



Council of San Benito County Governments  
Measure G Transportation Safety and Investment Plan Oversight  
Committee  
Regular Meeting Agenda

**DATE:** Wednesday, April 26, 2023  
6:00 p.m.

**LOCATION:** Council of San Benito County Governments  
Conference Room  
330 Tres Pinos Road, Suite C7  
Hollister, CA 95023

**MEMBERS:** Victor Gomez, Chair – Latinx Community  
Darlene Boyd, Vice Chair – Education  
Paul Scherer – Senior/Disabled Community  
Vacant – Agriculture  
Vacant – Trade/Labor  
John Espinosa – Industry  
Jim Parker -- SBC District 1  
Jason Hopkins – SBC District 2  
Sandy Hughes – SBC District 3  
Kevin Stopper – SBC District 4  
Andrew Rollins – SBC District 5

*Persons who wish to address the Measure G Citizens Oversight Committee must address the Chairperson when public comment is called. Following recognition, persons desiring to speak are requested to state their name for the record. After hearing audience comments, the Public Comment portion of the agenda item will be closed. The opportunity to address the Citizens Oversight Committee on items of interest not appearing on the agenda will be provided during Item 3. Public Comment.*

1. Call to Order and Introductions
2. Verification of Certificate of Posting
3. **Public Comment** (*Opportunity to address the committee on items of interest not appearing on the agenda. No action may be taken unless provided by Govt. Code Sec. 56954.2. Speakers are limited to 3 minutes.*)
4. Member Announcements

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**Council of San Benito County Governments (COG)**

Local Transportation Authority • Airport Land Use Commission • Service Authority for Freeways & Expressways  
330 Tres Pinos Road, Suite C7 • Hollister, CA 95023 • Phone: 831-637-7665  
sanbenitocog.org

**ACTION:**

**CONSENT AGENDA:**

*(These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. Members of the public who wish to speak on a Consent Agenda item must submit a Speaker Card to the Clerk and wait for recognition from the Chairperson. Approval of a consent item means approval as recommended on the Staff Report.)*

5. APPROVE Action Minutes of the October 26, 2022 Measure G Transportation Safety and Investment Plan Oversight Committee Regular Meeting – Gomez

**INFORMATION ITEMS:**

6. Measure G Financial Update – Rivera
  - a. RECEIVE Measure G Financial update.
  - b. HOLD an Open Discussion of the Measure G Oversight Committee Expectations.
7. Executive Director Report/Announcements (Verbal Report) – Abraham

**ADJOURN TO MEETING OF JULY 26, 2023 AT 6:00 P.M.**

In compliance with the Americans with Disabilities Act (ADA), if requested, the Agenda can be made available in appropriate alternative formats to persons with a disability. If an individual wishes to request an alternative agenda format, please contact the Clerk of the Council four (4) days prior to the meeting at (831) 637-7665. The Council of Governments Measure G Committee meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Council's office at (831) 637-7665 at least 48 hours before the meeting to enable the Council of Governments to make reasonable arrangements to ensure accessibility.

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## CERTIFICATE OF POSTING

Pursuant to Government Code Section #54954.2(a) the Regular Meeting Agenda for the Council of San Benito County Governments Measure G Transportation Safety and Investment Plan Oversight Committee on **April 26, 2023**, at **6:00 p.m.** was posted at the following locations freely accessible to the public:

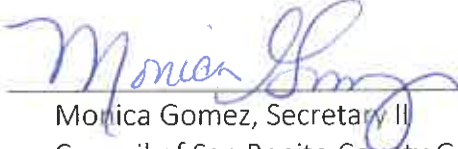
The front entrance of the Old San Benito County Courthouse, Monterey Street, Hollister, CA 95023, and the Council of Governments Office, 330 Tres Pinos Road, Suite C-7, Hollister, CA 95023, at the following date and time:

On the 21st day of April 2023, on or before 5:00 p.m.

The meeting agenda was also posted on the Council of San Benito County Governments website, [www.sanbenitoco.gov](http://www.sanbenitoco.gov), under Meetings, Measure G Transportation Safety and Investment Plan Oversight Committee, 2023 Meeting Schedule.

I, Monica Gomez, swear under penalty of perjury that the foregoing is true and correct.

BY: \_\_\_\_\_

  
Monica Gomez, Secretary II

Council of San Benito County Governments

Council of San Benito County Governments  
Measure G Transportation Safety and Investment Plan Oversight Committee  
REGULAR MEETING (Via-Zoom)  
October 26, 2022 at 6:00 PM

ACTION MINUTES

CALL TO ORDER:

Vice Chair Darlene Boyd called the meeting to order at 6:00 p.m.

ROLL CALL MEMBERS PRESENT:

Darlene Boyd; Paul Scherer; Jim Parker; Jason Hopkins; Sandy Hughes; Kevin Stopper

MEMBERS ABSENT:

Victor Gomez; John Espinosa; Andrew Rollins

STAFF PRESENT:

Veronica Lezama, Transportation Planning Manager; Norma Rivera, Administrative Services Specialist; Regina Valentine, Transportation Planner; Monica Gomez; Secretary; Griselda Arevalo, Office Assistant; Shirley Murphy, Deputy County Counsel; Steve VanDenburgh, Cathedral Oaks.

OTHERS PRESENT:

Steve Loupe, San Benito County Resource Management Agency

A. CERTIFICATE OF POSTING:

Motion made to acknowledge Certificate of Posting:

Motion:	Kevin Stopper	Second:	Jim Parker
Motion carried:	6/0		
Yes:	Boyd, Scherer, Parker, Hopkins, Hughes, Stopper		
No:	None		
Recused:	None		
Abstention:	None		
Absent:	Gomez, Espinosa, Rollins		

B. NOTICE OF TEMPORARY PROCEDURES FOR MEASURE G MEETINGS

Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic. Additionally, members of Measure G can attend the meeting via teleconference and to participate in the meeting to the same extent as if they were present.

Vice Chair Boyd called attention to the Notice of Temporary Procedures (Zoom etiquette) for

Measure G Committee meetings noted above.

C. **PUBLIC COMMENT:** None

D. **MEMBER ANNOUNCEMENTS:** None

E. **EXECUTIVE DIRECTOR ANNOUNCEMENTS:**

Transportation Planning Manager, Veronica Lezama thanked everyone for joining the meeting and welcomed new members. Ms. Lezama announced that COG is recruiting for COG Executive Director position.

**CONSENT AGENDA:**

1. Adopt Resolution MG 22-01 Authorizing Teleconferencing Options for Measure G Transportation Safety and Investment Plan Oversight Committee meetings for the Period of October 26, 2022, through November 25, 2022 – Rivera
2. Receive the 2023 Schedule of the Measure G Citizens Oversight Committee Meetings – Lezama

Motion made to Adopt Item 1 from Consent Agenda :

Motion:	Kevin Stopper	Second:	Sandy Hughes
Motion carried:	6/0		
Yes:	Boyd, Scherer, Parker, Hopkins, Hughes, Stopper		
No:	None		
Recused:	None		
Abstention:	None		
Absent:	Gomez, Espinosa, Rollins		

**REGULAR AGENDA:**

3. Receive Update on the State Route 25 Expressway Conversion Project (Highway 25) – Lezama

The Committee received a PowerPoint presentation from Transportation Planning Manager Veronica Lezama on the State Route 25 Expressway Conversion Project

There was no public comment.

4. Measure G FY 2021/2022 Annual Report – Steve VanDenburgh, Cathedral Oaks
  - a) Receive and Comment on the Draft FY 2021/2022 Measure G Annual Report.
  - b) Recommend the Draft FY 2021/2022 Measure G Annual Report for Presentation to the Council of Governments Board of Directors.

The Committee received a PowerPoint presentation from Mr. VanDenburgh on the Draft FY 2021/2022 Measure G Annual Report, an update on the Measure G quarterly funding distribution amounts to local agencies, as well as Measure G projects completed during FY 2021/2022.

There was no public comment

Motion made for Item 4b. recommending the Draft FY 2021/2022 Measure G Annual Report for Presentation to the Council of Governments Board of Directors:

Motion: Jim Parker                      Second: Kevin Stopper  
Motion carried:                      6/0  
Yes:                                      Boyd, Scherer, Parker, Hopkins, Hughes, Stopper  
No:                                        None  
Recused:                                None  
Abstention:                            None  
Absent:                                 Gomez, Espinosa, Rollins

**ADJOURNMENT:**

There being no further business to discuss, Vice Chair Boyd motioned to adjourn the Measure G Transportation Safety and Investment Plan Oversight Committee Meeting at 6:24 p.m. Motion seconded by Kevin Stopper.

Motion carried:                      6/0  
Yes:                                      Boyd, Scherer, Parker, Hopkins, Hughes, Stopper  
No:                                        None  
Recused:                                None  
Abstention:                            None  
Absent:                                 Gomez, Espinosa, Rollins

**ADJOURNED TO MEETING OF JANUARY 25, 2023, AT 6:00 P.M.**



## STAFF REPORT

### Informational

**Prepared By:** Norma Rivera, Administrative Services Specialist

**Subject:** Measure G Financial Update

### Agenda Item No. 6

**Approved By:** Binu Abraham, Executive Director

**Meeting Date:** April 26, 2023

### Recommendation:

- a. Receive Measure G financial update.
- b. Hold an open discussion of the Measure G Oversight Committee expectations.

### Summary:

The Measure G financial update summarizes revenues and expenditures as of March 31, 2023.

### Background/ Discussion:

Measure G was approved by voters in November 2018 and COG began to receive funds in the summer of 2019. In June 2021, the COG Board approved a distribution method to advance funds in the early years to Tier II and Tier III, Local Road Measure G projects with a tradeoff that in future years, funds would be diverted from local projects to the Highway 25 Tier I project.

As of March 31, 2023, Measure G has generated \$43.3 million in sales tax revenue. Approximately 62% has been allocated for local street and road improvements, 30% to the Highway 25 Conversion Project, and 8% towards other transportation improvements. The sales tax measure, thus far, has generated more revenue than originally projected in the 2018 cash flow model and is on track with the COG forecasted budget of generating \$12 million for fiscal year 2022-2023.

Measure G expenses include allocations of Tier II funds to the City of Hollister, City of San Juan Bautista, and County of San Benito as stated in the Master Programs Funding Agreement between the COG and the local agencies. Measure G has funded a portion of the environmental phase of the Highway 25 Conversion Project as well as technical support from engineering firm Mark Thomas.

COG staff is working with financial consultants KNN Public Finance on an update to the cash flow model. This update will incorporate actual revenues and expenditures to date, updates based on the current and projected economic climate, and the most recent estimated costs of the Highway 25 Conversion Project. Staff is looking forward to presenting the updated model as well as the Measure G Annual Report to the Measure G Oversight Committee later this year.

**Financial Impact:**

Measure G funds collected as of March 2023 are \$43,322,438.

**Attachment:**

1. Measure G Third Quarter Budget Report



**Measure G Authority (634.7391)**  
**Third Quarter Budget Report**  
**FY 2022/23**

<b>SUMMARY</b>	<b>Budgeted FY 22/23</b>	<b>Actual as of 3/31/2023</b>	<b>Balance FY 22/23</b>	<b>Projected % 75%</b>	<b>Actual %</b>
<b><u>EXPENDITURES</u></b>					
Salaries & Benefits	12,471	4,058	-		32.54%
Services & Supplies	-	-	-	75%	
Contracts	2,700,000	139,282	2,500,000	75%	5.16%
Capital	-	-	-		
Other	8,712,647	4,273,616	3,839,031	75%	49.05%
<b>TOTAL EXPENDITURES</b>	<b>\$11,425,118</b>	<b>\$4,416,956</b>	<b>\$6,339,031</b>	<b>75%</b>	<b>38.66%</b>
<b><u>REVENUES</u></b>					
Revenues	29,809,057	20,782,771	9,026,286	75%	
Operating Transfers	-	-	-		
<b>TOTAL REVENUE</b>	<b>\$29,809,057</b>	<b>\$20,782,771</b>	<b>\$9,026,286</b>	<b>75%</b>	<b>69.72%</b>
<b>TOTAL FUND BALANCE</b>	<b>\$18,383,939</b>	<b>\$16,365,815</b>			
Fund Balance	\$16,365,815				

**Measure G Authority (634.7391)**  
**Third Quarter Budget Report**  
**FY 2022/23**

**REVENUE & EXPENDITURES**

<b>REVENUES</b>	<b>Budgeted</b>	<b>Revenues</b>	<b>Balance</b>	<b>Projected %</b>	<b>Actual %</b>
<b>Category</b>	<b>FY 22/23</b>	<b>3/31/2023</b>	<b>FY 22/23</b>	<b>75%</b>	
512.001 1% Sales Tax	12,386,533	5,782,196	6,604,337	75%	46.68%
541.001 Interest Income	11,440	132,829	(121,389)	75%	1161.09%
550.113 SB 1 LLP- Formulaic	600,000	-	600,000	75%	0.00%
550.113 SB 1 LLP- Formulaic Cycle 3	2,500,000	-	2,500,000		0.00%
570.014 Prior Year Balance	14,311,084	14,867,746	(556,662)	75%	103.89%
<b>TOTAL</b>	<b>29,809,057</b>	<b>20,782,771</b>	<b>9,026,286</b>	<b>75%</b>	<b>69.72%</b>

<b>EXPENDITURES</b>	<b>Budgeted</b>	<b>Expenses</b>	<b>Balance</b>	<b>Projected %</b>	<b>Actual %</b>
<b>Category</b>	<b>FY 22/23</b>	<b>3/31/2023</b>	<b>FY 22/23</b>	<b>75%</b>	
<b>Personnel</b>					
601.101 Salaries	12,471	4,058	-		
	-	-	-		
<b>Total</b>	<b>12,471</b>	<b>4,058</b>	<b>-</b>		
<b>Services and Supplies</b>					
619.126 Magazines and Subscriptions	-	-	-		
619.132 Communications	-	-	-		
619.138 Computer Maintenance	-	-	-		
619.140 Computer Supplies	-	-	-		
619.152 Maintenance of Equipment	-	-	-		
619.158 Maintenance of Structures and Grounds	-	-	-		
619.166 Membership Dues	-	-	-		
619.172 Postage and Delivery	-	-	-		
619.174 Supplies	-	-	-		
619.176 Special Project Supplies - Printing	-	-	-		
619.180 Public and Legal Notices	-	-	-		
619.184 Rent Equipment	-	-	-		
619.186 Rent Structures	-	-	-		
619.194 Training	-	-	-		
619.196 Travel Lodging	-	-	-		
619.198 Travel Meals	-	-	-		
619.200 Travel Transportation	-	-	-		
619.210 Legal	-	-	-		
619.222 Other Consultants	-	-	-		
619.268 Special Dept Expense - Other	-	-	-		
619.280 Marketing	-	-	-		
619.306 Utilities	-	-	-		
645.701 General Insurance	-	-	-		
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>		
<b>Contracts</b>					
619.250 Special Dept Expense - Contracts	200,000	139,282	60,718	75%	69.64%
619.250 Special Dept Expense - Contracts	2,500,000	-	2,500,000	75%	
<b>Total</b>	<b>2,700,000</b>	<b>139,282</b>	<b>2,500,000</b>	<b>75%</b>	
<b>Capital</b>					
650.302 Equipment other than Computer	-	-	-		
	-	-	-		
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>		
<b>Other</b>					
640.513 Operating Transfers- LPP Cycle 3	600,000	-	600,000	75%	
640.513 Operating Transfers- Tier 2	8,112,647	4,273,616	3,839,031	75%	52.68%
<b>Total</b>	<b>8,712,647</b>	<b>4,273,616</b>	<b>3,839,031</b>	<b>75%</b>	<b>49.05%</b>
<b>TOTAL</b>	<b>11,425,118</b>	<b>4,416,956</b>	<b>6,339,031</b>	<b>75%</b>	<b>38.66%</b>

**BUDGET ADJUSTMENT**