



AGENDA
REGULAR MEETING
COUNCIL OF SAN BENITO COUNTY GOVERNMENTS

DATE: Thursday, February 17, 2022
4:00 p.m.

LOCATION: Via-Zoom
Attendance at the COG meeting is closed to the public per Executive Order N-29-20 and Assembly Bill 361 (AB 361). The public may join meeting by Zoom: <https://zoom.us/join> per the instructions provided at the end of the agenda:

Meeting ID: 894-8995-0483

DIRECTORS: Chair Ignacio Velazquez, Vice Chair Kollin Kosmicki,
Mary Vazquez Edge, Rolan Resendiz, and Peter Hernandez
Alternates: San Benito County: Betsy Dirks
City of San Juan Bautista: Scott Freels; City of Hollister: Rick Perez
Ex Officio: Caltrans District 5

*Persons who wish to address the Board of Directors must complete a Speaker Card and give it to the Clerk prior to addressing the Board. Those who wish to address the Board on an agenda item will be heard when the Chairperson calls for comments from the audience. Following recognition, persons desiring to speak are requested to advance to the podium and state their name and address. After hearing audience comments, the Public Comment portion of the agenda item will be closed. **The Opportunity to address the Board of Directors on items of interest not appearing on the agenda will be provided during Section E. Public Comment.***

4:00 P.M. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call
- C. Verification of Certificate of Posting
- D. NOTICE OF TEMPORARY PROCEDURES FOR COUNCIL OF GOVERNMENTS BOARD MEETINGS *(Please see Zoom instructions at the end of the agenda)

Pursuant to California Governor Gavin Newsom’s Executive Order N-29-20 issued on March 17, 2020, and Assembly Bill 361 (AB 361), relating to the convening of public meetings in response to the COVID-19 pandemic, attendance at the COG meeting is closed to the public. The public may join the meeting by Zoom: <https://zoom.us/join> per the instructions provided at the end of the agenda. Additionally, members of the COG Board are allowed to attend the meeting via teleconference and to participate in the meeting to the same extent as if they were present.

- E. Public Comment (*Opportunity to address the Board on items of interest on a subject matter within the jurisdiction of the Council of Governments and not appearing on the agendas. No action may be taken unless provided by Govt. Code Sec. 54954.2 Speakers are limited to 3 minutes.*)
- F. Executive Director’s Report

G. Caltrans Report/Correspondence – Eades

H. Board of Directors’ Reports

CONSENT AGENDA:

(These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. Members of the public who wish to speak on a Consent Agenda item must submit a Speaker Card to the Clerk and wait for recognition from the Chairperson. Approval of a consent item means approval as recommended on the Staff Report.)

1. **APPROVE** Council of Governments Draft Meeting Minutes Dated December 16, 2021 – Gomez
2. **APPROVE** Council of Governments Draft Special Meeting Minutes Dated January 11, 2022 – Gomez
3. **APPROVE** Council of Governments Draft Meeting Minutes Dated January 20, 2022 – Gomez
4. **RECEIVE** Construction Projects Report – Caltrans District 5
5. **ADOPT** Resolution 22-03 Authorizing Teleconferencing Options for Council of Governments Meetings for the Period of February 22, 2022 through March 23, 2022 – Rivera
6. **RECEIVE** Council of Governments FY 2021/22 Second Quarter Budget Report and **APPROVE** Budget Adjustment/Transfer 21-22-01 and Budget Adjustment/Transfer 21-22-02 – Rivera

REGULAR AGENDA:

4:00 P.M. Public Hearing (Or As Soon Thereafter As the Matter May Be Heard)

7. **2022 Unmet Transit Needs** - Lezama
 - a. **RECEIVE** Report on the Unmet Transit Needs Process.
 - b. **HOLD** Public Hearing on the Unmet Transit Needs of the Community.
8. **RECEIVE** Update on the Regional Housing Needs Allocation Process – Gilbert
9. **RECEIVE** Presentation from Caltrans on the Construction of the Highway 156/Highway 25 Intersection Safety Turbo Roundabout Project – Gilbert/Henkel

Adjourn to COG Meeting on March 17, 2022. Agenda Deadline is Tuesday, March 01, 2022, at 12:00 p.m.

In compliance with the Americans with Disabilities Act (ADA), if requested, the Agenda can be made available in appropriate alternative formats to persons with a disability. If an individual wishes to request an alternative agenda format, please contact the Clerk of the Council four (4) days prior to the meeting at (831) 637-7665. The Council of Governments Board of Directors meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Council’s office at (831) 637-7665 at least 48 hours before the meeting to enable the Council of Governments to make reasonable arrangements to ensure accessibility.

ZOOM INSTRUCTIONS:

Members of the public are encouraged to participate in Board meetings in the following ways:

Council of San Benito County Governments (COG)

Local Transportation Authority • Airport Land Use Commission • Service Authority for Freeways & Expressways
330 Tres Pinos Road, Suite C7 • Hollister, CA 95023 • Phone: 831-637-7665
sanbenitocog.org

1. Remote Viewing

Members of the public who wish to watch the meeting can view the meeting online through Zoom. Instructions for participating via Zoom are included below.

2. Written Comments & Email Public Comment

Members of the public may submit comments via email by 5:00 PM. on the Wednesday prior to the Board meeting to the Secretary at monica@sanbenitocog.org. Regardless of whether the matter is on the agenda. Every effort will be made to provide Board Members with your comments before the agenda item is heard.

3. Council of Governments Board meeting Zoom Instructions for remote Participants:

Three ways to attend zoom meetings: **1) over the phone**, **2) on a web browser**, or **3) through the Zoom Smart Device Application**. Each meeting will have a meeting ID, which is a unique number associated with an instant or scheduled meeting.

1. Over the phone (Audio only):

- (669) 900-6833 or (408) 638-0968.

2. On a Web-browser:

- <https://zoom.us/join>

3. Smart device Application:

- Apple App store: <https://apps.apple.com/us/app/id546505307>
- Android App store: <https://play.google.com/store/apps/details?id=u.s.zoom.videomeetings>

Zoom Audio Only (phone)

If you are **calling in as audio-only**, please dial **(669) 900-6833 or (408) 638-0968**.

1. It will ask you to enter the **Meeting ID, 894-8995-0483** followed by the **"#" key**, which can be found at the top page of the agenda. The meeting agenda can be found at: http://www.sanbenitocog.org/wp-content/uploads/2022/02/COG_Packet_021722.pdf
2. It will then ask for a **Participant ID**, press the **"#" key** to continue.
3. Once you enter the zoom meeting, you will automatically be placed on mute.
4. **Public Comment:** If you are using a phone, please press the **"*9"** to raise your hand, zoom facilitator will unmute you when your turn arrives.

Zoom On Web-browser or Zoom app on Tablet or Smartphone

If joining through web-browser launch: <https://zoom.us/join> or launch the Zoom app on your Tablet or Smartphone

1. Select **"JOIN A MEETING"**
2. You will be prompted to enter **Meeting ID, 894-8995-0483** and include a name to join the meeting. The meeting agenda can be found at: http://www.sanbenitocog.org/wp-content/uploads/2022/02/COG_Packet_0217022.pdf
3. You can launch audio through your computer or set it up through the phone. Follow instructions provided by Zoom.
4. **Public Comment:** *click "Raise hand" icon, the zoom facilitator will unmute you when your turn arrives.*

Public Comment Guidelines

- If participating on Zoom: Once you are selected, you will hear that you have been unmuted: State your first name, last name, and county you reside in for the record.
- The Council of Governments Board welcomes your comments.
- Each individual speaker will be limited to a presentation total of three (3) minutes.
- Please keep your comments, brief, to the point, and do not repeat prior testimony, so that as many people as possible can be heard. Your cooperation is appreciated.

If you have questions, contact the Council of Governments and leave a message at (831) 637-7665 x. 201, or email monica@sanbenitocog.org.

Council of San Benito County Governments (COG)

Local Transportation Authority • Airport Land Use Commission • Service Authority for Freeways & Expressways
330 Tres Pinos Road, Suite C7 • Hollister, CA 95023 • Phone: 831-637-7665
sanbenitocog.org

CERTIFICATE OF POSTING

Pursuant to Government Code Section #54954.2(a) the Meeting Agenda for the Council of San Benito County Governments on **February 17, 2022** at **4:00 P.M.** was posted at the following locations freely accessible to the public:

The front entrance of the Old San Benito County Courthouse, Monterey Street, Hollister, CA 95023, and the Council of Governments Office, 330 Tres Pinos Rd., Ste. C7, Hollister, CA 95023 at the following date and time:

On the **14th day of February 2022**, on or before **4:00 P.M.**

The meeting agenda was also posted on the Council of San Benito County Governments website, www.sanbenitocog.org, under Meetings, COG Board, Meeting Schedule

I, Monica Gomez, swear under penalty of perjury that the foregoing is true and correct.

BY: 

Monica Gomez, Secretary II
Council of San Benito County Governments

**SAN BENITO COUNTY
COUNCIL OF GOVERNMENTS
REGULAR MEETING
(Zoom Platform)**

December 16, 2021, at 4:00 P.M.

MINUTES

MEMBERS PRESENT:

Chair Ignacio Velazquez, Vice Chair Mary Vazquez Edge, Rolan Resendiz, Kollin Kosmicki, and Peter Hernandez; Ex Officio, Orchid Monroy-Ochoa, Caltrans District 5

STAFF PRESENT:

Administrative Services Specialist, Norma Rivera; Transportation Planner, Veronica Lezama; Transportation Planner, Regina Valentine; Office Assistant, Griselda Arevalo; Secretary Monica Gomez; Deputy County Counsel, Shirley Murphy

OTHERS PRESENT:

Joseph Arch, JJACPA; Beth Jarosz, Population Reference Bureau (PRB); Maura Twomey, Executive Director for the Association of Monterey Bay Area Governments (AMBAG); Mike Chambless, San Benito County Resource Management Agency; Elizabeth Madrigal, Monterey Bay Economic Partnership (MBEP)

CALL TO ORDER:

Chair Velazquez called the meeting to order at 4:01 P.M.

A. PLEDGE OF ALLEGIANCE

Director Kosmicki led the pledge of allegiance.

B. ROLL CALL

Secretary Gomez called the roll call and confirmed a quorum of Directors were present.

C. CERTIFICATE OF POSTING

Motion made to acknowledge Certificate of Posting:

Motion: Kollin Kosmicki Second: Mary Vazquez Edge

Secretary Gomez called the roll call vote.

Director Vazquez Edge voted yes, Director Resendiz voted yes, Director Kosmicki voted yes, Director Hernandez voted yes, Chair Velazquez voted yes.

Motion carried: 5/0

Yes: Velazquez, Vazquez Edge, Resendiz, Kosmicki, Hernandez
No: None
Recused: None
Abstention: None

Absent: None

D. NOTICE OF TEMPORARY PROCEDURES FOR COUNCIL OF GOVERNMENTS BOARD MEETINGS

Pursuant to California Governor Gavin Newsom’s Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic. Additionally, members of the COG Board can attend the meeting via teleconference and to participate in the meeting to the same extent as if they were present.

Chair Velazquez reminded members of the public that an overview of temporary procedures (Zoom etiquette) for COG meetings was attached to the agenda.

E. ELECT COG Chairperson for 2022:

Motion made to Elect Ignacio Velazquez as COG Chairperson for 2022:

Motion: Mary Vazquez Edge Second: Rolan Resendiz

Secretary Gomez called the roll call vote.

Director Vazquez Edge voted yes, Director Resendiz voted yes, Director Kosmicki voted yes, Director Hernandez voted yes, Chair Velazquez voted yes.

Motion carried: 5/0

Yes: Velazquez, Vazquez Edge, Resendiz, Kosmicki, Hernandez

No: None

Recused: None

Abstention: None

Absent: None

F. ELECT COG Vice Chairperson for 2022:

Motion made to Elect Kollin Kosmicki as COG Vice Chairperson for 2022:

Motion: Rolan Resendiz Second: Mary Vazquez Edge

Secretary Gomez called the roll call vote.

Director Vazquez Edge voted yes, Director Resendiz voted yes, Director Kosmicki voted yes, Director Hernandez voted yes, Chair Velazquez voted yes.

Motion carried: 5/0

Yes: Velazquez, Vazquez Edge, Resendiz, Kosmicki, Hernandez

No: None

Recused: None

Abstention: None

Absent: None

G. PUBLIC COMMENT:

COG staff stated for the record that the COG Board received Joe Thompson's public comment correspondence. The correspondence was entered into public record.

H. EXECUTIVE DIRECTOR'S REPORT: Veronica Lezama for Mary Gilbert

Transportation Planner Veronica Lezama requested consensus from the COG Board to schedule a COG Special meeting for January 11, 2022 at 4:00 p.m. in order to adopt a resolution to continue remote teleconferencing of COG meetings per AB 361, especially due to the recent surge of Covid-19 cases. Deputy County Counsel Shirley Murphy added that AB 361 requires a 30 day return, and it will be more than 30 days before the next regularly scheduled meeting. Ms. Lezama noted that staff would also include an item on the January 11, 2022 agenda on the Regional Housing Needs Allocation (RHNA).

There was consensus from the COG Board to hold a COG Special Meeting as recommended by staff.

Ms. Lezama announced that staff has scheduled two public hearings for the first regular COG meeting in January- One hearing on the draft San Benito Regional Transportation Plan and another on the draft Regional Housing Needs Assessment (RHNA).

Lastly, Ms. Lezama reminded the COG Board and members of the public about the Holiday office closure. The COG office will be closed to the public from December 23 through December 31 and will reopen on January 3, 2022.

G. Caltrans District 5 Report: Orchid Monroy-Ochoa, on behalf of Scott Eades

Branch Chief, Orchid Monroy-Ochoa announced that the Federal Highway Administration has published a new broadband infrastructure deployment final rule to promote broadband access to underserved communities. Therefore, Caltrans will be required to coordinate telecommunications and broadband planning with transportation and land use planning to develop strategies that minimize repeated excavations.

Vice Chair Vazquez Edge inquired if there will be broadband for the Highway 156 project, which is currently undergoing utility excavation work.

Ms. Monroy-Ochoa stated she would follow up with the project manager to confirm if broadband would be added to the utility installation at Highway 156.

H. Board of Directors' Reports: None

CONSENT AGENDA:

1. **APPROVE** Council of Governments Draft Meeting Minutes Dated November 18, 2021 – Gomez
2. **RECEIVE** Construction Projects Report – Caltrans District 5
3. **ADOPT** Resolution 21-13 Authorizing Teleconferencing Options for Council of Governments Meetings for the Period of December 17, 2021, through January 15, 2022 – Rivera

4. **ADOPT** Resolution 2021-14 Authorizing the Filing of a Claim for an Allocation of Transportation Development Act Funds for Fiscal Year 2020/2021 – Rivera
5. **REAPPOINT** Leona Medearis-Peacher to the Social Services Transportation Advisory Council – Valentine
6. **APPROVE** Amendment No. 1 the FY 2021/2022 Overall Work Program Agreement with the California Department of Transportation and **AUTHORIZE** Norma Rivera, Administrative Services Specialist, to Sign – Lezama
7. **APPROVE** Amendment No. 2 to the Contract with CliffordMoss Extending the Contract Expiration Date to February 28, 2022 – Lezama
8. **APPROVE** Amendment No. 2 to the Cooperative Agreement with Caltrans Reflecting the Spending Order of the Highway Improvement Program (HIP) and Local March Funds for the State Route 156 Improvement Project – Lezama

Director Kosmicki pulled Item 7 from the Consent Agenda

There was no public comment on the Consent Agenda.

Motion made to approve Consent Agenda Items 1-6 and 8:

Motion: Mary Vazquez Edge

Second: Peter Hernandez

Secretary Gomez called the roll call vote.

Director Vazquez Edge voted yes, Director Resendiz voted yes, Director Kosmicki voted yes, Director Hernandez voted yes, Chair Velazquez voted yes.

Motion carried: 5/0

Yes: Velazquez, Vazquez Edge, Resendiz, Kosmicki, Hernandez

No: None

Recused: None

Abstention: None

Absent: None

Item 7 pulled from consent for discussion. Director Kosmicki questioned why the dollar amount was higher than the first nine months of the contract.

Transportation Planner Veronica Lezama stated that the first amendment to the contract added some additional work focusing on doing more outreach on the implementation of the messaging for projects and developing three mailers that are being mailed out to San Benito County residents. Amendment No. 2 would allow staff to complete the full scope of work previously approved in amendment no.1 to the contract, which includes digital communications and a third community mailer.

There was no further discussion or public comment on Item 7.

Motion made to approve Item 7:

Motion: Kollin Kosmicki

Second: Mary Vazquez Edge

Secretary Gomez called the roll call vote.

Director Vazquez Edge voted yes, Director Resendiz voted yes, Director Kosmicki voted yes, Director Hernandez voted yes, Chair Velazquez voted yes.

Motion carried: 5/0

Yes: Velazquez, Vazquez Edge, Resendiz, Kosmicki, Hernandez
No: None
Recused: None
Abstention: None
Absent: None

REGULAR AGENDA:

9. ACCEPT Council of Governments FY 2020/21 Basic Financial Statements – Rivera

Administrative Services Specialist, Norma Rivera provided a presentation on the Council of Governments FY 2020/21 Basic Financial Statements.

Ms. Rivera noted that Joe Arch with JJACPA, Inc. was in attendance to answer questions from the Board.

There was no discussion or public comment.

Motion made to Accept Item 9:

Motion: Mary Vazquez Edge Second: Kollin Kosmicki

Secretary Gomez called the roll call vote.

Director Vazquez Edge voted yes, Director Resendiz voted yes, Director Kosmicki voted yes, Director Hernandez voted yes, Chair Velazquez voted yes.

Motion carried: 5/0

Yes: Velazquez, Vazquez Edge, Resendiz, Kosmicki, Hernandez
No: None
Recused: None
Abstention: None
Absent: None

10. RECEIVE Presentation on the 6th Cycle Regional Housing Needs Allocation – Lezama

Received presentation from Transportation Planner, Veronica Lezama and Beth Jarosz, consultant to COG with PRB, on the 6th Cycle Regional Housing Needs Allocation. Ms. Jarosz provided an overview of the three methodology options, A, B, and C.

Ms. Lezama and Ms. Jarosz answered questions from the Board. The COG Board expressed concerns with the RHNA allocation assigned by the State Department of Housing and Community Development (HCD). There was consensus from the COG Board directing staff to put together an alternative methodology that puts more of the County housing units into the two cities, particularly the City of Hollister. The Board also directed staff to draft a letter to HCD noting their concerns, particularly that San Benito County is a rural community that lacks the ability to build and maintain the infrastructure needed to support the State's RHNA allocation. They noted that the County has road and sewer infrastructure needs, crowded local schools and the need to preserve prime farmland. They would also like to ensure that the County, two City Council's, and our state legislatures receive copies of the letters as well.

Ms. Lezama noted that COG staff is scheduled to present to the two City councils the following week. Once information is gathered from all three jurisdictions, staff will be bringing that proposal forward to the COG Board at their special meeting in January.

There was no public comment.

There being no further business to discuss, Director Vazquez Edge motioned to adjourn at 5:07 p.m. Motion seconded by Director Kosmicki.

Secretary Gomez called the roll call vote.

Director Vazquez Edge voted yes, Director Resendiz voted yes, Director Kosmicki voted yes, Director Hernandez voted yes, Chair Velazquez voted yes.

Motion carried: 5/0

Yes: Velazquez, Vazquez Edge, Resendiz, Kosmicki, Hernandez

No: None

Recused: None

Abstention: None

Absent: None

ADJOURN TO COG MEETING JANUARY 20, 2022, AT 4:00 P.M.

**SAN BENITO COUNTY
COUNCIL OF GOVERNMENTS
SPECIAL MEETING
(Zoom Platform)
January 11, 2022, at 4:00 P.M.**

MINUTES

MEMBERS PRESENT:

Chair Ignacio Velazquez, Vice Chair Kollin Kosmicki, Mary Vazquez Edge, Rolan Resendiz, and Peter Hernandez

STAFF PRESENT:

Executive Director, Mary Gilbert; Administrative Services Specialist, Norma Rivera; Transportation Planner, Veronica Lezama; Transportation Planner, Regina Valentine; Office Assistant, Griselda Arevalo; Secretary Monica Gomez; Deputy County Counsel, Shirley Murphy

OTHERS PRESENT:

Beth Jarosz, Population Reference Bureau (PRB); Maura Twomey, Executive Director and Heather Adamson, Director of Planning for the Association of Monterey Bay Area Governments (AMBAG)

CALL TO ORDER:

Chair Velazquez called the meeting to order at 4:03 P.M.

A. PLEDGE OF ALLEGIANCE

Director Hernandez led the pledge of allegiance.

B. ROLL CALL

Secretary Gomez called the roll call and confirmed a quorum of Directors were present.

C. CERTIFICATE OF POSTING

Motion made to acknowledge Certificate of Posting:

Motion: Mary Vazquez Edge Second: Kollin Kosmicki

Secretary Gomez called the roll call vote.

Director Vazquez Edge voted yes, Director Resendiz voted yes, Director Kosmicki voted yes, Director Hernandez voted yes, Chair Velazquez voted yes.

Motion carried: 5/0

Yes: Velazquez, Vazquez Edge, Resendiz, Kosmicki, Hernandez
No: None
Recused: None
Abstention: None
Absent: None

D. NOTICE OF TEMPORARY PROCEDURES FOR COUNCIL OF GOVERNMENTS BOARD MEETINGS

Pursuant to California Governor Gavin Newsom’s Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic. Additionally, members of the COG Board can attend the meeting via teleconference and to participate in the meeting to the same extent as if they were present.

Chair Velazquez reminded members of the public that an overview of temporary procedures (Zoom etiquette) for COG meetings was attached to the agenda.

CONSENT AGENDA:

- 1. ADOPT** Resolution 21-13 Authorizing Teleconferencing Options for Council of Governments Meetings for the Period of December 17, 2021, through January 15, 2022 – Rivera

There was no public comment on the Consent Agenda.

Motion made to approve Consent Agenda:

Motion: Mary Vazquez Edge

Second: Kollin Kosmicki

Secretary Gomez called the roll call vote.

Director Vazquez Edge voted yes, Director Kosmicki voted yes, Director Hernandez voted yes, Chair Velazquez voted yes. Director Resendiz lost connection at 4:07 p.m.

Motion carried: 4/0

Yes: Velazquez, Vazquez Edge, Kosmicki, Hernandez

No: None

Recused: None

Abstention: None

Absent: Resendiz

Director Resendiz rejoined the meeting at 4:14 p.m.

REGULAR AGENDA:

- 2. RECEIVE** Update on the 6th Cycle Regional Housing Needs Allocation (RHNA) Methodology Options – Lezama

The COG Board of Directors received a presentation from Transportation Planner, Veronica Lezama and Beth Jarosz with PRB, on the 6th Cycle Regional Housing Needs Allocation (RHNA). Ms. Jarosz provided an overview of two new methodology options, D and E.

Heather Adamson with the Association of Monterey Bay Area Governments (AMBAG) answered questions from the Board regarding the AMBAG’s Metropolitan Planning Organization effort on the Regional Growth Forecast as it relates to RHNA.

The COG Board thanked staff for preparing two additional RHNA methodologies for their review. They reiterated their concerns expressed at a previous meeting, including opposition to the Regional Housing Needs Determination (RHND) of a need for 5,005 housing units for the region as assigned by the State Department of Housing and Community Development (HCD). The Board members stated that there should be a continued effort to reach out to our state representatives to help advocate for policies against

requirements for housing in communities that already face infrastructure challenges. There was brief discussion regarding:

- the local agency appeals process to COG.
- whether there were any funding risks or repercussions if the Board does not approve a preferred methodology.
- the final deadline to submit RHNA to the State.

COG staff stated that the internal deadline to approve the RHNA report is November 2022 so that the local jurisdictions can have about a year to update their housing element. Staff will research any potential funding risks and repercussions and will report back to the Board at the next meeting.

PUBLIC COMMENT:

Jacqueline Morris-Lopez
David Mdeiros
Brian Foucht, SJB Asst. City Manager

Board Action

There was consensus from the COG Board to defer a decision on the RHNA and go back to their respective jurisdictions to allow more discussion and then come to an understanding on the next steps. Each COG Board member will then come back to the COG Board to move forward with rejecting or approving the preferred RHNA methodology.

Adjournment

There being no further business to discuss, Director Vazquez Edged motioned to adjourn at 4:58 p.m. Motion seconded by Director Hernandez.

Secretary Gomez called the roll call vote.

Director Vazquez Edge voted yes, Director Resendiz voted yes, Director Kosmicki voted yes, Director Hernandez voted yes, Chair Velazquez voted yes.

Motion carried: 5/0

Yes:	Velazquez, Vazquez Edge, Resendiz, Kosmicki, Hernandez
No:	None
Recused:	None
Abstention:	None
Absent:	None

ADJOURN TO COG MEETING JANUARY 20, 2022, AT 4:00 P.M.

**SAN BENITO COUNTY
COUNCIL OF GOVERNMENTS
REGULAR MEETING
(Zoom Platform)
January 20, 2022, at 4:00 P.M.**

MINUTES

MEMBERS PRESENT:

Chair Ignacio Velazquez, Vice Chair Kollin Kosmicki, Mary Vazquez Edge, Rolan Resendiz, and Peter Hernandez; Ex Officio, Scott Eades, Caltrans District 5

STAFF PRESENT:

Executive Director; Mary Gilbert, Administrative Services Specialist; Norma Rivera, Transportation Planner; Veronica Lezama, Transportation Planner; Regina Valentine, Office Assistant; Griselda Arevalo, Secretary; Monica Gomez, Deputy County Counsel; Shirley Murphy.

OTHERS PRESENT:

Beth Jarosz, Population Reference Bureau (PRB); Terry Thompson, Caltrans District 5; Heather Adamson, Director of Planning for the Association of Monterey Bay Area Governments (AMBAG).

CALL TO ORDER:

Chair Velazquez called the meeting to order at 4:00 P.M.

A. PLEDGE OF ALLEGIANCE

Director Kosmicki led the pledge of allegiance.

B. ROLL CALL

Secretary Gomez called the roll call and confirmed a quorum of Directors were present.

C. CERTIFICATE OF POSTING

Motion made to acknowledge Certificate of Posting:

Motion: Kollin Kosmicki Second: Mary Vazquez Edge

Secretary Gomez called the roll call vote.

Director Vazquez Edge voted yes, Director Resendiz voted yes, Director Kosmicki voted yes, Director Hernandez voted yes, Chair Velazquez voted yes.

Motion carried: 5/0

Yes: Velazquez, Vazquez Edge, Resendiz, Kosmicki, Hernandez
No: None
Recused: None
Abstention: None
Absent: None

D. NOTICE OF TEMPORARY PROCEDURES FOR COUNCIL OF GOVERNMENTS BOARD MEETINGS

Pursuant to California Governor Gavin Newsom’s Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic. Additionally, members of the COG Board can attend the meeting via teleconference and to participate in the meeting to the same extent as if they were present.

Chair Velazquez reminded members of the public that an overview of temporary procedures (Zoom etiquette) for COG meetings was attached to the agenda.

E. COMMITTEE APPOINTMENTS

1. **APPOINT** Delegate and Alternate to the California Association of Councils of Governments (CALCOG)

There was consensus from the Board with Chair Velazquez appointing himself as the CALCOG Delegate.

2. **APPOINT** Two Representatives to the San Benito/Santa Clara Mobility Partnership (One City of Hollister Representative and one other Representative)

There was consensus from the Board with Chair Velazquez appointing himself and Director Kosmicki to the San Benito/Santa Clara Mobility Partnership.

3. **APPOINT** Representative to Speak on Behalf of COG at California Transportation Commission and Central Coast Coalition Meetings

There was consensus from the Board with Chair Velazquez appointing Director Kosmicki as the California Transportation Commission and Central Coast Coalition representatives for COG.

F. PUBLIC COMMENT:

COG staff stated for the record that the COG Board received Joe Thompson’s public comment correspondence. The correspondence was entered into public record

G. Executive Director’s Report – Mary Gilbert

Executive Director Mary Gilbert requested that the COG Board continue the Closed Session section of the agenda until the end of all the committee meetings.

Ms. Gilbert expressed appreciation to COG staff Veronica Lezama who diligently worked together with Caltrans staff on the Clean California Grant Program. Caltrans selected the Highway 25 Bypass beautification project as one of the projects to move forward through the funding process. Staff is excited about potential landscaping and other amenities being included on that. Ms. Gilbert thanked the City of Hollister who stepped in and was willing to take on some of the maintenance responsibilities that are going to be needed to make that type of improvement possible. She mentioned that the Washington Street bridge area in San Juan Bautista is also on that list of awarded projects.

Ms. Gilbert provided an update on the Highway 25 Widening Project. COG staff has kicked off the project with Caltrans’ project development team. They are currently looking at options for engineering and environmental development support for COG and working with different firms that will be able to assist staff and working with Caltrans to ensure that they continue to advocate for the project and move the schedule forward. Staff will provide an update and possibly be bringing a contract for approval at the next COG meeting.

The COG Board expressed that it will be essential to find a firm that has experience dealing with this type of project and that they understand that delivery/timeline is a critical issue for the Board.

H. Caltrans Report/ Correspondence – Scott Eades

Deputy Director, Scott Eades reported that advertisement for the Highway 156 project occurred on January 10, 2022, and bids are expected to open on March 2, 2022. The plan is to have a groundbreaking ceremony scheduled once the project contract has been awarded. A task order is under development to have construction outreach begin prior to the construction award. The plan is to ensure that we have coordinated outreach process between the Highway 156 construction and the planned roundabout project at the intersection of Highway 25 and Highway 156. Caltrans is also working with COG staff to set up an interagency team, which will be established to help with coordination with emergency service providers and others so that they are aware of the project and making sure that there is full access through the project limits. Mr. Eades noted that Project Manager, Terry Thompson was available to provide more detailed information if desired.

Lastly, Mr. Eades announced that there is a new grant program through the California Energy Commission, called the Clean Transportation Program Rural Electric Vehicle Charging Grants. The focus is on providing electric charging facilities, especially targeted towards rural areas or disadvantaged communities. Application instructions are available online through the California Energy Commission website. The submittal deadline for applications is March 11, 2022. Also, the application deadline for Clean California Local Grant Program is February 1, 2022.

Board members commented that it will be essential that there is clear communication to the public on the level of disruption that might occur during the construction phase of the Highway 25/156 Roundabout Project.

I. Board of Directors' Reports

Director Resendiz reported that he and Chair Velazquez provided an update at the last Hollister City Council meeting on where COG is at with the RHNA numbers.

CONSENT AGENDA:

1. **ADOPT** Resolution 22-02 Authorizing Teleconferencing Options for Council of Governments Meetings for the Period of January 23, 2022, through February 21, 2022 – Rivera
2. **RECEIVE** Construction Projects Report – Caltrans District 5

Chair Velazquez pulled Item 2 from the Consent Agenda

There was no public comment on the Consent Agenda.

Motion made to approve Consent Agenda Item 1:

Motion: Kollin Kosmicki Second: Mary Vazquez Edge

Secretary Gomez called the roll call vote.

Director Vazquez Edge voted yes, Director Resendiz voted yes, Director Kosmicki voted yes, Director Hernandez voted yes, Chair Velazquez voted yes.

Motion carried: 5/0

Yes: Velazquez, Vazquez Edge, Resendiz, Kosmicki, Hernandez
No: None

Recused: None
Abstention: None
Absent: None

Item 2 pulled from consent for discussion. Chair Velazquez requested that Caltrans staff provide a brief update/overview of each project on the Caltrans Construction Projects report. Chair Velazquez also asked for an update on the repair work that was going on at Pinnacles National Park Highway from Sunset through Fairview.

Mr. Eades stated that her would have to check up on the Pinnacles National Park Highway from Sunset/Fairview. He noted that it most likely was not included in the construction project report because it was a maintenance effort.

Scott Eades, Caltrans District 5 Deputy District Director and Terry Thompson, Caltrans District 5 Project Manager provided an overview of the construction projects in San Benito County and answered questions from the Board.

The COG Board commented on the importance of having answers for the public with regards to the construction timeline for the Highway 156 Widening Project, the U.S. 101 Extension, and the Highway 25/156 Turbo Roundabout. The Board asked for more information that can be provided to the public as soon as possible prior to the February COG meeting, especially regarding the Hwy 25/156 Roundabout Project because construction will be starting soon. They requested that the information be provided for them to share on social media as well as to local media. The information should include why the project is needed, statistics, fatalities, accident costs, traffic control, and timeline.

Mr. Eades stated that he would follow up with the project manager and public information office to ensure that they are communicating with COG staff about exactly what's happening and making sure that they're giving adequate notice to the public.

Ms. Gilbert stated that staff will make sure to have the information available and direct people with specific questions about the project to Caltrans Public Information Office. Staff will also work on providing the information to the Board in a format that they are able to share on social media.

There was no public comment.

REGULAR AGENDA:

4:00 P.M. Public Hearing (Or As Soon Thereafter As the Matter May Be Heard)

3. HOLD Public Hearing on the Draft 2020-2045 San Benito Regional Transportation Plan – Lezama

Receive presentation from Transportation Planner Veronica Lezama on the Draft 2020-2045 San Benito Regional Transportation Plan.

Chair Velazquez opened the Public Hearing at 4:53 p.m.

There was no public comment.

Chair Velazquez closed the Public Hearing at 4:53 p.m.
Information only therefore no action was taken.

4. CONDUCT a Public Hearing to Receive Public Comment on the Draft Regional Housing Needs Assessment (RHNA) Methodology Options for Allocation of Housing Need to the Region's Jurisdictions Consistent with the Objectives of Government Code §65584(D) and Factors of Government Code § 65584.04 (E) – Lezama

Receive presentation from Transportation Planner Veronica Lezama on the Draft Regional Housing Needs Assessment (RHNA) Methodology options. Staff will provide additional information at the next meeting.

Chair Velazquez opened the Public Hearing at 4:55 p.m.

Public Comment

Elizabeth Madrigal, Monterey Bay Economic Partnership

Chair Velazquez closed the Public Hearing at 4:57 p.m.

The COG Board restated their concerns and opposition towards the RHNA allocation and the need to reach out to state representatives to help advocate to the State that the County does not have the infrastructure to support additional growth.

Information only therefore no action was taken.

There was consensus from the Board to continue COG Closed Session until the end of LTA, MEA, SAFE, and ALUC meetings.

The COG Board convened to Closed Session at 5:13 p.m.

CLOSED SESSION:

5. CLOSED SESSION – CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision (d)(2) of Government Code Section 54956.9

Number of Cases: 1

Director Hernandez left the COG meeting at 5:38 p.m.

The COG Board reconvened from Closed Session at 5:45 p.m.

Deputy County Counsel, Shirley Murphy stated that there was no reportable action taken under Item 5.

There was no public comment.

There being no further business to discuss, Director Vazquez Edged motioned to adjourn at 5:46 p.m.
Motion seconded by Director Resendiz.

Secretary Gomez called the roll call vote.

Director Vazquez Edge voted yes, Director Resendiz voted yes, Director Kosmicki voted yes, Chair Velazquez voted yes.

Motion carried: 4/0

Yes: Velazquez, Vazquez Edge, Resendiz, Kosmicki

No: None

Recused: None

Abstention: None

Absent: Hernandez

ADJOURN TO COG MEETING FEBRUARY 17, 2022, AT 4:00 P.M.



PROJECT UPDATE – SAN BENITO COUNTY

PREPARED FOR THE FEBRUARY 17, 2022 COUNCIL OF SAN BENITO COUNTY GOVERNMENTS MEETING

CONSTRUCTION PROJECTS

Project	Location/Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager (Resident Engineer)	Contractor	Comments
1.	None	None	None	None	None	None	None	None

PROJECTS IN DEVELOPMENT

Project	Location/Post Mile (PM)	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Phase	Comments
2.	Near Hollister, just north of San Benito Lateral (PM 18.8/19.1)	Curve restoration	Winter 2023	\$4.3 million	SHOPP	Terry Thompson	PA&ED	A Resolution of Necessity (RON) was received at the January CTC meeting. The RON may adversely affect the project schedule.
3.	San Felipe Road to 0.3 miles north of Hudner Lane (0.8 mi west of SR 25 to 0.5 miles east of SR 25)	Conversion of 2-lane conventional highway to a 4-lane expressway	N/A	N/A	Local	Terry Thompson	PA&ED	Planning and Environmental are analyzing the impacts of SB743.
4.	Intersection of SR 25/156, north of Hollister (PM 54.048)	Construct Roundabout	Fall 2021- Winter 2022	\$10.7 million	SHOPP	Aaron Henkel	PS&E/RW	Contract awarded to Granite Rock Co. Work anticipated to begin February 2022. Contract is expected to ask for winter suspension until early April.



PROJECT UPDATE – SAN BENITO COUNTY

PREPARED FOR THE FEBRUARY 17, 2022 COUNCIL OF SAN BENITO COUNTY GOVERNMENTS MEETING

PROJECTS IN DEVELOPMENT (CONTINUED)

Project	Location/Post Mile (PM)	Description	Construct ion Timeline	Construction Cost	Funding Source	Project Manager	Phase	Comments
5. Highway 156 Improvement Project (34490)	In and near San Juan Bautista, from The Alameda to slightly east of Fourth Street (PM 3.0/R8.2)	Construct four-lane expressway	Summer 2021 - Summer 2023	\$60 million	STIP/Local	Terry Thompson	PS&E/RW	Advertised on January 10, Bid Open on March 2, 2022. Time extension to Award received at the January 2022 CTC meeting.
6. U.S 101 Southbound Connector Extension (1N910)	In San Benito County 3.0 miles West of San Juan Bautista at SR-156 and U.S. Route 101	Extend westbound connector an additional 1800 feet and construct a ramp meter	TBD	TBD	Minor A	Terry Thompson	PA&ED	Conducting preliminary engineering to determine the cost and scope of extending the connector to accommodate truck acceleration length.
7. SR 156/Alameda EB Right-Turn Channelization (1P300)	In San Juan Bautista at the intersection of SR 156 and The Alameda (PM 2.9/3.1)	Installation of eastbound right-turn channelization from SR 156 onto the Alameda	Spring 2024	TBD	Oversight/Local	Paul Valadao	PA&ED	Performed 50% PS&E review in the late Fall 2021. Comments were submitted to the City of San Juan Bautista, awaiting the City's response.

ACRONYMS USED IN THIS REPORT:

PA&ED Project Approval and Environmental Document
 PS&E Plans, Specifications, and Estimate
 ROW Right of way
 SB1 Senate Bill 1

SBt San Benito County
 STIP Statewide Transportation and Improvement Program
 SHOPP Statewide Highway Operation and Protection Program
 SR State Route
 SCL Santa Clara County



Staff Report

To: Council of San Benito County Governments
From: Norma Rivera, Administrative Services Specialist Telephone: (831) 637-7665
Date: February 17, 2022
Subject: **Assembly Bill 361 Teleconferencing Options For COG**

Recommendation:

ADOPT Resolution 22-03 Authorizing Teleconferencing Options for Council of Governments meetings for the Period of February 22, 2022, through March 23, 2022.

Summary:

On September 16, 2021, the Governor signed Assembly Bill (AB) 361, a bill that codifies certain teleconference procedures that local agencies have adopted in response to the Governor's Brown Act-related Executive Orders. Specifically, AB 361 allows a local agency to continue to use teleconferencing under the same basic rules as provided in the Executive Orders under certain prescribed circumstances or when certain findings have been made and adopted by the local agency legislative body.

Financial Considerations:

None.

Discussion:

On June 11, 2021, Governor Newsom issued Executive Order N-08-21, amending his prior Executive Order N-29-20, and waiving certain provisions of the Brown Act relating to teleconferences/remote meetings by local agency legislative bodies. The Executive Order waived, among other things, the provisions of the Brown Act that otherwise required the physical presence of members of local agency legislative bodies or other personnel in a particular location as a condition of participation or as a quorum for a public meeting. These modifications remained in effect through September 30, 2021.

Under Assembly Bill (AB) 361, when the state of emergency lasts longer than 30 days, as is the case presently, the legislative body must make findings every 30 days to continue using the bill's exemption to the Brown Act teleconferencing rules. AB 361 mandates that the legislative body must find that there is a continuing need for teleconferencing due to dangers posed by the ongoing state of emergency. This means that local agencies will have to put an item on the public meeting agenda at least every thirty days to make findings regarding the circumstances of the emergency and to vote to continue relying upon the law's teleconference provisions.

To continue to meet under those modified rules after March 23, 2022, the Board will again need to reconsider the circumstances of the state of emergency and again make one of the additional findings required by AB 361.

Reducing the circumstances under which people come into close contact remains a vital component of the San Benito County and COG's COVID-19 response strategy. Local agency public meetings are an essential government function and the last 18 months have proven that the teleconferencing format protects public access while minimizing exposure to COVID-19.

The California Department of Public Health (CDPH) and the federal Centers for Disease Control and Prevention (CDC) caution that the Omicron variant of COVID-19 is spreading quickly throughout the country, is more transmissible than prior variants of the virus, may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others resulting in rapid and alarming rates of COVID-19 cases and hospitalizations (<https://www.cdc.gov/coronavirus/2019-ncov/variants/omicron-variant.html>).

Staff recommends that the Board adopt findings that conducting in-person meetings at the present time would present an imminent risk to the health and safety of attendees. A resolution to that effect and directing staff to return each 30 days to afford the Board the opportunity to reconsider such findings is before the Board for consideration (Attachment 1). If the Board adopts the proposed resolution, then it may continue to meet under the modified Brown Act teleconference rules of AB 361 through March 23, 2022. If the Board does not adopt the resolution, Board meetings will be conducted in-person at the San Benito County Board of Supervisors Chambers. Staff does not recommend a hybrid virtual/in-person meeting option due to limits on staff resources for meeting administration.

Executive Director Review: MG

Counsel Review: Yes

Supporting Attachment(s):

1. Resolution 22-03
2. Letter from San Benito County Health Officer



BEFORE THE COUNCIL OF SAN BENITO COUNTY
GOVERNMENTS

A RESOLUTION OF THE COUNCIL OF SAN)
BENITO COUNTY GOVERNMENTS) Resolution No. COG 22-03
AUTHORIZING CONTINUED REMOTE)
TELECONFERENCE MEETINGS OF THE COUNCIL)
OF GOVERNMENTS AND THE MEETINGS OF ITS)
ADVISORY BODIES PURSUANT TO AB 361)

WHEREAS, the Council of San Benito County Governments is committed to preserving and nurturing public access and participation in meetings of the Board of Directors and in meetings of its advisory bodies, including but not limited to the Technical Advisory Committee (TAC), Social Services Technical Advisory Committee (SSTAC), and the Measure G Transportation, Safety and Investment Plan Oversight Committee; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, on March 4, 2020, Governor Gavin Newsom issued a Proclamation of State of Emergency in response to the COVID-19 pandemic, pursuant to his authority under the California Emergency Services Act, California Government Code section 8625; and

WHEREAS, on March 17, 2020, Governor Newsom issued Executive Order N-29-20 that suspended the teleconferencing rules set forth in the California Open Meeting Law, Government Code section 54950 et seq. (the "Brown Act"), provided certain requirements were met and followed; and

WHEREAS, on June 4, 2021, Governor Newsom clarified that the "reopening" of California on June 15, 2021 did not include any change to the proclaimed state of emergency or the powers exercised thereunder; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21, clarifying the suspension of the teleconferencing rules set forth in the Brown Act, and further provided that those provisions would remain suspended through September 30, 2021; and

WHEREAS, on September 16, 2021, Governor Newsom signed Assembly Bill 361 (AB 361), which provides that a legislative body subject to the Brown Act may continue to meet without fully complying with the teleconferencing rules in the Brown Act, provided the legislative body determines that meeting in person would present

imminent risks to the health or safety of attendees, and further requires that certain findings be made by the legislative body every thirty (30) days; and

WHEREAS, California Department of Public Health (“CDPH”) and the federal Centers for Disease Control and Prevention (“CDC”) caution that the Omicron variant of COVID-19 is spreading quickly throughout the country, is more transmissible than prior variants of the virus, may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others resulting in rapid and alarming rates of COVID-19 cases and hospitalizations (<https://www.cdc.gov/coronavirus/2019-ncov/variants/omicron-variant.html>); and

WHEREAS, on September 30, 2021, Dr. Ghilarducci, Interim San Benito County Public Health Officer, issued a recommendation on Social Distancing at public meetings of legislative bodies within San Benito County; and

WHEREAS, on January 5, 2022, Dr. Gellert, San Benito County Public Health Officer, issued an updated recommendation on continued Social Distancing at public meetings of legislative bodies within San Benito County, attached hereto as Exhibit “A”, and incorporated herein by this reference; and

WHEREAS, the Council of San Benito County Governments is a joint powers authority formed under the joint exercise of powers provisions of California Government Code Sections 6500-6522 and the California Code of Civil Procedure section 1240.140, among the County of San Benito, a political subdivision of the State of California, and the Cities of Hollister and San Juan Bautista, municipal corporations located in San Benito County; and

WHEREAS, the San Benito County Board of Supervisors is empowered by Article XI, section 7 of the California Constitution to take actions necessary to protect public, health, welfare, and safety within the County of San Benito; and

WHEREAS, at its regular meetings on October 12, 2021, November 9, 2021, November 23, 2021, December 14, 2021, and January 25, 2022, the San Benito County Board of Supervisors considered all information related to this matter, as presented at the public meetings of the Board of Supervisors identified herein, including any supporting reports by County Staff, and any information provided during public meetings, including but not limited to the current circumstances related to the state of emergency, and adopted Resolution Nos. 2021-128, 2021-140, 2021-148, 2021-160, and 2022-04, making the findings and determinations required by AB 361; and

WHEREAS, the Council of San Benito County Governments has an important governmental interest in protecting the health, safety, and welfare of those who participate in meetings of the Council of Governments’ various legislative bodies subject to the Brown Act; and

WHEREAS, in the interest of public health and safety, as affected by the emergency caused by the spread of COVID-19, the Council of San Benito County Governments deems it necessary to find that a requirement to meet in person for meetings of all Council of Governments' related legislative bodies subject to the Brown Act would present imminent risks to the health or safety of attendees, and thus, intends to invoke the provisions of AB 361 related to teleconferencing; and

WHEREAS, at its regular meetings on October 21, 2021, November 18, 2021, and December 16, 2021, special meeting on January 11, 2022, and its regular meeting on January 20, 2022 the Council of San Benito County Governments considered all information related to this matter, as presented at the public meetings of the Board of Directors identified herein, including any supporting reports by Council of Governments' Staff, and any information provided during public meetings, including but not limited to the current circumstances related to the state of emergency, and adopted Resolution Nos. 2021-11, 2021-12, 2021-13, 2022-01, and 2022-02 making the findings and determinations required by AB 361; and

WHEREAS, the Council of San Benito County Governments has further considered all information related to this matter, as presented at the public meetings of the Board of Directors identified herein as of the date of this Resolution, including any supporting reports by Council of Governments' Staff, and any information provided during public meetings, including but not limited to the current circumstances related to the state of emergency, which continues to remain in effect; and

WHEREAS, as of the date of this Resolution, neither the Governor nor the California Legislature have exercised their respective powers, pursuant to California Government Code section 8629, to lift the state of emergency either by proclamation or by concurrent resolution in the state Legislature, and the proclaimed state of emergency remains in effect; and

WHEREAS, the continued local rates of transmission of the virus and variants causing COVID-19 are such that meeting in person would present imminent risks to the health or safety of attendees of public meetings; and

WHEREAS, the Board of Directors of the Council of San Benito County Governments further finds that the state of emergency continues to directly impact the ability of the members to meet safely in person.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Council of San Benito County Governments as follows:

1. Recitals. The Board of Directors hereby finds that the facts set forth in the Recitals to this Resolution are true and correct and are incorporated into this Resolution by this reference. The above findings and this Resolution apply to all Council of Governments related legislative bodies subject to the Brown Act, including but not

limited to its Technical Advisory Committee (TAC), Social Services Technical Advisory Committee (SSTAC), Measure G Transportation, Safety and Investment Plan Oversight Committee, and any other Council of Governments standing committees and all other committees and commissions established by the Council of San Benito County Governments and subject to the Brown Act.

2. Proclamation of Local Emergency. The Board of Directors hereby proclaims that a local emergency continues to exist throughout the County, and social distancing orders are currently in place and needed to protect the health and safety of the citizens.
3. Consideration of Future Extensions of Resolution. As long as the State Emergency remains in effect or until directed otherwise by the Board of Directors, staff shall present to the Board at every meeting an item necessary to continue the findings required by AB 361.
4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of thirty (30) days from adoption of the Resolution or such time the Board of Directors adopts a subsequent Resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the Council of San Benito County Governments may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.
5. Remote Teleconference Meetings. The staff, Counsel, and legislative bodies of the Council of Governments are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

PASSED AND ADOPTED BY THE COUNCIL OF SAN BENITO COUNTY GOVERNMENTS THIS 17th DAY OF FEBRUARY 2022 BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAINING:

ABSENT:

Ignacio Velazquez, Chair

APPROVED AS TO LEGAL FORM:
SAN BENITO COUNTY COUNSEL'S OFFICE

Dated: Feb. 11, 2022

By: Shirley L. Murphy
Shirley L. Murphy, Deputy County Counsel

ATTEST:
Mary Gilbert, Executive Director

Dated: _____

By: _____

EXHIBIT A

GEORGE GELLERT MD, MP, MPA
HEALTH OFFICER

TRACEY BELTON
AGENCY DIRECTOR



SAN BENITO COUNTY

HEALTH & HUMAN SERVICES AGENCY

PUBLIC HEALTH SERVICES

Healthy People in Healthy Communities

January 5, 2022

CAO Ray Espinosa
San Benito County Administration

Re: Recommendation on Social Distancing and Hybrid Meetings

Given the considerable impact on our community from the COVID-19 virus and the Delta and more recently the Omicron variant, I strongly urge all legislative bodies, including but not limited to the County, cities, and special districts, local commissions and committees, and subsidiary bodies, continue social distancing measures for public meetings, including offering, at the legislative body's discretion, a remote or hybrid format for public meetings. Social distancing and masking remain crucial strategies in our fight to prevent contagion. The conduct of public meetings in a remote or hybrid manner enables members of the community to participate from the comfort of their homes without having to risk contracting these viruses by attending in-person meetings.

In addition, these measures help contain the spread of the disease and protect the community. All events public gatherings, including public meetings, create environments where these virus variants can potentially spread among attendees and participants. However, when combined with social distancing and effective masking practices, along with continued efforts to increase vaccination uptake within San Benito County, a remote or hybrid format for meetings maximizes avenues for public access and input and minimizes the risk of infection for the public, agency staff, meeting presenters, and legislative body members as well.

If you have any questions regarding this recommendation, please do not hesitate to contact me.

A handwritten signature in black ink that reads "George Gellert" with a stylized flourish at the end.

George Gellert MD, MPH, MPA
Health Officer

PUBLIC HEALTH SERVICES
351 Tres Pinos Road, Suite A-202
Hollister CA 95023
831-637-5367

ENVIRONMENTAL HEALTH
351 Tres Pinos Road, Suite C-1
Hollister CA 95023
831-636-4035

MEDICAL THERAPY UNIT
761 South Street
Hollister CA 95023
831-637-1989

Staff Report

To: Council of Governments
From: Norma Rivera, Administrative Services Specialist Telephone: (831)637-7665
Date: February 17, 2022
Subject: **Second Quarter Budget Report**

Recommendation:

RECEIVE Council of Governments FY 2021/22 Second Quarter Budget Report and **APPROVE** Budget Adjustment/Transfer 21-22-01 and Budget Adjustment/Transfer 21-22-02.

Summary:

The Second Quarter Budget Report summarizes revenues and expenditures as of December 31, 2021. The Report shows that revenues were at 92.60% and expenditures were at 37.72% in total.

Financial Considerations:

During the second quarter, total revenues were \$13,147,507 or 92.06% of the budgeted revenues. This number includes the fund balance that has been carried forward from the previous fiscal year.

Total expenditures for all COG accounts were \$1,354,800 or 31.72%. This amount is under the 50% estimated for the second quarter.

Background:

Staff has prepared the attached budget report for the Board to review. After each quarter the Trial Balances are reviewed and analyzed by staff for errors or corrections. Once the Trial Balances are reviewed, a budget report is prepared and analyzed by staff for budget adjustments/transfers if needed to reflect actual expenditures and revenues.

The individual operating budgets of COG Administration, Rideshare, Highway 25 Safety, Vanpool, and Low Carbon Transit Operations Program (LCTOP) are all under the 50% estimated for expenditures in the second quarter.

The Transportation Planning State Subvention operating budget is over in expenses for line item Other – Operating Transfers due to a payment of RSTP funds to the City of Hollister. Staff has prepared a Budget Adjustment from Fund Balance to cover this payment. Claims for RSTP funds that are submitted to the Council of Governments are at times unplanned; therefore, staff does not include them in the annual budget. RSTP funds that have been carried over throughout the years are kept in the fund balance for each jurisdiction and usually only the current year RSTP funds are budgeted.

The Measure G operating budget is over in expenses for line item Other-Operating Transfers due to a one-time lump sum payment of Measure G funds to the City of Hollister and the City of San Juan Bautista. The Council of Governments issues quarterly payments of Measure G, Tier II funds for local street and road rehabilitation to the local jurisdictions as outlined in the Master Programs Funding Agreements. Now that the agreements are fully executed, COG issued these one-time, lump sum payments to the City of Hollister and City of San Juan Bautista to bring the jurisdictions up to date with their assigned distribution. Staff has prepared a Budget Adjustment/Transfer from Fund Balance to cover the remaining Q3 and Q4 payments.

The Measure G budget is not included in the Second Quarter Budget Report Summary, it stands alone.

Staff Analysis:

Staff made budget adjustments during the quarter. Adjustments are approved by the Executive Director as authorized in the Purchasing/Budget policy to cover small overages. A Budget Adjustment/Transfer is required to the Other Charges – Operating Transfers line item from Transportation Planning State Subvention Fund Balance and the Other Charges- Operating Transfers line item from Measure G Fund Balance.

Staff recommends that the Board RECEIVE Council of Governments FY 2021/22 Second Quarter Budget Report and APPROVE the FY 2021-22 Budget Adjustment/Transfer 21-22-01 and 21-22-02.

Executive Director Review: MG

Counsel Review: N/A

Supporting Attachments:

1. Council of Governments Budget Adjustment/Transfer 21-22-01
2. Council of Governments Budget Adjustment/Transfer 21-22-02
3. Council of Governments FY 2021/22 Second Quarter Budget Report

Council of San Benito County Governments
BUDGET ADJUSTMENT/TRANSFER

21-22-01

Please Indicate Type:

Fiscal Year: 2021-2022
Department: Transportation Planning State Subvention
Org Key: 628.95.7390

- Appropriation/Est. Revenue Increase**
(Requires Board Approval)
- Interdepartmental Transfer or Interobject Transfer >\$10,000**
(Requires Board Approval)
- Interobject Transfer <\$10,000**
(Requires Executive Director and Admin Ser Spe)
- Intraobject Transfer**
(Requires Executive Director)

Org Key:	Object No:	Description	Decrease/ Rev. Increase	Increase
628.95.7390		Fund Balance	\$ 850,400.00	\$ -
628.95.7390	640.513	Operating Transfers RSTP	\$ -	\$ 850,400.00
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
Total			\$ 850,400.00	\$ 850,400.00

Comments: Transfer from Fund Balance for payment of RSTP funds to the City of Hollister for RSTP eligible project.

Submitted: Norma Rivera 2/14/2022
Date

Verification of Sufficient Funds: *Norma Rivera* 2/14/2022
Administrative Services Specialist Date

Approval: Executive Director Date

Approval by COG Board Date

Attested: Clerk of the Board: Vote: _____ Yes _____ No

**Council of San Benito County Governments
BUDGET ADJUSTMENT/TRANSFER**

21-22-02

Please Indicate Type:

Fiscal Year: 2021-2022
 Department: Measure G
 Org Key: 634.95.7391

- Appropriation/Est. Revenue Increase**
(Requires Board Approval)
- Interdepartmental Transfer or Interobject Transfer >\$10,000**
(Requires Board Approval)
- Interobject Transfer <\$10,000**
(Requires Executive Director and Admin Ser Spe)
- Intraobject Transfer**
(Requires Executive Director)

<u>Org Key:</u>	<u>Object No:</u>	<u>Description</u>	<u>Decrease/ Rev. Increase</u>	<u>Increase</u>
634.95.7391		Fund Balance	\$ 5,818,834.00	\$ -
634.95.7391	640.513	Operating Transfers		\$ 5,818,834.00
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
Total			\$ 5,818,834.00	\$ 5,818,834.00

Comments: Transfer from Fund Balance for payment of Measure G, Tier II funds to the local jurisdictions as directed by the Master Programs Funding Agreement.

Submitted: Norma Rivera 2/14/2022
 Date

Verification of Sufficient Funds: *Norma Rivera* 2/14/2022
 Administrative Services Specialist Date

Approval: _____ Date
 Executive Director

Approval by COG Board _____ Date

Attested: _____
 Clerk of the Board: _____ Vote: _____ Yes _____ No

**Council of Governments
Second Quarter Budget Report
FY 2021/22**

FISCAL SUMMARY	Budgeted FY 21/22	Expenses 12/31/2021	Balance FY 21/22	Projected % 50%	Actual %
EXPENDITURES					
Salaries & Benefits	525,187	237,362	250,160	50%	45.20%
Services & Supplies	356,299	191,545	94,419	50%	53.76%
Contracts	503,455	66,246	437,209	50%	13.16%
Capital	3,700	-	3,700	50%	0.00%
Other	2,882,732	859,648	2,023,084	50%	29.82%
TOTAL EXPENDITURES	4,271,373	\$1,354,800	\$2,808,573	50%	31.72%

REVENUES

REVENUES	14,197,488	13,147,507	1,045,945	50%	92.60%
Operating Transfers	-	-	-		
TOTAL REVENUE	\$14,197,488	\$13,147,507	\$1,045,945	50%	92.60%

FUND BALANCE **\$11,792,707**

SUMMARY DOES NOT INCLUDE MEASURE G FUNDS

Local Transportation Fund (629.7310)
Second Quarter
FY 2021/22

FISCAL SUMMARY	Budgeted FY 21/22	Actual as of 12/31/2021	Balance FY 21/22	Projected % 50%	Actual %
EXPENDITURES					
Salaries & Benefits	-	-	-		
Services & Supplies	-	-	-		
Contracts	-	-	-		
Capital	-	-	-		
Other	1,569,338	-	1,569,338	50%	0.00%
TOTAL EXPENDITURES	\$1,569,338	\$0	\$1,569,338	50%	0.00%
REVENUES					
Revenues	8,339,591	7,698,244	641,347	50%	92.31%
Operating Transfers	-	-	-	-	-
TOTAL REVENUE	\$8,339,591	\$7,698,244	\$641,347	50%	92.31%
TOTAL FUND BALANCE	\$6,770,253	\$7,698,244			

These funds are distributed in the TDA process.

FUND BALANCE DESIGNATED BIKE & PED	667,636
FUND BALANCE DESIGNATED LTA & COG	4,219,692
SET ASIDE FOR LOCAL STREETS & ROADS	1,241,578
FUND BALANCE UNDESIGNATED	-
TOTAL	6,128,906

Local Transportation Fund (629.7310)

Second Quarter

FY 2021/22

REVENUE & EXPENDITURES

REVENUES		Budgeted	Revenues	Balance	Projected %	Actual %
Category		FY 21/22	12/31/2021	FY 21/22	50%	
541.001	Interest Revenue	70,000	3,541	66,459	50%	5.06%
	LTF Balance	4,074,244	4,926,054	(851,810)	50%	120.91%
	Set Aside for Local Streets & Roads	1,241,578	1,241,578	-	50%	100.00%
	TDA 2% Reserved for Bike & Ped.	703,769	667,636	36,133	50%	94.87%
	Reimbursable	-	-	-		
550.102	Highway User 1/4%	2,250,000	859,435	1,390,565	50%	38.20%
TOTAL		8,339,591	7,698,244	641,347	50%	92.31%

EXPENDITURES		Budgeted	Expenses	Balance	Projected %	Actual %
Category		FY 21/22	12/31/2021	FY 21/22	50%	
Personnel						
610.101	Salaries		0	-		
Total		-	-	-		
Services and Supplies						
619.126	Magazines and Subscriptions			-		
619.130	Clothing and Safety	-	-	-		
619.132	Communications	-	-	-		
619.138	Computer Maintenance	-	-	-		
619.140	Computer Supplies	-	-	-		
645.701	General Insurance	-	-	-		
619.152	Maintenance of Equipment	-	-	-		
619.158	Maintenance of Structures & Grounds	-	-	-		
619.280	Marketing	-	-	-		
619.166	Membership Dues	-	-	-		
619.176	Special Project Supplies - Printing	-	-	-		
619.174	Supplies	-	-	-		
619.172	Postage and Delivery	-	-	-		
619.210	Legal	-	-	-		
619.222	Other Consultants	-	-	-		
619.180	Public and Legal Notices	-	-	-		
619.184	Rent Equipment	-	-	-		
619.186	Rent Structures	-	-	-		
619.188	Rent Space	-	-	-		
619.190	Small Tools	-	-	-		
619.268	Special Dept Expense - Other	-	-	-		
619.196	Travel Lodging	-	-	-		
619.198	Travel Meals	-	-	-		
619.194	Training	-	-	-		
619.200	Travel Transportation	-	-	-		
619.306	Utilities	-	-	-		
Total		-	-	-		
Contracts						
619.250	Special Dept Expense - Contracts			-		
Total		-	-	-		
Capital						
650.302	Equipment other than Computer			-		
650.301	Automobiles, Trucks, Vans			-		
Total		-	-	-		
Other						
640.513	Operating Transfers (COG)	351,910	-	351,910	50%	0.00%
640.513	Operating Transfers (LTA)	1,172,428	-	1,172,428	50%	0.00%
640.513	Operating Trf (2%reserve)	45,000	-	45,000	50%	0.00%
640.513	Operating Trf (San Benito CO. PW)	-	-	-	50%	
640.513	Operating Trf	-	-	-	50%	
Total		1,569,338	-	1,569,338	50%	0.00%
TOTAL		1,569,338	-	1,569,338	50%	0.00%

Transportation Planning State Subvention (628.7390)
Second Quarter Budget Report
FY 2021/22

FISCAL SUMMARY	Budgeted FY 21/22	Actual as of 12/31/2021	Balance FY 21/22	Projected % 50%	Actual %
<u>EXPENDITURES</u>					
Salaries & Benefits	332,674	158,823	173,851	50%	47.74%
Services & Supplies	73,997	41,418	32,579	50%	55.97%
Contracts	195,600	-	195,600	50%	0.00%
Capital	-	-	-	-	-
Other	628,159	850,399	(222,240)	50%	135.38%
TOTAL EXPENDITURES	\$1,230,430	\$1,050,640	\$179,790	50%	85.39%
<u>REVENUES</u>					
Revenues	4,260,588	4,892,710	(632,122)	50%	114.84%
Operating Transfers	-	-	-	-	-
TOTAL REVENUE	\$4,260,588	\$4,892,710	(\$632,122)	50%	114.84%
TOTAL FUND BALANCE	\$3,030,158	\$3,842,070			

Transportation Planning State Subvention (628.7390)
Second Quarter Budget Report
FY 2021/22

REVENUES & EXPENDITURES

REVENUES		Budgeted	Revenues	Balance	Projected %	Actual %
Category		FY 21/22	12/31/2021	FY 21/22	50%	
541.001	Interest	50,000	2,844	47,156	50%	5.69%
551.401	Regional Early Action Planning (REAP)	50,000	4,981	45,019	50%	9.96%
551.405	STIP Planning, Programming & Monitoring	37,000	-	37,000	50%	0.00%
551.407	Rural Planning Assistance	294,000	-	294,000	50%	0.00%
551.407	SB1 RMRA	192,000	-	192,000	50%	0.00%
551.412	RSTP Exchange	628,159	-	628,159	50%	0.00%
570.006	SB1 Sustainable Community Grant	97,305	-	97,305	50%	0.00%
212.500	Held for others	1,243,703	3,544,388	(2,300,685)	50%	284.99%
	Fund Balance (Carry over of previous years)	1,668,421	1,340,497	327,924	50%	80.35%
TOTAL		4,260,588	4,892,710	(632,122)	50%	114.84%

EXPENDITURES		Budgeted	Expenses	Balance	Projected %	Actual %
Category		FY 21/22	12/31/2021	FY 21/22	50%	
Personnel						
610.101	Salaries	332,674	158,823	173,851	50%	47.74%
610.101	Rural Planning Assistance	-	-	-	-	-
610.101	PPM	-	-	-	-	-
		-	-	-	-	-
Total		332,674	158,823	173,851	50%	47.74%

Services and Supplies						
619.126	Magazines and Subscriptions	-	-	-	-	-
619.130	Clothing and Safety	-	-	-	-	-
619.132	Communications	-	-	-	-	-
619.138	Computer Maintenance	-	-	-	-	-
619.140	Computer Supplies	-	-	-	-	-
619.152	Maintenance of Equipment	-	-	-	-	-
619.154	Maintenance of Equipment - Oil and Gas	-	-	-	-	-
619.158	Maintenance of Structures and Grounds	-	-	-	-	-
619.166	Membership Dues	7,800	5,410	2,390	50%	69.36%
619.172	Postage and Delivery	-	-	-	-	-
619.174	Supplies	100	-	100	50%	0.00%
619.176	Special Project Supplies	1,000	-	1,000	-	0.00%
619.180	Public and Legal Notices	-	-	-	-	-
619.184	Rent Equipment	-	-	-	-	-
619.186	Rent Structures	-	-	-	-	-
619.190	Small Tools	-	-	-	-	-
619.194	Training	2,300	1,045	1,255	50%	45.43%
619.196	Travel Lodging	1,500	-	1,500	50%	0.00%
619.198	Travel Meals	300	-	300	50%	0.00%
619.200	Travel Transportation	600	-	600	50%	0.00%
619.268	Special Dept Expense - Other	50,000	25,278	24,722	-	50.56%
619.280	Marketing	-	-	-	-	-
619.306	Utilities	-	-	-	-	-
645.701	General Insurance	10,397	9,685	712	-	93.15%
Total		73,997	41,418	32,579	50%	55.97%

Contracts						
619.250	Contracts	3,600	-	3,600	50%	0.00%
619.250	Contracts SB1	192,000	-	192,000	50%	0.00%
619.250	Special Dept Expense -	-	-	-	50%	-
Total		195,600	-	195,600	50%	0.00%

Capital						
650.303	Furniture and Fixtures	-	-	-	-	-
650.301	Automobiles, Trucks, Vans	-	-	-	-	-
Total		-	-	-	-	-

Other						
640.320	Operating Trf (To COG Admin OPEB)	-	-	-	50%	-
640.513	Operating Transfers (RSTP)	628,159	850,399	(222,240)	50%	135.38%
Total		628,159	850,399	(222,240)	50%	135.38%
TOTAL		1,230,430	1,050,640	179,790	50%	85.39%

JE# BUDGET ADJUSTMENTS

State Transit Assistance (629.7300)
Second Quarter Budget Report
FY 2021/22

FISCAL SUMMARY	Budgeted FY 21/22	Actual as of 12/31/2021	Balance FY 21/22	Projected % 50%	Actual %
<u>EXPENDITURES</u>					
Salaries & Benefits	-	-	-		
Services & Supplies	-	-	-		
Contracts	-	-	-		
Capital	-	-	-		
Other	668,015	-	668,015	50%	0.00%
TOTAL EXPENDITURES	\$668,015	\$0	\$668,015	50%	0.00%
<u>REVENUES</u>					
Revenues	786,237	145,072	641,165	50%	18.45%
Operating Transfers	-	-	-		
TOTAL REVENUE	\$786,237	\$145,072	\$641,165	50%	18.45%
TOTAL FUND BALANCE	\$118,222	\$145,072			

**State Transit Assistance (629.7300)
Second Quarter Budget Report**

REVENUE & EXPENDITURES

FY 2021/22

REVENUES <u>Category</u>	Budgeted FY 21/22	Revenues 12/31/2021	Balance FY 21/22	Projected % 50%	Actual %
541.001 STA Interest Revenue	16	34	(18)	50%	212.63%
551.406 SGR And Carryover of SGR	303,430	31,464	-	50%	10.37%
551.406 STA Revenue	482,791	113,574	369,217	50%	23.52%
TOTAL	786,237	145,072	641,165	50%	18.45%

EXPENDITURES <u>Category</u>	Budgeted FY 21/22	Expenses 12/31/2021	Balance FY 21/22	Projected % 50%	Actual %
Personnel		-			
610.101 Salaries					
Total	-	-	-		
Services and Supplies					
619.126 Magazines and Subscriptions			-		
619.130 Clothing and Safety	-	-	-		
619.132 Communications	-	-	-		
619.138 Computer Maintenance	-	-	-		
619.140 Computer Supplies	-	-	-		
619.152 Maintenance of Equipment	-	-	-		
619.154 Maintenance of Equip- Oil and Gas	-	-	-		
619.158 Maintenance of Structures & Grounds	-	-	-		
619.166 Membership Dues	-	-	-		
619.172 Postage and Delivery	-	-	-		
619.174 Supplies	-	-	-		
619.176 Special Project Supplies - Printing	-	-	-		
619.180 Public and Legal Notices	-	-	-		
619.184 Rent Equipment	-	-	-		
619.186 Rent Structures	-	-	-		
619.188 Rent Space	-	-	-		
619.190 Small Tools	-	-	-		
619.194 Training	-	-	-		
619.196 Travel Lodging	-	-	-		
619.198 Travel Meals	-	-	-		
619.200 Travel Transportation	-	-	-		
619.210 Legal	-	-	-		
619.222 Other Consultants	-	-	-		
619.268 Special Dept Expense - Other	-	-	-		
619.280 Marketing	-	-	-		
619.306 Utilities	-	-	-		
645.701 General Insurance	-	-	-		
Total	-	-	-		
Contracts					
619.250 Special Dept Expense - Contracts					
Total	-	-	-		
Capital					
650.303 Computer Hardware	-	-	-		
650.301 Automobiles, Trucks, Vans	-	-	-		
Total	-	-	-		
Other					
640.513 Operating Transfers (LTA)	482,791	-	482,791	50%	0.00%
640.513 Operating Transfers (LTA for SGR)	185,224	-	185,224	50%	0.00%
Total	668,015	-	668,015	50%	
TOTAL	668,015	-	668,015	50%	

Council of Governments Administration (628.7340)
Second Quarter Budget Report
FY 2021/22

FISCAL SUMMARY	Budgeted FY 21/22	Actual as of 12/31/2021	Balance FY 21/22	Projected % 50%	Actual %
<u>EXPENDITURES</u>					
Salaries & Benefits	147,769	74,055	73,714	50%	50.12%
Services & Supplies	164,021	109,455	54,566	50%	66.73%
Contracts	21,200	12,960	8,240	50%	61.13%
Capital	3,700	-	3,700	50%	0.00%
Other	17,220	9,248	7,972		
TOTAL EXPENDITURES	\$353,910	205,718	\$148,192	50%	58.13%
<u>REVENUES</u>					
Revenues	353,910	942	352,968	50%	0.27%
Operating Transfers	-	-	-		
TOTAL REVENUE	\$353,910	\$942	\$352,968	50%	0.27%
TOTAL FUND BALANCE	\$0	(\$204,777)			

Council of Governments Administration (628.7340)

Second Quarter Budget Report

REVENUE & EXPENDITURES

REVENUES		Budgeted	Revenues	Balance	Projected %	Actual %
Category		FY 21/22	12/31/2021	FY 21/22	50%	
541.001	Interest	-	42	(42)	50%	
561.904	Charges for Services- Planning	2,000	900	1,100	50%	45.00%
564.501	FUND BALANCE	-	-	-	50%	
570.001	Contributions (LTF)	351,910	-	351,910	50%	0.00%
570.006	Reim. For OPEB	-	-	-		
576.012	Planning (ALUC)	-	-	-		
576.012	LTF funds	-	-	-		
TOTAL		353,910	942	352,968	50%	0.27%

EXPENDITURES		Budgeted	Actual as of	Balance	Projected %	Actual %
Category		FY 21/22	12/31/2021	FY 21/22	50%	
Personnel						
610.101	Salaries	147,769	74,055	73,714	50%	50.12%
619.226	Administrative Support	-	-	-	50%	
Total		147,769	74,055	73,714	50%	50.12%

Services and Supplies

619.126	Magazines and Subscriptions	100	-	100	50%	0.00%
619.132	Communications	2,000	1,694	306	50%	84.72%
619.138	Computer Maintenance	2,000	-	2,000	50%	0.00%
619.140	Computer Supplies	800	48	752	50%	6.00%
619.152	Maintenance of Equipment	2,200	213	1,987	50%	9.67%
619.158	Maintenance of Structures and Grounds	500	30	470	50%	5.99%
619.166	Membership Dues	500	-	500	50%	0.00%
619.172	Postage and Delivery	1,000	298	702	0%	29.76%
619.174	Supplies	1,200	440	760		36.71%
619.176	Special Project Supplies	250	-	250	50%	0.00%
619.178	Services and Supplies Banks Treasurer	-	-	-		
619.180	Public and Legal Notices	525	-	525	0%	0.00%
619.184	Rent Equipment	2,300	1,279	1,021	0%	55.63%
619.186	Rent Structures	40,046	23,321	16,725	0%	58.24%
619.190	Rent Space	-	-	-		
619.194	Training	490	-	490	50%	0.00%
619.196	Travel Lodging	800	-	800	0%	0.00%
619.198	Travel Meals	200	-	200	0%	0.00%
619.200	Travel Transportation	1,675	176	1,499	0%	10.50%
619.280	Marketing	1,500	525	975	0%	34.99%
619.210	Professional Service - Legal	10,500	-	10,500	50%	0.00%
619.214	Services and Supplies - Computer	-	-	-	50%	
619.222	Professional Services - Other	-	-	-		
619.268	Special Dept Expense - Other	1,000	-	1,000	50%	0.00%
619.306	Utilities	3,500	1,288	2,212	0%	36.80%
645.701	General Insurance	4,300	4,002	298		93.07%
649.101	Cost Allocation Plan	86,635	76,141	10,494	0%	87.89%
Total		164,021	109,455	54,566	50%	66.73%

Contracts

619.250	Special Dept Expense - Contracts	21,200	12,960	8,240	50%	61.13%
Total		21,200	12,960	8,240	50%	61.13%

Capital

650.302	Equipment other than Computer	2,700	-	2,700	50%	0.00%
650.303	Fixed Assets Computer Hardware	1,000	-	1,000	50%	0.00%
650.301	Automobiles, Trucks, Vans	-	-	-		
Total		3,700	-	3,700	50%	0.00%

Other

640.320	OPEB Charges	-	-	-		
645.704	Retiree Medical	17,220	9,248	7,972	50%	53.71%
Total		17,220	9,248	7,972		53.71%

TOTAL		353,910	205,718	148,192	50%	58.13%
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JE# BUDGET ADJUSTMENTS

Highway 25 Safety (628.7360)
Second Quarter Budget Report
FY 2021/22

FISCAL SUMMARY	Budgeted FY 21/22	Actual as of 12/31/2021	Balance FY 21/22	Projected % 50%	Actual %
EXPENDITURES					
Salaries & Benefits	-	-	-		
Services & Supplies	5,000	106	4,894	50%	2.13%
Contracts	286,655	53,286	233,369	50%	18.59%
Capital	-	-	-		
Other	-	-	-		
TOTAL EXPENDITURES	\$291,655	\$53,392	\$238,263	50%	18.31%
REVENUES					
Revenues	291,655	257,890	33,765	50%	88.42%
Operating Transfers	-	-	-	-	-
TOTAL REVENUE	\$291,655	\$257,890	\$33,765	50%	88.42%
TOTAL FUND BALANCE	\$0	\$204,498			
FUND BALANCE		<u>\$204,498</u>			

Highway 25 Safety (628.7360)
Second Quarter Budget Report
FY 2021/22

REVENUE & EXPENDITURES

REVENUES		Budgeted	Revenues	Balance	Projected %	Actual %
Category		FY 21/22	12/31/2021	FY 21/22	50%	
541.001	Interest Income	1,500	151	1,349	50%	10.05%
551.405	Trf. Remainder of 25 Bypass	-	-	-		
564.501	Caltrans reimbursement	-	-	-		
570.014	Individual Contributions(RDA) Carryover	290,155	257,739	32,416	50%	88.83%
TOTAL		291,655	257,890	33,765	50%	0.00%

EXPENDITURES		Budgeted	Expenses	Balance	Projected %	Actual %
Category		FY 21/22	12/31/2021	FY 21/22	50%	
Personnel						
610.101	Salaries	-	-	-		
Total		-	-	-		
Services and Supplies						
619.126	Magazines and Subscriptions	-	-	-		
619.132	Communications	-	-	-		
619.138	Computer Maintenance	-	-	-		
619.140	Computer Supplies	-	-	-		
619.152	Maintenance of Equipment	-	-	-		
619.158	Maintenance of Structures and Grounds	-	-	-		
619.166	Membership Dues	-	-	-		
619.172	Postage and Delivery	-	-	-		
619.174	Supplies	-	-	-		
619.176	Special Project Supplies - Printing	-	-	-		
619.180	Public and Legal Notices	-	-	-		
619.184	Rent Equipment	-	-	-		
619.186	Rent Structures	-	-	-		
619.190	Rent Space	-	-	-		
619.194	Training	-	-	-		
619.196	Travel Lodging	-	-	-		
619.198	Travel Meals	-	-	-		
619.200	Travel Transportation	-	-	-		
619.210	Legal	-	-	-		
619.222	Other Consultants	-	-	-		
619.268	Special Dept Expense - Other	5,000	106	4,894		2.13%
619.280	Marketing	-	-	-		
645.701	General Insurance	-	-	-		
619.306	Utilities	-	-	-		
Total		5,000	106	4,894		2.13%
Contracts						
619.250	Special Dept Expense - Contracts	286,655	53,286	233,369	50%	18.59%
Total		286,655	53,286	233,369	50%	18.59%
Capital						
650.302	Equipment other than Computer	-	-	-		
650.303	Computer Hardware	-	-	-		
Total		-	-	-		
Other						
640.513	Operating Transfers	-	-	-	50%	
Total		-	-	-		
TOTAL		291,655	53,392	238,263	50%	18.31%

Budget Adj. #

Rideshare (628-7330)
Second Quarter Budget Report
FY 2021/22

FISCAL SUMMARY	Budgeted FY 21/22	Actual as of 12/31/2021	Balance FY 21/22	Projected % 50%	Actual %
<u>EXPENDITURES</u>					
Salaries & Benefits	-	-	-	50%	
Services & Supplies	1,500	-	1,500	0%	0.00%
Contracts	-	-	-	50%	
Capital	-	-	-	0%	
Other	-	-	-	50%	
TOTAL EXPENDITURES	\$1,500	\$0	\$1,500	50%	0.00%
<u>REVENUES</u>					
Revenues	1,500	-	1,500	50%	0.00%
Operating Transfers	-	-	-	-	
TOTAL REVENUE	\$1,500	\$0	\$1,500	50%	0.00%
TOTAL FUND BALANCE	\$0	\$0			

FUND BALANCE \$0

Rideshare (628-7330)
Second Quarter Budget Report
FY 2021/22

REVENUE & EXPENDITURES

REVENUES	Budgeted	Revenues	Balance	Projected %	Actual %
Category	FY 21/22	12/31/2021	FY 21/22	50%	
556.310 CMAQ Rideshare	-	-	-	50%	
541.001 Intrest	-	-	-	50%	
576.012 Carry over	-	-	-	50%	
570.012 Donation	1,500	-	1,500	50%	0.00%
570.012 Reimbursable/Donation	-	-	-	50%	
TOTAL	1,500	-	1,500	50%	0.00%

EXPENDITURES	Budgeted	Expenses	Balance	Projected %	Actual %
Category	FY 21/22	12/31/2021	FY 21/22	50%	
Personnel					
610.101 Salaries	-	-	-	50%	
623.508 Outside Labor	-	-	-		
Total	-	-	-	50%	
Services and Supplies					
619.126 Magazines and Subscriptions	-	-	-		
619.130 Clothing and Safety	-	-	-		
619.132 Communications	-	-	-		
619.138 Computer Maintenance	-	-	-	50%	
619.140 Computer Supplies	-	-	-		
619.152 Maintenance of Equipment	-	-	-		
619.158 Maintenance of Structures and Grounds	-	-	-		
619.164 Medical/Dental/Lab Supplies and Services	-	-	-		
619.166 Membership Dues	-	-	-		
619.168 Office Furniture under \$700	-	-	-	50%	
619.170 Office Equipment under \$300	-	-	-		
619.172 Postage and Delivery	-	-	-	50%	
619.174 Supplies	-	-	-		
619.176 Special Project Supplies - Printing	-	-	-	50%	
619.180 Public and Legal Notices	-	-	-		
619.184 Rent Equipment	-	-	-		
619.186 Rent Structures	-	-	-		
619.194 Training	-	-	-	50%	
619.196 Travel Lodging	-	-	-		
619.198 Travel Meals	-	-	-		
619.200 Travel Transportation	-	-	-		
619.210 Professional Service - Legal	-	-	-		
619.212 Professional Services - Accounting	-	-	-		
619.222 Professional Services - Other Consultants	-	-	-		
619.268 Special Dept Expense - Other	1,500	-	1,500	50%	0.00%
619.280 Marketing	-	*	-		
619.306 Utilities	-	-	-		
645.701 General Insurance	-	-	-	50%	
Total	1,500	-	1,500	50%	0.00%
Contracts					
619.250 Special Dept Expense - Contracts	-	-	-	50%	
Total	-	-	-	50%	
Capital					
650.301 Automobiles, Trucks, Vans	-	-	-	50%	
650.302 Equipment other than Computer	-	-	-		
650.303 Computer Hardware	-	-	-		
Total	-	-	-		
Other					
640.513 Operating Transfers	-	-	-	50%	
Total	-	-	-	50%	
TOTAL	1,500	-	1,500	50%	0.00%

Vanpool (628.7370)
Second Quarter Budget Report
FY 2021/22

FISCAL SUMMARY	Budgeted FY 21/22	Actual as of 12/31/2021	Balance FY 21/22	Projected % 50%	Actual %
<u>EXPENDITURES</u>					
Salaries & Benefits	7,079	4,484	2,595		63.35%
Services & Supplies	3,781	2,901	880	50%	76.73%
Contracts	-	-	-		
Capital	-	-	-	50%	
Other	2,500	-	2,500	0%	0.00%
TOTAL EXPENDITURES	\$13,360	\$7,385	\$5,975	50%	55.28%
<u>REVENUES</u>					
Revenues	47,380	40,059	7,321	50%	84.55%
Operating Transfers	-	-	-	-	
TOTAL REVENUE	\$47,380	\$40,059	\$7,321	50%	84.55%
TOTAL FUND BALANCE	\$34,020	\$32,673			

Vanpool (628.7370)
Second Quarter Budget Report
FY 2021/22

REVENUE & EXPENDITURES

REVENUES Category	Budgeted FY 21/22	Revenues 12/31/2021	Balance FY 21/22	Projected % 50%	Actual %
541.001 Interest	500	23	477	50%	4.58%
542.010 Van Pool Lease	6,000	581	5,419	50%	9.68%
570.003 Sale of Fixed Asset prior year	-	-	-	0%	0.00%
	40,880	39,455	1,425	50%	96.51%
TOTAL	47,380	40,059	7,321	50%	84.55%

	Budgeted FY 21/22	Expenses 12/31/2021	Balance FY 21/22	Projected % 50%	Actual %
Personnel					
610.101 Salaries	7,079	4,484	2,595	50%	63.35%
610.101 Administrative Support	-	-	-		
	-	-	-		
Total	7,079	4,484	2,595	50%	63.35%

Services and Supplies	Budgeted FY 21/22	Expenses 12/31/2021	Balance FY 21/22	Projected % 50%	Actual %
619.126 Magazines and Subscriptions			-		
619.130 Clothing and Safety			-		
619.132 Communications			-		
619.138 Computer Maintenance			-		
619.140 Computer Supplies			-		
619.152 Maintenance of Equipment	3,000	2,695	305	50%	89.83%
619.154 Maintenance of Equipment - Oil and Gas			-		
619.158 Maintenance of Structures and Grounds			-		
619.164 Medical/Dental/Lab Supplies & Services			-		
619.166 Membership Dues			-		
619.168 Office Furniture under \$700			-		
619.170 Office Equipment under \$300			-		
619.172 Postage and Delivery			-		
619.174 Supplies			-		
619.176 Special Project Supplies - Printing			-		
619.180 Public and Legal Notices			-	0%	
619.184 Rent Equipment			-		
619.186 Rent Structures			-		
619.188 Rent Space			-		
619.190 Small Tools			-		
619.194 Training			-		
619.196 Travel Lodging			-		
619.198 Travel Meals			-		
619.200 Travel Transportation			-		
619.210 Legal	100	-	100	50%	0.00%
619.212 Accounting			-		
619.222 Other Consultants			-		
619.268 Special Dept Expense - Other	474		474	50%	0.00%
619.280 Marketing			-		
619.306 Utilities			-		
645.701 General Insurance	207	206	1	50%	99.56%
621503 Maintenance of Equipment - Auto			-		
Total	3,781	2,901	880	50%	76.73%

Contracts					
619.250 Special Dept Expense - Contracts	-	-	-		
Total	-	-	-		

Capital					
650.301 Automobiles, Trucks, Vans	- *	-	-		
650.302 Equipment other than Computer	-	-	-		
650.303 Computer Hardware	-	-	-		
650.304 Furniture and Fixtures	-	-	-		
Total	-	-	-		

Other					
640.320 OPEB	-	-	-		
640.513 Operating Transfers	2,500	-	2,500		0.00%
Total	2,500	-	2,500		0.00%

TOTAL	13,360	7,385	5,975	50%	55.28%
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JE#	BUDGET ADJUSTMENT
	619.268 Special Dept. Expense (26)
	612.701 General Insurance +26

LCTOP (628-7325)
Second Quarter Budget Report
FY 2021/22

FISCAL SUMMARY	Budgeted FY 21/22	Actual as of 12/31/2021	Balance FY 21/22	Projected % 50%	Actual %
<u>EXPENDITURES</u>					
Salaries & Benefits	-	-	-	50%	
Services & Supplies	108,000	37,665	70,335	50%	34.87%
Contracts	-	-	-	50%	
Capital	-	-	-		
Other	-	-	-		
TOTAL EXPENDITURES	\$108,000	\$37,665	\$70,335	50%	34.87%
<u>REVENUES</u>					
Revenues	116,627	112,590	4,037	50%	96.54%
Operating Transfers	-	-	-	-	
TOTAL REVENUE	\$116,627	\$112,590	\$4,037	50%	96.54%
TOTAL FUND BALANCE	\$8,627	\$74,926			
FUND BALANCE		\$74,926			

LCTOP (628-7325)
Second Quarter Budget Report
FY 2021/22

REVENUE & EXPENDITURES

REVENUES	Budgeted	Revenues	Balance	Projected %	Actual %
Category	FY 21/22	12/31/2021	FY 21/22	50%	
541.001 Interest	1,200	34	1,166	50%	2.86%
551.401 State Grant Misc	65,234	-	65,234	50%	0.00%
570.012 Reimbursable/Donation	-	-	-		
570.101 Carry over Previous	50,193	112,556	(62,363)	50%	224.25%
TOTAL	116,627	112,590	4,037	50%	96.54%

EXPENDITURES	Budgeted	Expenses	Balance	Projected %	Actual %
Category	FY 21/22	12/31/2021	FY 21/22	50%	
Personnel					
610.101 Salaries	-	-	-	50%	
623.508 Outside Labor	-	-	-		
Total	-	-	-	50%	
Services and Supplies					
619.126 Magazines and Subscriptions	-	-	-		
619.130 Clothing and Safety	-	-	-		
619.132 Communications	-	-	-		
619.138 Computer Maintenance	-	-	-	50%	
619.140 Computer Supplies	-	-	-		
619.152 Maintenance of Equipment	-	-	-		
619.158 Maintenance of Structures and Grounds	-	-	-		
619.164 Medical/Dental/Lab Supplies and Services	-	-	-		
619.166 Membership Dues	-	-	-		
619.168 Office Furniture under \$700	-	-	-	50%	
619.170 Office Equipment under \$300	-	-	-		
619.172 Postage and Delivery	-	-	-	50%	
619.174 Supplies	-	-	-		
619.176 Special Project Supplies - Printing	-	-	-	50%	
619.180 Public and Legal Notices	-	-	-		
619.184 Rent Equipment	-	-	-		
619.186 Rent Structures	-	-	-		
619.194 Training	-	-	-	50%	
619.196 Travel Lodging	-	-	-		
619.198 Travel Meals	-	-	-		
619.200 Travel Transportation	-	-	-		
619.210 Professional Service - Legal	-	-	-		
619.212 Professional Services - Accounting	-	-	-		
619.222 Professional Services - Other Consultants	-	-	-		
619.268 Special Dept Expense - Other	108,000	37,665	70,335	50%	34.87%
619.280 Marketing	-	-	-		
619.306 Utilities	-	-	-		
645.701 General Insurance	-	-	-		
Total	108,000	37,665	70,335	50%	34.87%
Contracts					
619.250 Special Dept Expense - Contracts	-	-	-	50%	
Total	-	-	-	50%	
Capital					
650.302 Equipment other than Computer	-	-	-		
650.303 Computer Hardware	-	-	-		
650.301 Automobiles, Trucks, Vans	-	-	-		
Total	-	-	-		
Other					
640.513 Operating Transfers	-	-	-	50%	
Total	-	-	-	50%	
TOTAL	108,000	37,665	70,335	50%	34.87%

Measure G Authority (634.7391)
Second Quarter Budget Report
FY 2021/22

SUMMARY	Budgeted FY 21/22	Actual as of 12/31/2021	Balance FY 21/22	Projected % 50%	Actual %
EXPENDITURES					
Salaries & Benefits	-	-	-		
Services & Supplies	-	-	-	50%	
Contracts	102,200	100,000	2,200	50%	97.85%
Capital	-	-	-		
Other	7,513,525	9,164,726	(1,651,201)	50%	121.98%
TOTAL EXPENDITURES	\$7,615,725	\$9,264,726	(\$1,649,001)	50%	121.65%
REVENUES					
Revenues	29,305,447	20,385,392	8,920,055	50%	
Operating Transfers	-	-	-		
TOTAL REVENUE	\$29,305,447	\$20,385,392	\$8,920,055	50%	69.56%
TOTAL FUND BALANCE	\$21,689,722	\$11,120,666			

Fund Balance \$11,120,666

Measure G Authority (634.7391)
Second Quarter Budget Report
FY 2021/22

REVENUE & EXPENDITURES

REVENUES		Budgeted	Revenues	Balance	Projected %	Actual %
Category		FY 21/22	12/31/2021	FY 21/22	50%	
512.001	1% Sales Tax	10,220,000	4,080,342	6,139,658	50%	39.93%
541.001	Interest Income	80,000	9,109	70,891	50%	11.39%
570.014	Other Revenue Contributions	-	-	-	50%	
	Prior Year Balance	19,005,447	16,295,941	2,709,506	50%	85.74%
TOTAL		29,305,447	20,385,392	8,920,055	50%	69.56%

EXPENDITURES		Budgeted	Expenses	Balance	Projected %	Actual %
Category		FY 21/22	12/31/2021	FY 21/22	50%	
Personnel						
601.101	Salaries	-	-	-		
Total		-	-	-		
Services and Supplies						
619.126	Magazines and Subscriptions	-	-	-		
619.132	Communications	-	-	-		
619.138	Computer Maintenance	-	-	-		
619.140	Computer Supplies	-	-	-		
619.152	Maintenance of Equipment	-	-	-		
619.158	Maintenance of Structures and Grounds	-	-	-		
619.166	Membership Dues	-	-	-		
619.172	Postage and Delivery	-	-	-		
619.174	Supplies	-	-	-		
619.176	Special Project Supplies - Printing	-	-	-		
619.180	Public and Legal Notices	-	-	-		
619.184	Rent Equipment	-	-	-		
619.186	Rent Structures	-	-	-		
619.194	Training	-	-	-		
619.196	Travel Lodging	-	-	-		
619.198	Travel Meals	-	-	-		
619.200	Travel Transportation	-	-	-		
619.210	Legal	-	-	-		
619.222	Other Consultants	-	-	-		
619.268	Special Dept Expense - Other	-	-	-		
619.280	Marketing	-	-	-		
619.306	Utilities	-	-	-		
645.701	General Insurance	-	-	-		
Total		-	-	-		
Contracts						
619.250	Special Dept Expense - Contracts	102,200	100,000	2,200	50%	97.85%
Total		102,200	100,000	2,200		
Capital						
650.302	Equipment other than Computer	-	-	-		
Total		-	-	-		
Other						
640.513	Operating Transfers	7,513,525	9,164,726	(1,651,201)	50%	121.98%
Total		7,513,525	9,164,726	(1,651,201)	50%	121.98%
TOTAL		7,615,725	9,264,726	(1,649,001)	50%	121.65%

BUDGET ADJUSTMENT

Staff Report

To: Council of Governments
From: Veronica Lezama, Transportation Planner Telephone: (831) 637-7665
Date: February 17, 2022
Subject: 2022 Unmet Transit Needs Hearing

Recommendation:

- a. **RECEIVE** Report on the Unmet Transit Needs Process.
- b. **Hold Public** Hearing on the Unmet Transit Needs of the Community.

Summary:

In its role as the Transportation Development Act (TDA) fund administrator, the Council of Governments (COG) is responsible for conducting the annual Unmet Transit Needs process, which consists of the following three key steps:

1. Solicit testimony from the public on the Unmet Transit Needs of the community;
2. Analyze the Unmet Transit Needs expressed by the public, in accordance with COG adopted definition of an Unmet Transit Need and Reasonable to Meet criterion; and
3. Adopt findings regarding Unmet Transit Needs, found Reasonable to Meet, which may exist for implementation by the Local Transportation Authority (LTA) in the upcoming 2022/2023 Fiscal Year.

Financial Considerations:

The Council of Governments (COG) receives an annual allocation of approximately \$2.2 million of Transportation Development Act (TDA) funds. These funds are allocated to the San Benito County Local Transportation Authority and used for operations of County Express and Specialized Transportation services. TDA funds are also used to finance the community's Unmet Transit Needs that are found Reasonable to Meet.

Background:

The Transportation Development Act (TDA) of 1971 was established to improve public transportation services and encourage regional transportation coordination. COG must allocate TDA funding to projects and programs that comply with regional transportation plans and the TDA guidelines. TDA is a primary funding source for public transportation in California and the majority of funds are used for transit operations and administration.

Council of San Benito County Governments (COG)

Public participation is a key component of TDA. Each year, COG must hold at least one public hearing to receive comments from the public on the unmet transit needs of the community. A public hearing is scheduled for the February 17, 2022, meeting. Once all public comment is received, staff evaluates the comments with COG’s Social Services Transportation Advisory Council¹ and provide the draft recommendation to the COG Board.

The Unmet Transit Needs process accomplishes more than simply meeting a state requirement, it also provides a forum for public input on the services provided by the San Benito County Local Transportation Authority (LTA). Those services include [County Express](#) and [Specialized Transportation](#) services. The LTA operates these services through contracts with MV Transportation and Jovenes de Antaño.

Staff Analysis:

The COG Board will hold a public hearing on the annual Unmet Transit Needs to obtain public input on the public transit/bus service needs of the community (Attachment 1). In addition to the hearing, staff is conducting the following outreach efforts:

- Community Survey in both [English](#) and [Spanish](#) languages.
- Onboard survey on County Express and Specialized Transportation buses.
- Southside School Migrant Parent Meeting
- BenitoLink article, Social media posts

The Unmet Transit Needs process following timeline.

UNMET TRANSIT NEEDS PROCESS TIMELINE	SCHEDULE 2022
Solicit Public Input	January 17 – Feb. 22
Unmet Transit Needs Public Hearing	February 17
Public comment period concludes	February 22
Social Services Transportation Advisory Council meeting to review all comments received	March 25
COG Board receives draft Unmet Transit Needs Report	April 21
COG Considers Adoption of Unmet Transit Needs Report	May 19
COG submits adopted Unmet Transit Needs Report to Caltrans	May 20
Report due to Caltrans	August 1

Executive Director Review: mg

Counsel Review: N/A

Attachment: Unmet Transit Needs Presentation

¹ The Social Services Transportation Advisory Council advises the Council of Governments on matters related to its public transportation services and is responsible for representing the concerns of all segments of the community, including the elderly, persons with disabilities, and persons of limited means.

UNMET TRANSIT NEEDS HEARING

Council of San Benito County Governments (COG)

February 17, 2022

AUDIENCIA DE NECESIDADES DE TRÁNSITO

Consejo de Gobiernos del Condado de San Benito

17 de febrero de 2022





TRANSPORTATION DEVELOPMENT ACT

Law was enacted to improve existing public transportation & encourage regional transportation coordination.

LEY DE DESARROLLO DEL TRANSPORTE

Una ley para mejorar el transporte público y estimular la coordinación de transporte.

Key Steps

Step 1

Solicit public input.

- Public Hearing
- Online Bilingual Survey
- Onboard Bilingual Bus Surveys
- Southside School Migrant Parent Meeting

**January-February
2022**

Step 2

Analyze comments received with COG's Social Services Transportation Advisory Council (SSTAC) and determine which are "Reasonable to Meet," based on COG adopted criteria.

March 2022

Step 3

Adopt findings regarding those transit needs, found reasonable to meet, which may exist for implementation in FY 2022/2023.

May/June 2022

Caltrans Deadline

August 2022

Pasos Esenciales

Paso 1

- Solicitar la opinión del público.
- Conducir audiencia pública
- Encuesta bilingüe en línea
- Encuestas de autobuses bilingües
- Reunión de Padres Migrantes de la Escuela Southside

Enero-Febrero 2022

Paso 2

Revisar los comentarios recibidos con el Consejo de Transporte de Servicios Sociales (SSTAC) y determinar cuáles son "Razonables de Cumplir," según los criterios adoptados por COG.

Marzo 2022

Paso 3

Adoptar recomendaciones con respecto a las necesidades de tránsito, que se consideren razonables para satisfacer, que puedan existir para su implementación en el año fiscal 2022/2023.

Mayo/Junio 2022

El Fin de Plazo

Agosto 2022

Conduct Public Hearing on the Unmet Transit Needs of the Community.

- *Spanish language translation is available.*
-

Llevar a Cabo una Audiencia Pública Sobre las Necesidades de Tránsito de la Comunidad.

- *Traducción en Español es disponible.*

CONTACT US/CONTÁCTENOS

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Council of Governments
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831.637.7665 Ext. 206





Agenda Item 8

8. **RECEIVE** Update on the Regional Housing Needs Allocation Process – Gilbert



9. **RECEIVE** Presentation from Caltrans on the Construction of the Highway 156/Highway 25 Intersection Safety Turbo Roundabout Project – Gilbert/Henkel