



**AGENDA
REGULAR MEETING
LOCAL TRANSPORTATION AUTHORITY**

DATE: Thursday, April 17, 2025
4:00 P.M.

LOCATION: County Board of Supervisors Chambers
481 Fourth Street
Hollister, CA 95023

DIRECTORS: Ignacio Velazquez, Chair (County of San Benito)
Roxanne Stephens, Vice-Chair (City of Hollister)
Jackie Morris-Lopez (City of San Juan Bautista)
Rolan Resendiz (City of Hollister)
Kollin Kosmicki (County of San Benito)

ALTERNATES: San Benito County: Dom Zanger
City of San Juan Bautista: Scott Freels
City of Hollister: Rudy Picha

NOTICE OF PROCEDURES FOR LOCAL TRANSPORTATION AUTHORITY MEETINGS

The meeting will be available through Zoom, for those who wish to join or require accommodations.

Members of the public may participate remotely via Zoom at the following link: <https://zoom.us/join> with the following: Webinar ID: 831-8765-7208 and Passcode: 366729

*Those participating by phone who would like to make a comment can use the “raise hand” feature by dialing “*9” (star-nine) . In order to receive full Zoom experience, please make sure your application is up to date.*

Remote Zoom participation for members of the public is provided for convenience only. In the event that the Zoom connection malfunctions for any reason, the COG Board of Directors reserves the right to conduct the meeting without remote access.

*Persons who wish to address the Board of Directors must complete a Speaker Card and give it to the Clerk prior to addressing the Board. Those who wish to address the Board on an agenda item will be heard when the Chairperson calls for comments from the audience. Following recognition, persons desiring to speak are requested to advance to the podium and state their name and address. After hearing audience comments, the Public Comment portion of the agenda item will be closed. **The opportunity to address the Board of Directors on items of interest not appearing on the agenda will be provided during Section 3. Public Comment.***

1. CALL TO ORDER
2. Verification of Certificate of Posting

3. **Public Comment:** *(Opportunity to address the Board on items of interest not appearing on the agenda. No action may be taken unless provided by Govt. Code Sec. 54954.2. Speakers are limited to 3 minutes.)*

CONSENT AGENDA:

(These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. Members of the public who wish to speak on a Consent Agenda item must submit a Speaker Card to the Clerk and wait for recognition from the Chairperson. Approval of a consent item means approval as recommended on the Staff Report.)

4. APPROVE Local Transportation Authority Regular Meeting Action Minutes Dated March 20, 2025 – Gomez
5. ADOPT Resolution 2025-01 Authorizing the Execution of the Low Carbon Transit Operations Program Project “Continuing of Intercounty Services.” – Diaz

Adjourn to LTA Meeting on May 15, 2025. Agenda deadline is April 29, 2025, at 12:00 p.m.

In compliance with the Americans with Disabilities Act (ADA), if requested, the Agenda can be made available in appropriate alternative formats to persons with a disability. If an individual wishes to request an alternative agenda format, please contact the Clerk of the Council four (4) days prior to the meeting at (831) 637-7665. The Local Transportation Authority Board of Directors meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Board's office at (831) 637-7665 at least 48 hours before the meeting to enable the Council of Governments to make reasonable arrangements to ensure accessibility.

Written Comments & Email Public Comment

Members of the public may submit comments via email by 5:00 PM. on the Wednesday prior to the Board meeting to the Secretary at monica@sanbenitocog.org, regardless of whether the matter is on the agenda. Every effort will be made to provide Board Members with your comments before the agenda item is heard.

Public Comment Guidelines

1. If participating on Zoom: once you are selected, you will hear that you have been unmuted. At this time, state your first name, last name, and county you reside in for the record.
2. The Council of Governments Board welcomes your comments.
3. Each individual speaker will be limited to a presentation total of three (3) minutes.
4. Please keep your comments brief, to the point, and do not repeat prior testimony, so that as many people as possible can be heard. Your cooperation is appreciated.

If you have questions, contact the Council of Governments, and leave a message at (831) 637-7665 x. 201, or email monica@sanbenitocog.org.

CERTIFICATE OF POSTING

Pursuant to Government Code Section #54954.2(a) the Meeting Agenda for the Local Transportation Authority on **April 17, 2025**, at **4:00 P.M.** was posted at the following locations freely accessible to the public:

The front entrance of the San Benito County Administration Building, 481 Fourth Street Hollister, CA 95023, and the Council of Governments Office, 650 San Benito St., Ste. 120, Hollister, CA 95023, at the following date and time:

On the 14th day of April 2025, on or before 1:00 P.M.

The meeting agenda was also posted on the Council of San Benito County Governments website, www.sanbenitocog.org, under Meetings, LTA Board, Meeting Schedule

I, Norma Aceves, swear under penalty of perjury that the foregoing is true and correct.

Monica Gomez

BY: _____

Monica Gomez, Secretary II

Council of San Benito County Governments

San Benito
County
LOCAL TRANSPORTATION AUTHORITY
REGULAR MEETING
Board of Supervisors Chambers, 481 Fourth Street, Hollister, CA 95023, Zoom Platform
March 20, 2025, at 4:00 P.M.

ACTION MINUTES

MEMBERS PRESENT:

Chair Ignacio Velazquez, Vice Chair Roxanne Stephens, Director Jackie Morris-Lopez, Director Kollin Kosmicki.

MEMBERS ABSENT:

Director Rolan Resendiz.

STAFF PRESENT:

Executive Director; Binu Abraham, Office Assistant; Griselda Arevalo; Secretary; Monica Gomez, COG Legal Counsel; Osman Mufti, Kirk Trost (via-Zoom).

1. CALL TO ORDER:

Chair Velazquez called the meeting to order at 5:47 p.m.

2. CERTIFICATE OF POSTING

Motion made to acknowledge Certificate of Posting:

Motion: Director Kosmicki Second: Director Morris-Lopez

Motion carried: 4/0

Yes: Velazquez, Stephens, Kosmicki, Morris-Lopez

No: None

Recused: None

Abstention: None

Absent: Resendiz

CLOSED SESSION:

Counsel, Osman Mufti reported that the Board would be convening into Closed Session regarding Item 3 at 5:51 p.m.

There was no public comment on Closed Session items.

3. Conference with Legal Counsel – Anticipated Litigation

Initiation of litigation pursuant to § 54956.9(d): (1 potential cases)

RETURN TO OPEN SESSION

The Board reconvened from Closed Session at 6:23 p.m.

4. Report out of Closed Session.

Counsel, Osman Mufti stated that there was no reportable action taken under Closed Session.

5. **Public Comment:** *(Opportunity to address the Board on items of interest not appearing on the agenda. No action may be taken unless provided by Govt. Code Sec. 54954.2. Speakers are limited to 3 minutes.)*

There was no public comment.

CONSENT AGENDA:

(These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. Members of the public who wish to speak on a Consent Agenda item must submit a Speaker Card to the Clerk and wait for recognition from the Chairperson. Approval of a consent item means approval as recommended on the Staff Report.)

6. APPROVE Local Transportation Authority Special Meeting Action Minutes Dated January 16, 2025 – Gomez

There was no public comment on the Consent Agenda.

Motion made to approve the Consent Agenda Item 6:

Motion: Director Kosmicki Second: Vice Chair Stephens

Motion carried: 4/0

Yes: Velazquez, Stephens, Kosmicki, Morris-Lopez

No: None

Recused: None

Abstention: None

Absent: Resendiz

ACTION ITEMS:

7. APPROVE Award of Contract for Operation of the San Benito County Local Transportation Authority’s Specialized Transportation Service to Transdev Services, Inc. – Aceves

Executive Director Abraham asked to pull Item 7, stating that Staff will bring the item back to the Board at a future meeting.

There was public comment from Ray Cancino, Chief Executive Officer with Community Bridges.

ADJOURNMENT:

There being no further business to discuss, Director Kosmicki motioned to adjourn at 6:25 p.m.
Motion seconded by Vice Chair Stephens.

Motion carried: 4/0

Yes: Velazquez, Stephens, Kosmicki, Morris-Lopez

No: None

Recused: None

Abstention: None

Absent: Resendiz

ADJOURN TO LTA MEETING APRIL 17, 2025 AT 4:00 P.M.



STAFF REPORT

Consent

Prepared By: Victor Diaz, Transportation Planner

Subject: Low Carbon Transit Operations Program

Agenda Item No. 5

Approved By: Binu Abraham, Executive Director

Meeting Date: April 17, 2025

Recommendation:

ADOPT Resolution 2025-01 Authorizing the Execution of the Low Carbon Transit Operations Program Project "Continuing of Intercounty Services."

Summary:

The Low Carbon Transit Operations Program (LCTOP) provides State funding for transit services that reduce greenhouse gas emissions. For Fiscal Year 2025/26, LTA is proposing to use the funds for continued trips for the County Express Intercounty service between Hollister/San Juan Bautista and Gilroy.

Background/ Discussion:

The LCTOP is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 by Senate Bill 862. The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities. Eligible projects in LCTOP support new or continuing bus or rail services, expand intermodal transit facilities, and may include equipment acquisition, fueling, maintenance and other costs to operate those services or facilities, with each project required to reduce greenhouse gas emissions.

The State requires local agencies to adopt an annual resolution to establish eligibility and receive funds for LCTOP projects. Staff submitted one project for allocation:

Continuing of Intercounty Services: During FY 2025-2026, San Benito LTA will continue to operate two roundtrips from Hollister through San Juan Bautista to the Gavilan College campus and Caltrain Station in Gilroy for all 254 operational weekdays.

Timetables of connecting services (Caltrain, VTA) may change throughout the year; to ensure that riders can make their connections, scheduled times are subject to adjustments.

Staff is requesting that the LTA Board ratify the submittal of the allocation request with the adoption of Resolution 2025-01.

Financial Impact:

\$172,900 in State LCTOP funding is identified in the FY 2025-26 LTA Budget.

Attachment:

1. Resolution 2025-01

**RESOLUTION OF THE SAN BENITO COUNTY LOCAL)
TRANSPORTATION AUTHORITY AUTHORIZING THE)
SUBMITTAL OF THE LOW CARBON TRANSIT)
OPERATIONS PROGRAM (LCTOP) PROJECT)
NOMINATION AND ALLOCATION REQUEST FOR USE IN)
FISCAL YEAR 2025-2026: CONTINUING OF INTERCOUNTY)
SERVICES (\$172,900) AND AUTHORIZING THE)
EXECUTIVE DIRECTOR TO ACCEPT SUCH ALLOCATIONS)
AND TO EXECUTE RELATED AGREEMENTS AND OTHER)
DOCUMENTS REQUIRED BY THE DEPARTMENT OF)
TRANSPORTATION)**

Resolution No. 25-01

WHEREAS, the San Benito County Local Transportation Authority (LTA) is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) now or sometime in the future for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the LTA wishes to delegate authorization to execute documents and any amendments thereto to Binu Abraham, Executive Director; and

WHEREAS, the LTA wishes to implement the LCTOP project listed above.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Local Transportation Authority that it hereby agrees to comply with all conditions and requirements set forth in the applicable statutes, regulations and guidelines for all LCTOP funded transit projects.

BE IT FURTHER RESOLVED by the Board of Directors of the Local Transportation Authority that it hereby authorizes the submittal of the following project nomination and allocation requests to the Department in Fiscal Year 2024-2025 for LCTOP funds to be used in Fiscal Year 2025-2026:

Project Name: Continuing of Intercounty Services

- Amount of LCTOP funds requested: \$172,900

- Short Description of project: During FY 2025-2026 San Benito LTA will operate a 7:30am roundtrip and a 1pm roundtrip from Hollister through San Juan Bautista to the Gavilan College campus and Caltrain Station in Gilroy all 254 operational weekdays.
- Benefit to Priority Populations: Project provides improved transit or passenger rail service for stations or stops within a disadvantaged or low-income community (e.g., new transit lines, more frequent service, greater capacity on existing lines that are nearing capacity, improved reliability, improved accessibility, bus rapid transit service).

BE IT FURTHER RESOLVED by the Board of Directors of the Local Transportation Authority that it hereby authorizes the Executive Director to accept LCTOP funds allocated for use in Fiscal Year 2025-2026 and to execute agreements and other required documents with the Department related to such allocations, for and on behalf of the Local Transportation Authority.

PASSED AND ADOPTED BY THE SAN BENITO COUNTY LOCAL TRANSPORTATION AUTHORITY on this 17th day of April 2025, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Ignacio Velaquez, Chair

ATTEST:
Binu Abraham, Executive Director

APPROVED AS TO LEGAL FORM:

By: _____

By:  _____

Osman I. Mufti, SBCOG Legal Counsel

Date: _____

Date: 4/8/2025