stephens, Kosmicki, Resendiz

No: None

Recused: None

Abstention: None

Absent: Morris-Lopez

5. **PUBLIC COMMENT:** (Opportunity to address the Board on items of interest on a subject matter within the jurisdiction of the Council of Governments and not appearing on the agenda. No action may be taken unless provided by Govt. Code Sec. 54954.2)

None

CONSENT AGENDA:

(These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. Members of the public who wish to speak on a Consent Agenda item must submit a Speaker Card to the Clerk and wait for recognition from the Chairperson. Approval of a consent item means approval as recommended on the Staff Report.)

6. APPROVE Council of Governments Regular Meeting Action Minutes Dated April 17, 2025

There was no public comment on the Consent Agenda.

Motion made to Approve Consent Agenda Item 6:

Motion: Director Resendiz Second: Director Kosmicki
Motion carried: 4/0
Yes: Velazquez, Stephens, Kosmicki, Resendiz
No: None
Recused: None
Abstention: None
Absent: Morris-Lopez

ACTION ITEMS:

7. **FY 2025/2026 Overall Work Program** – Borick
- a. ADOPT Resolution No. 2025-02, The Fiscal Year 2025/2026 Overall Work Program.
 - b. AUTHORIZE the Executive Director to Sign, for and on behalf of the Council of San Benito County Governments, the Overall Work Program Agreement and Annual List of Certifications and Assurances that all Funding Program Requirements have been met.

Transportation Planner Samuel Borick provided a presentation on the FY 2025/2026 Overall Work Program (OWP). He noted that staff received comments from Caltrans and have incorporated those comments into the final OWP. Upon adoption, staff will submit the FY 2025/2026 OWP to Caltrans for final approval by June 16, 2025.

There was no public comment.

Motion made to Approve Item 7a. and b.

Motion: Director Kosmicki Second: Vice-Chair Stephens
Motion carried: 4/0
Yes: Velazquez, Stephens, Kosmicki, Resendiz
No: None
Recused: None
Abstention: None
Absent: Morris-Lopez

8. SR 25 EIR Alternatives Next Steps – Abraham

Executive Director Binu Abraham presented the SR 25 EIR Alternatives next steps. Staff recommended continuing collaboration with Caltrans and other key stakeholders, while strategically shifting the project's approach that emphasizes a thorough reexamination of the direction of the SR 25 Corridor Improvement Project EIR. Staff recommended that key technical studies, such as time sensitive spring and traffic studies, still move forward as planned.

There was public comment received from Carol Hart, Stacy McGrady (via-Zoom), and Joe Tonascia.

There was discussion amongst the Board and staff regarding the Environmental Impact Report (EIR) process and the possibility of removing an alternative from the study.

Brandy Rider, Caltrans District 5 provided an overview of the EIR process. She clarified that the existing alternatives must remain in the EIR, as they are integral to the study and removing them could have potential implications.

Osman Mufti, SBCOG Legal Counsel advised that the alternative must remain in the EIR to reduce legal risk, as it was previously deemed feasible and needs to be fully evaluated with the other options.

Following discussion from the Board and staff, the Board unanimously approved staff's recommendation to authorize staff to conduct a strategic pivot in project approach that emphasizes a thorough reexamination of the direction of SR 25 Corridor Improvement Project EIR, with the understanding that staff in coordination with Caltrans will conduct public engagement and come back sometime in August or September with a recommendation of possible options for the Board to consider in addition to alternatives that are already existing. The approval also allows key technical studies, such as time sensitive spring and traffic studies, to continue to move forward as planned.

Motion made to Approve Item 8 as noted above.

Motion: Director Kosmicki Second: Director Resendiz
Motion carried: 4/0
Yes: Velazquez, Stephens, Kosmicki, Resendiz
No: None
Recused: None
Abstention: None
Absent: Morris-Lopez

INFORMATION ITEMS:

9. RECEIVE Presentation on the Fiscal Year 2025-2026 Draft Budgets for the Council of San Benito County Governments (SBCOG), Local Transportation Authority (LTA), and Service Authority for Freeways and Expressways (SAFE) – Aceves

Administrative Services Specialist Norma Aceves presented the Fiscal Year 2025-2026 Draft Budgets for the Council of San Benito County Governments, Local Transportation Authority, and Service Authority for Freeways and Expressways and answered questions from the Board.

Director Resendiz asked what had caused the increase in transit, given the recent move to limited service.

Ms. Aceves explained that the increase in transit costs was due to higher labor expenses under the new transit operations contract.

There was no public comment.

10. RECEIVE Update on the Traffic Impact Mitigation Fee (TIMF) Nexus Study – Arreola

Transportation Planner Myranda Arreola provided an update on the Traffic Impact Mitigation Fee (TIMF) Nexus Study. The study will be funded through impact fees from participating agencies, once the cost estimate and Memorandum of Understanding (MOU) are finalized with input from local jurisdictions. Staff aims to present the Request for Proposals (RFP) and MOU to the Board for approval in June 2025.

There was no public comment.

Director Resendiz left the meeting at 5:15 p.m.

11. RECEIVE Monthly Caltrans District 5 Construction Projects Report/Correspondence – Caltrans Ex-Officio

Caltrans Deputy Director for Transportation Planning and Modal Programs Brandy Rider provided an update on Caltrans District 5 Construction Projects Report and major roadway projects. She provided an update on Highway 156 work: Currently working on asphalt paving this week, night work begins May 19 and completed by May 29th. Final pavement delineation and signage will continue and they're tentatively scheduling to switch traffic to the final configuration all four lanes the week of June 9th. Overnight roadwork is scheduled for May 19 on Hwy 156 (Buena Vista Rd. and 4th Street), with one-way traffic control between 9 a.m. and 12 p.m. The next one begins May 20-23 from 7 a.m. to 5:30 p.m. A paving operation will take place away from moving traffic, which will include alternating lane closures. Caltrans is working with SBCOG on a ribbon cutting ceremony for Hwy 156 for some time in June. They are working with Assemblyman Rivas's office he's interested in participating so they're hoping to have more information to the Board soon. She also reported that the Valley Transportation Authority has scheduled a groundbreaking ceremony for their 101/25 Interchange project on May 23, 2025, from 10 a.m. to 12 p.m. at the Garlic World, RSVPs are requested.

Lastly, Ms. Rider reported that Caltrans Districts 4 and 5 are collaborating on safety improvements for Highway 25. District 4 is aiming to provide a cross centerline crash elimination by constructing a median barrier for Hwy 25 from east of the 25/101 interchange in Santa Clara County to Shore Rd. in San Benito County. District 5 will focus on intersection improvements at Shore Road. These projects follow recent safety investigations. More details will be shared at the Mobility Partnership meeting, and community outreach is planned. Community members are encouraged to attend the upcoming meeting to learn more and ask questions.

There was no public comment.

12. Executive Director's Report (Verbal Report) – Abraham

Executive Director Abraham thanked Board members for attending the Highway 25 landowners' tour, noting

it provided valuable insight into the proposed alignment. SBCOG staff are actively participating in the County's Agricultural Element sessions, offering input during meetings and workshops. Staff are also focused on updating the Regional Transportation and Metropolitan Transportation Plans in collaboration with AMBAG, currently entering the modeling and data analysis phase to evaluate project performance against state standards. Ongoing participation continues with the Rural County Task Force, Central Coast Coalition, CALCOG, and other regional coordination efforts.

There was no public comment.

13. Board of Directors' Reports – (Verbal Report)

Chair Velazquez thanked everyone involved in putting together the Highway 25 landowners' tour.

There was no public comment.

There was consensus from the Board to continue SBCOG Closed Session until the end of the LTA meeting.

CLOSED SESSION:

SBCOG Counsel, Osman Mufti reported that the Board would be convening into Closed Session regarding Item 14. at 5:30 p.m.

There was no public comment on Closed Session items.

14. Existing Litigation (Government Code Section 54956.9 (d)(2))

Government Claim Received from Michael Jones, et al.

RETURN TO OPEN SESSION

The SBCOG Board reconvened from Closed Session at 5:37 p.m.

15. Report out of Closed Session.

SBCOG Counsel, Osman Mufti reported that the Board met regarding Item 14 Existing Litigation, a Government Claim received from Michael Jones, et al. The Board voted in closed session and unanimously rejected the claim.

ADJOURNMENT:

There being no further business to discuss, Director Kosmicki motioned to adjourn at 5:27 p.m.

Motion seconded by Director Stephens.

Motion carried: 3/0

Yes: Velazquez, Stephens, Kosmicki

No: None

Recused: None

Abstention: None

Absent: Morris-Lopez, Resendiz

ADJOURN TO SBCOG MEETING JUNE 19, 2025, AT 4:00 P.M.



STAFF REPORT

Action

Prepared By: Norma Aceves, Administrative Services Specialist

Subject: Fiscal Year 2025-2026 Budget

Agenda Item No. 7

Approved By: Binu Abraham, Executive Director

Meeting Date: June 19, 2025

Recommendation:

- a. Receive presentation on the Fiscal Year 2025-2026 Budget.
- b. Hold public hearing on the Fiscal Year 2025-2026 Budget.
- c. Adopt Resolution 2025-03 adopting the Fiscal Year 2025-2026 Budget.

Summary:

The Council of San Benito County Governments (SBCOG) Budget totals \$6,297,234 with an additional \$932,834 for Measure G. The budget is balanced.

Background/ Discussion:

The SBCOG Budget includes the following ten accounts:

1. Council of Governments Administration
2. Local Transportation Fund
3. State Transit Assistance Fund
4. Highway 25 Safety Project
5. Vanpool Program
6. Low Carbon Transit Operations Program
7. Rideshare Program
8. Transportation Planning State Subvention
9. Measure G
10. Transit and Intercity Rail Capital Program (TIRCP) & Zero Emission Transit Capital Program (ZETCP)

The SBCOG directs agency funds to advance regional transportation planning activities identified in the Overall Work Program for 2025/26.

The SBCOG budget was prepared using the line-item format. The budget includes conservative revenue assumptions that are based on apportionments and distributions identified through State and Federal resources. SBCOG recognizes the uncertainties surrounding the State budget and federal formula funding programs and is actively exploring alternative funding sources to support

the delivery of its Overall Work Program (OWP). Unless already awarded, pending grant applications and the funding associated with these are not assumed as a part of the budget. Revenue funding from the various sources is outlined in the Revenue Summaries section of the budget and was reviewed during the Draft Budget presentation on May 15, 2025.

The SBCOG budget for fiscal year 2025/26 totals \$6,297,234, with an additional \$932,834 allocated for Measure G. Overall, the budget reflects a 59% increase compared to fiscal year 2024/25. This increase is primarily due to two factors: the increased cost of operating transit and the receipt of SB125 Transit and Intercity Rail Capital Program funding and Zero Emission Transit Capital Program funds, which will support transit operations and capital improvements.

The Measure G budget totals \$932,834 which includes personnel costs for program administration, service and supplies expenses including insurance, legal counsel, and other program expenses. Contracts related to Measure G include engineering support services, financial services, and other contracts as needed. The Other category consisted of allocations to the local agencies for street and road improvements. As of June 30, 2024, these payments have stopped but SBCOG will be revisiting the Board adopted strategic plan and funding strategy in FY 26.

Financial Impact:

The SBCOG budget is balanced.

Attachment:

1. Resolution No. 2025-03
2. Fiscal Year 2025-2026 Council of San Benito County Governments Budget



BEFORE THE COUNCIL OF SAN BENITO COUNTY
GOVERNMENTS

A RESOLUTION OF THE COUNCIL OF SAN BENITO)
COUNTY GOVERNMENTS ADOPTING THE) Resolution No. 2025-03
2025/2026 FISCAL YEAR ANNUAL BUDGET)

WHEREAS, the Council of San Benito County Governments published and held a public hearing regarding the Board of Director' consideration of the annual budget for the Council of San Benito County Governments for Fiscal Year 2025/2026; and

WHEREAS, at the public hearing, the Council of San Benito County Governments Board of Directors heard and received all oral and written testimony and evidence that was made, presented, or filed, and all persons present at the hearing were given ample opportunity to hear and be heard with respect to any matter related to the budget for Fiscal Year 2025/2026; and

WHEREAS, said hearing has concluded, during which time all additions and deletions to the budget for Fiscal Year 2025/2026 were made or authorized; and

WHEREAS, the 2025/2026 Fiscal Year annual budget is a balanced budget.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors for the Council of San Benito County Governments that the Adopted Budget of the Council of San Benito County Governments for Fiscal Year 2025/2026, is hereby adopted by reference to the attached Adopted Budget.

PASSED AND ADOPTED BY THE COUNCIL OF SAN BENITO COUNTY GOVERNMENTS
THIS 19TH DAY OF JUNE, 2025 BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAINING:

ABSENT:

Ignacio Velazquez, Chair

APPROVED AS TO LEGAL FORM:

Dated: _____

By: Osman I. Mufti
Osman I. Mufti, SBCOG Counsel

ATTEST:

Binu Abraham, Executive Director

Dated: _____

By: _____



Adopted Budget Fiscal Year 2025 – 2026

650 San Benito Street, Suite 120
Hollister, California 95023
(831) 637-7665
www.sanbenitocog.org

COUNCIL OF SAN BENITO COUNTY GOVERNMENTS

Adopted Budget

Fiscal Year 2025 - 2026

Published by Order of the:
Board of Directors

Ignacio Velazquez, Chair
San Benito County

Roxanne Stephens, Vice Chair
City of Hollister

Kollin Kosmicki
San Benito County

Jackie Morris-Lopez
City of San Juan Bautista

Rolan Resendiz
City of Hollister

Executive Director
Binu Abraham

Prepared and Compiled by
Norma Aceves
Administrative Services Specialist

Adopted: June 19, 2025

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Council of Governments Budgets

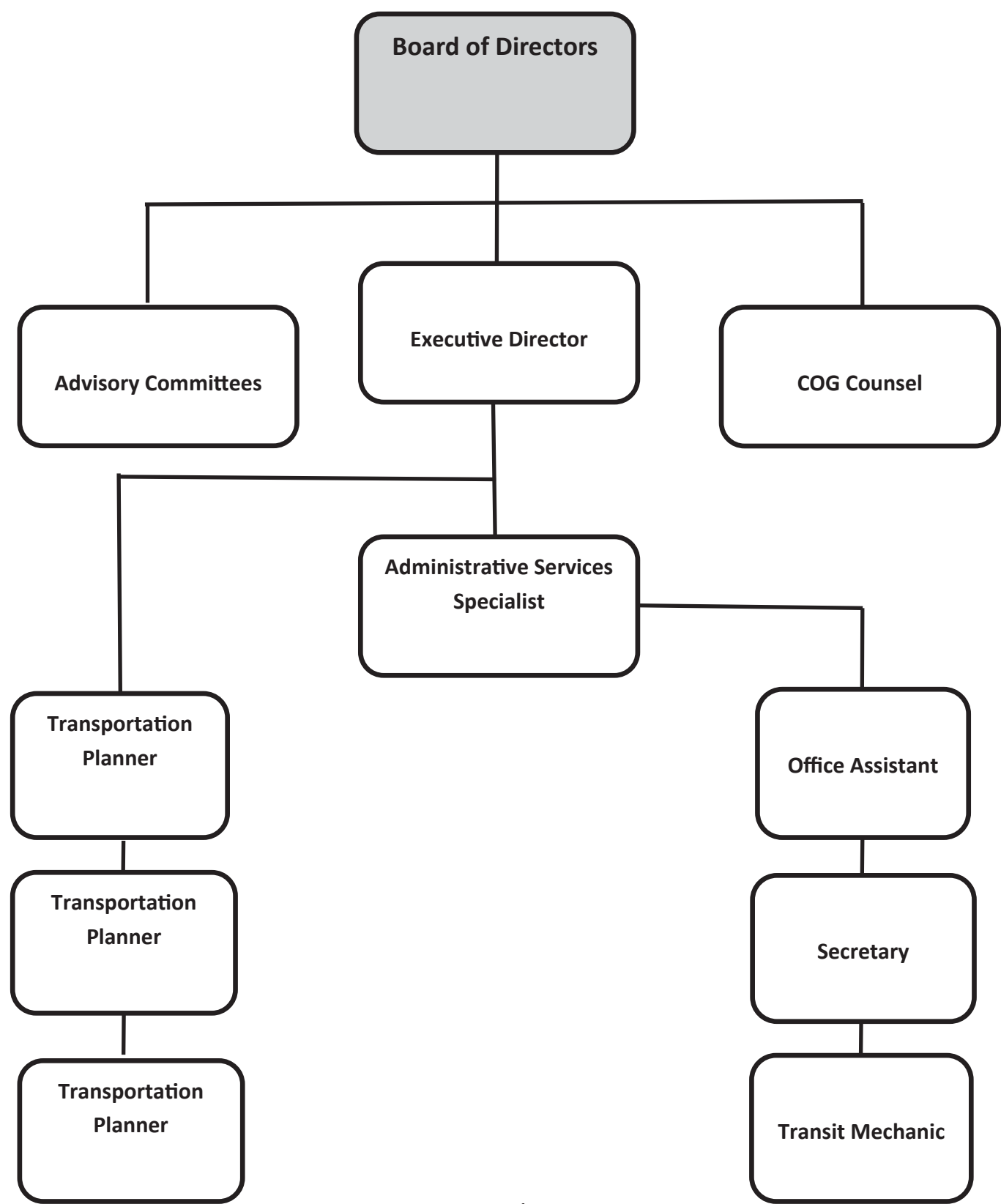
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Council of San Benito County Governments

Organizational Chart





Mission:

The Council of San Benito County Governments improves the mobility of San Benito County travelers by planning for and investing in a multi-modal transportation system that is safe, economically viable, and environmentally friendly.

Executive Summary

The Council of San Benito County Governments (SBCOG) is the Regional Transportation Planning Agency for the San Benito County region. As such, SBCOG plans and finances transportation projects and programs of regional importance. Projects include bicycle and pedestrian facilities, highways, local streets and roads, transit, and ridesharing and vanpooling.

This Budget continues the goal of prudent and conservative fiscal management. This Budget is balanced and uses adequate revenues to match only necessary expenditures.

Budget Goals and Objectives

The Council of San Benito County Governments' goals and objectives for the FY 2025/2026 Budget are to continue funding the federal and state transportation plans and programs and coordinate with various federal, state, regional and local agencies on transportation projects and programs.

Additionally, the Budget continues the approach of conservative funding scenarios and realistic expenditures. Conservative funding estimates allow the agency to realistically balance the budget without assuming potential revenue streams. Grant applications which are pending a decision are not included in the Budget and will only be amended into the Budget upon award.

Work Program

Highlights of the FY 2025/2026 Council of San Benito County Governments Budget include:

- Regional Planning & Coordination
- Transit Planning and Operations
- Financing & Project Delivery
- Active Transportation

Staffing

Council of San Benito County Government Budget includes funding for eight Full-Time Equivalent positions: Executive Director, Administrative Services Specialist, three transportation planners, Secretary, Office Assistant, and Transit Mechanic. One Transportation Planner position is currently vacant.

Budget Detail

The FY 2025/2026 Budget includes ten accounts. These separate accounts make up the total of the SBCOG Budget. These accounts include:

- | | |
|--------------------------------------------------------------------------------------------------------|--------------------------------------------|
| * State Transit Assistance | * Highway 25 Safety |
| * Local Transportation Fund | * Vanpool Program |
| * Rideshare Program | * Transportation Planning State Subvention |
| * Council of Governments Administration | * Low Carbon Transit Operations Program |
| * Transit and Intercity Rail Capital Program (TIRCP) and Zero Emission Transit Capital Program (ZETCP) | * Measure G |

In fiscal year 2024-2025, the Measure A Authority Advisory Board was dissolved by resolution 24-05. The Measure A sales tax was no longer in effect, all funds had been expended, and all projects contemplated within the ordinance, with the exception of one, had been completed.

In fiscal year 2024-2025 a new fund was opened for the Transit and Intercity Rail Capital Program (TIRCP) and Zero Emission Transit Capital Program (ZETCP) funds which are to be directed to transit capital projects and transit operations.

Account Organization

Each account includes a line-item detail which shows expenditures in Personnel, Services and Supplies, Contracts, Capital, and Other. The Revenue Summary in each account shows the funding source for those proposed expenditures. A section is included which shows Revenues vs. Expenditures. The comparison is shown to allow the reader to see how revenues and expenditures balance.

In addition, the Budget shows detailed information about the previous year's budget with anticipated revenue receipts and expected spending to June 30, 2025. The Budget also includes a column with anticipated revenues for the next budget year, FY 2026/2027. Finally, the Budget includes a column showing the change from the previous year's adopted budget.

Expenditure Summary

The Council of San Benito County Governments total budget for FY 2024/2025 is \$6,297,234. There is an additional \$932,834 budgeted for Measure G which will be covered below in the *Measure G* section. The FY 2025/2026 SBCOG Budget has increased by 59% compared to the FY 2024/2025 Budget.

Personnel costs for planning and administrative purposes total \$468,670, a 1% decrease over the previous year's budget.

Service and Supplies total \$535,056, a 20% decrease over last year. This category includes those necessary purchases to support planning and project delivery. The largest changing being in the COG Administration account for the SBCOG contribution to the County of San Benito cost allocation plan which fluctuates annually based on the previous years expenditures.

Contracts account for \$2,089,931, a \$1.6 million increase over last year. The largest change related to the allocation of TIRCP and ZETCP funding for transit capital projects and operations. This category includes reoccurring contracted services for the annual financial audit, Airport Land Use Commission (ALUC) consultation services, a contract with the Association of Monterey Bay Area Governments (AMBAG), and County Geographic Information System (GIS) Program.

The fiscal year 2026 SBCOG budget does not include any Capital expenses.

This budget reflects fund transfers in the amount of \$3.2 million. This includes a transfer to the Local Transportation Authority for public transit operations and a transfer to the COG Administration account which are both funded by the Transportation Development Act (TDA).

Revenue Summary

Revenues in the FY 2025/2026 Budget total \$33,015,517.

For FY 2025/2026, the SBCOG budget estimates revenue of \$679,937 in State Transit Assistance funds. The State Transit Assistance funds are projected to be 14% lower than what was received last fiscal year based on current State estimates. These funds will be claimed by the Local Transportation Authority through the Transportation Development Act process.

Local Transportation Funds are provided to the Council of Governments under the Transportation Development Act. These funds are generated locally through a ¼ cent sales tax. The estimated revenue for these funds is \$2,726,127 which is 3% more than the LTF revenue received in FY 25.

Other significant revenue sources include the Transit and Intercity Rail Capital Program (TIRCP) and Zero Emission Transit Capital Program (ZETCP), Planning, Programming, and Monitoring (PPM), Rural Planning Assistance, and Regional Surface Transportation Program, and other grant specific funds.

Measure G

The Council of Governments is the designated administrator of the Measure G sales tax. SBCOG implements the San Benito County Roads and Transportation Safety Investment Plan with a 1% sales tax, which is addressing critical transportation issues.

The revenue from the sales tax measure is projected at \$13.9 million for FY 25/26 which is approximately the same as last fiscal year based on current sales tax projections.

Expenditures are budgeted at \$932,834 which includes personnel costs for program administration, service and supplies expenses including insurance, legal counsel, and other program expenses. Contracts related to Measure G include engineering support services, financial services, and other contracts as needed. The Other category consisted of allocations to the local agencies for street and road improvements. As of June 30, 2024, these payments have stopped but SBCOG will be revisiting the Board adopted strategic plan and funding strategy in FY 26.

Transit and Intercity Rail Capital Program (TIRCP) and Zero Emission Transit Capital Program (ZETCP)

The Council of Governments CalSTA approved SBCOG's allocation request for Transit and Intercity Rail Capital Program (TIRCP) and Zero Emission Transit Capital Program (ZETCP) funding.

TIRCP funds may be allocated for rail, bus, and ferry integration and bus rapid transit and other bus and ferry investments that increase ridership and reduce greenhouse gas emissions.

ZETCP funds may be allocated for funding zero-emission transit equipment, including, but not limited to, zero-emission vehicles and refueling infrastructure; and funding transit operations expenditures that prevent service reduction or elimination in order to maintain or increase transit ridership (if consistent with an approved regional short-term or long-term financial plan).

CalSTA approved SBCOG's project list and allocation request in 2024.

Budget Summary

The Council of Governments FY 2025/2026 Budget is balanced. The Budget supports the policies of the Board of Directors to complete projects and plan for the transportation needs of the community.

**COUNCIL OF GOVERNMENTS
BUDGET - FY 2025/26
REVENUE SUMMARY**

REVENUE DESCRIPTION	Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
Local Transportation Fund (629.95.7310)					
LTF Balance (Carryover)	9,243,570	9,506,568	10,926,632	11,237,816	1,683,062
340.101 TDA 2% Reserved for Bike/Ped.	872,583	875,490	930,012	984,535	57,429
541.001 LTF Interest Revenue	240,000	347,083	357,495	368,220	117,495
550.102 General Sales Tax (1/4%) LTF	2,588,313	2,646,725	2,726,127	2,807,911	137,814
Set aside Local Streets & Roads(carry over)	1,241,578	1,241,578	1,241,578	1,241,578	-
Total	14,186,044	14,617,444	16,181,845	16,640,060	1,995,801
PTMISEA (628.95.74001)					
551.401 PTMISEA (Proposition B) (carryover PY)	250,336	-	-	-	(250,336)
551.401 OES (Carryover-Prop 1B Grants)	-	-	-	-	-
551.401 Fund Balance (Interest Carryover)	27,072	-	-	-	(27,072)
551.401 Interest Revenue	-	-	-	-	-
Total	277,408	-	-	-	(277,408)
Transportation Planning State Subvention (628.95.7390)					
551.405 STIP Planning, Programming, & Monitoring	37,000	37,000	58,000	58,000	21,000
551.405 STIP - FTA CRRSAA	-	-	-	-	-
551.407 Rural Planning Assistance	487,500	294,000	598,000	478,000	110,500
551.401 Regional Early Action Planning (REAP)	-	-	-	-	-
570.001 Other Revenue Contributions	2,947	3,274	3,274	-	327
570.014 RSTP From Previous years- Held for Others	3,830,350	1,916,014	2,787,835	3,637,835	(1,042,515)
551.412 RSTP Exchange	850,000	871,821	850,000	850,000	-
Fund Balance (carry over previous years)	1,583,057	1,839,788	2,014,004	1,502,210	430,947
541.001 Interest Revenue	150,000	174,216	175,000	180,000	25,000
Total	6,940,854	5,136,113	6,486,113	6,706,045	(454,741)
State Transit Assistance (629.95.7300)					
551.406 STA Revenue	797,617	698,404	679,937	700,335	(117,680)
State of Good Repair (And carryover of SGR)	110,814	551,367	238,833	121,459	128,019
541.001 STA Interest Revenue	2,200	11,368	10,000	10,000	7,800
Total	910,631	1,261,139	928,770	831,794	18,139
	Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
COG Administration (628.95.7340)					
576.012 OPEB revenue	14,000	14,000	15,391	16,160	1,391
Misc. (carry over)	9,000	9,000	-	-	-
561.904 ALUC Fees	2,100	1,200	2,000	2,000	(100)
570.001 Contributions (LTF)	915,651	690,642	523,277	438,888	(392,374)
Total	940,751	714,842	540,668	457,048	(391,083)
Travel Demand Management (TDM) Rideshare Fund (628.95.7330)					
556.310 CMAQ Rideshare	-	-	-	-	-
570.012 Donations/Balance	4,000	323	10,256	10,769	6,256
Total	4,000	323	10,256	10,769	6,256
LCTOP (628.95.7325)					
541.001 Interest	40	2,080	2,080	2,142	2,040
570.101 Carry Over Previous Years	6,282	-	-	-	(6,282)
551.401 State Grant Misc	157,268	176,676	172,900	178,087	15,632
Total	163,590	178,756	174,980	180,229	11,390
Hwy 25 Safety (628.95.7360)					
541.001 Interest Revenue	4,000	11,388	10,000	10,000	6,000
564.501 Copies	-	-	-	-	-
570.014 Reimbursement from Caltrans	-	-	-	-	-
570.014 Contributions (RDA)Balance	195,367	255,633	267,021	-	71,654
Total	199,367	267,021	277,021	10,000	77,654
Travel Demand Management (TDM) Vanpool Administration Account (628.95.7370)					
542.010 Passenger Lease Fees	-	-	-	-	-
541.001 Interest	500	1,200	1,000	800	500
350.101 Carryover from previous years & sale of van	28,664	23,942	25,142	7,437	(3,522)
Total	29,164	25,142	26,142	8,237	(3,022)
Transit and Intercity Rail Capital Program (TIRCP) & Zero Emission Transit Capital Program (ZETCP) (628.95.7405)					
541.001 Interest	320,000	320,000	300,000	400,000	(20,000)
551.101 Grant Revenue State Aid- Grants (TIRCP)	3,609,072	3,609,072	3,617,427	-	-
551.401 Grant Revenue State Misc. (ZETCP)	348,002	348,002	195,221	195,221	-
350.101 Carryover from previous years	-	-	4,277,074	6,978,843	4,277,074
Total	4,277,074	4,277,074	8,389,722	7,574,064	4,257,074
TOTAL COG REVENUES	61,274,612	64,681,257	33,015,517	99,347,644	24,632,120
TOTAL LTA REVENUES	3,158,872	3,220,804	3,747,998	3,974,522	589,126
TOTAL SAFE REVENUES	339,793	364,867	405,586	447,504	65,793
TOTAL REVENUES	64,773,277	68,255,863	89,907,146	103,770,438	25,287,295

*Total does not include the transfer of LTF funds or Planning Subvention to COG Administration.

Note: Revenue to the various accounts are reimbursed at the end of the fiscal year or when the project has been completed.

Acronyms Summary:

RSTP - Regional Surface Transportation Program	STA - State Transit Assistance
CMAQ - Congestion Mitigation and Air Quality	STIP - State Transportation Improvement Program
5311 - Federal Transit Administration Section 5311 Program	LTF - Local Transportation Fund
RMRA - Road Maintenance & Rehabilitation Account (St. Funds)	SRTP - Short Range Transit Plan
CRRSAA - Coronavirus Response and Relief Supplemental Appropriations Act of 2021	
CARES Act - Coronavirus Aid, Relief and Economic Security Act	

Council of Governments
BUDGET FY 2025/26
Expenditure Summary and Revenue Summary

EXPENDITURE DESCRIPTION	Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
EXPENDITURE DESCRIPTION					
Personnel	474,326	474,326	468,670	477,436	(5,656)
Services & Supplies	674,169	686,207	535,056	450,733	(139,113)
Contracts	442,838	50,000	2,089,931	300,000	1,647,093
Capital	230,000	-	-	-	(230,000)
Other	2,502,375	2,815,410	3,203,578	3,554,766	701,203
TOTAL EXPENDITURES	4,323,708	4,025,943	6,297,234	4,782,934	1,973,526
REVENUES					
See Revenue Sheet for detail	26,735,824	25,787,212	32,492,240	31,979,359	5,909,842
Operating Transfers Received	915,651	690,642	523,277	457,048	(392,374)
TOTAL REVENUES	27,651,475	26,477,854	33,015,517	32,436,407	5,517,468
TOTAL PROPOSED BUDGET	4,323,708	4,025,943	6,297,234	4,782,934	1,973,526

The Council of Governments budget accounts include:

- | | |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> 1. Local Transportation Fund (629.7310) 2. State Transit Assistance (629.7300) 3. Low Carbon Transit Operations Program (628.7325) 4. Rideshare Program (628.7330) 5. Council of Governments Administration (628.7340) | <ul style="list-style-type: none"> 6. Vanpool Program (628.7370) 7. Highway 25 Safety Program (628.7360) 8. Transportation Planning State Subvention (628.7390) 9. Measure G (634.7390) 10. Transit and Intercity Rail Capital Program & Zero Emission Transit Capital Program (628.7390) |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

BUDGET NOTES

Personnel

SBCOG salaries to support all agency programs.

Total 468,670

Services and Supplies

Services and Supplies includes those necessary purchases to support planning and project delivery. It also includes the San Benito County Cost Plan .

Total 535,056

Contracts

Contracts include the County Regional GIS system, outside financial audit, ALUC consultation services, and other contracted support.

Total 2,089,931

Capital

No capital expenses proposed in this draft budget.

-

Other

Other includes operating transfers to LTA, COG Administration, City of Hollister, San Juan Bautista and San Benito County in pass-through funds. This category includes COG's share of the cost for current employee retirement benefits (OPEB).

Total 3,203,578

TOTAL PROPOSED BUDGET 6,297,234

Measure G
BUDGET FY 2025/26
Expenditure Summary and Revenue Summary

EXPENDITURE DESCRIPTION	Adopted Budget FY 20/21	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
EXPENDITURE DESCRIPTION					
Personnel	84,984	84,984	92,844	-	7,860
Services & Supplies	78,804	67,209	39,990	41,990	(38,814)
Contracts	120,000	73,753	800,000	108,000	680,000
Capital	-	-	-	-	-
Other	-	-	-	-	-
TOTAL EXPENDITURES	283,788	225,946	932,834	149,990	649,046
REVENUES					
See Revenue Sheet for detail	34,542,788	38,894,368	53,271,323	67,379,054	18,728,535
Operating Transfers Received			-	-	-
TOTAL REVENUES	34,542,788	38,894,368	53,271,323	67,379,054	18,728,535
FUND BALANCE			52,338,489	149,990	

**Council of San Benito County
Governments**

**Adopted Budget
Fiscal Year 2025/2026**

COUNCIL OF GOVERNMENTS - STATE TRANSIT ASSISTANCE (STA)
BUDGET - FY 2025/26
EXPENDITURES

EXPENDITURE DESCRIPTION		Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
Personnel						
610.905	Salaries	-	-	-	-	-
623.510	Administrative Support	-	-	-	-	-
		-	-	-	-	-
	Total	-	-	-	-	-
Services and Supplies						
619.126	Magazines and Subscriptions	-	-	-	-	-
619.130	Clothing and Safety	-	-	-	-	-
619.132	Communications	-	-	-	-	-
619.138	Computer Maintenance	-	-	-	-	-
619.140	Computer Supplies	-	-	-	-	-
645.701	General Insurance	-	-	-	-	-
619.152	Maintenance of Equipment	-	-	-	-	-
619.154	Maintenance of Equipment - Oil and Gas	-	-	-	-	-
619.158	Maintenance of Structures and Grounds	-	-	-	-	-
619.280	Marketing	-	-	-	-	-
619.164	Medical/Dental/Lab Supplies and Services	-	-	-	-	-
619.166	Membership Dues	-	-	-	-	-
619.168	Office Furniture under \$700	-	-	-	-	-
619.170	Office Equipment under \$300	-	-	-	-	-
619.176	Special Project Supplies -Supplies	-	-	-	-	-
619.174	Supplies	-	-	-	-	-
619.172	Postage and Delivery	-	-	-	-	-
619.210	Legal	-	-	-	-	-
619.212	Accounting	-	-	-	-	-
619.222	Other Consultants	-	-	-	-	-
619.180	Public and Legal Notices	-	-	-	-	-
619.184	Rent Equipment	-	-	-	-	-
619.186	Rent Structures	-	-	-	-	-
619.190	Small Tools	-	-	-	-	-
619.268	Special Dept Expense - Other	-	-	-	-	-
619.196	Travel Lodging	-	-	-	-	-
619.198	Travel Meals	-	-	-	-	-
619.194	Training	-	-	-	-	-
619.200	Travel Transportation	-	-	-	-	-
619.306	Utilities	-	-	-	-	-
	Total	-	-	-	-	-
Contracts						
619.250	Special Dept Expense - Contracts	-	-	-	-	-
	Total	-	-	-	-	-
Capital						
650.304	Furniture and Fixtures	-	-	-	-	-
650.302	Equipment other than Computer	-	-	-	-	-
650.303	Computer Hardware	-	-	-	-	-
650.301	Automobiles, Trucks, Vans	-	-	-	-	-
	Total	-	-	-	-	-
Other						
640.513	Operating Transfers (STA to LTA)	799,553	799,553	689,937	710,635	(109,616)
640.513	Operating Transfers (SGR to LTA)	111,078	427,455	238,833	121,449	127,755
	Total	910,631	1,227,008	928,770	832,084	18,139
TOTAL PROPOSED BUDGET		910,631	1,227,008	928,770	832,084	18,139

COUNCIL OF GOVERNMENTS - STATE TRANSIT ASSISTANCE (STA)
BUDGET - FY 2025/26
REVENUES AND EXPENDITURES VS REVENUES

REVENUE DESCRIPTION		Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
541.001	STA Interest Revenue	2,200	11,368	10,000	10,000	7,800
	State of Good Repair (and carryover SGR)	110,814	551,367	238,833	121,459	128,019
551.406	STA Revenue	797,617	698,404	679,937	700,335	(117,680)
	TOTAL REVENUE	910,631	1,261,139	928,770	831,794	18,139
	TOTAL BUDGET	910,631	1,227,008	928,770	832,084	18,139

EXPENDITURES VS REVENUES		Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
	Personnel	-	-	-	-	-
	Services & Supplies	-	-	-	-	-
	Contracts	-	-	-	-	-
	Capital	-	-	-	-	-
	Other (LTA)	910,631	1,227,008	928,770	832,084	18,139
	TOTAL EXPENDITURES	910,631	1,227,008	928,770	832,084	18,139

REVENUES		Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
	Revenues	910,631	1,261,139	928,770	831,794	18,139
		-	-	-	-	-
	TOTAL REVENUES	910,631	1,261,139	928,770	831,794	18,139
	TOTAL PROPOSED BUDGET	910,631	1,227,008	928,770	832,084	18,139

FUND BALANCE	-
DESIGNATED FUND BALANCE	-
UNDESIGNATED FUND BALANCE	-

COUNCIL OF GOVERNMENTS - STATE TRANSIT ASSISTANCE
BUDGET - FY 2025/26
BUDGET NOTES

BUDGET NOTES		Proposed Budget FY 25/26
Personnel		
No Personnel expenditures are proposed in this Budget.		
	Total	-
Services and Supplies		
No Services and Supplies are proposed in this Budget.		
	Total	-
Contracts		
No Contracts are proposed in this Budget.		
	Total	-
Capital		
No Capital expenditures are proposed in this Budget.		
	Total	-
Other		
Other includes an annual STA operating transfer to the LTA for transit operations and a transfer of State of Good Repair funds for transit capitol.		
	Total	928,770
	TOTAL PROPOSED BUDGET	928,770

COUNCIL OF GOVERNMENTS - LOCAL TRANSPORTATION FUND (LTF)

BUDGET - FY 2025/26

EXPENDITURES

EXPENDITURE DESCRIPTION		Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
Personnel						
610.905	Salaries	-	-	-	-	-
623.51	Administrative Support	-	-	-	-	-
	Total	-	-	-	-	-
Services and Supplies						
619.126	Magazines and Subscriptions	-	-	-	-	-
619.130	Clothing and Safety	-	-	-	-	-
619.132	Communications	-	-	-	-	-
619.138	Computer Maintenance	-	-	-	-	-
619.140	Computer Supplies	-	-	-	-	-
645.701	General Insurance	-	-	-	-	-
619.152	Maintenance of Equipment	-	-	-	-	-
619.154	Maintenance of Equipment - Oil and Gas	-	-	-	-	-
619.158	Maintenance of Structures and Grounds	-	-	-	-	-
619.280	Marketing	-	-	-	-	-
619.164	Medical/Dental/Lab Supplies and Services	-	-	-	-	-
619.166	Membership Dues	-	-	-	-	-
619.176	Special Project Supplies - Supplies	-	-	-	-	-
619.174	Supplies	-	-	-	-	-
619.172	Postage and Delivery	-	-	-	-	-
619.210	Legal	-	-	-	-	-
619.222	Other Consultants	-	-	-	-	-
619.180	Public and Legal Notices	-	-	-	-	-
619.184	Rent Equipment	-	-	-	-	-
619.186	Rent Structures	-	-	-	-	-
619.190	Small Tools	-	-	-	-	-
619.268	Special Dept Expense - Other	-	-	-	-	-
619.196	Travel Lodging	-	-	-	-	-
619.198	Travel Meals	-	-	-	-	-
619.194	Training	-	-	-	-	-
619.200	Travel Transportation	-	-	-	-	-
619.306	Utilities	-	-	-	-	-
	Total	-	-	-	-	-
Contracts						
619.250	Special Dept Expense - Contracts	-	-	-	-	-
	Total	-	-	-	-	-
Capital						
650.304	Furniture and Fixtures	-	-	-	-	-
650.303	Computer Hardware	-	-	-	-	-
650.301	Automobiles, Trucks, Vans	-	-	-	-	-
	Total	-	-	-	-	-
Other						
650.513	Operating Transfers (LTA CE)	606,327	606,327	1,640,260	2,257,064	1,033,933
650.513	Operating Transfers (ST)	-	-	608,901	-	608,901
650.513	Operating Transfer (COG Admin)	915,651	915,651	523,277	438,888	(392,374)
650.513	Operating Transfer (2% reserve Bike & Ped)	51,766	51,766	-	-	(51,766)
	Total	1,573,744	1,573,744	2,772,438	2,695,952	1,198,694
TOTAL PROPOSED BUDGET		1,573,744	1,573,744	2,772,438	2,695,952	1,198,694

COUNCIL OF GOVERNMENTS - LOCAL TRANSPORTATION FUND (LTF)
BUDGET - FY 2025/26
REVENUES AND EXPENDITURES VS REVENUES

REVENUE DESCRIPTION	Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
LTF Balance from previous years)	9,243,570	9,506,568	10,926,632	11,237,816	1,683,062
Set Aside for Local Streets & Roads(carryover)	1,241,578	1,241,578	1,241,578	1,241,578	-
340.101 TDA 2% Reserve for Bike/Ped	872,583	875,490	930,012	984,535	57,429
541.001 LTF Interest Revenue	240,000	347,083	357,495	368,220	117,495
550.102 General Sales Tax 1/4% (LTF)	2,588,313	2,646,725	2,726,127	2,807,911	137,814
TOTAL REVENUE	14,186,044	14,617,444	16,181,845	16,640,060	1,995,801

EXPENDITURES VS REVENUES	Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
EXPENDITURES					
Personnel	-	-	-	-	-
Services & Supplies	-	-	-	-	-
Contracts	-	-	-	-	-
Capital	-	-	-	-	-
Other (Operating Transfers out)	1,573,744	1,573,744	2,772,438	2,695,952	1,198,694
TOTAL EXPENDITURES	1,573,744	1,573,744	2,772,438	2,695,952	1,198,694
REVENUES					
Revenues	\$14,186,044	\$14,617,444	16,181,845	16,640,060	1,995,801
TOTAL REVENUES	14,186,044	14,617,444	16,181,845	16,640,060	1,995,801
TOTAL PROPOSED BUDGET	1,573,744	1,573,744	2,772,438	2,695,952	1,198,694

FUND BALANCE	13,409,407
DESIGNATED FUND BALANCE	2,171,590
UNDESIGNATED FUND BALANCE	11,237,816

COUNCIL OF GOVERNMENTS - LOCAL TRANSPORTATION FUND
BUDGET - FY 2025/26
BUDGET NOTES

BUDGET NOTES	Proposed Budget FY 25/26
Personnel No Personnel expenditures are proposed in this Budget.	
Total	-
Services and Supplies No Services and Supplies are proposed in this Budget.	
Total	-
Contracts No Contract expenditures are proposed in this Budget.	
Total	-
Capital No Capital expenditures are proposed in this Budget.	
Total	-
Other Other includes operating transfers to the LTA and COG Administration budgets. There is a required set-aside of 2% for bicycle and pedestrian projects as manadated in the Transportation Development Act.	
Total	2,772,438
TOTAL PROPOSED BUDGET	2,772,438

COUNCIL OF GOVERNMENTS - TRAVEL DEMAND MANAGEMENT (TDM) RIDESHARE PROGRAM
BUDGET - FY 2025/26
EXPENDITURES

EXPENDITURE DESCRIPTION		Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
Personnel						
610.905	Salaries- Direct	-	-	4,214	4,424	4,214
610.905	Salaries- Indirect	-	-	1,586	1,665	1,586
Total		-	-	5,799	6,089	5,799
Services and Supplies						
619.126	Magazines and Subscriptions	-	-	-	-	-
619.130	Clothing and Safety	-	-	-	-	-
619.132	Communications	-	-	-	-	-
619.138	Computer Maintenance	-	-	-	-	-
619.140	Computer Supplies	-	-	-	-	-
645.701	General Insurance	-	-	257	270	257
619.152	Maintenance of Equipment	-	-	-	-	-
619.154	Maintenance of Equipment - Oil and Gas	-	-	-	-	-
619.158	Maintenance of Structures and Grounds	-	-	-	-	-
619.280	Marketing	-	-	-	-	-
619.166	Membership Dues	-	-	-	-	-
619.176	Special Project Supplies - Supplies	-	-	-	-	-
619.174	Supplies	-	-	-	-	-
619.172	Postage and Delivery	-	-	-	-	-
619.210	Legal	-	-	200	210	200
619.180	Public and Legal Notices	-	-	-	-	-
619.184	Rent Equipment	-	-	-	-	-
619.186	Rent Structures	-	-	-	-	-
619.190	Small Tools	-	-	-	-	-
619.268	Special Dept Expense - Other	-	-	4,000	4,000	4,000
619.196	Travel Lodging	-	-	-	-	-
619.198	Travel Meals	-	-	-	-	-
619.194	Training	-	-	-	-	-
619.200	Travel Transportation	-	-	-	-	-
619.306	Utilities	-	-	-	-	-
Total		-	-	4,457	4,480	4,457
Contracts						
619.250	Special Dept Expense - Contracts	-	-	-	-	-
Total		-	-	-	-	-
Capital						
650.302	Equipment other than Computer	-	-	-	-	-
650.303	Computer Hardware	-	-	-	-	-
650.301	Automobiles, Trucks, Vans	-	-	-	-	-
Total		-	-	-	-	-
Other						
649.32	Operating Transfers	-	-	-	-	-
Total		-	-	-	-	-
TOTAL PROPOSED BUDGET		-	-	10,256	10,569	10,256

**COUNCIL OF GOVERNMENTS - TRAVEL DEMAND MANAGEMENT (TDM) RIDESHARE PROGRAM
BUDGET - FY 2025/26
REVENUES AND EXPENDITURES VS REVENUES**

REVENUE DESCRIPTION		Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
556.310	CMAQ Rideshare	-	-	-	-	-
	Donations/Carry over	4,000	323	10,256	10,769	6,256
TOTAL REVENUE		4,000	323	10,256	10,769	6,256

EXPENDITURES VS REVENUES		Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
EXPENDITURES						
	Personnel	-	-	5,799	6,089	5,799
	Services & Supplies	-	-	4,457	4,480	4,457
	Contracts	-	-	-	-	-
	Capital	-	-	-	-	-
	Other	-	-	-	-	-
TOTAL EXPENDITURES		-	-	10,256	10,569	10,256
REVENUES						
	Revenues	4,000	323	10,256	10,769	\$6,256
TOTAL REVENUES		4,000	323	10,256	10,769	6,256
TOTAL PROPOSED BUDGET		-	-	10,256	10,569	10,256

FUND BALANCE	-
DESIGNATED FUND BALANCE	-
UNDESIGNATED FUND BALANCE	-

**COUNCIL OF GOVERNMENTS - RIDESHARE PROGRAM
BUDGET - FY 2025/26
BUDGET NOTES**

BUDGET NOTES		Proposed Budget FY 25/26
Personnel		
	Total	5,799
Services and Supplies		
Bike to School event at local elementary schools and other program activities as needed.		
	Total	4,457
Contracts		
	Total	-
Capital		
	Total	-
Other		
	Total	-
TOTAL PROPOSED BUDGET		10,256

COUNCIL OF GOVERNMENTS - LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)
BUDGET - FY 2025/26
EXPENDITURES

EXPENDITURE DESCRIPTION		Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
Personnel						
610.905	Salaries- Direct	-	-	-	-	-
610.905	Salaries- Indirect	-	-	-	-	-
	Total	-	-	-	-	-
Services and Supplies						
619.126	Magazines and Subscriptions	-	-	-	-	-
619.130	Clothing and Safety	-	-	-	-	-
619.132	Communications	-	-	-	-	-
619.138	Computer Maintenance	-	-	-	-	-
619.140	Computer Supplies	-	-	-	-	-
645.701	General Insurance	-	-	-	-	-
619.152	Maintenance of Equipment	-	-	-	-	-
619.154	Maintenance of Equipment - Oil and Gas	-	-	-	-	-
619.158	Maintenance of Structures and Grounds	-	-	-	-	-
619.280	Marketing	-	-	-	-	-
619.166	Membership Dues	-	-	-	-	-
619.176	Special Project Supplies - Supplies	-	-	-	-	-
619.174	Supplies	-	-	-	-	-
619.172	Postage and Delivery	-	-	-	-	-
619.210	Legal	-	-	-	-	-
619.180	Public and Legal Notices	-	-	-	-	-
619.184	Rent Equipment	-	-	-	-	-
619.186	Rent Structures	-	-	-	-	-
619.190	Small Tools	-	-	-	-	-
619.268	Special Dept Expense - Other	177,876	177,876	174,980	180,229	(2,896)
619.196	Travel Lodging	-	-	-	-	-
619.198	Travel Meals	-	-	-	-	-
619.194	Training	-	-	-	-	-
619.200	Travel Transportation	-	-	-	-	-
619.306	Utilities	-	-	-	-	-
	Total	177,876	177,876	174,980	180,229	(2,896)
Contracts						
619.250	Special Dept Expense - Contracts	-	-	-	-	-
	Total	-	-	-	-	-
Capital						
650.302	Equipment other than Computer	-	-	-	-	-
650.303	Computer Hardware	-	-	-	-	-
650.301	Automobiles, Trucks, Vans	-	-	-	-	-
	Total	-	-	-	-	-
Other						
649.32	Operating Transfers	-	-	-	-	-
	Total	-	-	-	-	-
TOTAL PROPOSED BUDGET		177,876	177,876	174,980	180,229	(2,896)

COUNCIL OF GOVERNMENTS - LOW CARBON TRANSIT OPERATIONS PROGRAM (LCTOP)
BUDGET - FY 2025/26
REVENUES AND EXPENDITURES VS REVENUES

REVENUE DESCRIPTION		Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
541.001	Interest	40	2,080	2,080	2,142	2,040
570.101	Carry Over Previous Years	6,282	-	-	-	(6,282)
551.401	State Grant Misc	157,268	176,676	172,900	178,087	15,632
TOTAL REVENUE		163,590	178,756	174,980	180,229	11,390

EXPENDITURES VS REVENUES		Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
EXPENDITURES						
Personnel		-	-	-	-	-
Services & Supplies		177,876	177,876	174,980	180,229	(2,896)
Contracts		-	-	-	-	-
Capital		-	-	-	-	-
Other		-	-	-	-	-
TOTAL EXPENDITURES		177,876	177,876	174,980	180,229	(2,896)
REVENUES						
Revenues		163,590	178,756	174,980	180,229	\$11,390
TOTAL REVENUES		163,590	178,756	174,980	180,229	11,390
TOTAL PROPOSED BUDGET		177,876	177,876	174,980	180,229	(2,896)

FUND BALANCE	-
DESIGNATED FUND BALANCE	-
UNDESIGNATED FUND BALANCE	-

COUNCIL OF GOVERNMENTS - LOW CARBON TRANSIT OPERATIONS PROGRAM
BUDGET - FY 2025/26
BUDGET NOTES

BUDGET NOTES		Proposed Budget FY 25/26
Personnel		
	Total	-
Services and Supplies		
Cost of expansion of intercounty services..		
	Total	174,980
Contracts		
	Total	-
Capital		
	Total	-
Other		
	Total	-
TOTAL PROPOSED BUDGET		174,980

**COUNCIL OF GOVERNMENTS - ADMINISTRATION
BUDGET - FY 2025/26
EXPENDITURES**

EXPENDITURE DESCRIPTION		Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 22/23 FY 23/24
Personnel						
610.905	Salaries- Direct	-	-	-	-	-
610.905	Salaries- Indirect	191,064	191,064	212,590	223,220	21,526
	Total	191,064	191,064	212,590	223,220	21,526
Services and Supplies						
619.126	Magazines and Subscriptions	2,900	2,900	6,700	7,035	3,800
619.132	Communications	3,900	3,718	4,500	4,725	600
619.138	Computer Maintenance	1,500	58,000	19,000	19,950	17,500
619.140	Computer Supplies	800	700	1,000	1,050	200
645.701	General Insurance	8,551	8,551	9,420	9,891	869
619.152	Maintenance of Equipment	1,000	1,300	1,500	1,575	500
619.158	Maintenance of Structure	500	500	4,700	500	4,200
619.280	Marketing	2,000	3,423	3,500	3,675	1,500
619.166	Membership Dues	1,200	1,250	2,000	2,000	800
619.170	Office Equipment	-	-	1,200	500	1,200
619.176	Special Project Supplies	-	-	-	-	-
619.174	Supplies	-	1,700	2,000	2,000	2,000
619.172	Postage and Delivery	700	700	700	700	-
619.210	Legal	70,000	40,000	35,000	40,000	(35,000)
619.178	Treasurer Charges	8	-	8	8	-
619.222	Other Consultants	-	-	-	-	-
619.180	Public and Legal Notices	1,000	650	1,000	1,000	-
619.184	Rent Equipment	2,300	2,300	2,400	2,400	100
619.186	Rent Structures	44,500	44,500	46,344	47,808	1,844
619.268	Special Dept. Expense - Other	11,000	4,500	52,000	2,000	41,000
619.196	Travel Lodging	-	-	-	-	-
619.198	Travel Meals	-	-	-	-	-
619.194	Training	1,000	-	1,000	1,000	-
619.200	Travel Transportation	-	-	-	-	-
649.101	Cost Allocation Plan	296,928	296,928	62,715	65,851	(234,213)
619.306	Utilities	4,400	3,500	4,000	4,000	(400)
	Total	454,187	475,120	260,687	217,668	(193,500)
Contracts						
619.250	Special Dept. Expense - Contracts	51,500	25,000	52,000	-	500
	Total	51,500	25,000	52,000	-	500
Capital						
650.302	Equipment other than Computer	230,000	-	-	-	(230,000)
650.303	Computer Hardware	-	-	-	-	-
650.301	Automobiles, Trucks, Vans	-	-	-	-	-
	Total	230,000	-	-	-	(230,000)
Other						
640.320	OPEB Charges	-	-	-	-	-
645.704	Retiree medical	14,000	14,658	15,391	16,160	1,391
	Total	14,000	14,658	15,391	16,160	1,391
TOTAL PROPOSED BUDGET		940,751	705,842	540,668	457,048	(400,083)

**COUNCIL OF GOVERNMENTS - ADMINISTRATION
BUDGET - FY 2025/26
REVENUES AND EXPENDITURES VS REVENUES**

REVENUE DESCRIPTION	Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 22/23 FY 23/24
576.012 OPEB revenue	14,000	14,000	15,391	16,160	1,391
570.006 Miscellaneous (carry over)	9,000	9,000	-	-	-
576.012 ALUC Fees	2,100	1,200	2,000	2,000	-
576.012 Contributions(LTF)	915,651	690,642	523,277	438,888	(392,374)
TOTAL REVENUE	940,751	714,842	540,668	457,048	(390,983)

EXPENDITURES VS REVENUES	Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 22/23 FY 23/24
EXPENDITURES					
Personnel	191,064	191,064	212,590	223,220	21,526
Services & Supplies	454,187	475,120	260,687	217,668	(193,500)
Contracts	51,500	25,000	52,000	-	500
Capital	230,000	-	-	-	(230,000)
Other	14,000	14,658	15,391	16,160	1,391
TOTAL EXPENDITURES	940,751	705,842	540,668	457,048	(400,083)
REVENUES					
Revenues	940,751	714,842	540,668	457,048	(400,083)
TOTAL REVENUES	940,751	714,842	540,668	457,048	(400,083)
TOTAL PROPOSED BUDGET	940,751	705,842	540,668	457,048	(400,083)
FUND BALANCE			-		
DESIGNATED FUND BALANCE			-		
UNDESIGNATED FUND BALANCE			-		

**COUNCIL OF GOVERNMENTS - ADMINISTRATION
BUDGET - FY 2025/26
BUDGET NOTES**

BUDGET NOTES	Proposed Budget FY 25/26
Personnel Personnel includes staff salaries and the Board of Directors stipend.	
Total	212,590
Services and Supplies Services and Supplies for COG operations.	
Total	260,687
Contracts Contracts include the cost of the financial audit and ALUC consultant fee.	
Total	52,000
Capital	
Total	-
Other COG's share of cost for current employees retirement benefits (OPEB - Other Post Employee Benefits). In FY 23/24 COG will be taking a distribution from its California Employers' Retiree Benefit Trust (CERBT) fund to cover the OPEB expenses.	
Total	15,391
TOTAL PROPOSED BUDGET	540,668

JE# BUDGET ADJUSTMENTS

COUNCIL OF GOVERNMENTS - HIGHWAY 25 SAFETY PROJECT
BUDGET - FY 2025/26
EXPENDITURES

EXPENDITURE DESCRIPTION		Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
Personnel						
610.905	Salaries- Direct	-	-	-	-	-
610.905	Salaries- Indirect	-	-	-	-	-
	Total	-	-	-	-	-
Services and Supplies						
619.126	Magazines and Subscriptions	-	-	-	-	-
619.132	Communications	-	-	-	-	-
619.138	Computer Maintenance	-	-	-	-	-
619.140	Computer Supplies	-	-	-	-	-
645.701	General Insurance	-	-	-	-	-
619.152	Maintenance of Equipment	-	-	-	-	-
619.154	Maintenance of Equipment - Oil and Gas	-	-	-	-	-
619.158	Maintenance of Structures and Grounds	-	-	-	-	-
619.280	Marketing	-	-	-	-	-
619.166	Membership Dues	-	-	-	-	-
619.168	Office Furniture under \$3,000	-	-	-	-	-
619.170	Office Equipment under \$3,000	-	-	-	-	-
619.176	Special Project Supplies - Supplies	-	-	-	-	-
619.174	Supplies	-	-	-	-	-
619.172	Postage and Delivery	-	-	-	-	-
619.210	Legal	-	-	-	-	-
619.222	Other Consultants	-	-	-	-	-
619.180	Public and Legal Notices	-	-	-	-	-
619.184	Rent Equipment	-	-	-	-	-
619.186	Rent Structures	-	-	-	-	-
619.190	Small Tools	-	-	-	-	-
619.268	Special Dept. Expense - Other	5,000	654	50,000	-	45,000
619.196	Travel Lodging	-	-	-	-	-
619.198	Travel Meals	-	-	-	-	-
619.194	Training	-	-	-	-	-
619.200	Travel Transportation	-	-	-	-	-
619.306	Utilities	-	-	-	-	-
	Total	5,000	654	50,000	-	45,000
Contracts						
619.250	Special Dept. Expense - Contracts	190,338	-	150,000	-	(40,338)
	Total	190,338	-	227,021	-	(40,338)
Capital						
650.304	Furniture and Fixtures	-	-	-	-	-
650.302	Equipment other than Computer	-	-	-	-	-
650.303	Computer Hardware	-	-	-	-	-
650.301	Automobiles, Trucks, Vans	-	-	-	-	-
	Total	-	-	-	-	-
Other						
640.513	Operating Transfers	-	-	-	-	-
	Total	-	-	-	-	-
TOTAL PROPOSED BUDGET		195,338	654	277,021	-	4,662

**COUNCIL OF GOVERNMENTS - HIGHWAY 25 SAFETY PROJECT
BUDGET - FY 2025/26
REVENUES AND EXPENDITURES VS REVENUES**

REVENUE DESCRIPTION		Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
541.001	Interest Revenue	4,000	11,388	10,000	-	6,000
551.405	Caltrans Reim	-	-	-	-	-
570.014	Contributions Balance	195,367	255,633	267,021	-	71,654
TOTAL REVENUE		199,367	267,021	277,021	-	77,654

EXPENDITURES VS REVENUES		Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
EXPENDITURES						
Personnel		-	-	-	-	-
Services & Supplies		5,000	654	50,000	-	45,000
Contracts		190,338	-	227,021	-	36,683
Capital		-	-	-	-	-
Other		-	-	-	-	-
TOTAL EXPENDITURES		195,338	654	277,021		81,683
REVENUES						
Revenues		199,367	267,021	277,021	-	77,654
TOTAL REVENUES		199,367	267,021	277,021	-	77,654
TOTAL PROPOSED BUDGET		195,338	654	277,021	-	81,683
FUND BALANCE				-		
DESIGNATED FUND BALANCE				-		
UNDESIGNATED FUND BALANCE				-		

**COUNCIL OF GOVERNMENTS - HIGHWAY 25 SAFETY PROJECT
BUDGET - FY 2025/26
BUDGET NOTES**

BUDGET NOTES		Proposed Budget FY 25/26
Personnel No Personnel expenditures are proposed in this Budget.		
	Total	-
Services and Supplies Services and Supplies as needed and transportation communication via website updates or mailers.		
	Total	50,000
Contracts Contracts related to Hwy 25 projects.		
	Total	227,021
Capital No Capital expenditures are proposed in this Budget.		
	Total	-
Other		
	Total	-
TOTAL PROPOSED BUDGET		277,021

COUNCIL OF GOVERNMENTS - TRAVEL DEMAND MANAGEMENT (TDM) Vanpool Program
BUDGET - FY 2025/26
EXPENDITURES

EXPENDITURE DESCRIPTION	Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
Personnel					
610.905 Salaries-Direct	4,608	4,608	2,906	3,051	(1,702)
610.905 Salaries- Indirect	-	-	3,937	4,133	3,937
	-	-	-	-	-
Total	4,608	4,608	6,842	7,184	2,234
Services and Supplies					
619.126 Magazines and Subscriptions	-	-	-	-	-
619.132 Communications	-	-	-	-	-
619.138 Computer Maintenance	-	-	-	-	-
619.140 Computer Supplies	-	-	-	-	-
645.701 General Insurance	206	204	363	381	157
619.152 Maintenance of Equipment	500	250	300	315	(200)
619.158 Maintenance of Structures and Grounds	-	-	-	-	-
619.280 Marketing	-	-	-	-	-
619.166 Membership Dues	-	-	-	-	-
619.166 Office Furniture under \$3,000	-	-	-	-	-
619.168 Office Equipment under \$3,000	-	-	-	-	-
619.176 Special Project Supplies -Supplies	-	-	-	-	-
619.174 Supplies	-	-	-	-	-
619.172 Postage and Delivery	-	-	-	-	-
619.210 Legal	400	-	443	466	43
619.222 Other Consultants	-	-	-	-	-
619.180 Public and Legal Notices	-	-	-	-	-
619.184 Rent Equipment	-	-	-	-	-
619.186 Rent Structures	-	-	-	-	-
619.180 Small Tools	-	-	-	-	-
619.268 Special Dept. Expense - Other	500	-	500	500	-
619.196 Travel Lodging	-	-	-	-	-
619.198 Travel Meals	-	-	-	-	-
619.194 Training	-	-	-	-	-
619.200 Travel Transportation	-	-	-	-	-
619.306 Utilities	-	-	-	-	-
Total	1,606	454	1,606	1,662	0
Contracts					
619.250 Special Dept. Expense - Contracts	-	-	-	-	-
Total	-	-	-	-	-
Capital					
650.304 Furniture and Fixtures	-	-	-	-	-
650.302 Equipment other than Computer	-	-	-	-	-
650.303 Computer Hardware	-	-	-	-	-
650.301 Automobiles, Trucks, Vans	-	-	-	-	-
Total	-	-	-	-	-
Other					
640.320 OPEB	-	-	-	-	-
640.513 Operating Transfers	4,000	-	10,256	10,569	6,256
Total	4,000	-	10,256	10,569	6,256
TOTAL PROPOSED BUDGET	10,214	5,062	18,705	19,415	8,491

COUNCIL OF GOVERNMENTS - TRAVEL DEMAND MANAGEMENT (TDM) Vanpool Program
BUDGET - FY 2025/26
REVENUES AND EXPENDITURES VS REVENUES

REVENUE DESCRIPTION		Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
542.010	Passenger Lease Fees	-	-	-	-	-
541.001	Interest	500	1,200	1,000	800	500
570.011	Carryover from Vanpool	28,664	23,942	25,142	7,437	(3,522)
TOTAL REVENUE		29,164	25,142	26,142	8,237	(3,022)

EXPENDITURES VS REVENUES		Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
EXPENDITURES						
Personnel		4,608	4,608	6,842	7,184	2,234
Services & Supplies		1,606	454	1,606	1,662	0
Contracts		-	-	-	-	-
Capital		-	-	-	-	-
Other		4,000	-	10,256	10,569	6,256
TOTAL EXPENDITURES		10,214	5,062	18,705	19,415	8,491
REVENUES						
Revenues		29,164	25,142	26,142	8,237	(3,022)
TOTAL REVENUES		29,164	25,142	26,142	8,237	(3,022)
TOTAL PROPOSED BUDGET		10,214	5,062	18,705	19,415	8,491
FUND BALANCE				7,437		
DESIGNATED FUND BALANCE				-		
UNDESIGNATED FUND BALANCE				7,437		

COUNCIL OF GOVERNMENTS - VANPOOL PROGRAM
BUDGET - FY 2025/26
BUDGET NOTES

BUDGET NOTES	Proposed Budget FY 25/26
Personnel Personnel includes salaries, administrative support, and professional services. These include regular staff salaries, reimbursement, and temporary help.	
Total	6,842
Services and Supplies Services and Supplies include routine budget items to support vanpool operations.	
Total	1,606
Contracts No Contract expenditures are proposed in the Budget.	
Total	-
Capital No Capital expenditures are proposed in the Budget. Own three Vanpools one has over 250k miles and needs AC repair. Second VP needs radiator repair. Last VP is fully operational.	
Total	-
Other Transferring to Rideshare for Bike to School event and other Rideshare activities.	
Total	10,256
TOTAL PROPOSED BUDGET	18,705

COUNCIL OF GOVERNMENTS - TRANSPORTATION PLANNING STATE SUBVENTION
BUDGET - FY 2025/26
EXPENDITURES

EXPENDITURE DESCRIPTION		Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
Personnel						
610.905	Salaries- Direct	278,654	278,654	210,229	220,741	(68,425)
610.905	Salaries- Indirect	-	-	19,239	20,201	19,239
	Total	278,654	278,654	229,469	240,942	(49,185)
Services and Supplies						
619.126	Magazines and Subscriptions	-	-	-	-	-
619.132	Communications	-	-	-	-	-
619.138	Computer Maintenance	-	-	-	-	-
619.140	Computer Supplies	-	-	-	-	-
645.701	General Insurance	-	12,353	15,000	15,750	15,000
619.152	Maintenance of Equipment	-	-	-	-	-
619.154	Maintenance of Equipment - Oil and Gas	-	-	-	-	-
619.158	Maintenance of Structures and Grounds	-	-	-	-	-
619.280	Marketing	-	-	-	-	-
619.166	Membership Dues	10,000	10,000	10,164	12,500	164
619.168	Office Furniture under \$3,000	-	-	-	-	-
619.170	Office Equipment under \$3,000	-	-	-	-	-
619.176	Special Project Supplies - Supplies	-	-	-	-	-
619.174	Supplies	-	-	-	-	-
619.172	Postage and Delivery	-	-	-	-	-
619.210	Legal	5,000	2,500	5,661	5,944	661
619.222	Other Consultants	-	-	-	-	-
619.180	Public and Legal Notices	-	-	-	-	-
619.184	Rent Equipment	-	-	-	-	-
619.186	Rent Structures	-	-	-	-	-
619.190	Small Tools	-	-	-	-	-
619.268	Special Dept. Expense - Other	10,000	500	1,000	1,000	(9,000)
619.196	Travel Lodging	4,000	4,000	5,000	5,000	1,000
619.198	Travel Meals	1,000	250	1,000	1,000	-
619.194	Training	3,500	2,000	3,500	3,500	-
619.200	Travel Transportation	2,000	500	2,000	2,000	-
619.306	Utilities	-	-	-	-	-
	Total	35,500	32,103	43,325	46,694	7,825
Contracts						
619.250	Special Dept. Expense - Contracts	81,000	25,000	300,000	300,000	219,000
619.250	Special Dept. Expense -Contracts	120,000	-	114,000	-	(6,000)
	Total	201,000	25,000	414,000	300,000	213,000
Capital						
650.302	Equipment other than Computer	-	-	-	-	-
650.303	Computer Hardware	-	-	-	-	-
650.301	Automobiles, Trucks, Vans	-	-	-	-	-
	Total	-	-	-	-	-
Other						
640.320	Operating Transfers	-	-	-	-	-
640.513	Operating Transfers	-	-	-	-	-
	Total	-	-	-	-	-
TOTAL PROPOSED BUDGET		515,154	335,757	686,794	587,637	171,640

**COUNCIL OF GOVERNMENTS - TRANSPORTATION PLANNING STATE SUBVENTION
BUDGET - FY 2025/26
REVENUES AND EXPENDITURES VS REVENUES**

REVENUE DESCRIPTION		Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
551.405	STIP Planning, Programming & Monitoring	37,000	37,000	58,000	58,000	21,000
551.405	STIP - FTA CRRSAA	-	-	-	-	-
551.407	Rural Planning Assistance	487,500	294,000	598,000	294,000	110,500
570.001	Other Revenue Contributions	2,947	3,274	3,274	-	327
570.014	RSTP From Previous years- Held for Others	3,830,350	1,916,014	2,787,835	3,637,835	(1,042,515)
551.412	RSTP Exchange	850,000	871,821	850,000	850,000	-
	Fund Balance (Carry over previous years)	1,583,057	1,839,788	2,014,004	1,502,210	430,947
541.001	Interest Revenue	150,000	174,216	175,000	180,000	25,000
TOTAL REVENUE		6,940,854	5,136,113	6,486,113	6,522,045	(454,741)

EXPENDITURES VS REVENUES		Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
EXPENDITURES						
	Personnel	278,654	278,654	229,469	240,942	(49,185)
	Services & Supplies	35,500	32,103	43,325	46,694	7,825
	Contracts	201,000	25,000	414,000	300,000	213,000
	Capital	-	-	-	-	-
	Other	-	-	-	-	-
TOTAL EXPENDITURES		515,154	335,757	686,794	587,637	171,640
REVENUES						
	Revenues	6,940,854	5,136,113	6,486,113	6,522,045	(454,741)
TOTAL REVENUE		6,940,854	5,136,113	6,486,113	6,522,045	(454,741)
TOTAL PROPOSED BUDGET		515,154	335,757	686,794	587,637	171,640
FUND BALANCE				5,799,319		
DESIGNATED FUND BALANCE				3,637,835		
UNDESIGNATED FUND BALANCE				2,161,484		

**COUNCIL OF GOVERNMENTS - TRANSPORTATION PLANNING STATE SUBVENTION
BUDGET - FY 2025/26
BUDGET NOTES**

BUDGET NOTES		Proposed Budget FY 25/26
Personnel Personnel includes salaries, administrative support, and professional services. These include regular staff salaries, executive director services and temporary help.		
Total		229,469
Services and Supplies Services and Supplies includes travel, lodging, meals, and training for planning activities.		
Total		43,325
Contracts Contracts includes costs for contribution to the County Regional GIS System and additional contracts as needed.		
Total		414,000
Other		
		-
General Notes		
TOTAL PROPOSED BUDGET		686,794

**MEASURE G /SALES TAX
BUDGET - FY 2025/26
EXPENDITURES**

EXPENDITURE DESCRIPTION	Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
Personnel					
610.905 Salaries- Direct	84,984	84,984	80,551	84,579	(4,433)
610.905 Salaries- Indirect	-	-	12,292	-	12,292
623.508 Outside Labor	-	-	-	-	-
Total	84,984	84,984	92,844	84,579	7,860
Services and Supplies					
619.126 Magazines and Subscriptions	-	-	-	-	-
619.132 Communications	-	-	-	-	-
619.138 Computer Maintenance	-	-	-	-	-
619.140 Computer Supplies	-	-	-	-	-
645.701 General Insurance (Admin)	3,804	3,768	4,112	4,318	308
619.152 Maintenance of Equipment	-	-	-	-	-
619.154 Maintenance of Equipment - Oil and Gas	-	-	-	-	-
619.158 Maintenance of Structures and Grounds	-	-	-	-	-
619.280 Marketing	-	-	-	-	-
619.166 Membership Dues	-	-	-	-	-
619.168 Office Furniture under \$3,000	-	-	-	-	-
619.170 Office Equipment under \$3,000	-	-	-	-	-
619.176 Special Project Supplies - Supplies	-	-	-	-	-
619.174 Supplies	-	-	-	-	-
619.172 Postage and Delivery	-	-	-	-	-
619.210 Legal	50,000	56,000	35,878	37,672	(14,122)
619.222 Other Consultants	-	-	-	-	-
619.180 Public and Legal Notices	-	-	-	-	-
619.184 Rent Equipment	-	-	-	-	-
619.186 Rent Structures	-	-	-	-	-
619.190 Small Tools	-	-	-	-	-
619.268 Special Dept. Expense - Other	25,000	7,441	-	-	(25,000)
Total	78,804	67,209	39,990	41,990	(38,814)
Contracts					
619.250 Special Dept. Expense - Contracts (Tier I)	100,000	73,753	600,000	98,000	500,000
619.250 Special Dept. Expense - Contracts (Admin)	20,000	-	200,000	10,000	180,000
Total	120,000	73,753	800,000	108,000	680,000
Capital					
650.304 Furniture and Fixtures	-	-	-	-	-
650.302 Equipment other than Computer	-	-	-	-	-
350.303 Computer Hardware	-	-	-	-	-
650.301 Automobiles, Trucks, Vans	-	-	-	-	-
Total	-	-	-	-	-
Other					
640.513 Operating Transfers	-	-	-	-	-
640.513 Operating Transfers- Sales Tax Rev (Tier III)	-	-	-	-	-
Total	-	-	-	-	-
TOTAL PROPOSED BUDGET	283,788	225,946	932,834	234,569	649,046

**MEASURE G /SALES TAX
BUDGET - FY 2025/26
REVENUES AND EXPENDITURES VS REVENUES**

REVENUE DESCRIPTION		Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
541.001	Interest Income	589,445	539,822	541,441	557,685	(48,004)
550.113	SB 1 Local Partnership Program (LPP) - Formulaic	-	-	-	-	-
550.113	SB 1 Local Partnership Program (LPP) - Formulaic Cyc	-	-	-	-	-
512.001	Sales tax	-	-	-	-	-
570.014	Sales Tax-Tier I	13,089,759	13,651,902	13,920,844	14,338,469	831,085
570.014	Sales Tax-Tier II	-	-	-	-	-
570.014	Sales Tax-Tier III	-	-	-	-	-
570.014	Sales Tax-Administration	-	-	140,615	144,412	140,615
570.014	Prior Year Balance	20,863,584	24,702,644	38,668,422	52,338,489	17,804,838
TOTAL REVENUE		34,542,788	38,894,368	53,271,323	67,379,054	783,082

EXPENDITURES VS REVENUES		Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
EXPENDITURES						
	Personnel	84,984	84,984	92,844	-	7,860
	Services & Supplies	78,804	67,209	39,990	41,990	(38,814)
	Contracts	120,000	73,753	800,000	108,000	680,000
	Capital	-	-	-	-	-
	Other	-	-	-	-	-
TOTAL EXPENDITURES		283,788	225,946	932,834	149,990	649,046
REVENUES						
	Revenues	34,542,788	38,894,368	53,271,323	67,379,054	18,728,535
		-	-	-	-	-
TOTAL REVENUES		34,542,788	38,894,368	53,271,323	67,379,054	18,728,535
TOTAL PROPOSED BUDGET		283,788	225,946	932,834	149,990	649,046

	FUND BALANCE	52,338,489
DESIGNATED FUND BALANCE	DESIGNATED FUND BALANCE	-
	UNDESIGNATED FUND BALANCE	52,338,489

BUDGET NOTES		Proposed Budget FY 25/26
Personnel		
Administration of Measure G.		
	Total	92,844
Services and Supplies		
County Counsel, insurance, and services as needed.		
	Total	39,990
Contracts		
Contracts for consultants needed for services, implementation, and administration of the Measure G.		
	Total	800,000
Capital		
No Capital expenditures are proposed in this Budget.		
	Total	-
Other		
Distribution of Tier II Measure G funds to the County of San Benito, City of Hollister, and City of San Juan Bautista.		
	Total	-
TOTAL PROPOSED BUDGET		932,834

TRANSIT AND INTERCITY RAIL CAPITAL PROGRAM (TIRCP) & ZERO EMISSION TRANSIT CAPITAL PROGRAM (ZETCP)
BUDGET - FY 2025/26
EXPENDITURES

EXPENDITURE DESCRIPTION		Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
Personnel						
610.905	Salaries- Direct	-	-	-	-	-
610.905	Salaries- Indirect	-	-	13,969	-	13,969
		-	-	-	-	-
	Total	-	-	13,969		13,969
Services and Supplies						
619.126	Magazines and Subscriptions	-	-	-	-	-
619.130	Clothing and Safety	-	-	-	-	-
619.132	Communications	-	-	-	-	-
619.138	Computer Maintenance	-	-	-	-	-
619.140	Computer Supplies	-	-	-	-	-
645.701	General Insurance	-	-	-	-	-
619.152	Maintenance of Equipment	-	-	-	-	-
619.154	Maintenance of Equipment - Oil and Gas	-	-	-	-	-
619.158	Maintenance of Structures and Grounds	-	-	-	-	-
619.280	Marketing	-	-	-	-	-
619.164	Medical/Dental/Lab Supplies and Services	-	-	-	-	-
619.166	Membership Dues	-	-	-	-	-
619.168	Office Furniture under \$700	-	-	-	-	-
619.170	Office Equipment under \$300	-	-	-	-	-
619.176	Special Project Supplies -Supplies	-	-	-	-	-
619.174	Supplies	-	-	-	-	-
619.172	Postage and Delivery	-	-	-	-	-
619.210	Legal	-	-	-	-	-
619.212	Accounting	-	-	-	-	-
619.222	Other Consultants	-	-	-	-	-
619.180	Public and Legal Notices	-	-	-	-	-
619.184	Rent Equipment	-	-	-	-	-
619.186	Rent Structures	-	-	-	-	-
619.190	Small Tools	-	-	-	-	-
619.268	Special Dept Expense - Other	-	-	-	-	-
619.196	Travel Lodging	-	-	-	-	-
619.198	Travel Meals	-	-	-	-	-
619.194	Training	-	-	-	-	-
619.200	Travel Transportation	-	-	-	-	-
619.306	Utilities	-	-	-	-	-
	Total	-	-	-	-	-
Contracts						
619.250	Special Dept Expense - Contracts	-	-	1,396,910	-	1,396,910
		-	-	-	-	-
	Total	-	-	1,396,910	-	1,396,910
Capital						
650.304	Furniture and Fixtures	-	-	-	-	-
650.302	Equipment other than Computer	-	-	-	-	-
650.303	Computer Hardware	-	-	-	-	-
650.301	Automobiles, Trucks, Vans	-	-	-	-	-
	Total	-	-	-	-	-
Other						
640513	Operating Transfers	-	-	-	-	-
	Total	-	-	-	-	-
	TOTAL PROPOSED BUDGET	-	-	1,410,879	-	1,410,879

**TRANSIT AND INTERCITY RAIL CAPITAL PROGRAM (TIRCP) & ZERO EMISSION TRANSIT CAPITAL PROGRAM (ZETCP)
BUDGET - FY 2025/26
REVENUES AND EXPENDITURES VS REVENUES**

REVENUE DESCRIPTION		Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
541.001	Interest	320,000	320,000	300,000	400,000	(20,000)
551.101	Grant Revenue State Aid- Grants (TIRCP)	3,609,072	3,609,072	3,617,427	-	8,355
551.401	Grant Revenue State Misc. (ZETCP)	348,002	348,002	195,221	195,221	-
350.101	Carryover from previous years	-	-	4,277,074	6,978,843	4,277,074
TOTAL REVENUE		4,277,074	4,277,074	8,389,722	7,574,064	4,265,429

EXPENDITURES VS REVENUES		Adopted Budget FY 24/25	Estimated Actual to June 30, 2025	Proposed Budget FY 25/26	Budget Estimate for FY 26/27	Variance FY 24/25 FY 25/26
EXPENDITURES						
Personnel		-	-	13,969	-	13,969
Services & Supplies		-	-	-	-	-
Contracts		-	-	1,396,910	-	1,396,910
Capital		-	-	-	-	-
Other		-	-	-	-	-
TOTAL EXPENDITURES		-	-	1,410,879		1,410,879
REVENUES						
Revenues		4,277,074	4,277,074	8,389,722	7,574,064	4,112,648
		-	-	-	-	-
TOTAL REVENUES		4,277,074	4,277,074	8,389,722	7,574,064	4,112,648
TOTAL PROPOSED BUDGET		-	-	1,410,879	-	1,410,879

FUND BALANCE	6,978,843
DESIGNATED FUND BALANCE	-
UNDESIGNATED FUND BALANCE	6,978,843

BUDGET NOTES		Proposed Budget FY 25/26
Personnel		
Program Administration		
Total		13,969
Services and Supplies		
County Counsel's time related to closing out MEA.		
Total		-
Contracts		
No Contracts expenditures are proposed in this Budget.		
Total		1,396,910
Capital		
No Capital expenditures are proposed in this Budget.		
Total		-
Other		
No Other expenditures are proposed in this Budget.		
Total		-
TOTAL PROPOSED BUDGET		1,410,879

APPENDIX

PURCHASING POLICIES FOR THE COUNCIL OF GOVERNMENTS

A. DEFINITIONS

For the purpose of this article, the following words and phrases shall have the meaning respectively ascribed by this section:

- 1) Agency: Council of Governments
- 2) Board of Directors: The governing body of the agency.
- 3) Contractual services: Any telephone, gas, water, electric light and power services; the rental of equipment and machinery; insurance; the services of attorneys, physicians, electricians, engineers, consultants or other individuals or organizations possessing a high degree of technical skill; and all other types of agreements under which the contract provides services which are required by the agency, but not furnished by its own employees. Purchase of space for legal advertising shall not be subject to the provisions of this chapter.
- 4) Fixed Assets: Any piece of tangible personal property having an estimated useful life of one calendar year or more, capable of being permanently identified as an individual unit of property, and belonging to one of the general classes of property considered a fixed asset in accordance with generally accepted accounting practices (i.e., equipment, machinery, vehicles, furnishings,) with an accounting value of \$3,000 or more.
- 5) Local Business: any person or entity that regularly maintains a place of business and transacts business in, or maintains an inventory of merchandise for sale in, the County of San Benito.
- 6) Professional Services: An independent contractor's expert advice or professional services that involve extended analysis, personal expertise, the exercise of discretion and independent judgment in their performance, which are of an advisory nature, provide a recommended course of action, and have an end product transmitting information which is related to COG programs. Providers are selected based on qualification, subject to the negotiation of a fair and reasonable compensation. Classification as professional services may also require an advanced, specialized type of knowledge, expertise, technical skill or training customarily acquired either by a prolonged course of study or equivalent experience, such as accountants, financial advisors, auditors, grant writers, program specialists, labor consultants and negotiators, investigators, law enforcement retained certified laboratories, attorneys and other litigation-related specialist, environmental consultants, appraisers, architects, landscape architects, surveyors, engineers, design professionals, and construction project management firms.

- 7) Supplies and equipment: Any personal property, such as physical articles, materials or things, which property shall furnished to, or shall be used by the agency.

B. PURPOSE OF CHAPTER

The purpose of this chapter is to adopt policies and procedures governing purchases of supplies, equipment, and contractual services by the agency in accordance with section 54200 et seq. of the Government Code. This chapter is not intended to conflict with applicable provisions of state law and shall be interpreted as supplementary thereto.

C. DESIGNATION OF THE PURCHASING AGENT

The Board of Directors appoints the Executive Director or designee to serve as the Purchasing Agent for Council of Governments.

D. PURCHASING AGENT – POWERS AND DUTIES

The Purchasing Agent shall have all the duties and powers prescribed by the laws of the state including the following duties:

1. Acquisition of Personal Property – To purchase equipment, materials, supplies and all other personal property and services for COG where funding has been approved and budgeted by the Board, unless specified otherwise in the Purchasing Policy.
2. Professional Service Contracts – To engage independent contractors to perform professional services through contracts for the COG with or without furnishing of material where the aggregate cost does not exceed \$50,000. Contracts shall not be split between fiscal years to circumvent this dollar limitation.
3. Renewal/Extension of Contracts – To renew or extend contracts for professional services that are critical to ongoing COG projects provided the financial obligation falls within his/her preview of authority.
4. Rental of Real Property – To negotiate and execute in the name of COG, contracts to lease or rent for the COG real property or storage space where funding has been approved by the COG Board, with an annual rent not to exceed \$50,000.

E. DESIGNATION OF ASSISTANT PURCHASING AGENTS

The Purchasing Agent has the authority to designate such assistants and limit or rescind authority. The Purchasing Agent may delegate the authority to purchase to a deputy or assistant.

F. ASSISTANT PURCHASING AGENT – POWERS AND DUTIES

The Assistant Purchasing Agent shall have all the duties and powers prescribed by laws of the state relating to COG purchasing agents, and orders of the Board of Directors to include the following duties:

1. Acquisition of Personal Property - To purchase, equipment, materials, supplies and all other personal property and services for COG where funding has been approved and budgeted by the Board unless specified otherwise in the COG Purchasing Policy.
2. Professional Service Contracts – To engage independent contractors for professional services through contracts where the cost does not exceed \$3,000, where funding has been approved and budgeted. Contracts shall not be split between fiscal years to circumvent this dollar limitation.
3. Rental of Real Property – To negotiate and execute in the name of COG, contracts to lease or rent for COG real property or storage space, with an annual rent not to exceed \$3,000, where funding has been approved and budgeted by the Board.

G. PURCHASING METHODS AND PROCEDURES

In the performance of his/her function hereunder, the Purchasing Agent or Assistant Purchasing Agent shall comply with all applicable statutes and regulations. Purchases shall be made using such methods and procedures to secure the lowest price consistent with the quality desirable for the use intended. The Purchasing Agent and Assistant Purchasing Agent shall comply with standards set forth in the Council of Governments Rules & Regulations, Section 3 – Purchasing Policy.

H. EXCEPTIONS TO THE COMPETITIVE PROCESS

Except as otherwise directed by law, or as directed by the Board of Directors, competitive process is not required for the following purchases:

1. Expert and professional services which involve extended analysis: the exercise of discretion and independent judgment in their performance; and an advanced, specialized type of knowledge, expertise, or training customarily acquired either by a prolonged course of study or equivalent experience as defined under Definitions – Professional Services.
2. Legal brief printing, stenographic services, and transcripts.
3. Books, publications, subscriptions, recordings, motion picture films, and annual book and periodical contracts.
4. Insurance.
5. Contracts for services which by law when some other office or body is specifically charged with obtaining.
6. Public utility services.
7. Ordinary travel expenses.

8. Personal property or services obtainable through master contracts or purchasing association pools identified for the use and benefit of all local agencies.
9. Where law fixes the price of property or services.
10. Training, seminars, and classes for COG personnel.
11. Sole source procurement, defined as an award for a commodity or service which can only be purchased from one supplier, usually because of its technological, specialized, or unique character.
12. Emergency purchases necessary when unforeseen circumstances require an immediate purchase in order to avoid a hazard to life or property or serious interruption of the operation of COG, or the necessary emergency repair of COG equipment.
13. When the product/services are needed by COG pending a contract award and a contractor agrees to provide such product/services at the same contract price as a previous award, until a new contract has been awarded. Such interim period contracts shall not exceed six months.

I. CONTRACTUAL PROCEDURES

All Contracts are binding legal documents that are subject to the following provisions:

1. All contracts, leases and any amendments or modifications shall be reviewed and approved as to legal form by the County Counsel's Office prior to execution of the Purchasing Agent, Assistant Purchasing Agents and/or Board of Directors.
2. Prior approval shall be obtained from County Counsel's Office before any contracts for professional services relating to outside attorney services are executed.

J. PREFERENCE FOR PRODUCTS CONTAINING RECYCLED MATERIALS

1. The Purchasing Agent shall establish and maintain procedures and specifications to ensure that COG gives preference, in its purchasing decisions, to products containing the maximum amount of recycled materials, where the quality and fitness of such products is equal to those of products containing no recycled materials, or a lesser amount of recycled materials, and where the total cost of such products is reasonable in comparison to the total cost of those products containing no recycled materials, or a lesser amount of recycled materials.
2. "Product containing recycled materials" means, with respect to a paper product, a "recycled paper product" as that term is defined in Section 12301© of the Public Contract Code, and means, with respect to other products, a "recycled product," as that term is defined in Section 12301(d) of the Public Contract Code.

3. To the extent that the Public Contract Code or other provisions of state law provide for purchasing preferences which are more extensive than those established herein, or for additional procedures to increase the use of recycled materials, the provisions of state law shall prevail.

K. PREFERENCE FOR LOCAL BUSINESSES

When all other factors are determined to be equal, preference shall be given to individuals or firms having a bona-fide place of business within the County of San Benito. Any responsive, responsible bid, proposal or quote for materials and supplies from a local business which is within ten percent (10%) of the lowest responsive, responsible bid, proposal or quote for materials and supplies, shall be considered equal to the amount of the lowest responsive, responsible bid, proposal or quote. If the business has additional places of business located outside of the County of San Benito, the designated point of sale for all resulting purchases shall be the bona-fide place of business-located within the County of San Benito.

L. UNLAWFUL PURCHASES

Failure of the Purchasing Agent or Assistant Purchasing Agent to adhere to the provisions of this policy may incur costs not meriting the definition of county charges and therefore becoming the personal responsibility of the Purchasing Agent or Assistant Purchasing Agent. Except as otherwise provided by law, no purchase of Materials, supplies, furnishings, equipment, other personal property or contractual services shall be made in excess of the amount of the appropriations allowed by the budget.

M. EMERGENCY PURCHASES WITHOUT PRIOR APPROVAL

Emergency purchases may be made by the Purchasing Agent or Assistant Purchasing Agent when a generally unexpected occurrence or unforeseen circumstances require an immediate purchase of material, supplies or equipment:

1. in order to avoid a hazard to life or property;
2. in order to avoid a serious interruption or discontinuance of essential services or operation of COG;
3. in order to make necessary emergency repairs of COG equipment required to provide essential services or for the operation of COG; or
4. in order to avoid economic loss to COG.

Emergency purchases shall be submitted to the Board of Directors for ratification at its next meeting.

N. PROTEST PROCEDURES

Any aggrieved potential provider of supplies, equipment or contractual services may file a written protest against a potential purchase by the board of directors. The protest shall be

filed with the Executive Director one (1) day before the day of the meeting at which the board of directors is initially scheduled to consider the subject purchase. The exact basis for the protest and proof that the protester is a viable and responsible provider of the supplies, equipment or services sought shall be specified in writing and filed with the Executive Director who shall render a written decision in response to the protest not later than five (5) days after the day of the meeting at which the board of directors is initially scheduled to consider the subject purchase. Any protester disagreeing with the decision of the Executive Director may file an appeal not later than five (5) days after the date of the Executive Director's decision. The appeal shall state the basis of error that the Executive Director allegedly made. The board of directors shall hear the appeal at the next meeting when the appeal may be placed on the agenda.

O. ACCEPTANCE OF GRATUITIES

The acceptance of any gratuity in the form of cash, merchandise or any other thing of value by an official or employee of the agency, or by an official or employee of a public agency contracting with the agency, from a vendor or contractor, or prospective vendor or contractor, is prohibited and shall be a cause for disciplinary action in the case of an agency employee or official, or in the case of an official or employee of the contracting public entity, cause for termination of the contract between the agency and the public entity.

Policies for Amending the Council of San Benito County Governments' Budget

Periodically, it may be necessary for the Executive Director to take financial steps to support administrative functions. A transfer of funds from one item to another may sometimes be needed due to inadequate budget allocations or unforeseen circumstances. Below are the policies for amending the Council of Governments' Budget.

1. BUDGET TRANSFER REQUEST FORM

- a. A Budget Adjustment/Transfer Form must be completed to initiate any budget transfer. (See Attachment 1)
- b. The Budget Adjustment/Transfer Form must be signed by the Executive Director and/or the Administrative Services Specialist.

2. EXECUTIVE DIRECTOR APPROVAL OF BUDGET TRANSFERS

Interdepartmental transfers of less than \$50,000.

Interobject transfers of less than \$50,000.

Intraobject transfers of any amount.

3. BOARD APPROVAL OF BUDGET TRANSFERS

- a. The following Budget Transfers can only be made with prior approval of the Board of Directors.

Transfers of revenue increases.

Interdepartmental transfers of more than \$50,000.

Interobject transfers of more than \$50,000.

Note: Intraobject is within object titles example within Services and Supplies.
Interobject is between object titles example between Contracts and Personnel.

- a. The following Budget Transfers may be made with prior approval of the Executive Director

**Council of San Benito County Governments
BUDGET ADJUSTMENT/TRANSFER**

Please Indicate Type:

Fiscal Year: _____

☐

Appropriation/Est. Revenue Increase
(Requires Board Approval)

Department: _____

☐

Org Key: _____

☐

**Interdepartmental Transfer or
Interobject Transfer >\$50,000**

(Requires Board Approval)

☐

Interobject Transfer <\$50,000

(Requires Executive Director and Admin Ser Spe)

☐

Intraobject Transfer

(Requires Executive Director)

<u>Org Key:</u>	<u>Object No:</u>	<u>Description</u>	<u>Decrease/ Rev. Increase</u>	<u>Increase</u>
_____	_____	_____	\$ -	\$ -
_____	_____	_____	\$ -	\$ -
_____	_____	_____	\$ -	\$ -
_____	_____	_____	\$ -	\$ -
_____	_____	_____	\$ -	\$ -
_____	_____	_____	\$ -	\$ -
_____	_____	_____	\$ -	\$ -
_____	_____	_____	\$ -	\$ -
_____	_____	_____	\$ -	\$ -
_____	_____	_____	\$ -	\$ -
Total			\$ -	\$ -

Comments: _____

Submitted: _____

_____ Date

Verification of
Sufficient Funds: _____

Administrative Services Specialist

_____ Date

Approval: _____

Executive Director

_____ Date

Approval by COG Board

_____ Date

Attested:

Clerk of the Board: _____

Vote: _____ Yes _____ No



PROJECT UPDATE - SAN BENITO COUNTY

Agenda Item: 8

PREPARED FOR THE JUNE 19, 2025 COUNCIL OF SAN BENITO COUNTY GOVERNMENTS MEETING

If a Commissioner/Commissioner's Alternate of the SBCOG intends in advance to ask about a particular project at the Board meeting, it is kindly requested that they submit their inquiry in advance so that Caltrans staff have time to research details & nuances on the matter.

**** Project information provided below is subject to change at any time ****

CONSTRUCTION PROJECTS									
Project		Location/Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Contractor	Comments
C1	SR 156 Improvement Project (34490)	In and near San Juan Bautista, from The Alameda to slightly east of Fourth Street (PM 3.0/R8.2)	Construct four-lane expressway	August 2022 - Fall 2025	\$89.7 million	STIP/Local	Terry Thompson	Teichert Construction	Ribbon cutting ceremony was held on June 7, 2025, Construction activities continue. Anticipates opening all lanes between The Alameda and Business Route 156/4th Street in June 2025 weather permitting.

PROJECTS IN DEVELOPMENT									
Project	Location/Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Phase	Comments	
D1	SR 156/Alameda EB Right-Turn Channelization (1P300)	In San Juan Bautista at the intersection of SR 156 and The Alameda (PM 2.9/3.1)	Installation of eastbound right-turn channelization from SR 156 onto the Alameda	Fall 2025	N/A	Oversight/ Local	Terry Thompson	PS&E	Caltrans is actively collaborating with the City’s design team regarding adjacent/affected property owners. The City’s design team is preparing the 6th PS&E submittal and anticipates completing the Caltrans DEER review in late 2025



PROJECT UPDATE - SAN BENITO COUNTY

PREPARED FOR THE JUNE 19, 2025 COUNCIL OF SAN BENITO COUNTY GOVERNMENTS MEETING

PROJECTS IN DEVELOPMENT									
Project		Location/Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Phase	Comments
D2	State Route 25 Corridor Improvement Project (48541)	San Felipe Road to 0.3 miles north of Hudner Lane to Highway 101 (PM SBt R52.0/60.1, SCI 0/2.6)	Conversion of 2-lane conventional highway to a 4-lane expressway	N/A	N/A	Local, potential grant funding	Terry Thompson	PA&ED	While waiting for project direction from SBCOG, Caltrans and SBCOG are analyzing a range of alternatives that align with SB743 VMT guidelines. Environmental document is in progress with technical studies and field surveys underway. Permit to enter local parcels for environmental surveys have been requested.
	US 101/ Rocks Road Wildlife Connectivity Project (1Q260)	In San Benito County in the Aromas Hills (PM 0.0/2.8)	Construct a wildlife crossing to connect important habitat on both sides of US 101 and improve safety for drivers and wildlife.	N/A	N/A	Other, potential grant funding	Terry Thompson	PA&ED	Environmental Studies are underway and design work on the project is proceeding. The Wildlife Conservation Board has provided Grant Funding for this project.



PREPARED FOR THE JUNE 19, 2025 COUNCIL OF SAN BENITO COUNTY GOVERNMENTS MEETING

PROJECTS IN DEVELOPMENT									
Project	Location/Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Phase	Comments	
D4	Hollister SR25 Median Barrier Project (1R540)	In Hollister, San Benito County on State Route 25, between north of Santa Ana Road, and east of San Felipe Road. (PM R51.22/R52.12)	Install median barrier	Early 2027	TBD	SHOPP	Terry Thompson	PS&E/RW	Design work has begun. RTL planned Summer 2026 and construction starting early 2027.
	San Benito 101 Pavement Rehabilitation Project (1J840)	US 101 in San Benito County from the Monterey County line to the Santa Clara County line. (PM 0.0/7.55)	Rehabilitate approx. 30 lane miles of pavement, upgrade median barrier and guardrail, improve drainage locations, remove wildlife barrier, and provide safety enhancement	Winter 2030 – Winter 2033	TBD	SHOPP	Terry Thompson	PA&ED	Environmental Studies are underway and preliminary design work on the project is proceeding. Public outreach planned for June/July.
D5									



PROJECT UPDATE - SAN BENITO COUNTY

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ACRONYMS USED IN THIS REPORT:

ADA	Americans with Disabilities Act	SHOPP	State Highway Operation and Protection Program
CEQA	California Environmental Quality Act	SR	State Route
CMAQ	Congestion Mitigation Air Quality	STIP	State Transportation Improvement Program
CMIA	Corridor Mobility Improvement Account	TBD	To Be Determined
CON	Construction, as a phase title	TMS	Traffic Management System
CTC	California Transportation Commission	VMT	Vehicle Miles Traveled
DEER	Design Engineering Evaluation Report		
ED	Environmental Document		
EIR	Environmental Impact Report		
HFST	High Friction Surface Treatment		
MON	Monterey County		
PA&ED	Project Approval and Environmental Document		
PID	Project Initiation Document		
PIR	Project Initiation Report		
PM	Post Mile or Project Manager (based on context)		
PS&E	Plans, Specifications, and Estimates		
RTL	Ready to List		
RW	Right of Way		
SB1	Senate Bill 1, the Road Repair and Accountability Act of 2017		
SBt	San Benito County		
SCL	Santa Clara County		



PROJECT UPDATE - SAN BENITO COUNTY

PREPARED FOR THE JUNE 19, 2025 COUNCIL OF SAN BENITO COUNTY GOVERNMENTS MEETING

-Resources-

COMMUNICATIONS:

For General Caltrans' Inquiries, or to be added to the San Benito County News Release Distribution List:

Heidi Crawford, Public Information Officer assigned to San Benito County
heidi.crawford@dot.ca.gov

Public Information Office, District 5
Info-d5@dot.ca.gov

For Project Specific Questions or Partnering Opportunities:

Please reach out to the Project Manager listed via the Public Information Office.

REQUESTS:

Customer Service Requests:

To notify Caltrans of specific concerns regarding current roadway or facility conditions, please submit a customer service request through the following online portal: <https://csr.dot.ca.gov/>

Examples of Customer Service Requests:

Any of the following on the State's highway system:

- Streetlight issues
- Plant over-growth
- Damaged roadway
- Fallen trees on the roadway
- Other maintenance issues

For less specific concerns, please reach out to the Public Information Officer to be directed to the appropriate respondent **Public**

Records Requests:

For all public records requests, please submit your request through the Public Records Request portal:

[https://caltrans.mycusthelp.com/WEBAPP/_rs/\(S\(4iui15cbqujv3ppvenlmgvx1\)\)/supporthome.aspx](https://caltrans.mycusthelp.com/WEBAPP/_rs/(S(4iui15cbqujv3ppvenlmgvx1))/supporthome.aspx)



PROJECT UPDATE - SAN BENITO COUNTY

PREPARED FOR THE JUNE 19, 2025 COUNCIL OF SAN BENITO COUNTY GOVERNMENTS MEETING

INFORMATIONAL:

Quickmaps Mobile App/Caltrans Website: "Caltrans QuickMap"

- Available for free in the Apple App Store and Google Play Store
- Provides realtime conditions for the State Highway System
- Desktop Format: <https://quickmap.dot.ca.gov/>

Caltrans Lane Closures Reporting System: <https://lcswebreports.dot.ca.gov/>

- Provides a 7-day look-ahead for planned lane closures
- Does not include unanticipated emergency closures (see Quickmaps for in-the-moment roadway conditions)

Caltrans' Postmile Tool

- Postmiles or Post Miles are used to specify locations on California's State Highway System.
- Postmiles may have prefixes or suffixes and may use up to three decimal places.
- Use this website to locate or determine postmiles along the State Highway System (SHS) or to determine the closest highway postmile to a location off the system.
- <https://postmile.dot.ca.gov/PMQT/PostmileQueryTool.html>

Caltrans CCTV Camera Map: <https://cwwp2.dot.ca.gov/vm/iframeemap.htm>

- Allows the public to see current conditions along the State Highway System

The Caltrans District 5 Office of Local Assistance: <https://dot.ca.gov/programs/local-assistance/>

- Includes links to many Federal and State funding opportunities
- Can help guide interested folks through the above-mentioned program requirements

The Official Caltrans District 5 Webpage: <https://dot.ca.gov/caltrans-near-me/district-5>



PROJECT UPDATE - SAN BENITO COUNTY

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Caltrans Project Update San Benito County

C1. SR 156 Improvement Project

D1. SR 156/Alameda EB Right
Turn Channelization

D2. State Route 25 Corridor
Improvement Project

D3. US 101/Rocks Road Wildlife
Connectivity Project

D4. Hollister SR25 Median
Barrier Project

D5. SBT 101 Pavement
Rehabilitation Project

