

**AGENDA
REGULAR MEETING
LOCAL TRANSPORTATION AUTHORITY**

DATE: Thursday, October 21, 2021
4:00 P.M.

LOCATION: Via-Zoom

Attendance at the LTA meeting is closed to the public per Executive Order N-29-30 and Assembly Bill 361 (AB 361). The public may join meeting by Zoom: <https://zoom.us/join> per the instructions provided at the end of the agenda:

Meeting ID: 842-0128-1886

DIRECTORS: Chair Ignacio Velazquez, Vice Chair Mary Vazquez Edge
Rolan Resendiz, Bob Tiffany, and Peter Hernandez
Alternates: San Benito County: Kollin Kosmicki;
City of San Juan Bautista: Scott Freels; City of Hollister: Rick Perez

*Persons who wish to address the Board of Directors must complete a Speaker Card and give it to the Clerk prior to addressing the Board. Those who wish to address the Board on an agenda item will be heard when the Chairperson calls for comments from the audience. Following recognition, persons desiring to speak are requested to advance to the podium and state their name and address. After hearing audience comments, the Public Comment portion of the agenda item will be closed. **The opportunity to address the Board of Directors on items of interest not appearing on the agenda will be provided during Section C. Public Comment.***

4:00 P.M. CALL TO ORDER:

A. ACKNOWLEDGE Certificate of Posting

B. NOTICE OF TEMPORARY PROCEDURES FOR LOCAL TRANSPORTATION AUTHORITY MEETINGS: (Please see Zoom instructions at the end of the agenda)

Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, and Assembly Bill 361 (AB 361), relating to the convening of public meetings in response to the COVID-19 pandemic, attendance at the LTA meeting is closed to the public. The public may join the meeting by Zoom: <https://zoom.us/join> per the instructions provided at the end of the agenda. Additionally, members of the Local Transportation Authority are allowed to attend the meeting via teleconference and to participate in the meeting to the same extent as if they were present.

C. PUBLIC COMMENT: (Opportunity to address the Board on items of interest not appearing on the agenda. No action may be taken unless provided by Govt. Code Sec. 54954.2. **Speakers are limited to 3 minutes.**)

CONSENT AGENDA:

(These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. Members of the public who wish to speak on a Consent Agenda item must submit a Speaker Card to the Clerk and wait for recognition from the Chairperson. Approval of a consent item means approval as recommended on the Staff Report.

- 1. APPROVE** Local Transportation Authority Draft Meeting Minutes Dated September 16, 2021 –Gomez
- 2. ADOPT** Resolution 21-05 Authorizing the Filing of a Claim for Allocation of Transportation Development Act Funds for Fiscal Year 2020/2021 – Rivera

3. **ADOPT** Resolution 2021-06 Adopting a Policy Authorizing Electronic Signatures on Documents Used and Accepted by the Local Transportation Authority – Rivera
4. **ADOPT** Resolution 21-07 Authorizing Teleconferencing Options for the Local Transportation Authority meetings for the Period of October 21, 2021 through November 18, 2021 – Rivera

Adjourn to LTA Meeting on Thursday, November 18, 2021. Agenda deadline is November 2, 2021, at 12:00 p.m.

In compliance with the Americans with Disabilities Act (ADA), if requested, the Agenda can be made available in appropriate alternative formats to persons with a disability. If an individual wishes to request an alternative agenda format, please contact the Clerk of the Council four (4) days prior to the meeting at (831) 637-7665. The Local Transportation Authority Board of Directors meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Board's office at (831) 637-7665 at least 48 hours before the meeting to enable the Council of Governments to make reasonable arrangements to ensure accessibility.

ZOOM INSTRUCTIONS:

Members of the public are encouraged to participate in Board meetings in the following ways:

1. Remote Viewing

Members of the public who wish to watch the meeting can view the meeting online through Zoom. Instructions for participating via Zoom are included below.

2. Written Comments & Email Public Comment

Members of the public may submit comments via email by 5:00 PM. on the Wednesday prior to the Board meeting to the Secretary at monica@sanbenitocog.org. Regardless of whether the matter is on the agenda. Every effort will be made to provide Board Members with your comments before the agenda item is heard.

3. Local Transportation Authority meeting - Zoom Instructions for remote Participants:

Each meeting will have a meeting ID, which is a unique number associated with an instant or scheduled meeting. Three ways to attend zoom meetings:

1. Over the phone (Audio only):

- (669) 900-6833 or (408) 638-0968.

2. Open the Web-browser:

- <https://zoom.us/join>

3. Smart device Application:

- Apple App store: <https://apps.apple.com/us/app/id546505307>
- Android App store: <https://play.google.com/store/apps/details?id=u.s.zoom.videomeetings>

Zoom Audio Only (phone)

If you are **calling in as audio-only**, please dial **(669) 900-6833 or (408) 638-0968**.

1. It will ask you to enter the **Meeting ID, 842-0128-1886** followed by the **"#"** key, which can be found at the top page of the agenda. The meeting agenda can be found at: http://www.sanbenitocog.org/wp-content/uploads/2021/10/LTA_Packet_102121.pdf
2. It will then ask for a **Participant ID**, press the **"#"** key to continue.
3. Once you enter the zoom meeting, you will automatically be placed on mute.
4. **Public Comment:** If you are using a phone, please press the **"*9"** to raise your hand, zoom facilitator will unmute you when your turn arrives.

Zoom On Web-browser or Zoom app on Tablet or Smartphone

If joining through web-browser launch: <https://zoom.us/join> or launch the Zoom app on your Tablet or Smartphone

1. Select **"JOIN A MEETING"**
2. The participant will be prompted to enter **Meeting ID, 842-0128-1886** and name to join the meeting, which can be found at the top page of the agenda. The meeting agenda can be found at: http://www.sanbenitocog.org/wp-content/uploads/2021/10/LTA_Packet_102121.pdf
3. You can launch audio through your computer or set it up through the phone. Follow instructions provided by Zoom.
4. **Public Comment:** Click **"Raise hand"** icon, the zoom facilitator will unmute you when your turn arrives.

Public Comment Guidelines

- If participating on zoom Once you are selected, you will hear that you have been unmuted: State your first name, last name, and county you reside in for the record.
- The Local Transportation Authority welcomes your comments.
- Each individual speaker will be limited to a presentation total of three (3) minutes.
- Please keep your comments, brief, to the point, and do not repeat prior testimony, so that as many people as possible can be heard. Your cooperation is appreciated.

CERTIFICATE OF POSTING

Pursuant to Government Code Section #54954.2(a) the Meeting Agenda for the Local Transportation Authority on **October 21, 2021**, at **4:00 P.M.** was posted at the following locations freely accessible to the public:

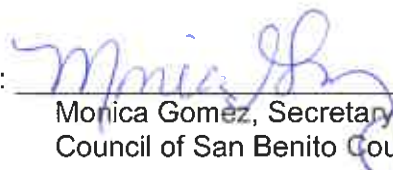
The front entrance of the Old San Benito County Courthouse, Monterey Street, Hollister, CA 95023, and the Council of Governments Office, 330 Tres Pinos Rd., Ste. C7, Hollister, CA 95023 at the following date and time:

On the **18th day of October 2021**, on or before **1:00 P.M.**

The meeting agenda was also posted on the Council of San Benito County Governments website, www.sanbenitocog.org, under Meetings, LTA Board, Meeting Schedule

I, Monica Gomez, swear under penalty of perjury that the foregoing is true and correct.

BY: _____


Monica Gomez, Secretary II
Council of San Benito County Governments

**San Benito County
LOCAL TRANSPORTATION AUTHORITY
REGULAR MEETING
(Zoom Platform)**

September 16, 2021 4:00 P.M.

MINUTES

MEMBERS PRESENT:

Chair Ignacio Velazquez, Vice Chair Mary Vazquez Edge, Bob Tiffany

MEMBERS ABSENT:

Rolan Resendiz, Peter Hernandez

STAFF PRESENT:

Executive Director Mary Gilbert; Administrative Services Specialist, Norma Rivera; Transportation Planner, Regina Valentine; Transportation Planner, Veronica Lezama; Office Assistant, Griselda Arevalo; Secretary, Monica Gomez; Deputy County Counsel, Shirley Murphy

OTHERS PRESENT:

Leona Medearis-Peacher, MV Transportation

CALL TO ORDER:

Chair Velazquez called the meeting to order at 6:05 p.m.

A. CERTIFICATE OF POSTING

Motion made to acknowledge Certificate of Posting:

Motion: Mary Vazquez Edge Second: Bob Tiffany

Secretary Gomez called the roll call vote.

Director Vazquez Edge voted yes, Director Tiffany voted yes, Chair Velazquez voted yes.

Motion carried: 3/0

Yes: Velazquez, Vazquez Edge, Tiffany

No: None

Recused: None

Abstention: None

Absent: Resendiz, Hernandez

B. NOTICE OF TEMPORARY PROCEDURES FOR LOCAL TRANSPORTATION AUTHORITY MEETINGS

Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic. Additionally, members of the LTA Board can attend the meeting via teleconference and to participate in the meeting to the same extent as if they were present.

Chair Velazquez reminded members of the public that an overview of temporary procedures (Zoom etiquette) for

LTA meetings was attached to the agenda.

C. PUBLIC COMMENT: NONE

CONSENT AGENDA:

1. **Approve** Local Transportation Authority Draft Meeting Minutes Dated August 19, 2021 – Gomez
2. **Adopt** Resolution 2021-04 Approving Projects for Funding and Authorizing the Executive Director to Apply for and Accept FY 2021-22 California State of Good Repair Program Funds Totaling \$96,116 Valentine

There was no public comment on the Consent Agenda.

Motion made to approve the Consent Agenda:

Motion: Bob Tiffany Second: Mary Vazquez Edge

Secretary Gomez called the roll call vote.

Director Vazquez Edge voted yes, Director Tiffany voted yes, Chair Velazquez voted yes.

Motion carried: 3/0

Yes: Velazquez, Vazquez Edge, Tiffany

No: None

Recused: None

Abstention: None

Absent: Resendiz, Hernandez

3. Receive Presentation on August 2021 County Express Service Changes – Valentine

Receive presentation from Transportation Planner Regina Valentine on the August 2021 County Express service changes.

There was no public comment.

There being no further business to discuss, Director Vazquez Edge motioned to adjourn at 6:11 p.m.

Motion seconded by Director Tiffany.

Secretary Gomez called the roll call vote.

Director Vazquez Edge voted yes, Director Tiffany voted yes, Chair Velazquez voted yes.

Motion carried: 3/0

Yes: Velazquez, Vazquez Edge, Tiffany

No: None

Recused: None

Abstention: None

Absent: Resendiz, Hernandez

ADJOURN TO LTA MEETING OCTOBER 21, 2021 AT 4:00 P.M.

Staff Report

To: Local Transportation Authority
From: Norma Rivera, Administrative Services Specialist Telephone: (831) 637-7665
Date: October 21, 2021
Subject: Allocation of Transportation Development Act Funds for FY 20/21

Recommendation:

ADOPT Resolution 21-05 Authorizing the Filing of a Claim for Allocation of Transportation Development Act Funds for Fiscal Year 2020/2021.

Summary:

Each year the COG Board is required by the Transportation Development Act to allocation Local Transportation Funds and State Transit Assistance Funds to eligible claimants. The Local Transportation Authority adopts a resolution to claim Local Transportation Funds and State Transit Assistance Funds.

Financial Considerations:

For fiscal year 2020/2021, the Local Transportation Authority is requesting \$434,161 in State Transit Assistance Funds, \$340,037 for Transit Operations under Article 4 and \$311,203 for Community Transit Services under Article 4.5 totaling \$1,085,40. This requested allocation amount in line with the Board approved budget for fiscal year 20/21.

Background:

The Local Transportation Fund is derived from a ¼ cent of the general sales tax collected statewide and returned to COG. Local Transportation Funds are to be used for statutory purposes in San Benito County and include (in priority order):

- TDA administration costs
- General public transit operations and capital
- Contract payments for transit services
- Transit-related research and development projects
- Administration of transit contracts
- Elderly and disabled transit
- Bicycle and pedestrian projects

- Local streets and roads (Cities & County based on population)

The State Transit Assistance Fund is derived from the statewide sales tax on gasoline and diesel fuel. The State Transit Assistance Funds are monies allocated to the COG by the State Controller's Office based on the population of San Benito County and returned to COG to be used for public transit only. State Transit Assistant Fund purposes in San Benito County include:

- Capital requirements of public transportation system
- Transit operations
- Contract payments for public transit services
- Administrative and planning cost of contracted public transportation

Staff Analysis:

Resolution 21-05 is required under the Transportation Development Act pursuant to Public Utilities Code Article 4 and Article 4.5 which are a part of the claims process. Listed below are the requirements of the claimants for the Local Transportation Funds and the State Transit Assistance Funds:

1. The Local Transportation Authority is in conformity with the Regional Transportation Plan.
2. The level of passenger fares and charges are sufficient to enable the Local Transportation Authority to meet the fare box revenue requirements of the Public Utilities Code.
3. The sum of the County of San Benito allocations from the State Transit Assistance Fund and from the Local Transportation Fund does not exceed the amount the claimant is eligible to receive during the fiscal year.

The Local Transportation Authority has submitted the certification required by the Department of California Highway Patrol verifying that the operator is in compliance with Section 1801.1 of the Vehicle Code.

Staff reviewed the request from the Local Transportation Authority and found it to be following the Transportation Development Act and State Transit Assistance requirements. The attached Resolution 2021-05 approves the request for this claimant.

Executive Director Review: MG

Counsel Review: Yes

Attachment: 1. Resolution 21-05

2. TDA Claim Form

BEFORE THE SAN BENITO COUNTY LOCAL TRANSPORTATION AUTHORITY

A RESOLUTION OF THE SAN BENITO COUNTY)	
LOCAL TRANSPORTATION AUTHORITY)	
AUTHORIZING THE FILING OF A CLAIM WITH)	Resolution No. <u>21-05</u>
THE COUNCIL OF SAN BENITO COUNTY)	
GOVERNMENTS, ACTING AS THE REGIONAL)	
TRANSPORTATION PLANNING AGENCY, FOR)	
ALLOCATION OF TRANSPORTATION)	
DEVELOPMENT ACT FUNDS FOR FISCAL)	
<u>YEAR 2020/2021</u>)	

WHEREAS, the Transportation Development Act (TDA), as amended (California Public Utilities Code commencing with Section 99200 et seq.) provides for the allocation of funds from the Local Transportation Fund and the State Transit Assistance Fund by Regional Transportation Planning Agencies, for the use by eligible claimants for various transportation purposes; and

WHEREAS, the Council of San Benito County Governments is the Regional Transportation Planning Agency in and for the County of San Benito; and

WHEREAS, pursuant to the provisions of the TDA, as amended and pursuant to the applicable rules and regulations thereunder (Title 21, Division 3, Chapter 2 (commencing with section 6600) of the California Code of Regulations) a prospective claimant wishing to receive an allocation from the Local Transportation Fund or the State Transit Assistance fund shall file its claim with the Council of San Benito County Governments.

NOW, THEREFORE, BE IT RESOLVED that the San Benito County Local Transportation Authority is authorized to execute and file an appropriate claim pursuant to the terms of the Transportation Development Act, as amended and pursuant to applicable rules and regulations promulgated thereunder, together with all necessary supporting documents, with the Council of San Benito County Governments for an allocation of TDA funds in Fiscal Year 2020/2021.

BE IT FURTHER RESOLVED that the authorized claim includes \$1,085,401 for transit purposes.

BE IT FURTHER RESOLVED that a copy of this resolution be transmitted to the Council of San Benito County Governments in conjunction with the filings of the claims.

PASSED AND ADOPTED BY THE SAN BENITO COUNTY LOCAL TRANSPORTATION AUTHORITY THIS 21ST DAY OF OCTOBER 2021 BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAINING:

ABSENT:

Ignacio Velazquez, Chair

APPROVED AS TO LEGAL FORM:

SAN BENITO COUNTY COUNSEL'S OFFICE

Dated: Oct. 12, 2021

By: Shirley L. Murphy
Shirley L. Murphy, Deputy County Counsel

ATTEST:

Mary Gilbert, Executive Director

Dated: _____

By: _____

CLAIM FOR STATE TRANSIT ASSISTANCE FUNDS

TO: COUNCIL OF SAN BENITO COUNTY GOVERNMENTS
330 TRES PINOS RD., SUITE C7, HOLLISTER, CA 95023

FROM: CLAIMANT: Local Transportation Authority
ADDRESS: 330 Tres Pinos Rd., Ste C7
Hollister, CA 95023
CONTACT PERSON: Regina Valentine
Phone: 831-637-7665 Email: regina@sanbenitocog.org

The Local Transportation Authority hereby request, in accordance with the State of California Public Utilities Code, commencing with Section 99200 and the California Code of Regulations commencing with Section 6600, that this claim for State Transit Assistance be approved in the amount of \$ 434,161 for Fiscal Year 2020-2021, to be drawn from the State Transit Assistance fund deposited with the San Benito County Treasurer.

When approved, this claim will be transmitted to the San Benito County Auditor for payment. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget.

APPROVED:

COUNCIL OF SAN BENITO COUNTY
GOVERNMENTS BOARD OF
DIRECTORS

APPLICANT

BY: _____
(signature)

TITLE: _____

DATE: _____

BY:  _____
(signature)

TITLE: Transportation Planner

DATE: 10/21/2021

CLAIM FOR LOCAL TRANSPORTATION FUNDS
TRANSIT PURPOSES

TO: COUNCIL OF SAN BENITO COUNTY GOVERNMENTS

330 TRES PINOS RD., SUITE C7, HOLLISTER, CA 95023

FROM: CLAIMANT: Local Transportation Authority

ADDRESS: 330 Tres Pinos Rd. Ste C7

Hollister, CA 95023

CONTACT PERSON: Regina Valentine

Phone: 831-637-7665 Email: regina@sanbenitocog.org

The Local Transportation Authority hereby request, in accordance with the State of California Public Utilities Code, commencing with Section 99200 and the California Code of Regulations commencing with Section 6600, that this claim for Local Transportation Funds be approved for Fiscal Year 2020-2021, in the following amounts for the following purposes to be drawn from the Local Transportation Fund deposited with San Benito County Treasurer.

P.U.C. 99260a, Article 4, Transit Operation/Capital: \$ 340,037.24

P.U.C. 99275, Article 4.5, Community Transit Services: \$ 311,203.23

P.U.C. 66400c, Article 8c, Contracted Transit Services: \$

C.C.R. 6648, Capital Reserve: \$

P.U.C. 99400e, Article 8e, Capital for Contracted Services: \$

When approved, this claim will be transmitted to the San Benito County Auditor for payment. Approval of the claim and payment by the County Auditor to the applicant is subject to such monies being available for distribution, and to the provisions that such monies will be used only in accordance with the terms of the approved annual financial plan and budget.

APPROVED:

SAN BENITO COUNTY COUNCIL
OF GOVERNMENTS BOARD OF
DIRECTORS

APPLICANT

BY: _____

(signature)

TITLE: _____

DATE: _____

BY:  _____

(signature)

TITLE: Transportation Planner

DATE: 10/21/2021

ANNUAL VERIFICATION OF TDA COMPLIANCE TO ACCOMPANY LTF AND STA
CLAIMS FOR TRANSIT AND STREETS AND ROADS PURPOSES

PART I – ALL CLAIMANTS

1. Date annual TDA fiscal and compliance audit was approved by COG Board:
12/17/2020
2. Is the claimant's retirement system fully funded?
☒ Yes
☐ No
3. Is the claimant using the maximum Federal funds available for transit and/or streets and roads purposes?
☒ Yes
☐ No

PART II – TRANSIT CLAIMANTS

4. Date Transit Operator's Financial Transaction Report was submitted to State Controller's Office: 12/31/2020. Attach copy of dated, signed cover sheet from report.
5. Are public transit vehicles routinely staffed with one driver?
☒ Yes
☐ No (explain) _____
6. Has the proposed transit operating budget changed by more than 15% compared to the previous year?
☒ No
☐ Yes (explain) _____
7. Did the transit operator meet its minimum fare box recovery requirement during the previous fiscal year (requirement for San Benito County is 10%)?
☐ Yes Not applicable. The fare box recovery requirement was suspended for fiscal year 20/21 due to COVID-19 pandemic. Fares were not collected by the LTA
☐ No (see below) in FY 20/21.

If the fare box recovery requirement was not met, then claimant must complete the following for the most recent fiscal year:

Transit operating expenses:	_____	+	
Capital purchases/reserves:	_____	=	
Subtotal:	_____	-	LTF spent in most recent
Federal revenues:	_____	-	fiscal year cannot exceed
STA revenues:	_____	=	result below.
Total:	_____	x0.5=	_____

8. Is there a prohibition on the employment of part-time drivers or on contracting with common carriers?

☒ No

☐ Yes (explain) _____

9. Are STA funds being used for transit operating purposes?

☐ No

☒ Yes (see below)

If STA funds are being used for transit operating purposes, list transit operating cost per vehicle revenue hour per year for the past three years. In calculating the operating cost, operators may exclude costs that exceed prior year cost, as adjusted by the CPI, for the following: ADA complementary paratransit service, fuel, power, and settlement payments. *Notes: (1) These items may also be excluded when computing the farebox recovery ratio. (2) You may refer to operating cost figures from TDA fiscal audits for the applicable fiscal year.*

Operating cost per vehicle revenue hour in FY 20 <u>20</u> /20 <u>21</u> :	\$109.52
Operating cost per vehicle revenue hour in FY 20 <u>19</u> /20 <u>20</u> :	\$80.35
Operating cost per vehicle revenue hour in FY 20 <u>18</u> /20 <u>19</u> :	\$67.39

10. Describe or attach current fare structure:

See attached fare rates.

11. Attach copy of latest CHP terminal inspection report.

See attached.

12. Transit claimant must report on efforts to implement recommendation included in the previous triennial performance audit (attach additional pages as necessary).

See attached.

TDA ANNUAL PROJECT AND FINANCIAL PLAN

This form will show the planned expenditures of all TDA funds claimed for the fiscal year. Briefly describe all projects which will be funded by current year TDA funds, provide the total cost of the project, and provide all sources of funding associated with the project. The project, costs, and funding should be consistent with the budget developed in the TDA Claim Worksheet completed for the submittal of this claim. The total project cost and total funding source(s) should balance for each project.

Claimant: Local Transportation Authority

Fiscal Year: 2020-2021

<u>Brief Project Description</u>	<u>Project Cost</u>	<u>Source of Funding & Amount</u>
Transit System	\$1,844,405	TDA (LTF) \$651,240 TDA (STA) \$434,161 FTA 5311 \$ \$347,399 CARES \$235,679 Fares \$55,895 FTA 5310 \$55,342 LCTOP \$47,371 Great Plates \$8,285
		Advertising \$5,854 Bus Sales \$3,179

2021-22 STATE TRANSIT ASSISTANCE PROGRAM ELIGIBILITY

mailed
12/15/20

Public Utilities Code (PUC) section 99243(b) requires that each transportation planning agency, county transportation commission, and the San Diego Metropolitan Transit Development Board report to the State Controller's Office transit operators within their jurisdictions that were "STA-eligible operators" for the purposes of the State Transit Assistance program during fiscal year 2019-20.

Certification:

On behalf of the agency identified below (transportation planning agency, county transportation commission, or San Diego Metropolitan Transit Development Board), I am authorized and hereby certify that the information regarding transit operators listed on the following page(s) is true and accurate to the best of my knowledge and belief.

Norma Rivera
Signature

12/15/2020
Date

Norma Rivera
Name (Print)

(881) 637-7665 x 208
Telephone #

Administrative Services Specialist
Title

norma@sanbenitocog.org
Email

Council of San Benito County Governments
Agency Name

Please complete, sign, and submit the certification and list by June 15, 2021.

Scan and email the certification and list to LGRsupport@sco.ca.gov, or submit the certification and list by mail to:

State Controller's Office
Local Government Programs and Services Division
Local Government Reporting Unit – TPA/TO Reports
P.O. Box 942850
Sacramento, CA 94250

<u>SERVICE</u>	<u>TOKEN</u>	<u>ONE WAY</u>	<u>10 TOKENS</u>	<u>Monthly Pass</u>
Intercounty	BLUE – Adult / Adulto	\$2.00	\$18.00	\$60.00
	GREEN – Youth, Senior, Disabled Jóvenes, Personas Mayores, Personas Discapacitadas	\$1.25	\$11.00	\$40.00

Dial-A-Ride	BLUE – Adult / Adulto	\$2.00	\$18.00	N/A
	GREEN – Youth, Senior, Disabled Jóvenes, Personas Mayores, Personas Discapacitadas	\$1.25	\$11.00	N/A

<div> <div>County Express</div>  <div>On-Demand</div> </div>	<div>   </div>	<div>  <div> <div>Bus Passes On Your Phone</div> <div>Text TOKEN to 41411 for download link</div> </div> </div>		
	RED – Adult / Adulto	\$1.00	\$10.00	N/A
	PURPLE – Youth, Senior, Disabled Jóvenes, Personas Mayores, Personas Discapacitadas	\$0.75	\$7.50	N/A

CASH / Efectivo

Tripper Service	Adult / Adulto	\$1.00	N/A	N/A
	Youth & Disabled Jóvenes, Personas Discapacitadas	\$0.50	N/A	\$20.00

Youth 5-17 Senior 65+

For schedule information or to schedule a ride please call
831-636-4161

Para información o para programar un viaje, llame
831-636-4161

On Demand service may be scheduled by downloading the County Express On-Demand App

E-Tokens and Passes may be purchased on the mobile Token Transit App.

Tokens and monthly passes may be purchased in person at

330 Tres Pinos Rd. C-7

Mon.-Fri. 8AM-5PM

CASH AND CHECK ONLY



Office location only

accepts

CASH or CHECK

NO CREDIT/DEBIT CARDS ACCEPTED



California Highway Patrol
4115 Broad Street, #B-10
San Luis Obispo, CA 93401
Phone: (805) 549-3261
Internationally Accredited Agency CHP407F/343A

Report Number: CANBGZ000601
Inspection Date: 07/21/2021
Start: 8:15 AM PD End: 9:15 AM PD
Inspection Level: V - Terminal
HM Inspection Type: None

Carrier: MV PUBLIC TRANSPORTATION INC DBA:
Driver: License#: State:
2711 N HASKELL AVE SUITE 1500
DALLAS, TX, 75204 Date of Birth:
USDOT: 1205759 Phone#: (972)391-4606 CoDriver:
MC/MX#: 648465 Fax#: License#: State:
State#: Date of Birth:
Location: HOLLISTER Milepost: Shipper: N/A
Highway: Origin: Bill of Lading: N/A
County: SAN BENITO Destination: Cargo:

VEHICLE IDENTIFICATION

Unit	Type	Make	Year	State	Plate	Equipment ID	VIN	GVWR	CVSA Existing	CVSA #
1	BU	FORD	2019	CA	1449812	74	1FDFE4FS7KDC63766	14600		

BRAKE ADJUSTMENTS

Axle #	1	2
Right	N/A	N/A
Left	N/A	N/A
Chamber	HYDR	HYDR

VIOLATIONS: No violations were discovered

HazMat: No HM transported

Placard:

Cargo Tank:

Special Checks: No data for special checks

State Information:

Odometer: 14652; File Code Number: 387874; Fuel Type: G; Passenger Capacity: 16; WC Passenger Capacity: 2; Bus Type: 1; GPPV Cert: 7/21/2021 12:00:00 AM; Beat/Sub Area: C51

Report Prepared By: ID/Badge #:
D. FORSYTH A14867

Copy Received By:

X

X



01205759 CA CANBGZ000601



California Highway Patrol
4115 Broad Street, #B-10
San Luis Obispo, CA 93401
Phone: (805) 549-3261
Internationally Accredited Agency CHP407F/343A

Report Number: CANBGZ000602
Inspection Date: 07/21/2021
Start: 9:15 AM PD End: 10:15 AM PD
Inspection Level: V - Terminal
HM Inspection Type: None

Carrier: MV PUBLIC TRANSPORTATION INC

DBA:

Driver:

2711 N HASKELL AVE SUITE 1500
DALLAS, TX, 75204

License#:

State:

Date of Birth:

USDOT: 1205759

Phone#: (972)391-4606

CoDriver:

MC/MX#: 648465

Fax#:

License#:

State:

Date of Birth:

State#:

Location: HOLLISTER

Milepost:

Shipper: N/A

Highway:

Origin: N/A

Bill of Lading: N/A

County: SAN BENITO

Destination: N/A

Cargo: N/A

VEHICLE IDENTIFICATION

Unit	Type	Make	Year	State	Plate	Equipment ID	VIN	GVWR	CVSA Existing	CVSA #
1	BU	FORD	2019	CA	1595535	76	1FDFE4FS0KDC61325	14600		

BRAKE ADJUSTMENTS

Axle #	1	2
Right	N/A	N/A
Left	N/A	N/A
Chamber	HYDR	HYDR

VIOLATIONS

Section	Type	Unit	OOS	Citation #	Verify Crash	Violations Discovered
1269(b)(3) T-13 CCR	S	1	N		N N	Emergency exit window operating instructions required--392.2: Left side emergency exit window is missing instructions. ***Corrected***

HazMat: No HM transported

Placard:

Cargo Tank:

Special Checks: No data for special checks

State Information:

Odometer: 25442; File Code Number: 387874; Fuel Type: G; Passenger Capacity: 16; WC Passenger Capacity: 2; Bus Type: 1; GPPV Cert: 7/21/2021 12:00:00 AM; Beat/Sub Area: C51

Pursuant to Section 24004 CVC, violations recorded on this SafetyNet Inspection Report must be corrected prior to redispach. Violations marked out of service must be corrected before the vehicle is operated on the highway. For your convenience, KEEP THIS REPORT OR A COPY IN THE VEHICLE UNTIL ALL VIOLATIONS ARE CLEARED. This document should NOT be forwarded to the court for clearance procedures. DO NOT RETURN THIS FORM TO THE CALIFORNIA HIGHWAY PATROL.

Report Prepared By: ID/Badge #:
D. FORSYTH A14867

Copy Received By:

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California Highway Patrol
4115 Broad Street, #B-10
San Luis Obispo, CA 93401
Phone: (805) 549-3261
Internationally Accredited Agency CHP407F/343A

Report Number: CANBGZ000603
Inspection Date: 07/21/2021
Start: 10:15 AM PD End: 11:15 AM PD
Inspection Level: V - Terminal
HM Inspection Type: None

Carrier: MV PUBLIC TRANSPORTATION INC

DBA:

Driver:

2711 N HASKELL AVE SUITE 1500
DALLAS, TX, 75204

License#:

State:

Date of Birth:

USDOT: 1205759

Phone#: (972)391-4606

CoDriver:

State:

MC/MX#: 648465

Fax#:

License#:

Date of Birth:

State#:

Location: HOLLISTER

Milepost:

Shipper: N/A

Highway:

Origin: N/A

Bill of Lading: N/A

County: SAN BENITO

Destination: N/A

Cargo: N/A

VEHICLE IDENTIFICATION

Unit	Type	Make	Year	State	Plate	Equipment ID	VIN	GVWR	CVSA Existing	CVSA #
1	BU	FORD	2019	CA	1595536	78	1FD4E4F51KDC60717	14600		

BRAKE ADJUSTMENTS

Axle #	1	2
Right	N/A	N/A
Left	N/A	N/A
Chamber	HYDR	HYDR

VIOLATIONS

Section	Type	Unit	OOS	Citation #	Verify Crash	Violations Discovered
1239 T-13 CCR/284	S	1	Y		A N	Tire has a noticeable leak that can be felt or heard or has 50% or less of maximum inflation pressure marked on sidewall of tire OOS violation--393.75A3-- Specif: 2nd axle left inside tire is flat, 0 psi. ***Corrected***

HazMat: No HM transported

Placard:

Cargo Tank:

Special Checks: No data for special checks

State Information:

Odometer: 15829; File Code Number: 387874; Fuel Type: G; Passenger Capacity: 16; WC Passenger Capacity: 2; Bus Type: 1; GPPV Cert: 7/21/2021 12:00:00 AM; Beat/Sub Area: C51

I hereby declare each vehicle with a Y in the OOS column of the violation section of this report to be OUT-OF-SERVICE. No person shall operate such vehicle until all OUT-OF-SERVICE defects have been repaired and the vehicle has been restored to safe operating condition.

Pursuant to Section 24004 CVC, violations recorded on this SafetyNet Inspection Report must be corrected prior to redispach. Violations marked out of service must be corrected before the vehicle is operated on the highway. For your convenience, KEEP THIS REPORT OR A COPY IN THE VEHICLE UNTIL ALL VIOLATIONS ARE CLEARED. This document should NOT be forwarded to the court for clearance procedures. DO NOT RETURN THIS FORM TO THE CALIFORNIA HIGHWAY PATROL.

Report Prepared By: ID/Badge #:
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California Highway Patrol
4115 Broad Street, #B-10
San Luis Obispo, CA 93401
Phone: (805) 549-3261
Internationally Accredited Agency CHP407F/343A

Report Number: CANBGZ000604
Inspection Date: 07/21/2021
Start: 11:15 AM PD End: 12:15 PM PD
Inspection Level: V - Terminal
HM Inspection Type: None

Carrier: MV PUBLIC TRANSPORTATION INC DBA:
Driver: License#: State:
2711 N HASKELL AVE SUITE 1500 Date of Birth:
DALLAS, TX, 75204 CoDriver:
USDOT: 1205759 Phone#: (972)391-4606 License#: State:
MC/MX#: 648465 Fax#: Date of Birth:
State#: Milepost: Shipper: N/A
Location: HOLLISTER Origin: N/A Bill of Lading: N/A
Highway: Destination: N/A Cargo: N/A
County: SAN BENITO

VEHICLE IDENTIFICATION

Unit	Type	Make	Year	State	Plate	Equipment ID	VIN	GVWR	CVSA Existing	CVSA #
1	BU	FORD	2019	CA	1595537	77	1FDFE4FS8KDC60715	14600		

BRAKE ADJUSTMENTS

Axle #	1	2
Right	N/A	N/A
Left	N/A	N/A
Chamber	HYDR	HYDR

VIOLATIONS: No violations were discovered

HazMat: No HM transported

Placard:

Cargo Tank:

Special Checks: No data for special checks

State Information:

Odometer: 20574; File Code Number: 387874; Fuel Type: G; Passenger Capacity: 16; WC Passenger Capacity: 2; Bus Type: 1; GPPV Cert: 7/21/2021 12:00:00 AM; Beat/Sub Area: C51

Report Prepared By: ID/Badge #:
D. FORSYTH A14867

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California Highway Patrol
4115 Broad Street, #B-10
San Luis Obispo, CA 93401
Phone: (805) 549-3261
Internationally Accredited Agency CHP407F/343A

Report Number: CANBGZ000605
Inspection Date: 07/21/2021
Start: 1:15 PM PD End: 2:15 PM PD
Inspection Level: V - Terminal
HM Inspection Type: None

Carrier: MV PUBLIC TRANSPORTATION INC

DBA:

Driver:

2711 N HASKELL AVE SUITE 1500
DALLAS, TX, 75204

License#:

State:

Date of Birth:

USDOT: 1205759

Phone#: (972)391-4606

CoDriver:

MC/MX#: 648465

Fax#:

License#:

State:

Date of Birth:

State#:

Location: HOLLISTER

Milepost:

Shipper: N/A

Highway:

Origin: N/A

Bill of Lading: N/A

County: SAN BENITO

Destination: N/A

Cargo: N/A

VEHICLE IDENTIFICATION

Unit	Type	Make	Year	State	Plate	Equipment ID	VIN	GVWR	CVSA Existing	CVSA #
1	BU	FORD	2016	CA	1492444	66	1FDFE4FS1GDC55136	14600		

BRAKE ADJUSTMENTS

Axle #	1	2
Right	N/A	N/A
Left	N/A	N/A
Chamber	HYDR	HYDR

VIOLATIONS: No violations were discovered

HazMat: No HM transported

Placard:

Cargo Tank:

Special Checks: No data for special checks

State Information:

Odometer: 154904; File Code Number: 387874; Fuel Type: G; Passenger Capacity: 16; WC Passenger Capacity: 2; Bus Type: 1; GPPV Cert: 7/21/2021 12:00:00 AM; Beat/Sub Area: C51

Report Prepared By: ID/Badge #:
D. FORSYTH A14867

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California Highway Patrol
4115 Broad Street, #B-10
San Luis Obispo, CA 93401
Phone: (805) 549-3261
Internationally Accredited Agency CHP407F/343A

Report Number: CANBGZ000606
Inspection Date: 07/21/2021
Start: 2:15 PM PD End: 3:15 PM PD
Inspection Level: V - Terminal
HM Inspection Type: None

Carrier: MV PUBLIC TRANSPORTATION INC

DBA:

Driver:

2711 N HASKELL AVE SUITE 1500

DALLAS, TX, 75204

USDOT: 1205759

Phone#: (972)391-4606

MC/MX#: 648465

Fax#:

State#:

License#:

State:

Date of Birth:

CoDriver:

License#:

State:

Date of Birth:

Location: HOLLISTER

Milepost:

Shipper: N/A

Highway:

Origin: N/A

Bill of Lading: N/A

County: SAN BENITO

Destination: N/A

Cargo: N/A

VEHICLE IDENTIFICATION

Unit	Type	Make	Year	State	Plate	Equipment ID	VIN	GVWR	CVSA Existing	CVSA #
1	BU	FORD	2013	CA	1409367	61	1FD4E4FS6DDA59589	14600		

BRAKE ADJUSTMENTS

Axle #	1	2
Right	N/A	N/A
Left	N/A	N/A
Chamber	HYDR	HYDR

VIOLATIONS

Section	Type	Unit	OOS	Citation #	Verify Crash	Violations Discovered
1239 T-13	S	1	Y		A N	Tire has a noticeable leak that can be felt or heard or has 50% or less of maximum inflation pressure marked on sidewall of tire OOS violation--393.75A3--
CCR/284						Specif: 2nd axle left inside tire is flat, 0 psi. ***Corrected***

HazMat: No HM transported

Placard:

Cargo Tank:

Special Checks: No data for special checks

State Information:

Odometer: 178968; File Code Number: 387874; Fuel Type: G, Passenger Capacity: 12; WC Passenger Capacity: 2; Bus Type: 2; GPPV Cert: 7/21/2021 12:00:00 AM; Beat/Sub Area: C51

I hereby declare each vehicle with a Y in the OOS column of the violation section of this report to be OUT-OF-SERVICE. No person shall operate such vehicle until all OUT-OF-SERVICE defects have been repaired and the vehicle has been restored to safe operating condition.

Pursuant to Section 24004 CVC, violations recorded on this SafetyNet Inspection Report must be corrected prior to redispach. Violations marked out of service must be corrected before the vehicle is operated on the highway. For your convenience, KEEP THIS REPORT OR A COPY IN THE VEHICLE UNTIL ALL VIOLATIONS ARE CLEARED. This document should NOT be forwarded to the court for clearance procedures. DO NOT RETURN THIS FORM TO THE CALIFORNIA HIGHWAY PATROL.

Report Prepared By: D. FORSYTH
ID/Badge #: A14867

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California Highway Patrol
4115 Broad Street, #B-10
San Luis Obispo, CA 93401
Phone: (805) 549-3261
Internationally Accredited Agency CHP407F/343A

Report Number: CANBGZ000607
Inspection Date: 07/21/2021
Start: 3:15 PM PD End: 4:15 PM PD
Inspection Level: V - Terminal
HM Inspection Type: None

Carrier: MV PUBLIC TRANSPORTATION INC DBA:
Driver: License#: State:
2711 N HASKELL AVE SUITE 1500 Date of Birth:
DALLAS, TX, 75204 CoDriver:
USDOT: 1205759 Phone#: (972)391-4606 License#: State:
MC/MX#: 648465 Fax#: Date of Birth:
State#: Milepost: Shipper: N/A
Location: HOLLISTER Origin: N/A Bill of Lading: N/A
Highway: Destination: N/A Cargo: N/A
County: SAN BENITO

VEHICLE IDENTIFICATION

Unit	Type	Make	Year	State	Plate	Equipment ID	VIN	GVWR	CVSA Existing	CVSA #
1	BU	FORD	2016	CA	1492441	68	1FDFE4FS3GDC55140	14600		

BRAKE ADJUSTMENTS

Axle #	1	2
Right	N/A	N/A
Left	N/A	N/A
Chamber	HYDR	HYDR

VIOLATIONS: No violations were discovered

HazMat: No HM transported

Placard:

Cargo Tank:

Special Checks: No data for special checks

State Information:

Odometer: 148829; File Code Number: 387874; Fuel Type: G; Passenger Capacity: 12; WC Passenger Capacity: 2; Bus Type: 2; GPPV Cert: 7/21/2021 12:00:00 AM; Beat/Sub Area: C51

Report Prepared By: ID/Badge #:
D. FORSYTH A14867

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01205759 CA CANBGZ000607



California Highway Patrol
4115 Broad Street, #B-10
San Luis Obispo, CA 93401
Phone: (805) 549-3261
Internationally Accredited Agency CHP407F/343A

Report Number: CANBGZ000608
Inspection Date: 07/21/2021
Start: 4:15 PM PD End: 5:15 PM PD
Inspection Level: V - Terminal
HM Inspection Type: None

Carrier: MV PUBLIC TRANSPORTATION INC

DBA:

Driver:

2711 N HASKELL AVE SUITE 1500
 DALLAS, TX, 75204

License#:

State:

Date of Birth:

USDOT: 1205759

Phone#: (972)391-4606

CoDriver:

State:

MC/MX#: 648465

Fax#:

License#:

Date of Birth:

State#:

Location: HOLLISTER

Milepost:

Shipper: N/A

Highway:

Origin: N/A

Bill of Lading: N/A

County: SAN BENITO

Destination: N/A

Cargo: N/A

VEHICLE IDENTIFICATION

Unit	Type	Make	Year	State	Plate	Equipment ID	VIN	GVWR	CVSA Existing	CVSA #
1	BU	FORD	2016	CA	1492443	65	1FDFE4FS3GDC55154	14600		

BRAKE ADJUSTMENTS

Axle #	1	2
Right	N/A	N/A
Left	N/A	N/A
Chamber	HYDR	HYDR

VIOLATIONS: No violations were discovered

HazMat: No HM transported

Placard:

Cargo Tank:

Special Checks: No data for special checks

State Information:

Odometer: 171084; File Code Number: 387874; Fuel Type: G; Passenger Capacity: 16; WC Passenger Capacity: 2; Bus Type: 1; GPPV Cert: 7/21/2021 12:00:00 AM; Beat/Sub Area: C51

Report Prepared By:
 D. FORSYTH

ID/Badge #:
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01205759 CA CANBGZ000608



California Highway Patrol
4115 Broad Street, #B-10
San Luis Obispo, CA 93401
Phone: (805) 549-3261
Internationally Accredited Agency CHP407F/343A

Report Number: CANBGZ000609
Inspection Date: 07/22/2021
Start: 8:15 AM PD End: 9:15 AM PD
Inspection Level: V - Terminal
HM Inspection Type: None

Carrier: MV PUBLIC TRANSPORTATION INC DBA:
Driver: License#: State:
2711 N HASKELL AVE SUITE 1500
DALLAS, TX, 75204 Date of Birth:
USDOT: 1205759 Phone#: (972)391-4606 CoDriver:
MC/MX#: 648465 Fax#: License#: State:
State#: Date of Birth:
Location: HOLLISTER Milepost: Shipper: N/A
Highway: Origin: N/A Bill of Lading: N/A
County: SAN BENITO Destination: N/A Cargo: N/A

VEHICLE IDENTIFICATION

Unit	Type	Make	Year	State	Plate	Equipment ID	VIN	GVWR	CVSA Existing	CVSA #
1	BU	FORD	2008	CA	1250016	67	1FD4E45S48DB13647	14600		

BRAKE ADJUSTMENTS

Axle #	1	2
Right	N/A	N/A
Left	N/A	N/A
Chamber	HYDR	HYDR

VIOLATIONS: No violations were discovered**HazMat:** No HM transported**Placard:****Cargo Tank:****Special Checks:** No data for special checks**State Information:**

Odometer: 142902; File Code Number: 387874; Fuel Type: G; Passenger Capacity: 16; WC Passenger Capacity: 2; Bus Type: 1; GPPV Cert: 7/22/2021 12:00:00 AM; Beat/Sub Area: C51

Report Prepared By: ID/Badge #:
D. FORSYTH A14867

Copy Received By:

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California Highway Patrol
4115 Broad Street, #B-10
San Luis Obispo, CA 93401
Phone: (805) 549-3261
Internationally Accredited Agency CHP407F/343A

Report Number: CANBGZ000610
Inspection Date: 07/22/2021
Start: 9:15 AM PD End: 10:15 AM PD
Inspection Level: V - Terminal
HM Inspection Type: None

Carrier: MV PUBLIC TRANSPORTATION INC

DBA:

Driver:

2711 N HASKELL AVE SUITE 1500
DALLAS, TX, 75204

License#:

State:

Date of Birth:

USDOT: 1205759

Phone#: (972)391-4606

CoDriver:

State:

MC/MX#: 648465

Fax#:

License#:

Date of Birth:

State#:

Location: HOLLISTER

Milepost:

Shipper: N/A

Highway:

Origin: N/A

Bill of Lading: N/A

County: SAN BENITO

Destination: N/A

Cargo: N/A

VEHICLE IDENTIFICATION

Unit	Type	Make	Year	State	Plate	Equipment ID	VIN	GVWR	CVSA Existing	CVSA #
1	BU	FORD	2018	CA	1539621	71	1FDFE4FS5JDC02737	14600		

BRAKE ADJUSTMENTS

Axle #	1	2
Right	N/A	N/A
Left	N/A	N/A
Chamber	HYDR	HYDR

VIOLATIONS: No violations were discovered

HazMat: No HM transported

Placard:

Cargo Tank:

Special Checks: No data for special checks

State Information:

Odometer: 72478; File Code Number: 387874; Fuel Type: G; Passenger Capacity: 12; WC Passenger Capacity: 2; Bus Type: 2; GPPV Cert: 7/22/2021 12:00:00 AM; Beat/Sub Area: C51

Report Prepared By: D. FORSYTH

ID/Badge #: A14867

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California Highway Patrol
4115 Broad Street, #B-10
San Luis Obispo, CA 93401
Phone: (805) 549-3261
Internationally Accredited Agency CHP407F/343A

Report Number: CANBGZ000611
Inspection Date: 07/22/2021
Start: 10:15 AM PD End: 11:15 AM PD
Inspection Level: V - Terminal
HM Inspection Type: None

Carrier: MV PUBLIC TRANSPORTATION INC

DBA:

Driver:

2711 N HASKELL AVE SUITE 1500
DALLAS, TX, 75204

License#:

State:

Date of Birth:

USDOT: 1205759

Phone#: (972)391-4606

CoDriver:

State:

MC/MX#: 648465

Fax#:

License#:

Date of Birth:

State#:

Location: HOLLISTER

Milepost:

Shipper: N/A

Highway:

Origin: N/A

Bill of Lading: N/A

County: SAN BENITO

Destination: N/A

Cargo: N/A

VEHICLE IDENTIFICATION

Unit	Type	Make	Year	State	Plate	Equipment ID	VIN	GVWR	CVSA Existing	CVSA #
1	BU	FORD	2018	CA	1539622	72	1FDDE4FS4JDC04298	14600		

BRAKE ADJUSTMENTS

Axle #	1	2
Right	N/A	N/A
Left	N/A	N/A
Chamber	HYDR	HYDR

VIOLATIONS: No violations were discovered

HazMat: No HM transported

Placard:

Cargo Tank:

Special Checks: No data for special checks

State Information:

Odometer: 76555; File Code Number: 387874; Fuel Type: G; Passenger Capacity: 12, WC Passenger Capacity: 2; Bus Type: 2; GPPV Cert: 7/22/2021 12:00:00 AM; Beat/Sub Area: C51

Report Prepared By: D. FORSYTH

ID/Badge #: A14867

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California Highway Patrol
4115 Broad Street, #B-10
San Luis Obispo, CA 93401
Phone: (805) 549-3261
Internationally Accredited Agency CHP407F/343A

Report Number: CANBGZ000612
Inspection Date: 07/22/2021
Start: 11:15 AM PD End: 12:15 PM PD
Inspection Level: V - Terminal
HM Inspection Type: None

Carrier: MV PUBLIC TRANSPORTATION INC

DBA:

Driver:

2711 N HASKELL AVE SUITE 1500

DALLAS, TX, 75204

USDOT: 1205759

Phone#: (972)391-4606

MC/MX#: 648465

Fax#:

State#:

Location: HOLLISTER

Highway:

County: SAN BENITO

License#:

Date of Birth:

CoDriver:

License#:

Date of Birth:

State:

State:

Milepost:

Shipper: N/A

Origin: N/A

Destination: N/A

Bill of Lading: N/A

Cargo: N/A

VEHICLE IDENTIFICATION

Unit	Type	Make	Year	State	Plate	Equipment ID	VIN	GVWR	CVSA Existing	CVSA #
1	BU	FORD	2018	CA	1539623	73	1FDFE4FS0JDC02743	14600		

BRAKE ADJUSTMENTS

Axle #	1	2
Right	N/A	N/A
Left	N/A	N/A
Chamber	HYDR	HYDR

VIOLATIONS: No violations were discovered

HazMat: No HM transported

Placard:

Cargo Tank:

Special Checks: No data for special checks

State Information:

Odometer: 66794; File Code Number: 387874; Fuel Type: G; Passenger Capacity: 12; WC Passenger Capacity: 2; Bus Type: 2; GPPV Cert: 7/22/2021 12:00:00 AM; Beat/Sub Area: C51

Report Prepared By: ID/Badge #:
D. FORSYTH A14867

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01205759 CA CANBGZ000612



California Highway Patrol
4115 Broad Street, #B-10
San Luis Obispo, CA 93401
Phone: (805) 549-3261
Internationally Accredited Agency CHP407F/343A

Report Number: CANBGZ000613
Inspection Date: 07/22/2021
Start: 1:15 PM PD End: 2:15 PM PD
Inspection Level: V - Terminal
HM Inspection Type: None

Carrier: MV PUBLIC TRANSPORTATION INC DBA:
Driver: License#: State:
2711 N HASKELL AVE SUITE 1500
DALLAS, TX, 75204 Date of Birth:
USDOT: 1205759 Phone#: (972)391-4606 CoDriver:
MC/MX#: 648465 Fax#: License#: State:
State#: Date of Birth:
Location: HOLLISTER Milepost: Shipper: N/A
Highway: Origin: N/A Bill of Lading: N/A
County: SAN BENITO Destination: N/A Cargo: N/A

VEHICLE IDENTIFICATION

Unit	Type	Make	Year	State	Plate	Equipment ID	VIN	GVWR	CVSA Existing	CVSA #
1	BU	FORD	2021	CA	1618144	79	1FDFE4FN9MDC10886	14600		

BRAKE ADJUSTMENTS

Axle #	1	2
Right	N/A	N/A
Left	N/A	N/A
Chamber	HYDR	HYDR

VIOLATIONS: No violations were discovered

HazMat: No HM transported

Placard:

Cargo Tank:

Special Checks: No data for special checks

State Information:

Odometer: 2551; File Code Number: 387874; Fuel Type: G; Passenger Capacity: 16; WC Passenger Capacity: 1; Bus Type: 1; GPPV Cert: 7/22/2021 12:00:00 AM; Beat/Sub Area: C51

Report Prepared By: ID/Badge #:
D. FORSYTH A14867

Copy Received By:

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STATE OF CALIFORNIA
DEPARTMENT OF CALIFORNIA HIGHWAY PATROL
SPAB—YOUTH BUS—GPPV
INITIAL INSPECTION
CHP 294A (Rev. 11-03) OPI 062

DISTRIBUTION
Original & Duplicate—Division
Duplicate—Carrier

CARRIER (NAME AND ADDRESS)
MV TRANSPORTATION INC
3240 SOUTHSIDE RD HOLLISTER CA 95023

ODOMETER READING 2,551	CA NUMBER 468401
PASSENGER CAPACITY 17	UNIT NUMBER 79
LOCATION CODE 725	

<input checked="" type="checkbox"/> New <input type="checkbox"/> Used	<input checked="" type="checkbox"/> Type 1 <input type="checkbox"/> Type 2	<input checked="" type="checkbox"/> Transit <input type="checkbox"/> Conventional	<input type="checkbox"/> Other	<input type="checkbox"/> Wheelchair Only <input checked="" type="checkbox"/> Wheelchair / Seated	MANUFACTURE DATE 06/20	VEHICLE LICENSE 1618144
CHASSIS MAKE/MODEL FORD		BODY MAKE/MODEL FOREST RIVER		VEHICLE IDENTIFICATION NUMBER (VIN) 1FDFE4FN9MDC10886		ENGINE FUEL Gasoline

A. CHASSIS RATINGS (LBS.)		B. TIRE CAPACITY (LBS.)				AXLE TOTALS	
		NO. OF TIRES	TIRE SIZE(S)	TIRE RATINGS			
AXLE 1:	5,000	AXLE 1: 2	225-75R16	Single:	2,680		5,360
AXLE 2:	9,600	AXLE 2: 4	225-75R16	Single:	2,470		9,880
AXLE 3:		AXLE 3:		Single:			
TANDEM (2&3):		← If tandem axles rated as a unit, enter rating as indicated, leaving Axle 2 and 3 ratings blank.				Dual:	
GVWR:	14,600					TOTAL:	15,240

The gross weight on any axle or tandem axles shall not exceed the rated capacity (Item A) or the rated capacity of the tires on such axle (Item B).
Authority: VC 34501, 13 CCR 1217(a), 1217(b).

COMPLIES			YES	NO	COMPLIES			YES	NO
1. Entrance/exit doors	13 CCR 1267		X		19. Doors not adjacent to driver, interlocked	13 CCR 1267(e)	X		
2. Grab handles, safety bars	13 CCR 1267		X		20. Emergency exits	13 CCR 1268, 1269	X		
3. Inspection certificate holder	13 CCR 1231		X		21. Wheelchair equipment (when applicable)	13 CCR 1269.1	X		
4. Speedometer/Odometer	13 CCR 1262		X		22. Carrier identification	VC 34507 5, CCR 1256	X		
5. Interior view mirror	13 CCR 1257		X		23. Youth Bus signs (when applicable)	VC 27906.5			
6. Windshield	VC 26710		X		24. Maintenance of lamps and devices	VC 24252	X		
7. Windshield wipers	VC 26708, 26707		X		25. Reflectors	VC 24607, 24608	X		
8. Glazing materials—w/shield AS or other glass AS	VC 26701		X		26. Wiring	13 CCR 1249	X		
9. Driver's view—eyeshade	VC 26708, 26711		X		27. Batteries	13 CCR 1248	X		
10. Driver's seat and seat belt	13 CCR 1270(a)		X		28. Tires, rims and wheels	VC 27465, 13 CCR 1244	X		
11. Passenger restraint system (when applicable)	VC 27316.5		X		29. Fuel supply & system	13 CCR 1253, 1254, 1255(a)	X		
12. Horn	VC 27000		X		30. Exhaust system	13 CCR 1261	X		
13. Interior lighting	13 CCR 1263		X		31. Drive shaft guards	13 CCR 1266(b)	X		
14. Rearview mirrors	VC 26709		X		32. Brakes—general	VC 26301-26522 13 CCR 1245	X		
15. Heater, defroster ventilation	13 CCR 1259, 1260		X		33. Service brakes	VC 26453	X		
16. Emergency reflectors	VC 25300		X		34. Emergency stopping system (air brakes)	VC 26508			
17. First aid kit 10 units	13 CCR 1243		X		35. Parking brake	VC 26451	X		
18. Fire Extinguisher 40 B C rating	13 CCR 1242		X						

Other mechanical defects 13 CCR 1232(a)

Page 1 of ____

INSPECTING OFFICIAL D. FORSYTH	ID NUMBER A14867	DATE 07/22/2021	CERTIFICATION DATE 07/22/2021	REINSPECTED BY	ID NUMBER
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California Highway Patrol
4115 Broad Street, #B-10
San Luis Obispo, CA 93401
Phone: (805) 549-3261
Internationally Accredited Agency CHP407F/343A

Report Number: CANBGZ000614
Inspection Date: 07/22/2021
Start: 2:15 PM PD End: 3:15 PM PD
Inspection Level: V - Terminal
HM Inspection Type: None

Carrier: MV PUBLIC TRANSPORTATION INC DBA:
Driver: License#: State:
2711 N HASKELL AVE SUITE 1500 Date of Birth:
DALLAS, TX. 75204 CoDriver:
USDOT: 1205759 Phone#: (972)391-4606 License#: State:
MC/MX#: 648465 Fax#: Date of Birth:
State#: Milepost: Shipper: N/A
Location: HOLLISTER Origin: N/A Bill of Lading: N/A
Highway: Destination: N/A Cargo: N/A
County: SAN BENITO

VEHICLE IDENTIFICATION

Unit	Type	Make	Year	State	Plate	Equipment ID	VIN	GVWR	CVSA Existing	CVSA #
1	BU	FORD	2021	CA	1618143	80	1FDFE4FN0MDC10873	14600		

BRAKE ADJUSTMENTS

Axle #	1	2
Right	N/A	N/A
Left	N/A	N/A
Chamber	HYDR	HYDR

VIOLATIONS: No violations were discovered

HazMat: No HM transported

Placard:

Cargo Tank:

Special Checks: No data for special checks

State Information:

Odometer: 2391; File Code Number: 387874; Fuel Type: G; Passenger Capacity: 16; WC Passenger Capacity: 1; Bus Type: 1; GPPV Cert: 7/22/2021 12:00:00 AM; Beat/Sub Area: C51

Report Prepared By: ID/Badge #:
D. FORSYTH A14867

Copy Received By:

X

X



STATE OF CALIFORNIA
DEPARTMENT OF CALIFORNIA HIGHWAY PATROL
SPAB—YOUTH BUS—GPPV
INITIAL INSPECTION
CHP 294A (Rev. 11-03) OPI 062

DISTRIBUTION
Original 5 Implicate—Division
Duplicate—Carrier

ODOMETER READING 2,391		CA NUMBER 468401	
PASSENGER CAPACITY 17	UNIT NUMBER 80	LOCATION CODE 725	

CARRIER (NAME AND ADDRESS)

MV TRANSPORTATION INC
3240 SOUTHSIDE RD HOLLISTER CA 95023

- ☐ School Pupil Activity Bus (SPAB)
☐ Common Carrier/Tour Bus
☐ Publicly Owned Transit System
☐ Youth Bus
☒ General Public Paratransit Vehicle

<input checked="" type="checkbox"/> New <input type="checkbox"/> Used	<input checked="" type="checkbox"/> Type 1 <input type="checkbox"/> Type 2	<input checked="" type="checkbox"/> Transit <input type="checkbox"/> Conventional	<input type="checkbox"/> Other	<input type="checkbox"/> Wheelchair Only <input checked="" type="checkbox"/> Wheelchair / Seated	MANUFACTURE DATE 06-20	VEHICLE LICENSE 1618143
CHASSIS MAKE/MODEL FORD		BODY MAKE/MODEL FOREST RIVER		VEHICLE IDENTIFICATION NUMBER (VIN) 1FDFE4FN0MDC10873		ENGINE FUEL Gasoline

A. CHASSIS RATINGS (LBS.)			B. TIRE CAPACITY (LBS.)			
		NO. OF TIRES	TIRE SIZE(S)	TIRE RATINGS		AXLE TOTALS
AXLE 1:	5,000	AXLE 1: 2	225/75R16	Single: 2,680		5,360
AXLE 2:	9,600	AXLE 2: 4	225/75R16	Dual: 2,470		9,880
AXLE 3:		AXLE 3:		Single		
TANDEM (2&3):		← If tandem axles rated as a unit, enter rating as indicated, leaving Axle 2 and 3 ratings blank.				
GVWR:	14,600			Dual:		
				TOTAL:		15,240

The gross weight on any axle or tandem axles shall not exceed the rated capacity (Item A) or the rated capacity of the tires on such axle (Item B).
Authority: VC 34501, 13 CCR 1217(a), 1217(b).

COMPLIES		YES	NO	COMPLIES		YES	NO
1. Entrance/exit doors	13 CCR 1267	X		19. Doors not adjacent to driver, interlocked	13 CCR 1267(e)	X	
2. Grab handles, safety bars	13 CCR 1267	X		20. Emergency exits	13 CCR 1268, 1269	X	
3. Inspection certificate holder	13 CCR 1231	X		21. Wheelchair equipment (when applicable)	13 CCR 1269.1	X	
4. Speedometer/Odometer	13 CCR 1262	X		22. Carrier identification	VC 34507.5, CCR 1256	X	
5. Interior view mirror	13 CCR 1257	X		23. Youth Bus signs (when applicable)	VC 27905.5	X	
6. Windshield	VC 26710	X		24. Maintenance of lamps and devices	VC 24252	X	
7. Windshield wipers	VC 26706, 26707	X		25. Reflectors	VC 24607, 24608	X	
8. Glazing materials—w/shield AS 1 other glass AS 3	VC 26701	X		26. Wiring	13 CCR 1249	X	
9. Driver's view—eyeshade	VC 26708, 26711	X		27. Batteries	13 CCR 1248	X	
10. Driver's seat and seat belt	13 CCR 1270(a)	X		28. Tires, rims and wheels	VC 27465, 13 CCR 1244	X	
11. Passenger restraint system (when applicable)	VC 27316.5	X		29. Fuel supply & system	13 CCR 1253, 1254, 1255(a)	X	
12. Horn	VC 27000	X		30. Exhaust system	13 CCR 1261	X	
13. Interior lighting	13 CCR 1263	X		31. Drive shaft guards	13 CCR 1266(b)	X	
14. Rearview mirrors	VC 26709	X		32. Brakes—general	VC 26301-26522, 13 CCR 1245	X	
15. Heater, defroster ventilation	13 CCR 1259, 1260	X		33. Service brakes	VC 26453	X	
16. Emergency reflectors	VC 25300	X		34. Emergency stopping system (air brakes)	VC 26508	X	
17. First aid kit 10 units	13 CCR 1243	X		35. Parking brake	VC 26451	X	
18. Fire Extinguisher 40 B C rating	13 CCR 1242	X					

Other mechanical defects 13 CCR 1232(a) Page 1 of ____

INSPECTING OFFICIAL D. FORSYTH	ID NUMBER A14867	DATE 07-22-2021	CERTIFICATION DATE 07-22-2021	REINSPECTED BY	ID NUMBER
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**YOUTH BUS, PUPIL ACTIVITY BUS (PAB), OR
GENERAL PUBLIC PARATRANSIT VEHICLE (GPPV) INSPECTION APPLICATION**

CHP 284D (Rev. 1-10) OPI 062

☐ PAB [545(K) VC]

☐ Youth Bus [680 VC]

☒ GPPV [336 VC]

INSTRUCTIONS: Use ball point pen or typewriter. Submit separate application for **EACH** inspection address. Mail total fees (Youth Bus \$85.00 per bus, PAB \$75.00 per bus, or GPPV \$50.00 per vehicle) to California Highway Patrol, Fiscal Management Section, P.O. Box 942898, Sacramento, CA 94298-0001.

LEGAL NAME MV TRANSPORTATION INC.	TELEPHONE NUMBER (INCLUDE AREA CODE) 831-636-4161
INSPECTION ADDRESS (INCLUDE STREET, CITY, ZIP CODE) 3240 SOUTHSIDE RD. HOLLISTER, CA 95023	CA NUMBER 468401

BUS MAKE	LICENSE AND VIN NUMBER	FEES	CHP USE ONLY
61 / FORD E-450	1409367 / 1FDFE4FS6DDA59589	50.00	
64 / FORD E-450	1492443 / 4UZADRDUXECFM1409	50.00	
65 / FORD E-450	1492443 / 1FDFE4FS3GDC55154	50.00	
66 / FORD E-450	1492444 / 1FDFE4FS1GDC55136	50.00	
67 / FORD E-450	1492442 / 1FDFE4FS0GDC55144	50.00	
68 / FORD E-450	1492441 / 1FDFE4FS3GDC55140	50.00	
69 / FORD E-450	1515250 / 4UZADRDYTHCJC3099	50.00	
70 / FORD E-450	1508599 / 4UZADRDYTHCJC3100	50.00	
71 / FORD E-450	1539621 / 1FDFE4FS5JDC02737	50.00	
72 / FORD E-450	1539622 / 1FDFE4FS4JDC04298	50.00	
73 / FORD E-450	1539623 / 1FDFE4FS0JDC02743	50.00	
74 / FORD E-450	1592959 / 1FDFE4FS7KDC63766	50.00	
75 / FORD E-450	1603358 / 4UZADRFD5MCMK3583	50.00	
76 / FORD E-450	1595535 / 1FDFE4FS0KDC61325	50.00	
77 / FORD E-450	1595537 / 1FDFE4FS8KDC60715	50.00	
78 / FORD E-450	1595536 / 1FDFE4FS1KDC60717	50.00	
79 / FORD E-450	/ 1FDFE4FN9MDC10886	50.00	
80 / FORD E-450	1FDFE4FN0MDC10873	50.00	

TOTAL FEES 900.00

SIGNATURE

Norma Buerce

POSITION

Administrative Services Specialist

DATE

06/28/2021

Check No. 57300

DATE	INVOICE NO.	DESCRIPTION	NET AMOUNT
06/28/2021	GPPV2021	CE - CE Inspector #61-80	900.00
<p>Date Deposited <u>JUL 21 2021</u></p> <p>Amount Received <u>\$900.00</u></p> <p>Cashier <u>RR, A18387</u></p> <p><u>COASTAL</u></p>			
Total			\$900.00

DO NOT ACCEPT UNLESS THIS CHECK IS PRINTED WITH A PERSIMMONIUM BACKGROUND, CONTAINS A VOID PHOTOGRAPH, MICROPRINTING, FACE AND BACK, IN FIBER AND A WATERMARK ON THE REVERSE SIDE



Wells Fargo Bank N.A.

Date

07/08/2021

11-4288
12-0

Check No: 57300

Valid after 60 Days

Amount
\$900.00

Nine Hundred and 00/100 Dollars

PAY
TO THE
ORDER OFCALIFORNIA HIGHWAY PATROL
P.O. BOX 942898
SACRAMENTO, CA 94298

Joe Paul Gonzales

⑈ 57300 ⑈ 1 1 2 1 0 4 2 8 8 2 1

2487274462⑈

**SAFETY COMPLIANCE REPORT/
TERMINAL RECORD UPDATE**

CHP 343 (Rev. 12-17) OPI 062

NEW TERMINAL INFORMATION <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	CA NUMBER 39498	FILE CODE NUMBER 28721	COUNTY CODE 35	BED
TERMINAL TYPE <input type="checkbox"/> Truck <input checked="" type="checkbox"/> Bus <input type="checkbox"/> Mod Limo	CODE B	OTHER PROGRAM(S)	LOCATION CODE 725	SUBAREA C51

CARRIER LEGAL NAME

JOVENES DE ANIANO DEL CONDADO DEL

TERMINAL NAME (IF DIFFERENT)

TELEPHONE NUMBER (W/ AREA CODE)

(831) 637-9275

TERMINAL STREET ADDRESS (NUMBER, STREET, CITY, ZIP CODE)

300 WEST ST HOLLISTER CA 95023

MAILING ADDRESS (NUMBER, STREET, CITY, ZIP CODE) (IF DIFFERENT FROM ABOVE)

P O BOX 860 HOLLISTER CA 95024

INSPECTION LOCATION (NUMBER, STREET, CITY OR COUNTY)

SAME

LICENSE, FLEET AND TERMINAL INFORMATION

HM LIC NO.	HWT REG. NO.	IMS LIC NO.	TRUCKS AND TYPES	TRAILERS AND TYPES	PASS VEH BY TYPE I 3 II I	Mod Limo	DRIVERS 4	BIT FLEET SIZE
EXP. DATE	EXP. DATE	EXP. DATE	REG CT	HW VEH.	HW CONT.	PPB/CST <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		Powered Towed

TERMINALS IDENTIFIED IN SECTION 34515(b) CVC

☒ Yes ☐ No

FILE CODE NUMBERS OF TERMINALS INCLUDED IN INSPECTION AS A RESULT OF SECTION 34515(b) CVC

EMERGENCY CONTACTS (In Calling Order of Preference)

EMERGENCY CONTACT (NAME)

PAULINE VALDIVIA

DAY TELEPHONE NO. (W/ AREA CODE)

(831) 637-9275

NIGHT TELEPHONE NO. (W/ AREA CODE)

(831) 637-7711

EMERGENCY CONTACT (NAME)

VICKY RIVERA

DAY TELEPHONE NO. (W/ AREA CODE)

(831) 637-9275

NIGHT TELEPHONE NO. (W/ AREA CODE)

(831) 265-1421

ESTIMATED CALIFORNIA MILEAGE FOR THIS TERMINAL FOR LAST YEAR [2020]

A <input type="checkbox"/> UNDER 15,000	B <input type="checkbox"/> 15,001 - 50,000	C <input checked="" type="checkbox"/> 50,001 - 100,000	D <input type="checkbox"/> 100,001 - 500,000	E <input type="checkbox"/> 500,001 - 1,000,000	F <input type="checkbox"/> 1,000,001 - 2,000,000	G <input type="checkbox"/> 2,000,001 - 5,000,000	H <input type="checkbox"/> 5,000,001 - 10,000,000	I <input type="checkbox"/> MORE THAN 10,000,000
--	---	---	---	---	---	---	--	--

OPERATING AUTHORITIES OR PERMITS


PUC <input type="checkbox"/> T	<input type="checkbox"/> TCP <input type="checkbox"/> PSC	MOTOR CARRIER OF PROPERTY PERMIT ACTIVE <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A	IMS FITNESS EVALUATION <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
USDOT 2624926	<input type="checkbox"/> MC <input type="checkbox"/> MX	<input type="checkbox"/> MC <input type="checkbox"/> MX	REASON FOR INSPECTION B BUS TERMINAL INSPECTION

INSPECTION FINDINGS		INSPECTION RATINGS: S = Satisfactory U = Unsatisfactory C = Conditional UR = Unrated N/A = Not Applicable					
REQUIREMENTS	VIOL	MAINTENANCE PROGRAM	DRIVER RECORDS	REG EQUIPMENT	HAZARDOUS MATERIALS	TERMINAL	
MAINTENANCE PROGRAM		1 S 2 S 3 N/A 4 S	1 S 2 U 3 S 4 S	1 S 2 S 3 N/A 4 S	1 N/A 2 3 4	1 S 2 U 3 S 4 S	
DRIVER RECORDS		No. 3 Time	No. 4 Time	No. 3 Time	TIME	TOTAL TIME	
DRIVER HOURS		HAZARDOUS MATERIALS <input checked="" type="checkbox"/> No H/M Transported <input type="checkbox"/> No H/M violations noted	CONTAINERS/TANKS No. Time		VEHICLES PLACED OUT-OF-SERVICE Vehicles Units		
BRAKES		REMARKS					
LAMPS & SIGNALS							
CONNECTING DEVICES							
STEERING & SUSPENSION							
TIRES & WHEELS							
EQUIPMENT REQUIREMENTS							
CONTAINERS & TANKS							
HAZARDOUS MATERIALS							


INSPECTION TYPE <input type="checkbox"/> I <input type="checkbox"/> R <input type="checkbox"/> NON-BIT	CPSS <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	CHP 345	CHP 100D COL	INSPECTION DATE(S) 03/24/2021	TIME IN	TIME OUT
INSPECTED BY (NAME(S)) D. FORSYTH				ID NUMBER(S) A14867	SUSPENSE DATE <input checked="" type="checkbox"/> Auto <input type="checkbox"/> None	

MOTOR CARRIER CERTIFICATION

I hereby certify that all violations described hereon and recorded on the attached pages (2 through ____), will be corrected in accordance with applicable provisions of the California Vehicle Code and the California Code of Regulations. I understand that I may request a review of an unsatisfactory rating by contacting the Motor Carrier Safety Unit Supervisor at (805) 549-3261 within 5 business days of the rating.

CURRENT TERMINAL RATING SATISFACTORY	CARRIER REPRESENTATIVE SIGNATURE 	DATE 03/24/2021
CARRIER REPRESENTATIVE'S PRINTED NAME VICKY RIVERA	TITLE TRANS. COORDINATOR	DRIVER LICENSE NUMBER STATE

California Highway Patrol

	US DOT # 2624926	Legal: JOVENES DE ANTANO DEL CONDADO DEL SAN BENITO			
		Operating (DBA): JOVENES DE ANTANO			
MC/MX #:		Federal Tax ID: 94-2280033 (EIN)			
Review Type: Non-ratable Review - Special Study					
Scope: Terminal		Location of Review/Audit: Company facility in the U. S.			Territory:
Operation Types		Interstate	Intrastate		
Carrier:	N/A		Non-HM	Business: Corporation	
Shipper:	N/A		N/A	Gross Revenue:	
Cargo Tank:	N/A			for year ending:	
Company Physical Address:					
300 WEST ST HOLLISTER, CA 95023					
Contact Name:					
Phone numbers: (1) 831- 637-9275		(2)	Fax		
E-Mail Address:					
Company Mailing Address:					
PO BOX 860 HOLLISTER, CA 95024-0860					
Carrier Classification					
Private Passenger, Business					
Cargo Classification					
Passengers					
Equipment					
	Owned	Term Leased	Trip Leased		Owned
Minibus, 16+	3	0	0	Van, 9-15	1
					0
					0
Power units used in the U.S.: 4					
Percentage of time used in the U.S.: 100					
Does carrier transport placardable quantities of HM? No					
Is an HM Permit required? N/A					
Driver Information					
	Inter	Intra			
< 100 Miles:		4	Average trip leased drivers/month: 0		
>= 100 Miles:			Total Drivers: 4		
			CDL Drivers: 4		





JOVENES DE ANTANO (JOVENES DE ANTANO DEL CONDADO D dba) - Terminal
U.S. DOT #: 2624926

Review Date:
03/24/2021

Part A

QUESTIONS regarding this report may be directed to the Coastal Division
Motor Carrier Safety Unit at:

4115 Broad St #B-10
San Luis Obispo, CA 93401
805-549-3261

This TERMINAL REVIEW deals only with safety compliance at this terminal.

Person(s) Interviewed

Name: VICKY RIVERA

Title: TRANS. COORDINATOR

Name:

Title:





JOVENES DE ANTANO (JOVENES DE ANTANO DEL CONDADO D dba) - Terminal
U.S. DOT #: 2624926

Review Date:
03/24/2021

Part B Violations

Safety Fitness Rating Information:

Total Miles Operated 75,000
Recordable Accidents 0

OOS Vehicle (CR): 0
Number of Vehicle Inspected (CR): 3
OOS Vehicle (MCMIS): 0
Number of Vehicles Inspected (MCMIS): 0

Your proposed safety rating is :

This Review is not Rated.





JOVENES DE ANTANO (JOVENES DE ANTANO DEL CONDADO D dba) - Terminal
U.S. DOT #: 2624926

Review Date:
03/24/2021

Part B Requirements and/or Recommendations

1. Forms and publications are available at the CHP internet website at: <http://www.chp.ca.gov/publications/index.html>





JOVENES DE ANTANO (JOVENES DE ANTANO DEL CONDADO D dba) - Terminal
U.S. DOT #: 2624926

Review Date:
03/24/2021

Part C

Reason for Review: Other
Planned Action: Compliance Monitoring

B BUS INSPECTION

Parts Reviewed Certification:

325 382 383 387 390 391 392 393 395 396 397 398 399 171 172 173 177 178 180

Prior Reviews

Prior Prosecutions

Reason not Rated: Special Study

Study Code: CA

3/6/2020

11/20/2019

11/21/2018

Unsat/Unfit Information

Is the motor carrier of passengers subject to the safety fitness procedures contained in 49 CFR part 385 subpart A, AND does it transport passengers in a commercial motor vehicle?

Yes - Intrastate

Does carrier transport placardable quantities of hazardous materials?

Unsat/Unfit rule:

Corporate Contact: VICKY RIVERA

Special Study Information:

Corporate Contact Title: TRANS. COORDINATOR

Remarks:

Terminal Name: JOVENES DE ANTANO DEL CONDADO DEL SAN BENITO CA # - 39498

Terminal Address: 300 WEST ST HOLLISTER CA 95023 FCN - 28721

Rating Information:

In accordance with 13 CCR 1233, this terminal has been rated Satisfactory at this time.

Upload Authorized:	Yes	No
Authorized by:		Date:
Uploaded:	Yes	No
Verified by:		Failure Code:
		Date:



DRIVER/VEHICLE EXAMINATION REPORT

Inspect 1.107.7282



California Highway Patrol
4115 Broad Street, #B-10
San Luis Obispo, CA 93401
Phone: (805) 549-3261
Internationally Accredited Agency CHP407F/343A

Report Number: CANBGZ000491
Inspection Date: 03/24/2021
Start: 8:15 AM PD End: 9:15 AM PD
Inspection Level: V - Terminal
HM Inspection Type: None

JOVENES DE ANTANO DEL CONDADO DEL SAN
BENITO

Driver:

300 WEST ST
HOLLISTER, CA, 95023

License#:
Date of Birth:

State:

USDOT: 2624926

Phone#: (831)637-9275

CoDriver:

MC/MX#:

Fax#:

License#:

State:

State#:

Date of Birth:

Location: HOLLISTER

Milepost:

Shipper: N/A

Highway:

Origin:

Bill of Lading: N/A

County: SAN BENITO

Destination:

Cargo:

VEHICLE IDENTIFICATION

Unit	Type	Make	Year	State	Plate	Equipment ID	VIN	GVWR	CVSA Existing	CVSA #
1	BU	FORD	2013	CA	1397411	738	1FD4E4FS1DDA62867	14500		

BRAKE ADJUSTMENTS

Axle #	1	2
Right	N/A	N/A
Left	N/A	N/A
Chamber	HYDR	HYDR

VIOLATIONS

Section	Type	Unit	OOS	Citation #	Verify Crash	Violations Discovered
1232(a) T-13	S	1	N		N	Motor carrier fail to ensure general maintenance of vehicle--396.3A1--Specify: No battery hold down on battery in the compartment behind the entrance doors on the right side.
CCR/001						

HazMat: No HM transported

Placard:

Cargo Tank:

Special Checks: No data for special checks

State Information:

Odometer: 142612; File Code Number: 28721; Fuel Type: G; Passenger Capacity: 16; WC Passenger Capacity: 3; Bus Type 1; Beat/Sub Area: C51

Pursuant to Section 24004 CVC, violations recorded on this SafetyNet Inspection Report must be corrected prior to redispach. Violations marked out of service must be corrected before the vehicle is operated on the highway. For your convenience, KEEP THIS REPORT OR A COPY IN THE VEHICLE UNTIL ALL VIOLATIONS ARE CLEARED. This document should NOT be forwarded to the court for clearance procedures. DO NOT RETURN THIS FORM TO THE CALIFORNIA HIGHWAY PATROL.

Report Prepared By: ID/Badge #:
D. FORSYTH A14867

Copy Received By:

X

X



02624926 CA CANBGZ000491



California Highway Patrol
4115 Broad Street, #B-10
San Luis Obispo, CA 93401
Phone: (805) 549-3261
Internationally Accredited Agency CHP407F/343A

Report Number: CANBGZ000492
Inspection Date: 03/24/2021
Start: 9:15 AM PD End: 10:15 AM PD
Inspection Level: V - Terminal
HM Inspection Type: None

JOVENES DE ANTANO DEL CONDADO DEL SAN
BENITO

300 WEST ST
HOLLISTER, CA, 95023

USDOT: 2624926

MC/MX#:

State#:

Location: HOLLISTER

Highway:

County: SAN BENITO

Phone#: (831)637-9275

Fax#:

Driver:

License#:

Date of Birth:

CoDriver:

License#:

Date of Birth:

State:

State:

Milepost:

Shipper: N/A

Origin: N/A

Destination: N/A

Bill of Lading: N/A

Cargo: N/A

VEHICLE IDENTIFICATION

Unit	Type	Make	Year	State	Plate	Equipment ID	VIN	GVWR	CVSA Existing	CVSA #
1	BU	FORD	2018	CA	1559470	739	1FDFE4FS7JDC32564	14500		

BRAKE ADJUSTMENTS

Axle #	1	2
Right	N/A	N/A
Left	N/A	N/A
Chamber	HYDR	HYDR

VIOLATIONS: No violations were discovered

HazMat: No HM transported

Placard:

Cargo Tank:

Special Checks: No data for special checks

State Information:

Odometer: 41173; File Code Number: 28721; Fuel Type: G; Passenger Capacity: 12; WC Passenger Capacity: 2; Bus Type: 2; Beat/Sub Area: C51

Report Prepared By: D. FORSYTH
ID/Badge #: A14867

Copy Received By:

X

X



02624926 CA CANBGZ000492

DRIVER/VEHICLE EXAMINATION REPORT

Inspect 1.107.7282



California Highway Patrol
4115 Broad Street, #B-10
San Luis Obispo, CA 93401
Phone: (805) 549-3261
Internationally Accredited Agency CHP407F/343A

Report Number: CANBGZ000493
Inspection Date: 03/24/2021
Start: 10:15 AM PD End: 11:15 AM PD
Inspection Level: V - Terminal
HM Inspection Type: None

JOVENES DE ANTANO DEL CONDADO DEL SAN
BENITO

Driver:

300 WEST ST
HOLLISTER, CA, 95023

License#:

State:

USDOT: 2624926

Phone#: (831)637-9275

Date of Birth:

MC/MX#:

Fax#:

CoDriver:

State#:

License#:

State:

Location: HOLLISTER

Date of Birth:

Highway:

Milepost:

Shipper: N/A

County: SAN BENITO

Origin: N/A

Bill of Lading: N/A

Destination: N/A

Cargo: N/A

VEHICLE IDENTIFICATION

Unit	Type	Make	Year	State	Plate	Equipment ID	VIN	GVWR	CVSA Existing	CVSA #
1	BU	FORD	2010	CA	1279881	735	1FDFE4FS4ADA84647	14500		

BRAKE ADJUSTMENTS

Axle #	1	2
Right	N/A	N/A
Left	N/A	N/A
Chamber	HYDR	HYDR

VIOLATIONS: No violations were discovered

HazMat: No HM transported

Placard:

Cargo Tank:

Special Checks: No data for special checks

State Information:

Odometer: 133897; File Code Number: 28721; Fuel Type: G; Passenger Capacity: 16; WC Passenger Capacity: 3; Bus Type: 1; Beat/Sub Area: C51

Report Prepared By: ID/Badge #:
D. FORSYTH A14867

Copy Received By:

X

X



☐ This report contains **CONFIDENTIAL** pages.

Page ____ of ____

CARRIER NAME	CA NUMBER	LOC CODE	SUBAREA
JOVENES DE ANTANO DEL CONDADO DEL SAN BENITO	39498	725	C51
STREET ADDRESS CITY STATE, ZIP CODE	PHONE NUMBER	DATE	
300 WEST ST HOLLISTER CA 95023	(831) 637-9275	03/24/2021	
CARRIER REPRESENTATIVE	TITLE	TIME IN	TIME OUT
VICKY RIVERA	TRANS. COORDINATOR		
INSPECTION LOCATION (if other than the carrier's principal place of business)	U S DOT NUMBER	MC NUMBER	
SAME	2624926		

On this date, the above named motor carrier was inspected by the California Highway Patrol. The inspection evaluated the carrier's compliance with the following requirements:

☒ CONTROLLED SUBSTANCES & ALCOHOL TESTING PROGRAM [VC 34520 & 49 CFR 382]

☐ OTHER: _____

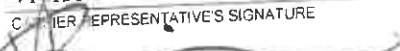
REMARKS

As a result of the inspection noted above, this carrier was assigned a compliance rating of **UNSATISFACTORY**
This rating applies only to carrier requirements - Terminals are rated separately.

RATING HISTORY	NO. OF RECORDS INSPECTED	NO. OF VIOLATIONS	CHP 345 ISSUED	SUSPENSE DATE	CHP 100D COLUMN NO.
1 <u>S</u> 2 <u>S</u> 3 <u>S</u> 4 <u>U</u>	4	1	<input checked="" type="checkbox"/> Auto <input type="checkbox"/> None		
INSPECTED BY (Name)	ID NUMBER			CARRIER TYPE	
D. FORSYTH	A14867			<input type="checkbox"/> Truck <input checked="" type="checkbox"/> Bus	

MOTOR CARRIER CERTIFICATION

I hereby certify that all violations recorded hereon and on the attached pages (2 through ____) will be corrected in accordance with applicable provisions of the California Vehicle Code and the California Code of Regulations. I understand that I may request a review of an unsatisfactory rating by contacting the Division Motor Carrier Safety Unit Supervisor at (805) 549-3261 within 5 calendar days of the rating.

CARRIER REPRESENTATIVE'S PRINTED NAME	TITLE	DRIVER LICENSE NUMBER	STATE
VICKY RIVERA	TRANS. COORDINATOR	A9793892	CA
CARRIER REPRESENTATIVE'S SIGNATURE	CURRENT CARRIER RATING	DATE	
	UNSATISFACTORY	03/24/2021	

California Highway Patrol



US DOT #
2624926

Legal: JOVENES DE ANTANO DEL CONDADO DEL SAN BENITO
Operating (DBA): JOVENES DE ANTANO

MC/MX #:

Federal Tax ID: 94-2280033 (EIN)

Review Type: Non-ratable Review - Special Study

Scope: Terminal

Location of Review/Audit: Company facility in the U. S.

Territory:

Operation Types Interstate Intrastate

Carrier: N/A Non-HM

Shipper: N/A N/A

Cargo Tank: N/A

Business: Corporation

Gross Revenue:

for year ending:

Company Physical Address:

300 WEST ST
HOLLISTER, CA 95023

Contact Name:

Phone numbers: (1) 831- 637-9275

(2)

Fax

E-Mail Address:

Company Mailing Address:

PO BOX 860
HOLLISTER, CA 95024-0860

Carrier Classification

Private Passenger, Business

Cargo Classification

Passengers

Equipment

Owned Term Leased Trip Leased

Minibus, 16+

3

0

0

Van, 9-15

1

0

0

Power units used in the U.S.: 4

Percentage of time used in the U.S.: 100

Does carrier transport placardable quantities of HM?

No

Is an HM Permit required?

N/A

Driver Information

Inter Intra

< 100 Miles:

4

>= 100 Miles:

Average trip leased drivers/month: 0

Total Drivers: 4

CDL Drivers: 4





JOVENES DE ANTANO (JOVENES DE ANTANO DEL CONDADO D dba) - Terminal
U.S. DOT #: 2624926

Review Date:
03/24/2021

Part A

QUESTIONS regarding this report may be directed to the Coastal Division
Motor Carrier Safety Unit at:

4115 Broad St #B-10
San Luis Obispo, CA 93401
805-549-3261

This TERMINAL REVIEW deals only with safety compliance at this terminal.

Person(s) Interviewed

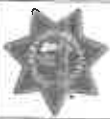
Name: VICKY RIVERA

Title: TRANS. COORDINATOR

Name:

Title:





JOVENES DE ANTANO (JOVENES DE ANTANO DEL CONDADO D dba) - Terminal
U.S. DOT #: 2624926

Review Date:
03/24/2021

Part B Violations

1
STATE

Primary: 34520CVC
Secondary: 382.711(a)

Discovered
1

Checked
1

Drivers/Vehicles	
In Violation	Checked
1	1

Description

Clearinghouse registration required. Each employer and service agent must register with the Clearinghouse before accessing or reporting information in the Clearinghouse.

Example

Carrier was unable to provide proof that they are enrolled in the Clearinghouse. This was verified by calling carriers consortium, AADT at 909-982-8409 and speaking with Lisa Heaps.

Safety Fitness Rating Information:

Total Miles Operated	75,000
Recordable Accidents	0

OOS Vehicle (CR): 0
Number of Vehicle Inspected (CR): 0
OOS Vehicle (MCMIS): 0
Number of Vehicles Inspected (MCMIS): 0

Your proposed safety rating is :

This Review is not Rated.





JOVENES DE ANTANO (JOVENES DE ANTANO DEL CONDADO D dba) - Terminal
U.S. DOT #: 2624926

Review Date:
03/24/2021

Part B Requirements and/or Recommendations

1. As a result of this inspection an UNSATISFACTORY safety compliance rating has been assigned for the following:
2. The motor carrier failed to register with the Clearinghouse and was required to report information or conduct a query.
3. As a result of violation(s) noted during this inspection the motor carrier is directed to comply with the following:
4. Carrier is required to register with the Clearinghouse and enroll all drivers.
5. A reinspection will be conducted within 120 days of the date of the inspection. The California Highway Patrol will attempt to contact your company within the 120 day period to schedule the reinspection. It is the motor carrier's responsibility, however, to ensure that all required records are made available for the reinspection, and that the reinspection is conducted within the allotted time frame. Failure to pass a reinspection may result in a recommendation to suspend your Motor Carrier of Property Permit. This may be in addition to any other enforcement action deemed necessary by the California Highway Patrol.
6. To request a review of an unsatisfactory safety compliance rating you may contact the Coastal Division Motor Carrier Safety Unit Supervisor at 805-549-3261 within five calendar days.





JOVENES DE ANTANO (JOVENES DE ANTANO DEL CONDADO D dba) - Terminal
U.S. DOT #: 2624926

Review Date:
03/24/2021

Part C

Reason for Review: Other CSAT
Planned Action: Compliance Monitoring

Parts Reviewed Certification:

325 382 383 387 390 391 392 393 395 396 397 398 399 171 172 173 177 178 180

Prior Reviews

11/20/2019
11/21/2018
11/15/2017

Prior Prosecutions

Reason not Rated: Special Study

Study Code: CA

Unsat/Unfit Information

Is the motor carrier of passengers subject to the safety fitness procedures contained in 49 CFR part 385 subpart A, AND does it transport passengers in a commercial motor vehicle?

Yes - Intrastate

Does carrier transport placardable quantities of hazardous materials?

Unsat/Unfit rule:

Not Applicable

Corporate Contact: VICKY RIVERA

Corporate Contact Title: TRANS. COORDINATOR

Special Study Information:

Remarks:

Terminal Name: JOVENES DE ANTANO DEL CONDADO DEL SAN BENITO CA # - 39498
Terminal Address: 300 WEST ST HOLLISTER CA 95023 FCN - 28721

Rating Information:

In accordance with 13 CCR 1233, this carrier has been rated Unsatisfactory at this time.

DRIVER RECORDS VIOLATIONS:

See Part B.

UNSATISFACTORY RATING

As a result of the inspection findings noted above, and documented in Part B of this report, this carrier has been rated unsatisfactory due to The motor carrier failed to register with the Clearinghouse and was required to report information or conduct a query.

ADDITIONAL INFORMATION:

Carrier is currently enrolled in a drug and alcohol testing program with:
American Alliance Drug Testing / AADT
326 N Euclid Ave Upland, CA 91786
Phone: (909) 982 - 8409

Contact: Lisa Heaps

Upload Authorized:	Yes	No
Authorized by:		Date:
Uploaded:	Yes	No
Verified by:		Failure Code:
		Date:



INSPECTION DATE

03/24/2021

TERMINAL NAME

CARRIER NAME (IF DIFFERENT)

JOVENES DE ANTANO DEL CONDADO DEL

ADDRESS

PRINCIPAL (OWNERSHIP)

300 WEST ST HOLLISTER CA 95023

The ☒ motor carrier ☐ terminal named above was inspected this date and has been rated UNSATISFACTORY. This is the 1ST unsatisfactory rating. As indicated on the accompanying Carrier Inspection/Safety Compliance Report, the principal areas of noncompliance are: (Carrier is to initial spaces beside each box checked.)

- ☐ Maintenance Program/Records ☐ Pull-Notice Program ☐ Hazardous Materials
☐ Driver Records/Hours of Service ☐ Vehicles/Tanks/Containers ☒ Drug & Alcohol Test Program

You are advised that:

- ☒ Failure to correct the noted deficiencies and to upgrade compliance to satisfactory before the next inspection (see below) may result in action number(s) 1,4&6 below by this Department.
- ☐ As a result of the inspection findings indicated above, this Department will initiate action number(s) _____ below without further notice. You may, within 5 business days of this notice, request a review of the inspection findings and the action(s) to be taken. To request a prompt and impartial review by the Division Special Services Commander, contact _____ Division at _____.
- ☒ 1. A recommendation to the ☐ Department of Motor Vehicles (DMV) to suspend or revoke your motor carrier of property permit _____ or ☒ private carrier of passengers certificate CA39498
☐ Public Utilities Commission (PUC) to deny, suspend, or revoke your operating authority _____
☐ Department of Consumer Affairs (DCA) to suspend, or revoke your operating authority _____
Carrier is placed on notice that the DMV/PUC/DCA will deny or suspend its permit, operating authority, or private carrier of passengers certificate on receipt of a written recommendation from the CHP, without further notice to the carrier. The DMV/PUC/DCA may thereafter revoke the carrier's permit, operating authority, or private carrier of passengers certificate.
- ☐ 2. A recommendation to the Department of Toxic Substances Control for administrative action, to include possible suspension, denial, revocation or assessment of significant monetary penalties regarding Hazardous Waste Transporter Registration, Number _____
- ☐ 3. Suspension or revocation of your ☐ Hazardous Materials Transportation License, Number _____;
☐ Inspection and Maintenance Station License, Number _____; or
☐ School Bus Contractor License, Number _____
- ☒ 4. A complaint being filed with the District Attorney's office for prosecution. (A criminal or civil action may follow.)
- ☐ 5. A recommendation to the Federal Motor Carrier Safety Administration for administrative action against your United States Department of Transportation registration.
- ☒ 6. Other: ADMINISTRATIVE ACTION BY THIS DEPARTMENT (CHP)
- ☒ A reinspection is ☐ required in _____ days(s) ☒ tentatively scheduled in 120 day(s).
- ☐ After a recommendation has been forwarded to the DMV/PUC/DCA, no reinspection will be conducted for the purpose of operating authority or permit reinstatement until requested by the DMV/PUC/DCA.

If you desire further information concerning this notice, you may telephone the COASTAL Division Motor Carrier Safety Unit at 805-549-3261

I acknowledge receipt and understanding of the above notice.

SIGNATURE

NAME (PRINTED)

VICKY RIVERA

ISSUED BY

D. FORSYTH

TITLE

TRANS. COORDINATOR

DRIVER LICENSE NUMBER

A9793892

STATE

CA

DATE

03/24/2021

I.D. NUMBER

A14867

Section VI

Findings

The following summarizes the findings obtained from this triennial audit covering fiscal years 2016 through 2018. A set of recommendations is then provided.

Triennial Audit Findings

1. Of the compliance requirements pertaining to San Benito LTA, the operator fully complied with eight of the nine applicable requirements. The operator was not in compliance with regard to farebox recovery attainment. Two additional compliance requirements did not apply to the LTA (e.g., intermediate farebox recovery ratio under PUC Section 99270.1 and urbanized farebox recovery ratio). *Fare box Recovery was waived FY 20/21 Due to COVID-19*
2. San Benito LTA is held to a 10 percent farebox standard. During the audit period, the farebox recovery ratio for the LTA was slightly below 10 percent. For FY 2016, LTA had a farebox recovery ratio of 9.52 percent. For FYs 2017 and 2018, the farebox ratios were 9.20 and 8.60 percent, respectively. The average farebox ratio during the period was 9.11 percent.
3. Through its contract operators, San Benito LTA participates in the CHP Transit Operator Compliance Program and received vehicle inspections within the 13 months prior to each TDA claim. Satisfactory ratings were made for all inspections conducted during the audit period.
4. The operating budget exhibited modest fluctuations during the audit period with increases no higher than 5 percent in any year. The budget increased 1.6 percent in FY 2016 and 2.7 percent in FY 2017. The budget increases were followed by a 1.9 percent decrease in FY 2018. The increases were attributed to higher contract and services expenditures.
5. Of the three prior audit recommendations, the LTA implemented one recommendation. One recommendation partially implemented concerned the complete submittal of TDA claims with the required attachments. One recommendation not implemented pertained to the proper calculation of farebox recovery in the annual fiscal audit. The recommendations not fully implemented are carried over for full implementation.
6. Operating costs system-wide increased 7.3 percent over the period based on audited data from the FY 2015 base year through FY 2018. System-wide operating costs reflect exclusions from depreciation costs. Using unaudited data, fixed-route operating costs decreased by 14.9 percent, whereas demand-response operating costs increased 8.1 percent. For Jovenes de Antaño, costs increased 12.2 percent due to higher payroll and vehicle operation costs.
7. Ridership decreased 12.8 percent system-wide during the audit period. Fixed-route ridership decreased 9.6 percent and demand-response ridership decreased 17.5 percent. Ridership on

Jovenes de Antaño decreased 15.4 percent. County Express ridership experienced a 10.2 percent decline in FY 2016 but saw slight declines the remaining two audit years. Ridership trends are results from general industry trends including lower consumer gasoline prices which offer driving alternatives for passengers. Ridership also declined from the county fair shuttle.

8. The provision of vehicle service hours and miles exhibited mixed trends system-wide during the audit period. System-wide, vehicle service hours increased 2.8 percent and vehicle service miles decreased 1.3 percent. Fixed-route service hours and miles increased 8.7 and 2.7 percent, respectively, while demand-response revenue hours and miles decreased 2.7 and 6 percent, respectively. Service hours and miles on Jovenes de Antaño decreased 10.7 and 30 percent, respectively.
9. Operating cost per passenger increased 23.1 percent system-wide. Cost per passenger decreased by 5.8 percent on fixed route whereas on demand response, cost per passenger increased 31 percent. Likewise, on Jovenes de Antaño, cost per passenger increased by a comparable 32.6 percent. The system-wide trends for this indicator reflect decreases in overall ridership coupled with increases in operating costs.
10. Operating cost per hour increased 4.4 percent system-wide. The performance indicator exhibited a decrease of 21.7 percent on the fixed route, whereas demand response saw its cost per hour increase 11.2 percent over the period. The cost per hour on Jovenes de Antaño increased 25.7 percent. The trend in this indicator reflects the 7.3 percent increase in operating costs versus the 2.8 percent increase in vehicle service hours system-wide.
11. Due to high demand and overcrowding of buses on Gavilan College runs, additional intercounty service to the college was added, including an express run straight from Hollister. Runs were added to the Intercounty Route including a direct 7:00 p.m. to Gavilan College and the Gilroy Caltrain Station from Hollister in January 2018. In addition, a 3:30 p.m. run through San Juan Bautista was added.
12. The LTA entered into a contract with Token Transit for a one-year pilot program to offer mobile ticketing on County Express. Token Transit receives a 10 percent commission on fares in excess of \$2.00 per trip. For all other transactions under \$2.00, the fee is \$0.06 plus 7 percent of the purchase. The mobile app was implemented in August 2018. LCTOP funding covers the administrative costs.
13. In December 2017, the LTA was awarded an SB 1 planning grant to conduct the “Analysis of Public Transit Network Expansion Projects for Congestion Relief of the Highway 25 Corridor Study.” The study involves an in-depth analysis identifying opportunities to expand the public transit network by providing alternatives to driving along SR 25.
14. As part of its efforts to contain operating costs, the LTA has a small marketing budget. Despite such constraints, the LTA continued to market its transit services through various types of

media. The County Express website (<http://www.sanbenitocountyexpress.org/>) provides information on LTA services, including route maps and schedules, Dial-a-Ride, trip planning, service updates, and links to social media sites such as Facebook and Twitter.

15. The transportation planner devotes 80 to 90 percent of her time on LTA administration including contract oversight. The operations and management services contracts for County Express and specialized transportation had an initial five-year term from December 2010 through December 31, 2015. The contracts were renewed annually through December 31, 2018.
16. Grants are tracked and managed on an Excel spreadsheet in a matrix format. The matrix is configured according to funding source, fiscal year of grant award, short project description, total amount of grant award, amount received to date, amount expended to date, reporting deadlines, project milestone or completion, and project status.

Recommendations

1. Ensure proper calculation of farebox recovery in the annual fiscal audit.

This recommendation is being carried over from prior audit for full implementation. The annual fiscal and compliance audits of the LTA are included with the fiscal audit for the Council of San Benito Governments. The fiscal auditor includes a “Statement of Net Position” and a “Statement of Revenues, Expenses and Changes in Fund Net Position” for the LTA. Although calculation of farebox recovery can be derived from the operating revenues and expenditures shown in the latter statement, the fiscal audit still does not provide a proper calculation of farebox recovery.

As was presented in this recommendation, the revenues and expenditures should better reflect the allowances and exemptions pursuant to SB 508, which revised the definition of “local funds” and “operating cost.” A proper farebox calculation would reflect the inclusion of locally generated revenues such as local Measure G, advertising, and real estate income as well as exemption for new transit services for up to two years and principal and interest payments on capital project. In addition, LTA passenger fare revenues reported in the fiscal audit are inclusive of Jovenes de Antaño generated revenue. The role of special transportation services should be clarified in the audit reporting and its impact on farebox recovery.

Fare Box Recovery waived FY 2021 due to COVID-19.

2. Submit complete TDA claim with requirement attachments.

This recommendation is being carried over from prior audit for full implementation. A review of the TDA claim submittal packages for LTA found that all the required attachments were not being included. The claim submittals provided for review included the claim forms, annual project and financial plan, resolution, CHP inspection report, and a description of the current fare structure. A complete claim package submittal would include a checklist, LTF/STA claim forms, annual financial plan/budget, productivity improvement plan, CHP inspection report, status of prior performance audit recommendations, and a Statement of Assurances. It is recommended that the LTA include all aforementioned elements with its annual TDA claim.

3. Consider implementation of a fare increase or other revenue enhancement measures.

The LTA fare structure has remained the same since July 2009. System-wide farebox recovery attainment has been impacted by decreases in ridership coupled by higher operating costs. Any fare increase would need to consider impacts to ridership. Price sensitivity (fare elasticity) is measured using elasticities, defined as the percentage change in consumption resulting from a 1 percent change in price, all else held constant. For example, an elasticity value of -0.5 means that a 1 percent increase in fares would cause a 0.5 percent reduction in ridership. Based on this model, a 10 percent increase in fares would cause a 5 percent decrease in ridership. Fare increases could also be phased in over time to mitigate such potential declines. The recent implementation of the Token Transit mobile ticketing app as

Completed

well as service enhancement could also possibly offset any negative impacts to ridership that a fare increase could have. Under the provisions of SB 508, the LTA can apply locally generated revenues toward the farebox. The passage of local Measure G in November 2018 and increasing advertising revenue could help to boost farebox revenues.

Staff Report

To: Local Transportation Authority
From: Norma Rivera, Administrative Services Specialist Telephone: (831) 637-7665
Date: October 21, 2021
Subject: Electronic Signature Policy

Recommendation:

ADOPT Resolution 2021-06 Adopting a Policy Authorizing Electronic Signatures on Documents Used and Accepted by the Local Transportation Authority.

Summary:

This policy will set forth when electronic or faxed signatures may be used in lieu of original signatures, following the model policy established by other local agencies.

Financial Considerations:

Costs for having digital signature software are included with COG's current budget of \$359 annually for Adobe software licenses.

Staff Analysis:

On March 4, 2020, the Executive Department of the State of California, issued Executive Order N-25-20 as a result of the threat of the COVID-19. Since then, the use of electronic signatures has been increasingly prevalent.

An electronic signature is an electronic symbol that represents an individual's acceptance or approval of a statement or transaction on documents such as contracts, resolutions and ordinances. Systems are designed to secure and verify the signer which removes concerns with signature security and integrity.

The use of electronic signatures on legally-binding documents offers t benefits, such as: reduction of paper use, reduction of time associated with securing signatures, elimination of the expenses associated with mailing physical documents to signers, and an easily accessible audit trail throughout the e-signature process. As the LTA continues its focus on efficiencies to enhance our operations, adoption of an electronic signature policy will offer an opportunity to streamline processes to continue to conduct business particularly during uncertain times.

Executive Director Review: MG

Counsel Review: Yes

Attachments: 1. Resolution 21-06
2. Draft Policy

BEFORE THE SAN BENITO COUNTY LOCAL TRANSPORTATION AUTHORITY

A RESOLUTION OF THE SAN BENITO COUNTY LOCAL)
TRANSPORTATION AUTHORITY ADOPTING A DIGITAL) Resolution No. 21-06
ELECTRONIC SIGNATURE POLICY)

WHEREAS, federal and state regulations have provided sufficient guidelines to allow for the implementation of electronic content, electronic transactions and electronic signatures; and

WHEREAS, technology has developed to a level of sophistication to enable secure and verifiable electronic signatures; and

WHEREAS, California Government Code Section 16.5 allows for electronic signatures; and

WHEREAS, electronic signature technology allows the Local Transportation Authority to collect and preserve signatures on documents quickly, securely, and efficiently.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the San Benito County Local Transportation Authority does hereby adopt the Policy Authorizing Use of Facsimile and Digital Signatures, attached hereto and incorporated herein by reference as Exhibit A.

PASSED AND ADOPTED BY THE SAN BENITO COUNTY LOCAL TRANSPORTATION AUTHORITY THIS 21ST DAY OF OCTOBER 2021 BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAINING:

ABSENT:

Ignacio Velazquez, Chair

APPROVED AS TO LEGAL FORM:
SAN BENITO COUNTY COUNSEL'S OFFICE

Dated: Oct. 15, 2021

By: Shirley L. Murphy

Shirley L. Murphy, Deputy County Counsel

ATTEST:

Mary Gilbert, Executive Director

Dated: _____

By: _____

EXHIBIT A

POLICY AUTHORIZING USE OF FACSIMILE AND DIGITAL SIGNATURES

In order to utilize the available technologies to improve efficiencies the San Benito County Local Transportation Authority's Board of Directors hereby establishes the following procedures for the use of facsimile (faxed) and digital signatures. This policy establishes when an electronic/digital or facsimile signature may replace a hand-written (wet) signature, with the eventual goal of encouraging the use of paperless, electronic documents whenever appropriate. This policy applies to all signatures used in processing independent contracts and requests for proposals, as well as internal communications, routing slips, external correspondence, and other official activities. However, this policy does not require any department to use electronic signatures, nor mandate any specific time frame for implementation.

I. COMMON TYPES OF DOCUMENTS

This policy is intended to broadly permit the use of electronic or facsimile signatures. The most common types of documents are listed in the following table, with notes regarding each type of document.

Document Type	Is Use of an Electronic Signature Acceptable	Notes (if an electronic signature is used)
Internal/external memos, Board of Directors memos, normal letters/ correspondence	Yes	The signature does <u>not</u> need to have added security features for these purposes, but the Local Transportation Authority <u>may</u> use a Secure Electronic Signature as outlined by this memo.
Service contracts above \$50,000	Yes	Signatures from vendors can be electronic/ digital, facsimile, or original/wet. The Executive Director, may establish or modify guidelines for the agency's signatures from time to time as necessary.
Service contracts below \$50,000	Yes	Signatures from vendors can be electronic, facsimile, or original/wet. The Executive Director or designee <u>must</u> use a Secure Electronic Signature (or original signature, either in hard copy or transmitted through facsimile/scanned) as outlined by this memo in order to protect the Executive Director's signature authority.
Board Resolutions, Ordinances, and other items	Yes	See further discussion herein. The Executive Director may establish or modify guidelines for the agency's signatures from time to time as necessary.
HR-related Items, Employee Reviews	Yes	If an employee requests that an item be signed in hardcopy format, the Local Transportation Authority should issue the item in that format. If an employee is required to sign something a hardcopy signature is generally preferable, but the document may be scanned and then stored electronically to the extent allowed in any document retention policy

II. CONTRACT FORMS.

When faxed or electronic signatures are used, the contract must state such mutual understanding and authorization. Please see amendment to the Local Transportation Authority's standard contract form Attachment "C", attached hereto and incorporated herein by reference as Attachment 2. A similar provision may be inserted into contracts not on the Local Transportation Authority's standard contract form, if approved by Local Transportation Authority's Counsel.

III. USE OF FACSIMILE SIGNATURE

A facsimile signature is defined as a signature that is copied or scanned from a document bearing an authorized original signature. Under California law, a document bearing a facsimile signature is equivalent to the original copy in most situations unless an original signature is required by law. A facsimile signature can be created when a document is copied on a copy machine, when it is scanned, or when it is transmitted via a facsimile (fax) machine.

The use of a facsimile signature of the Chairperson of the Board is authorized for use on all copies of resolutions, orders, ordinances, letters, contracts, minutes, and records of this Board, upon which the Chairperson has been authorized, empowered or instructed to sign by motion, order or resolution of the Board, or by ordinance or statute. The Chairperson may delegate the affixing of his/her facsimile signature or digital signature to the Executive Director or his/her duly qualified deputies, by executing a document approved as to form by the Local Transportation Authority's Counsel, reciting the delegation and setting forth what shall be considered his/hersignature.

The Executive Director shall **not** delegate the affixing his/her facsimile signature to any other person in their office, but shall sign all contracts/documents (even if in scanned, electronic or fax form) if the Executive Director would be responsible for signing a document with an original signature prior to adoption of this policy. The Executive Director shall be responsible for ensuring the security of their signature if electronic means are utilized.

IV. DIGITAL OR ELECTRONIC SIGNATURES

1. DEFINITIONS

- A. **Electronic signature** means an electronic sound, symbol, or process attached to or logically associated with an electronic record and executed or adopted by a person with the intent to sign the electronic record. The Uniform Electronic Transaction Act (UETA) authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency. (Cal. Civ. Code §1633.1-1633.17)
- B. **Digital signature** means an electronic identifier, created by computer, intended by the party using it to have the same force and effect as the use of a manual signature. For purposes of this section, a digital signature is a

type of "electronic signature" as defined in Civil Code Section 1633.2(h).

2. DIGITAL SIGNATURES

The Uniform Electronic Transaction Act (UETA) (Division 3, Part 2, Title 3.5, Sections 1633.1–1633.17 of the California Civil Code) authorizes use of an electronic signature for transactions and contracts among parties in California, including a government agency, when both parties agree to its use. The electronic signature must be supported by evidence that the signature is the act of the intended person. An agreement executed with an electronic signature has the same legal enforceability as a wet signature, subject to documents that are exempt.

A digital signature is a type of electronic signature with strict security requirements that may be used to execute certain written communications and agreements with the LTA if it satisfies the requirements found in California Government Code Section 16.5, et. seq. and Title 2, Division 7, Chapter 10 of the California Code of Regulations. (2 CCR §22000-22005)

The signatures must be:

- A. Unique to the person using it;
- B. Capable of verification;
- C. Under the sole control of the person using it; and
- D. Must be linked to the data in such a way that if the data is changed the signature will be invalidated.

V. PROCEDURES FOR USE OF ELECTRONIC OR DIGITAL SIGNATURES

1. **System Approval:** The system used for the creation of the electronic signature must be created by a technology that is acceptable for use by the State of California as set forth in Government Code Section 16.5.
 - **Express Agreement:** When the parties to an agreement desire to use electronic signatures for executing the agreement, a term shall be included in the agreement to memorialize the use of electronic signatures for the agreement. Absent such terms in an agreement, the agreement must have a wet signature. No vendor may be forced to utilize an electronic or faxed signature.
2. **Submission for Approval and Execution:** Once the electronic agreement is complete and has been digitally signed by the duly authorized representative of the other parties, it may be submitted for execution by the Board of Directors or the individual who has the delegated authority to bind the Local Transportation Authority for that contract type.
3. **Retention:** The executed electronic agreement must be maintained pursuant to the Local Transportation Authority's record retention policy and any applicable state statutes within the Local Transportation Authority's approved secure retention process. The secure method of retention of the final

agreement must lock the document, preventing any changes to the final executed agreement.

VI. CHANGE OR ERROR IN ELECTRONIC RECORD

If a change is needed or an error is being corrected within the electronic record of the fully executed agreement, those actions will comply with the requirements of California Civil Code Section 1633.10 or will be addressed through a contract amendment.

VII. EXEMPTIONS

Electronic signatures may not be used in all situations. Documents that may not be completed using electronic signature include, but are not limited to:

1. Laws governing the creation and execution of wills, codicils, or testamentary trusts;
2. Certain transactions governed by the Uniform Commercial Code;
3. Laws requiring specifically that identifiable text or disclosures in a record or portion of a record be separately signed, including initialed, from the record; and
4. Certain transactions governed by the Business and Professions Code. (Cal. Civ. Code §1633.3)

A list of documents that may not be signed with an electronic or digital signature pursuant to statute is attached hereto and incorporated herein by reference as Attachment 1.

VIII PRIVACY CONTROLS

Because it is possible to use an electronic signature to easily create a forged copy, caution should be used when posting an electronic signature on any public-facing Internet site or other medium. In such situations, the Council of Governments should consider redacting all signatures (whether representing the Local Transportation Authority or any other party) in order to minimize making the signature itself widely available. The redaction should generally include some kind of statement such as "redacted" or "redacted to maintain privacy" or "original signature on file" or "original signed by [person's name or title]".

ATTACHMENT 1
LIST OF EXCLUDED DOCUMENTS

1. Civil Code: Documents listed in Civil Code Section 1633.3(b) and (c), and other applicable Civil Code provisions, including, but not limited to the following:
 - a. Creation and execution of wills, codicils, or testamentary trusts (Civil Code §1633.3(b)(1).)
 - b. Documentation required for the foreclosure of a mortgage or deed of trust (Civil Code, §§2924b, 2924c, 2924f, 2924i, 2924j, 2924.3, and 2937.)
 - c. When a law requires that specifically identifiable text or disclosures must be signed or initialed separately. (Civil Code §1633.3(b)(4).)
 - d. Requests to obtain medical information (Civil Code §56.11.)
 - e. Genetic test results (Civil Code §56.17.)
 - f. Notices related to the Mobile Home Residency Law (Civil Code §798.14.)
 - g. Notice of Blanket Encumbrance on Real Property (Civil Code §1133.)
 - h. Statement of Defects in a transfer of real property (Civil Code §1134.)
 - i. Cancellation or Rescission of a home solicitation contract or offer (Civil Code §§1689.6, 1689.7, 1689.13.)
 - j. Home Equity Sales Contracts (Civil Code §1695.)
 - k. Debit or credit obligations (Civil Code §1720.)
 - l. Consumer Credit Reporting Agencies documents (Civil Code §§1785.15, 1789.14, 1789.16, or 1793.23.)
 - m. Retail Installment Contracts (Civil Code §1801 et seq.)
 - n. Notices for sales from non-payment of judgment or unclaimed property (Civil Code §§1861.24, 1862.5.)
 - o. Loans (Civil Code §§1917.712, 1917.713.)
 - p. Rental applications with credit reports and notices (Civil Code §§1950.6, 1983.)
 - q. Liens on Vehicles (Civil Code §3017.5.)
 - r. Common Interest Developments (Civil Code §4000.)
 - s. Commercial and Industrial Common Interest Developments (Civil Code §6500.)
2. Uniform Commercial Code: Documents described in Division 1, 3, 4, 5, 8, 9, and 11 of the Uniform Commercial Code.
 - a. Transactions subject to the General Provisions, Division 1 of the UCC, commencing with §1101.
 - b. Negotiable Instruments subject to Division 3 of the UCC, commencing with §3101.
 - c. Bank Deposits and Collections subject to Division 4 of the UCC, commencing with §4101.
 - d. Letters of Credit subject to Division 5 of the UCC, commencing with §5101.
 - e. Investment Securities subject to Division 8 of the UCC, commencing with §8101.
 - f. Secured Transactions subject to Division 9 of the UCC, commencing with §9101.
 - g. Funds Transfers subject to Division 11 of the UCC, commencing with §11101.
3. Telephone solicitation (Business and Professions Code §17511.5.)

4. Financial Code
 - a. Certain Provisions of Premium Finance Agreements/right to cancel (Financial Code §18608 (b).)
 - b. Liens on motor vehicles and disposition of repossessed vehicles (Financial Code §22328.)
5. Health Care Service Plan documents (Health and Safety Code §§1358.15, 1365, 1368.01, 1368.1, 1371, 18035.5.)
6. Individual and group disability policies (Insurance Code §786.)
7. Termination of utility service for nonpayment. (Public Utilities Code §§779.1, 10009.1, 10010.1, 12823.1, 16482.1.)
8. Brokering agreements for manufacturers, transporters and dealers of vehicles (Vehicle Code §11738.)
9. Any notice that is required to be sent when obtaining possession of Real Property (Code of Civil Procedure §1162.)

ATTACHMENT 2

MODIFIED ATTACHMENT "C" TO BE USED ON ALL CONTRACTS WHEN FAXED OR ELECTRONIC SIGNATURES WILL BE USED.

(IT IS RECOMMENDED, BUT NOT REQUIRED TO START USING THIS ATTACHMENT "C" VERSION ON ALL FUTURE CONTRACTS)

ATTACHMENT C

General Terms and Conditions

C-1. INDEMNIFICATION.

CONTRACTOR and LTA each agree to indemnify, defend and save harmless the other party and the other party's officers and employees, from and against any and all claims and losses whatsoever arising out of, or in any way related to, the indemnifying party's performance under this contract, including, but not limited to, claims for property damage, personal injury, death, and any legal expenses (such as attorneys' fees, court costs, investigation costs, and experts' fees) incurred by the indemnitee in connection with such claims or losses. A party's "performance" includes the party's action or inaction and the action or inaction of that party's officers and employees.

C-2. GENERAL INSURANCE REQUIREMENTS.

Without limiting CONTRACTOR's duty to indemnify LTA, CONTRACTOR shall comply with the insurance coverage requirements set forth in the contract and in this attachment. Those insurance policies mandated by Paragraph C-3 shall satisfy the following requirements:

- (a) Each policy shall be issued by a company authorized by law to transact business in the State of California.
- (b) Each policy shall provide that LTA shall be given notice in writing at least thirty (30) days in advance of any change, cancellation, or nonrenewal thereof.
- (c) The comprehensive motor vehicle and comprehensive general liability policies shall each provide an endorsement naming the LTA of San Benito and its officers, agents and employees as additional insureds.
- (d) The required coverage shall be maintained in effect throughout the term of this contract.

CONTRACTOR shall require all subcontractors performing work under this contract to obtain substantially the identical insurance coverage required of CONTRACTOR pursuant to this agreement.

C-3. INSURANCE COVERAGE REQUIREMENTS.

If required by paragraph 5 of the contract, CONTRACTOR shall maintain the following insurance policies in full force and effect during the term of this contract:

- (a) Comprehensive general liability insurance. CONTRACTOR shall maintain comprehensive general liability insurance, covering all of CONTRACTOR's operations with a combined single limit of not less than the amount set out in paragraph 5 of this contract.
- (b) Professional liability insurance. CONTRACTOR shall maintain professional liability insurance with liability limits of not less than the amount set out in paragraph 5 of this contract.

- (c) Comprehensive motor vehicle liability insurance. CONTRACTOR shall maintain comprehensive motor vehicle insurance covering all motor vehicles (including owned, non-owned and hired) used in providing services under this contract, with a combined single limit of not less than the amount set out in Paragraph 5 of this contract.
- (d) Workers' compensation insurance. CONTRACTOR shall maintain a workers' compensation plan covering all of its employees as required by California Labor Code Section 3700, either through workers' compensation insurance issued by an insurance company or through a plan of self-insurance certified by the State Director of Industrial Relations. If CONTRACTOR elects to be self-insured, the certificate of insurance otherwise required by this contract shall be replaced with a consent to self-insure issued by the State Director of Industrial Relations.

C-4. CERTIFICATE OF INSURANCE.

Prior to the commencement of performance of services by CONTRACTOR and prior to any obligations of LTA, CONTRACTOR shall file certificates of insurance with LTA, showing that CONTRACTOR has in effect the insurance required by this contract. CONTRACTOR shall file a new or amended certificate promptly after any change is made in any insurance policy which would alter the information on the certificate then on file. In lieu of providing proof of insurance, CONTRACTOR may provide proof of self-insurance meeting requirements equivalent to those imposed herein. CONTRACTOR warrants that CONTRACTOR's self-insurance provides substantially the same protection to LTA as the insurance required herein. CONTRACTOR further agrees to notify LTA in the event any change in self-insurance occurs that would alter the obligations undertaken in this contract within thirty (30) days of such change.

C-5. RECORDS TO BE MAINTAINED.

CONTRACTOR shall keep and maintain accurate records of all costs incurred and all time expended for work under this contract. CONTRACTOR shall contractually require that all of CONTRACTOR's subcontractors performing work called for under this contract also keep and maintain such records. All such records, whether kept by CONTRACTOR or any subcontractor, shall be made available to LTA or its authorized representative, or officials of the State of California for review or audit during normal business hours, upon reasonable advance notice given by LTA, its authorized representative, or officials of the State of California.

C-6. RETENTION OF RECORDS.

CONTRACTOR shall maintain and preserve all records related to this contract for a period of three years from the close of the fiscal year in which final payment under this contract is made. CONTRACTOR shall also contractually require the maintenance of such records in the possession of any third party performing work related to this contract for the same period of time. Such records shall be retained beyond the three-year period, if any audit involving such records is then pending, until the audit findings are resolved. The obligation to insure the maintenance of the records beyond the initial three year period shall arise only if the LTA notifies CONTRACTOR of the commencement of an audit prior to the expiration of the three year period.

C-7. TITLE TO DOCUMENTS; COPYRIGHT.

All reports and other materials collected or produced by the CONTRACTOR or any subcontractor of CONTRACTOR shall, after completion and acceptance of the contract, become the property of LTA, and shall not be subject to any copyright claimed by the CONTRACTOR, subcontractor, or their agents or employees. CONTRACTOR may retain copies of all such materials exclusively for administrative purposes. Any use of completed or uncompleted documents for other projects by CONTRACTOR, any subcontractor, or any of their agents or employees, without the prior written consent of LTA is prohibited.

C-8. INDEPENDENT CONTRACTOR.

CONTRACTOR and its officers and employees, in the performance of this contract, are independent contractors in relation to LTA and not officers or employees of LTA. Nothing in this contract shall create any of the rights, powers, privileges or immunities of any officer or employee of LTA. CONTRACTOR shall be solely liable for all applicable taxes or benefits, including, but not limited to, federal and state income taxes, Social Security taxes, or ERISA retirement benefits, which taxes or benefits arise out of the performance of this contract. CONTRACTOR further represents to LTA that CONTRACTOR has no expectation of receiving any benefits incidental to employment.

C-9. CONFLICT OF INTEREST.

CONTRACTOR covenants that it presently has no interest and shall not acquire any interest, direct or indirect, financial or otherwise, which would conflict in any manner or degree with the performance of the services hereunder. CONTRACTOR further covenants that, in the performance of this contract, no subcontractor or person having such an interest shall be used or employed. CONTRACTOR certifies that no one who has or will have any financial interest under this contract is an officer or employee of LTA.

C-10. COMPLIANCE WITH APPLICABLE LAWS.

CONTRACTOR shall comply with all applicable federal, state and local laws now, or hereafter, in force, and with any applicable regulations, in performing the work and providing the services specified in this contract. This obligation includes, without limitation, the acquisition, and maintenance of any permits, licenses, or other entitlements necessary to perform the duties imposed expressly or impliedly under this contract.

C-11. NONDISCRIMINATION.

CONTRACTOR shall not discriminate in the employment of persons necessary to perform this contract on any legally impermissible basis, including on the basis of the race, color, national origin, ancestry, religion, age, sex, or disability of such person.

C-12. BANKRUPTCY.

CONTRACTOR shall immediately notify LTA in the event that CONTRACTOR ceases conducting business in the normal manner, becomes insolvent, makes a general assignment for the benefit of creditors, suffers or permits the appointment of a receiver for its business or assets, or avails itself of, or becomes subject to, any proceeding under the Federal Bankruptcy Act or any other statute of any state relating to insolvency or protection of the rights of creditors.

C-13. PROHIBITION AGAINST ASSIGNMENT AND DELEGATION OF DUTIES.

Except as specifically authorized herein, no rights under this contract may be assigned and no duties under this contract may be delegated by CONTRACTOR without the prior written consent of LTA, and any attempted assignment or delegation without such consent shall be void.

C-14. NEGOTIATED CONTRACT.

This contract has been arrived at through negotiation between the parties. Neither party is to be deemed the party which prepared this contract within the meaning of California Civil Code Section 1654.

C-15. SEVERABILITY.

Should any provision herein be found or deemed to be invalid, this contract shall be construed as not containing such provision, and all other provisions which are otherwise lawful shall remain in full force and effect. To this end, the provisions of this contract are declared to be severable.

C-16. ENTIRE CONTRACT.

This contract is the entire agreement of the parties. There are no understandings or agreements pertaining to this contract except as are expressly stated in writing in this contract or in any document attached hereto or incorporated herein by reference.

C-17. TIME IS OF THE ESSENCE.

Time is of the essence in the performance of this contract.

C-18. TERMINATION.

Either party may terminate this contract, with or without cause, at any time. In order to terminate this contract, the terminating party shall give advance written notice to the other party. The termination shall be effective no earlier than the expiration of the number of days specified in paragraph 6 of this contract. The termination notice shall be made as specified in paragraph C-19, below. In the event of termination, LTA shall pay CONTRACTOR for all work satisfactorily performed prior to the effective date of the termination.

C-19. NOTICES.

Notices to the parties in connection with the administration of this contract shall be given to the parties' contract administrator personally, by regular mail, or by facsimile transmission as more particularly specified in this paragraph. Notices will be deemed given on:

- (a) The day the notice is personally delivered to the contract administrator or the office of the party's contract administrator; or
- (b) Five days after the date the notice is deposited in the United States mail, addressed to a party's contract administrator as indicated in this contract, with first-class postage fully prepaid; or
- (c) On the day that the notice is transmitted by facsimile to a party's facsimile number specified in paragraph 8 of this contract, provided that an original of

such notice is deposited in the United States mail, addressed to a party's contract administrator as indicated in this contract, on the same day as the facsimile transmission is made.

C-20. RESPONSIBILITY OF CONTRACT ADMINISTRATORS.

All matters concerning this contract which are within the responsibility of the parties shall be under the direction of, or shall be submitted to, the respective contract administrators or to the party's employee specified, in writing, by the contract administrator. A party may, in its sole discretion, change its designation of its contract administrator and shall promptly give written notice to the other party of any such change.

C-21. MATERIALITY.

The parties consider each and every term, covenant, and provision of this contract to be material and reasonable.

C-22. WAIVER.

Waiver by either party of a breach of any covenant of this contract will not be construed to be a continuing waiver of any subsequent breach. LTA receipt of consideration with knowledge of CONTRACTOR's violation of a covenant does not waive its right to enforce any covenant of this contract. The parties shall not waive any provisions of this contract unless the waiver is in writing and signed by all parties.

C-23. AUTHORITY AND CAPACITY.

CONTRACTOR and CONTRACTOR's signatory each warrant and represent that each has full authority and capacity to enter into this contract.

C-24. BINDING ON SUCCESSORS.

All of the conditions, covenants and terms herein contained shall apply to, and bind, the heirs, successors, executors, administrators and assigns of CONTRACTOR. CONTRACTOR and all of CONTRACTOR's heirs, successors, executors, administrators, and assigns shall be jointly and severally liable under this contract.

C-25. CUMULATION OF REMEDIES.

All of the various rights, options, elections, powers and remedies of the parties shall be construed as cumulative, and no one of them exclusive of any other or of any other legal or equitable remedy which a party might otherwise have in the event of a breach or default of any condition, covenant or term by the other party. The exercise of any single right, option, election, power or remedy shall not, in any way, impair any other right, option, election, power or remedy until all duties and obligations imposed shall have been fully performed.

C-26. INDEPENDENT ADVICE.

Each party hereby represents and warrants that in executing this contract it does so with full knowledge of the rights and duties it may have with respect to the other. Each party also represents and warrants that it has received independent legal advice from its attorney with

respect to the matters set forth in this contract and the rights and duties arising out of this contract, or that such party willingly foregoes any such consultation.

C-27. NO RELIANCE ON REPRESENTATIONS.

Each party hereby represents and warrants that it is not relying, and has not relied, upon any representation or statement made by the other party with respect to the facts involved or its rights or duties. Each party understands and agrees that the facts relevant, or believed to be relevant to this contract may hereunder turn out to be other than, or different from the facts now known to such party as true, or believed by such party to be true. The parties expressly assume the risk of the facts turning out to be different and agree that this contract shall be effective in all respects and shall not be subject to rescission by reason of any such difference in facts.

C-28. REDUCTION OF CONSIDERATION.

CONTRACTOR agrees that LTA shall have the right to deduct from any payments specified in Attachment B any amount owed to LTA by CONTRACTOR as a result of any obligation arising prior to the execution of this contract. For purposes of this paragraph, obligations arising prior to the execution of this contract may include, without limitation, any property tax, secured or unsecured, which tax is in arrears. If LTA exercises the right to reduce the consideration specified in Attachment B, LTA shall give CONTRACTOR notice of the amount of any off-set and the reason for the deduction.

C-29. COUNTERPARTS.

This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.

C-30 FACSIMILE AND ELECTRONIC AND DIGITAL SIGNATURES

The Parties hereby acknowledge and agree that facsimile or scanned signatures or signatures transmitted by electronic mail in so-called "PDF" format shall be legal and binding and shall have the same full force and effect as if an original of this Agreement had been delivered. The Parties (a) intend to be bound by the signatures on any document sent by facsimile or electronic mail, (b) are aware that the other Party will rely on such signatures, and (c) hereby waive any defenses to the enforcement of the terms of this Agreement based on the foregoing forms of signature.

The parties further agree that this agreement may be electronically signed. The parties agree that the electronic signatures appearing on this agreement (if electronic signatures are used) are the same as handwritten signatures for the purposes of validity, enforceability, and admissibility.

END OF ATTACHMENT C.

Staff Report

To: Local Transportation Authority
From: Norma Rivera, Administrative Services Specialist Telephone: (831) 637-7665
Date: October 21, 2021
Subject: Assembly Bill 361 Teleconferencing Options For LTA

Recommendation:

ADOPT Resolution 21-07 Authorizing Teleconferencing Options for the Local Transportation Authority meetings for the Period of October 21, 2021 through November 18, 2021.

Summary:

On September 16, 2021, the Governor signed Assembly Bill (AB) 361, a bill that codifies certain teleconference procedures that local agencies have adopted in response to the Governor's Brown Act-related Executive Orders. Specifically, AB 361 allows a local agency to continue to use teleconferencing under the same basic rules as provided in the Executive Orders under certain prescribed circumstances or when certain findings have been made and adopted by the local agency legislative body.

Financial Considerations:

None.

Discussion:

On June 11, 2021, Governor Newsom issued Executive Order N-08-21, amending his prior Executive Order N-29-20 and waiving certain provisions of the Brown Act relating to teleconferences/remote meetings by local agency legislative bodies. The Executive Order waived, among other things, the provisions of the Brown Act that otherwise required the physical presence of members of local agency legislative bodies or other personnel in a particular location as a condition of participation or as a quorum for a public meeting. These modifications remained in effect through September 30, 2021.

Under Assembly Bill (AB) 361, when the state of emergency lasts longer than 30 days, as is the case presently, the legislative body must make findings every 30 days to continue using the bill's exemption to the Brown Act teleconferencing rules. AB 361 mandates that the legislative body must find that there is a continuing need for teleconferencing due to dangers posed by the ongoing state of emergency. This means that local agencies will have to put an item on the public meeting agenda at least every thirty days to make findings regarding the circumstances of the emergency and to vote to continue relying upon the law's teleconference provisions.

To continue to meet under those modified rules after November 18, the Board will again need to reconsider the circumstances of the state of emergency and again make one of the additional findings required by AB 361.

Reducing the circumstances under which people come into close contact remains a vital component of the San Benito County and LTA's COVID-19 response strategy. Local agency public meetings are an essential government function and the last 18 months have proven that the teleconferencing format protects public access while minimizing exposure to COVID-19.

Staff Analysis:

Staff recommends that the Board adopt findings that conducting in-person meetings at the present time would present an imminent risk to the health and safety of attendees. A resolution to that effect and directing staff to return each 30 days to afford the Board the opportunity to reconsider such findings, is included herewith. If the Board adopts the proposed resolution, then it may continue to meet under the modified Brown Act teleconference rules of AB 361 through November 18, 2021.

Executive Director Review: **MG**

Counsel Review: Yes

Attachment: 1. Resolution 21-07

Letter from San Benito County Health Officer

BEFORE THE SAN BENITO COUNTY LOCAL TRANSPORTATION AUTHORITY

A RESOLUTION OF THE SAN BENITO COUNTY)
LOCAL TRANSPORTATION AUTHORITY) Resolution No. 21-07
AUTHORIZING CONTINUED REMOTE)
TELECONFERENCE MEETINGS OF THE LOCAL)
TRANSPORTATION AUTHORITY PURSUANT TO)
AB 361)

WHEREAS, the San Benito County Local Transportation Authority is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, on March 4, 2020, Governor Gavin Newsom issued a Proclamation of State of Emergency in response to the COVID-19 pandemic, pursuant to his authority under the California Emergency Services Act, California Government Code section 8625; and

WHEREAS, on March 17, 2020, Governor Newsom issued Executive Order N-29-20 that suspended the teleconferencing rules set forth in the California Open Meeting Law, Government Code section 54950 et seq. (the "Brown Act"), provided certain requirements were met and followed; and

WHEREAS, on June 4, 2021, Governor Newsom clarified that the "reopening" of California on June 15, 2021 did not include any change to the proclaimed state of emergency or the powers exercised thereunder; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order N-08-21, clarifying the suspension of the teleconferencing rules set forth in the Brown Act, and further provided that those provisions would remain suspended through September 30, 2021; and

WHEREAS, on September 16, 2021, Governor Newsom signed Assembly Bill 361 (AB 361), which provides that a legislative body subject to the Brown Act may continue

to meet without fully complying with the teleconferencing rules in the Brown Act, provided the legislative body determines that meeting in person would present imminent risks to the health or safety of attendees, and further requires that certain findings be made by the legislative body every thirty (30) days; and

WHEREAS, California Department of Public Health (“CDPH”) and the federal Centers for Disease Control and Prevention (“CDC”) caution that the Delta variant of COVID-19, currently the dominant strain of COVID-19 in the country, is more transmissible than prior variants of the virus, may cause more severe illness, and that even fully vaccinated individuals can spread the virus to others resulting in rapid and alarming rates of COVID-19 cases and hospitalizations (<https://www.cdc.gov/coronavirus/2019-ncov/variants/delta-variant.html>); and

WHEREAS, on September 30, 2021, Dr. Ghilarducci, Interim San Benito County Public Health Officer, issued a recommendation on Social Distancing, attached hereto as Exhibit “A”, and incorporated herein by this reference; and

WHEREAS, the San Benito County Local Transportation Authority is a joint powers authority formed under the joint exercise of powers provisions of California Government Code Sections 6500-6522 and the California Code of Civil Procedure section 1240.140, among the County of San Benito, a political subdivision of the State of California, and the Cities of Hollister and San Juan Bautista, municipal corporations located in San Benito County; and

WHEREAS, the San Benito County Board of Supervisors is empowered by Article XI, section 7 of the California Constitution to take actions necessary to protect public, health, welfare, and safety within the County of San Benito; and

WHEREAS, at its regular meeting on October 12, 2021, the San Benito County Board of Supervisors considered all information related to this matter, as presented at the public meetings of the Board of Supervisors identified herein, including any supporting reports by County Staff, and any information provided during public meetings, including but not limited to the current circumstances related to the state of emergency, and adopted Resolution 2021-128, making the findings and determinations required by AB 361; and

WHEREAS, the San Benito County Local Transportation Authority has an important governmental interest in protecting the health, safety, and welfare of those who participate in meetings of the Local Transportation Authority; and

WHEREAS, in the interest of public health and safety, as affected by the emergency caused by the spread of COVID-19, the San Benito County Local Transportation Authority deems it necessary to find that a requirement to meet in person for meetings of the Local Transportation Authority would present imminent risks to the health or

safety of attendees, and thus, intends to invoke the provisions of AB 361 related to teleconferencing; and

WHEREAS, the San Benito County Local Transportation Authority has considered all information related to this matter, as presented at the public meetings of the Board of Directors identified herein, including any supporting reports by Local Transportation Authority's Staff, and any information provided during public meetings, including but not limited to the current circumstances related to the state of emergency, which continues to remain in effect.

WHEREAS, as of the date of this Resolution, neither the Governor nor the California Legislature have exercised their respective powers, pursuant to California Government Code section 8629, to lift the state of emergency either by proclamation or by concurrent resolution in the state Legislature, and the proclaimed state of emergency remains in effect; and

WHEREAS, the continued local rates of transmission of the virus and variants causing COVID-19 are such that meeting in person would present imminent risks to the health or safety of attendees of public meetings; and

WHEREAS, the Board of Directors of the San Benito County Local Transportation Authority further finds that the state of emergency continues to directly impact the ability of the members to meet safely in person.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Benito County Local Transportation Authority as follows:

1. Recitals. The Board of Directors hereby finds that the facts set forth in the Recitals to this Resolution are true and correct and are incorporated into this Resolution by this reference.
2. Proclamation of Local Emergency. The Board of Directors hereby proclaims that a local emergency continues to exist throughout the County, and social distancing orders are currently in place and needed to protect the health and safety of the citizens.
3. Consideration of Future Extensions of Resolution. As long as the State Emergency remains in effect or until directed otherwise by the Board of Directors, staff shall present to the Board at every meeting an item necessary to continue the findings required by AB 361.
4. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of thirty (30) days from adoption of the Resolution or such time the Board of Directors adopts a subsequent Resolution in accordance with Government Code section 54953(e)(3) to extend the time during

which the Local Transportation Authority may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

5. Remote Teleconference Meetings. The staff and Counsel for the Local Transportation Authority are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.

PASSED AND ADOPTED BY THE SAN BENITO COUNTY LOCAL TRANSPORTATION AUTHORITY THIS 21ST DAY OF OCTOBER 2021 BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAINING:

ABSENT:

Ignacio Velazquez, Chair

APPROVED AS TO LEGAL FORM:
SAN BENITO COUNTY COUNSEL'S OFFICE

Dated: Oct. 15, 2021

By: Shirley L. Murphy
Shirley L. Murphy, Deputy County Counsel

ATTEST:
Mary Gilbert, Executive Director

Dated: _____

By: _____



SAN BENITO COUNTY

HEALTH & HUMAN SERVICES AGENCY

EXHIBIT A

DAVID GHILARDUCCI, MD, FACEP
INTERIM HEALTH OFFICER

TRACEY BELTON
AGENCY DIRECTOR

PUBLIC HEALTH SERVICES

Healthy People in Healthy Communities

September 30, 2021

CAO Ray Espinosa
San Benito County Administration

Re: Recommendation on Social Distancing and Hybrid Meetings

Given the considerable impact on our community from the COVID-19 virus and the Delta variant, I strongly recommend that all legislative bodies, including but not limited to the County, cities, and special districts, local commissions and committees, and subsidiary bodies, continue social distancing measures for public meetings, including offering, at the legislative body's discretion, a remote or hybrid format for public meetings. Social distancing and masking remain crucial strategies in our fight to prevent contagion. Conducting public meetings in a remote or hybrid manner allows for members of the community to participate from the comfort of their homes without having to risk contracting the virus by attending in-person meetings.

These measures serve to help contain the spread of the disease and protect the community. All events public gatherings, including public meetings, create environments where a virus can potentially spread among attendees and participants. However, when combined with social distancing and masking policies, and the continued effort to increase vaccination within San Benito County, a remote or hybrid format for meetings maximizes avenues for public access and input and minimizes the risk of contagion for not only the public, but for agency staff, presenters, and legislative body members as well.

If you have any questions regarding this recommendation, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink that reads "David Ghilarducci MD".

David Ghilarducci MD
Interim Health Officer

PUBLIC HEALTH SERVICES
351 Tres Pinos Road, Suite A-202
Hollister CA 95023
831-637-5367

ENVIRONMENTAL HEALTH
351 Tres Pinos Road, Suite C-1
Hollister CA 95023
831-636-4035

MEDICAL THERAPY UNIT
761 South Street
Hollister CA 95023
831-637-1989

08/23/21