



**AGENDA  
REGULAR MEETING  
LOCAL TRANSPORTATION AUTHORITY**

**DATE:** Thursday, October 17, 2024  
4:00 P.M.

**LOCATION:** County Board of Supervisors Chambers  
481 Fourth Street  
Hollister, CA 95023

Teleconference Location:  
Tenaya Lodge at Yosemite  
1122 Highway 41  
Fish Camp, CA 93623

**DIRECTORS:** Scott Freels, Chair (City of San Juan Bautista)  
Mia Casey, Vice-Chair (City of Hollister)  
Angela Curro (County of San Benito)  
Dolores Morales (City of Hollister)  
Mindy Sotelo (County of San Benito)

**ALTERNATES:** San Benito County: Kollin Kosmicki  
City of San Juan Bautista: Jackie Morris-Lopez  
City of Hollister: Rick Perez

**NOTICE OF PROCEDURES FOR LOCAL TRANSPORTATION AUTHORITY MEETINGS**

The meeting will be available through Zoom, for those who wish to join or require accommodations.

**Members of the public may participate remotely via Zoom at the following link: <https://zoom.us/join> with the following: Webinar ID: 837-0726-4219 and Passcode: 110555**

*Those participating by phone who would like to make a comment can use the “raise hand” feature by dialing “\*9” (star-nine) . In order to receive full Zoom experience, please make sure your application is up to date.*

*Remote Zoom participation for members of the public is provided for convenience only. In the event that the Zoom connection malfunctions for any reason, the COG Board of Directors reserves the right to conduct the meeting without remote access.*

*Persons who wish to address the Board of Directors must complete a Speaker Card and give it to the Clerk prior to addressing the Board. Those who wish to address the Board on an agenda item will be heard when the Chairperson calls for comments from the audience. Following recognition, persons desiring to speak are requested to advance to the podium and state their name and address. After hearing audience comments, the Public Comment portion of the agenda item will be closed. **The opportunity to address the Board of Directors on items of interest not appearing on the agenda will be provided during Section 3. Public Comment.***

1. CALL TO ORDER
2. Verification of Certificate of Posting
3. **Public Comment:** *(Opportunity to address the Board on items of interest not appearing on the agenda. No action may be taken unless provided by Govt. Code Sec. 54954.2. Speakers are limited to 3 minutes.)*

#### **CONSENT AGENDA:**

*(These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. Members of the public who wish to speak on a Consent Agenda item must submit a Speaker Card to the Clerk and wait for recognition from the Chairperson. Approval of a consent item means approval as recommended on the Staff Report.)*

4. APPROVE Local Transportation Authority Regular Meeting Action Minutes Dated September 19, 2024 – Gomez
5. ADOPT Resolution 2024-05 Approving Projects for Funding and Authorizing the Application and Acceptance of FY 2024-25 California State of Good Repair Program Funds Totaling \$117,921 – Borick
6. FY 23-24 Year End Budget Report – Aceves
  - a. RECEIVE FY 23-24 Year End Budget Report
  - b. APPROVE Budget Adjustment

#### **Adjourn to LTA Meeting on November 21, 2024. Agenda deadline is November 05, 2024, at 12:00 p.m.**

*In compliance with the Americans with Disabilities Act (ADA), if requested, the Agenda can be made available in appropriate alternative formats to persons with a disability. If an individual wishes to request an alternative agenda format, please contact the Clerk of the Council four (4) days prior to the meeting at (831) 637-7665. The Local Transportation Authority Board of Directors meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Board's office at (831) 637-7665 at least 48 hours before the meeting to enable the Council of Governments to make reasonable arrangements to ensure accessibility.*

#### **Written Comments & Email Public Comment**

Members of the public may submit comments via email by 5:00 PM. on the Wednesday prior to the Board meeting to the Secretary at [monica@sanbenitocog.org](mailto:monica@sanbenitocog.org), regardless of whether the matter is on the agenda. Every effort will be made to provide Board Members with your comments before the agenda item is heard.

#### **Public Comment Guidelines**

1. If participating on Zoom: once you are selected, you will hear that you have been unmuted. At this time, state your first name, last name, and county you reside in for the record.
2. The Council of Governments Board welcomes your comments.
3. Each individual speaker will be limited to a presentation total of three (3) minutes.
4. Please keep your comments brief, to the point, and do not repeat prior testimony, so that as many people as possible can be heard. Your cooperation is appreciated.

If you have questions, contact the Council of Governments, and leave a message at (831) 637-7665 x. 201, or email [monica@sanbenitocog.org](mailto:monica@sanbenitocog.org).

CERTIFICATE OF POSTING

Pursuant to Government Code Section #54954.2(a) the Meeting Agenda for the Local Transportation Authority on **October 17, 2024**, at **4:00 P.M.** was posted at the following locations freely accessible to the public:

The front entrance of the San Benito County Administration Building, 481 Fourth Street Hollister, CA 95023, and the Council of Governments Office, 330 Tres Pinos Rd., Ste. C7, Hollister, CA 95023 at the following date and time:

On the 14<sup>th</sup> day of October 2024, on or before 2:00 P.M.

The meeting agenda was also posted on the Council of San Benito County Governments website, [www.sanbenitocog.org](http://www.sanbenitocog.org), under Meetings, LTA Board, Meeting Schedule

I, Monica Gomez, swear under penalty of perjury that the foregoing is true and correct.

BY:

  
\_\_\_\_\_  
Monica Gomez, Secretary II

Council of San Benito County Governments

San Benito County  
LOCAL TRANSPORTATION AUTHORITY  
REGULAR MEETING

Board of Supervisors Chambers, 481 Fourth Street, Hollister, CA 95023, Zoom Platform  
Teleconference Location: Doubletree by Hilton, One Doubletree Dr., Rohnert Park, CA 94928  
September 19, 2024, at 4:00 P.M.

ACTION MINUTES

**MEMBERS PRESENT:**

Chair Scott Freels, Vice Chair Mia Casey, Director Angela Curro(via-teleconference), Director Mindy Sotelo(via-teleconference), Director Dolores Morales

**STAFF PRESENT:**

Executive Director; Binu Abraham, Office Assistant; Griselda Arevalo; Secretary; Monica Gomez, COG Legal Counsel; Osman Mufti (via-Zoom).

**1. CALL TO ORDER:**

Chair Freels called the meeting to order at 5:17 p.m.

**2. CERTIFICATE OF POSTING**

**Motion made to acknowledge Certificate of Posting:**

Motion: Director Casey            Second: Director Morales

Motion carried: 5/0

Yes: Freels, Casey, Curro, Sotelo, Morales

No: None

Recused: None

Abstention: None

Absent: None

**3. PUBLIC COMMENT: None**

**CONSENT AGENDA:**

*(These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. Members of the public who wish to speak on a Consent Agenda item must submit a Speaker Card to the Clerk and wait for recognition from the Chairperson. Approval of a consent item means approval as recommended on the Staff Report.)*

**4. APPROVE Local Transportation Authority Draft Action Regular Meeting Minutes Dated June 20, 2024  
– Gomez**

5. ADOPT Resolution 2024-04 Authorizing the Filing of a Claim for Allocation of Transportation Development Act funds for Fiscal Year 2024/2025 – Aceves

There was no public comment on the Consent Agenda.

**Motion made to approve the Consent Agenda Item 4 and 5:**

Motion: Director Morales      Second: Director Casey

Motion carried: 5/0

Yes: Freels, Casey, Curro, Sotelo, Morales

No: None

Recused: None

Abstention: None

Absent: None

**ADJOURNMENT:**

There being no further business to discuss, Director Morales motioned to adjourn at 5:18 p.m.

Motion seconded by Director Casey.

Motion carried: 5/0

Yes: Freels, Casey, Curro, Sotelo, Morales

No: None

Recused: None

Abstention: None

Absent: None

**ADJOURN TO LTA MEETING OCTOBER 17, 2024 AT 4:00 P.M.**

## STAFF REPORT

**Consent**

**Prepared By:** Samuel Borick, Transportation Planner

**Subject:** State of Good Repair Funds for Transit

**Agenda Item No. 5**

**Approved By:** Binu Abraham, Executive Director

**Meeting Date:** October 17, 2024

**Recommendation:**

ADOPT Resolution 2024-05 approving projects for funding and authorizing the application and acceptance of FY 2024-25 California State of Good Repair Program Funds totaling \$117,921

**Summary:**

The LTA is eligible to receive a total of \$117,921 in State of Good Repair funds for FY 2024-25. Adoption of Resolution 2024-05 will approve the projects identified for funding.

**Background/ Discussion:**

Upon the signing of California Senate Bill 1 (SB1), the California State of Good Repairs (SGR) Program was established. The purpose of the SGR Program is to provide funding to transit operators for the purposes of transit maintenance, rehabilitation, and capital projects. SGR funds are distributed via State Transit Assistance formulas.

For FY 2024-25, SBCOG's SGR funds will be allocated to the San Benito County Local Transportation Authority (LTA). Staff identified SBCOG/SBLTA Office Tenant Improvement Project for SGR Program allocation. The project, which moves the LTA's office to downtown Hollister, aligns with the agency's goal of fostering community integration and modernization.

**Financial Impact:**

The LTA will receive a total of \$117,921 of FY 2024-25 SGR Program funds.

**Attachment:**

1. Resolution 2024-05

**BEFORE THE SAN BENITO COUNTY LOCAL TRANSPORTATION AUTHORITY**

RESOLUTION OF THE SAN BENITO COUNTY LOCAL )  
TRANSPORTATION AUTHORITY APPROVING PROJECTS FOR )  
FUNDING AND AUTHORIZING THE EXECUTIVE DIRECTOR, OR )  
DESIGNEE TO APPLY FOR AND ACCEPT FY 2024-25 CALIFORNIA )  
STATE OF GOOD REPAIRS (SGR) PROGRAM FUNDS TOTALING )  
\$117,921 )

RESOLUTION NO: 2024-05

**WHEREAS**, the Council of San Benito County Governments (SBCOG) is the designated Regional Transportation Planning Agency (RTPA) for San Benito County, pursuant to Government Code section 29532(b); and

**WHEREAS**, the San Benito County Local Transportation Authority (LTA) is the designated Consolidated Transportation Services Agency (CTSA) for San Benito County, pursuant to Government Code section 15975; and

**WHEREAS**, as the designated RTPA for San Benito County, SBCOG is an eligible project sponsor and may receive State Transit Assistance (STA) funding from the State of Good Repair Account (SGR) for transit projects calculated pursuant to the distribution formulas in Public Utilities Code (PUC) section 99313 based on the certification of population from the California Department of Transportation; and

**WHEREAS**, as the designated CTSA for San Benito County, LTA is an eligible project sponsor and may receive STA funding from the SGR Account for transit projects calculated pursuant to the distribution formulas in PUC section 99314 based on the qualifying revenue amounts for each STA-eligible operator determined from annual reports submitted to the State Controller pursuant to PUC section 99243; and

**WHEREAS**, SBCOG and LTA have identified a list of transit projects in San Benito County, attached hereto and incorporated herein by reference as Exhibit A, to be funded through the FY 2024-25 SGR Account; and

**WHEREAS**, the transit projects to be submitted for FY 2024-25 SGR funding total \$117,921, to be allocated to SBCOG and LTA pursuant to the distribution formulas in PUC sections 99313 and 99314; and

**WHEREAS**, SBCOG’s portion of the FY 2024-25 SGR allocation is \$116,088, as determined pursuant to the distribution formula in PUC section 99313; and

**WHEREAS**, LTA’s portion of the FY 2024-25 SGR allocation is \$1,833, as determined pursuant to the distribution formula in PUC section 99314; and

**WHEREAS**, SBCOG has approved the SGR funded transit projects identified in Exhibit A and designated LTA as the lead agency for the project list, to be funded in part through SBCOG’s SGR allocations, and has indicated its desire, upon receipt of SGR funds for those projects, to allocate SBCOG’s share of SGR funds to LTA, to administer the projects as the CTSA for San Benito County.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Directors of the San Benito County Local Transportation Authority hereby approves the SGR funded transit projects identified in the project list attached hereto and incorporated herein by reference as Exhibit A; and

**BE IT FURTHER RESOLVED THAT** the San Benito County Local Transportation Authority shall be the lead agency for the SGR funded transit projects identified in Exhibit A, to be funded in part through SBCOG’s SGR allocations and in part through LTA’s SGR allocations; and

**BE IT FURTHER RESOLVED THAT** the Board of Directors of the San Benito County Local Transportation Authority hereby authorizes the Executive Director of the San Benito County Local Transportation Authority, or designee, to apply for and accept SGR funds awarded by Caltrans for transit projects in San Benito County for FY 2024-25, and to execute the application and related materials, grant agreement and amendments, and all other documents necessary for the application submittal and acceptance of SGR funds awarded by Caltrans for transit projects in San Benito County, for and on behalf of the Council of San Benito County Governments and San Benito Local Transportation Authority.

**PASSED AND ADOPTED** by the San Benito County Local Transportation Authority Board by the following vote:

- AYES:
- NOES:
- ABSTAINING:
- ABSENT:

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Scott Freels, Chair

ATTEST,

APPROVED AS TO LEGAL FORM  
LTA Counsel



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Binu Abraham, Executive Director  
Dated:

Osman I. Mufti, LTA Counsel  
Dated:



**Exhibit A**

Projects	FY 2024-25 SGR Estimated Funding
SBCOG/SBLTA Office Tenant Improvement Project	\$117,921
<i>Total</i>	\$117,921

## STAFF REPORT

### Consent

**Prepared By:** Norma Aceves, Administrative Services Specialist

**Subject:** FY 23-24 Year End Budget Report

### Agenda Item No. 6

**Approved By:** Binu Abraham, Executive Director

**Meeting Date:** October 17, 2024

### Recommendation:

- a. Receive FY 23-24 Year End Budget Report
- b. Approve Budget Adjustment

### Summary:

The Year End Budget Report summarizes revenues and expenditures as of June 30, 2024.

### Background/ Discussion:

Staff prepares an end of year update on the revenues and expenditures of SBCOG, SBLTA, and SAFE's fiscal year performance for the Board to review. The attached report identifies the revenues and expenditures for Fiscal Year (FY) 2024, for the period of July 1, 2023, through June 30, 2024. After each quarter, staff reviews and analyzes the Trial Balances for errors or corrections. Once the Trial Balances are reviewed, staff prepares a budget report and analyzes the need for budget adjustments/transfers to reflect actual revenues and expenditures.

Staff made budget adjustments during the year approved by the Executive Director as authorized in the Purchasing/Budget policy to cover small overages. Budget Adjustments exceeding \$50, 000 require the Board's approval.

### Financial Impact:

The following budget adjustments are attached for the Boards review and approval: *Local Transportation Authority (LTA)* - Increase budget by \$69, 319. Overall, the LTA budget experienced an increase in expenses of \$62,974. Major contributors to this rise included fuel costs and bus maintenance. However, we also saw an increase in revenue of \$96,037, primarily from fares collected and FTA operating assistance. As a result, this additional revenue will cover the expense overages. This budget adjustment will allow LTA to incorporate the \$62,974 in increased expenses into the budget and reallocate the already budgeted expenses.

### Attachment:

1. Budget Adjustments for LTA
2. FY 23-24 Year End Budget Report

**Council of San Benito County Governments  
BUDGET ADJUSTMENT/TRANSFER**

Please Indicate Type:

Fiscal Year: FY 23-24  
 Department: LTA - CE  
 Org Key: 627.95.7320

- Appropriation/Est. Revenue Increase**  
(Requires Board Approval)
- 
- Interdepartmental Transfer or Interobject Transfer >\$50,000**  
(Requires Board Approval)
- Interobject Transfer <\$50,000**  
(Requires Executive Director and Admin Ser Spe )
- Intraobject Transfer**  
(Requires Executive Director)

<u>Org Key:</u>	<u>Object No:</u>	<u>Description</u>	<u>Decrease/ Rev. Increase</u>	<u>Increase</u>
627.95.7320		Revenues- See attached breakdown. Various accounts	\$ 96,037.00	
627.95.7320		Expenses- See attached breakdown. Various accounts		\$ 62,974.00
<b>Total</b>			<b>\$ 96,037.00</b>	<b>\$ 62,974.00</b>

Comments: Overall, the LTA budget experienced an increase in expenses of \$62,974. Major contributors to this rise included fuel costs and bus maintenance. However, we also saw an increase in revenue of \$96,037, primarily from fares collected and FTA operating assistance. As a result, this additional revenue will cover the expense overages. This budget adjustment will allow LTA to incorporate the \$62,974 in increased expenses into the budget and reallocate the already budgeted expenses.

Submitted: \_\_\_\_\_ Date \_\_\_\_\_  
 Verification of Sufficient Funds: \_\_\_\_\_ Date \_\_\_\_\_  
 Administrative Services Specialist  
 Approval: \_\_\_\_\_ Date \_\_\_\_\_  
 Executive Director

**Approval by COG Board** \_\_\_\_\_ Date \_\_\_\_\_

Attested: \_\_\_\_\_  
 Clerk of the Board: \_\_\_\_\_ Vote: \_\_\_\_\_ Yes \_\_\_\_\_ No

**JE# BUDGET ADJUSTMENTS**

**Local Transportation Authority- CE (627.7320)**  
**Fourth Quarter Budget Report**  
**FY 2023/24**

<b>FISCAL SUMMARY</b>	<b>Budgeted FY 23/24</b>	<b>Actual as of 6/30/2024</b>	<b>Balance FY 23/24</b>	<b>Projected % 100%</b>	<b>Actual %</b>
<b><u>EXPENDITURES</u></b>					
Salaries & Benefits	305,325	305,325	-	100%	100.00%
Services & Supplies	423,475	423,475	(0)	100%	100.00%
Contracts	1,547,170	1,547,170	-	100%	100.00%
Capital	-	-	-	100%	
Other	-	-	-	100%	
<b>TOTAL EXPENDITURES</b>	<b>\$2,275,970</b>	<b>2,275,970</b>	<b>(\$0)</b>	<b>100%</b>	<b>100.00%</b>
<b><u>REVENUES</u></b>					
Revenues	2,547,994	2,644,031	96,037	100%	103.77%
Operating Transfers	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>\$2,547,994</b>	<b>\$2,644,031</b>	<b>96,037</b>	<b>100%</b>	<b>103.77%</b>
<b>TOTAL FUND BALANCE</b>	<b>\$272,024</b>	<b>\$368,061</b>			
		Equip. Trf			
		\$368,061			

**Local Transportation Authority- CE (627.7320)**  
**Fourth Quarter Budget Report**  
**FY 2023/24**

**REVENUE & EXPENDITURES**

<b>REVENUES</b>	<b>Budgeted</b>	<b>Revenues</b>	<b>Balance</b>	<b>Projected %</b>	<b>Actual %</b>
<b>Category</b>	<b>FY 23/24</b>	<b>6/30/2024</b>	<b>FY 23/24</b>	<b>100%</b>	
541.003 FMV Adjustment	-	(30,557)	(30,557)		
541.001 Interest	-	3,470	3,470		
551.113 Mis (FTA 5311 Operating Assistance)	375,000	460,651	85,651	100%	122.84%
551.113 FTA 5310 (Out of county med.)	-	-	-	100%	
551.113 FTA 5310 (Traditional)	-	-	-		
551.401 Low Carbon Transit Operations Program	163,282	163,158	(124)	100%	99.92%
551.113 STA SB1	-	-	-	100%	
551.113 FTA 5304 Sustainable Communities (SRTP)	-	-	-		
551.113 FTA CARES	160,158	160,158	-	100%	100.00%
556.301 FTA 5311 CRRSSA	229,609	229,609	-		
556.301 FTA ARPA	335,000	335,000	-		
562.803 County Express Fares	66,750	116,000	49,250	100%	173.78%
570.001 Other Rev Other Sales Ad Space	9,000	12,267	3,267	100%	136.30%
570.003 Other Rev Sales Revenue Sales of FA	-	-	-	100%	
576.012 Transfer from Trust STA	793,810	778,890	(14,920)	100%	98.12%
576.012 Transfer from Trust LTF	415,385	415,385	-	100%	100.00%
<b>TOTAL</b>	<b>2,547,994</b>	<b>2,644,031</b>	<b>96,037</b>	<b>100%</b>	<b>103.77%</b>

<b>EXPENDITURES</b>	<b>Budgeted</b>	<b>Expenses</b>	<b>Balance</b>	<b>Projected %</b>	<b>Actual %</b>
<b>Category</b>	<b>FY 23/24</b>	<b>6/30/2024</b>	<b>FY 23/24</b>	<b>100%</b>	
<b>Personnel</b>					
610.101 Salaries	305,325	305,325	-	100%	100.00%
<b>Total</b>	<b>305,325</b>	<b>305,325</b>	<b>-</b>	<b>100%</b>	<b>100.00%</b>
<b>Services and Supplies</b>					
619.126 Magazines and Subscriptions	-	-	-	100%	
619.130 Clothing and Safety	1,018	1,018	-	100%	100.00%
619.132 Communications	1,382	1,382	-	100%	100.00%
619.138 Computer Maintenance	2,543	2,543	-	100%	100.00%
619.140 Computer Supplies	44	44	0	100%	99.20%
619.142 Computer Hardware	-	-	-	100%	
645.701 General Insurance	11,137	11,137	-	100%	100.00%
619.152 Maintenance of Equipment	61,959	61,959	-	100%	100.00%
619.154 Maintenance of Equip - Oil and Gas	252,463	252,463	-	100%	100.00%
619.158 Maint of Structures and Grounds	316	316	-	100%	100.00%
619.280 Marketing x	5,145	5,145	-	100%	100.00%
619.166 Membership Duesx	930	930	-	100%	100.00%
619.172 Postage and Delivery x	-	-	-	100%	
619.174 Supplies x	125	125	-	100%	100.00%
619.176 Special Project Supplies x	97	97	-	100%	100.00%
619.180 Public and Legal Notices	-	-	-	100%	
619.190 Small Tools x	656	656	-	100%	100.00%
619.194 Training	550	550	(0)	100%	100.07%
619.196 Travel Lodging x	-	-	-	100%	
619.200 Travel Transportation	-	-	-	100%	
619.202 Gas and Oil	1,127	1,127	-		
619.210 Professional Service - Legalx	4,042	4,042	-	100%	100.00%
619.268 Special Dept Expense - Other	79,941	79,941	-	100%	100.00%
619.306 Utilities	-	-	-	100%	
<b>Total</b>	<b>423,475</b>	<b>423,475</b>	<b>(0)</b>	<b>100%</b>	<b>100.00%</b>
<b>Contracts</b>					
619.250 Special Dept Exp-Contracts	75,915	75,915	-	100%	100.00%
619.250 Special Dept Exp - Contracts MV	1,471,255	1,471,255	-	100%	100.00%
<b>Total</b>	<b>1,547,170</b>	<b>1,547,170</b>	<b>-</b>	<b>100%</b>	<b>100.00%</b>
<b>Capital</b>					
650.301 Automobiles, Trucks, Vans	-	-	-	100%	
650.312 Depreciation Exp	-	-	-	0%	
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100%</b>	
<b>TOTAL</b>	<b>2,275,970</b>	<b>2,275,970</b>	<b>(0)</b>	<b>100%</b>	<b>100.00%</b>

\*Not included are liabilities (compensated absences and depreciation expenses)

<b>Budget Adjustments</b>			
619.154 Maintenance of Equip - Oil and Gas	83713	619.172 Postage and Delivery x	-19
619.152 Maintenance of Equipment	20709	619.28 Marketing x	-55
619.25 Special Dept Exp-Contracts	18096	619.174 Supplies x	-63
645.701 General Insurance	3078	619.2 Travel Transportation	-75
619.21 Professional Service - Legalx	1792	619.13 Clothing and Safety	-182
619.138 Computer Maintenance	1543	619.14 Computer Supplies	-256
619.202 Gas and Oil	1127	619.176 Special Project Sup	-278
619.268 Special Dept Expense - Other	721	619.142 Computer Hardwar	-500
619.19 Small Tools x	581	619.18 Public and Legal Nc	-525
619.194 Training	550	619.158 Maint of Structures	-634
619.166 Membership Duesx	367	610.101 Salaries	-3124
		619.132 Communications	-4818
		619.25 Special Dept Exp - Contracts MV	-28774
		619.196 Travel Lodging x	-30000

**Local Transportation Authority- ST (627.7321)  
Fourth Quarter Budget Report**

FY 2023/24

<b>FISCAL SUMMARY</b>	<b>Budgeted FY 23/24</b>	<b>Actual as of 6/30/2024</b>	<b>Balance FY 23/24</b>	<b>Projected % 100%</b>	<b>Actual %</b>
<b><u>EXPENDITURES</u></b>					
Salaries & Benefits	102,816	-	102,816	100%	0.00%
Services & Supplies	110,514	67,402	43,112	100%	60.99%
Contracts	329,795	313,323	16,472	100%	95.01%
Capital	-	-	-	100%	
Other	-	-	-	100%	
<b>TOTAL EXPENDITURES</b>	<b>\$543,125</b>	<b>380,725</b>	<b>\$162,400</b>	<b>100%</b>	<b>70.10%</b>
<b><u>REVENUES</u></b>					
Revenues	543,124	524,594	(18,530)	100%	96.59%
Operating Transfers	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>\$543,124</b>	<b>\$524,594</b>	<b>(\$18,530)</b>	<b>100%</b>	<b>96.59%</b>
<b>TOTAL FUND BALANCE</b>	<b>(\$1)</b>	<b>\$143,869</b>			
	Equip. Trf	\$143,869			

**Local Transportation Authority- ST (627.7321)**  
**Fourth Quarter Budget Report**  
**FY 2023/24**

**REVENUE & EXPENDITURES**

<b>REVENUES</b>		<b>Budgeted</b>	<b>Revenues</b>	<b>Balance</b>	<b>Projected %</b>	<b>Actual %</b>
<b>Category</b>		<b>FY 23/24</b>	<b>6/30/2024</b>	<b>FY 23/24</b>	<b>100%</b>	
551.113	FTA 5310 (Out of county med.)			-	#REF!	
551.113	FTA 5310 (Traditional)					
556.301	FTA 5310 CRRSSA					
562.803	JDA Fares	22,250	3,720	(18,530)	100%	16.72%
570.003	Other Rev Sales Revenue Sales of FA			-	100%	
576.012	Transfer from Trust LTF	520,874	520,874	-	100%	100.00%
<b>TOTAL</b>		<b>543,124</b>	<b>524,594</b>	<b>(18,530)</b>	<b>100%</b>	<b>96.59%</b>

<b>EXPENDITURES</b>		<b>Budgeted</b>	<b>Expenses</b>	<b>Balance</b>	<b>Projected %</b>	<b>Actual %</b>
<b>Category</b>		<b>FY 23/24</b>	<b>6/30/2024</b>	<b>FY 23/24</b>	<b>100%</b>	
<b>Personnel</b>						
610.101	Salaries	102,816		102,816	100%	0.00%
<b>Total</b>		<b>102,816</b>	<b>-</b>	<b>102,816</b>	<b>100%</b>	<b>0.00%</b>
<b>Services and Supplies</b>						
619.130	Clothing and Safety	400	339	61	100%	84.75%
619.132	Communications			-	100%	
619.138	Computer Maintenance			-	100%	
619.140	Computer Supplies			-	100%	
619.142	Computer Hardware			-	100%	
619.152	Maintenance of Equipment	11,043	11,043	0	100%	100.00%
619.154	Maintenance of Equip - Oil and Gas	56,250	23,763	32,487	100%	42.25%
619.158	Maint of Structures and Grounds	23	23	(0)	100%	100.39%
621.503	Maint of Equipment - Auto			-		
619.166	Membership Duesx	188		188	100%	0.00%
619.172	Postage and Delivery x	6		6	100%	0.00%
619.174	Supplies x	63	34	29	100%	53.97%
619.176	Special Project Supplies x	125		125	100%	0.00%
619.178	Treasurer Charges			-	100%	
619.180	Public and Legal Notices	175		175	100%	0.00%
619.190	Small Tools x	219	219	-	100%	100.00%
619.194	Training	183	183	-	100%	100.00%
619.196	Travel Lodging x	10,000		10,000	100%	0.00%
619.202	Gas and Oil	177	177	-	100%	100.00%
619.200	Travel Transportation	25		25	100%	0.00%
619.210	Professional Service - Legalx	750	734	16	100%	97.87%
619.268	Special Dept Expense - Other	27,175	27,175	-	100%	100.00%
619.268	FTA 5310 CRRSSA			-		
619.268	FTA 5311 CRRSSA			-		
619.280	Marketing x			-	100%	
619.306	Utilities			-	100%	
645.701	General Insurance	3,712	3,712	-	100%	100.00%
<b>Total</b>		<b>110,514</b>	<b>67,402</b>	<b>43,112</b>	<b>100%</b>	<b>60.99%</b>
<b>Contracts</b>						
619.250	Special Dept Exp (SRTP)			-	100%	
619.250	Special Dept Exp - Contracts JDA	329,795	313,323	16,472	100%	95.01%
<b>Total</b>		<b>329,795</b>	<b>313,323</b>	<b>16,472</b>	<b>100%</b>	<b>95.01%</b>
<b>Capital</b>						
650.301	Automobiles, Trucks, Vans	-	-	-	100%	
650.312	Depreciation Exp	-	-	-	0%	
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>100%</b>	
<b>TOTAL</b>		<b>543,125</b>	<b>380,725</b>	<b>162,400</b>	<b>100%</b>	<b>70.10%</b>

<b>23-24-08 Budget Adjustments</b>	
619.250 Contract	-9664
619.152 Maintenance of Equipment	7293
619.158 Maintenance of Grounds	23
619.190 Small Tool	194
619.194 Training	183
619.202 Gas and Oil	177
619.268 Special Dept Exp- Other	768
645.701 General Insurance	1026

**PTMISEA (628.7400)**  
**Fourth Quarter Budget Report**  
**FY 2023/24**

FISCAL SUMMARY	Budgeted FY 23/24	Actual as of 6/30/2024	Balance FY 23/24	Projected % 100%	Actual %
<b><u>EXPENDITURES</u></b>					
Salaries & Benefits	-	-	-		
Services & Supplies	942,738	527,754	414,984	100%	55.98%
Contracts	-	-	-		
Capital	-	-	-		
Other	-	-	-		
<b>TOTAL EXPENDITURES</b>	<b>\$942,738</b>	<b>\$527,754</b>	<b>\$414,984</b>	<b>100%</b>	<b>55.98%</b>
<b><u>REVENUES</u></b>					
Revenues	942,738	903,566	39,172	100%	96%
Operating Transfers	-	-	-		
<b>TOTAL REVENUE</b>	<b>\$942,738</b>	<b>\$903,566</b>	<b>\$39,172</b>	<b>100%</b>	<b>96%</b>
<b>TOTAL FUND BALANCE</b>	<b>\$0</b>	<b>\$375,812</b>			



**PTMISEA (628.7400)**  
**Fourth Quarter Budget Report**  
**FY 2023/24**

**REVENUE & EXPENDITURES**

REVENUES		Budgeted	Revenues	Balance	Projected %	Actual %
Category		FY 23/24	6/30/2024	FY 23/24	100%	
541.001	Interest Revenue		24,444	(24,444)	100%	#DIV/0!
551.401	FMV Adjustment	-	18,977	(18,977)	100%	0.00%
551.401	PTMISEA (Prop B) (carryover PY)	828,285	860,145	(31,860)	100%	0.00%
551.401	OES (Carryover Prop 1B Grants)	-	-	-	100%	0.00%
	Fund Balance (carryover previous years)	114,453	-	114,453	100%	0.00%
570.011	PTMISEA (Prior Yr)	-	-	-	100%	0.00%
570.011	OES (State) (Prior Yr)	-	-	-	100%	0.00%
		-	-	-	100%	0.00%
<b>TOTAL</b>		<b>942,738</b>	<b>903,566</b>	<b>39,172</b>	<b>100%</b>	<b>96%</b>

EXPENDITURES		Budgeted	Expenses	Balance	Projected %	Actual %
Category		FY 23/24	6/30/2024	FY 23/24	100%	
<b>Personnel</b>						
610.101	Salaries	958079	0	958,079		
<b>Total</b>			-	-		
<b>Services and Supplies</b>						
619.126	Magazines and Subscriptions			-		
619.132	Communications			-		
619.138	Computer Maintenance			-		
619.140	Computer Supplies			-		
619.152	Maintenance of Equipment			-		
619.154	Maintenance of Equip- Oil and Gas			-		
619.158	Maintenance of Structures & Grounds			-		
619.166	Membership Dues			-		
619.168	Office Furniture under \$700			-		
619.170	Office Equipment under \$300			-		
619.172	Postage and Delivery			-		
619.174	Supplies			-		
619.176	Special Project Supplies - Printing			-		
619.180	Public and Legal Notices			-		
619.184	Rent Equipment			-		
619.186	Rent Structures			-		
619.188	Rent Space			-		
619.190	Small Tools			-		
619.194	Training			-		
619.198	Travel Meals			-		
619.200	Travel Transportation			-		
619.210	Legal			-		
619.222	Other Consultants			-		
619.268	Special Dept Expense - PTMISEA	942,738	527,754	414,984	100%	55.98%
619.268	Special Dept Expense - OES			-	100%	
619.306	Utilities			-		
645.701	General Insurance			-		
<b>Total</b>		<b>942,738</b>	<b>527,754</b>	<b>414,984</b>	<b>100%</b>	<b>55.98%</b>
<b>Contracts</b>						
623601	Special Dept Expense - Contracts			-		
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>		
<b>Capital</b>						
650.301	Automobiles, Trucks, Vans			-		
650.302	Equipment other than Computer			-		
650.303	Computer Hardware			-		
650.304	Furniture & Fixtures(Bus Stop Shelters)			-		
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>		
<b>Other</b>						
670.000	Trf Out Other Funds			-		
670.000	Interfund Trf			-		
<b>Total</b>		<b>942,738</b>	<b>527,754</b>	<b>414,984</b>	<b>100%</b>	<b>55.98%</b>