

**AGENDA
REGULAR MEETING
LOCAL TRANSPORTATION AUTHORITY**

DATE: Thursday, August 19, 2021
4:00 P.M.

LOCATION: Via-Zoom

Attendance at the LTA meeting is closed to the public per Executive Order N-29-30. The public may join meeting by Zoom: <https://zoom.us/join> per the instructions provided at the end of the agenda:

Meeting ID: 886-9704-6255

DIRECTORS: Chair Ignacio Velazquez, Vice Chair Mary Vazquez Edge
Rolan Resendiz, Bob Tiffany, and Peter Hernandez
Alternates: San Benito County: Kollin Kosmicki;
City of San Juan Bautista: Scott Freels; City of Hollister: Rick Perez

*Persons who wish to address the Board of Directors must complete a Speaker Card and give it to the Clerk prior to addressing the Board. Those who wish to address the Board on an agenda item will be heard when the Chairperson calls for comments from the audience. Following recognition, persons desiring to speak are requested to advance to the podium and state their name and address. After hearing audience comments, the Public Comment portion of the agenda item will be closed. **The opportunity to address the Board of Directors on items of interest not appearing on the agenda will be provided during Section C. Public Comment.***

4:00 P.M. CALL TO ORDER:

A. ACKNOWLEDGE Certificate of Posting

B. NOTICE OF TEMPORARY PROCEDURES FOR LOCAL TRANSPORTATION AUTHORITY MEETINGS: (Please see Zoom instructions at the end of the agenda)

Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic. Additionally, members of the Local Transportation Authority are allowed to attend the meeting via teleconference and to participate in the meeting to the same extent as if they were present.

C. PUBLIC COMMENT: (Opportunity to address the Board on items of interest not appearing on the agenda. No action may be taken unless provided by Govt. Code Sec. 54954.2. **Speakers are limited to 3 minutes.**)

CONSENT AGENDA:

(These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. Members of the public who wish to speak on a Consent Agenda item must submit a Speaker Card to the Clerk and wait for recognition from the Chairperson. Approval of a consent item means approval as recommended on the Staff Report.

1. APPROVE Local Transportation Authority Draft Meeting Minutes Dated June 17, 2021 – Gomez

2. County Express Bus Driver Recognition Purchase – Rivera

- a. **APPROVE** Expenditure of CARES Act Funds for Purchase of Employee Recognition Awards Presented to Employees of MV Transportation, Inc. for an Amount not to Exceed \$175.18
- b. **AUTHORIZE** Reimbursement to MV Transportation, Inc for the Purchase

3. APPROVE SALE of Three Surplus Vehicles, Last Five VIN No. 01408, 01823, and 01785, to Commercial Bus and Vehicles, LLC. – Valentine

Adjourn to LTA Meeting on Thursday, September 16, 2021. Agenda deadline is August 31, 2021 at 12:00 p.m.

In compliance with the Americans with Disabilities Act (ADA), if requested, the Agenda can be made available in appropriate alternative formats to persons with a disability. If an individual wishes to request an alternative agenda format, please contact the Clerk of the Council four (4) days prior to the meeting at (831) 637-7665. The Local Transportation Authority Board of Directors meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Board's office at (831) 637-7665 at least 48 hours before the meeting to enable the Council of Governments to make reasonable arrangements to ensure accessibility.

ZOOM INSTRUCTIONS:

Members of the public are encouraged to participate in Board meetings in the following ways:

1. Remote Viewing

Members of the public who wish to watch the meeting can view the meeting online through Zoom. Instructions for participating via Zoom are included below.

2. Written Comments & Email Public Comment

Members of the public may submit comments via email by 5:00 PM. on the Wednesday prior to the Board meeting to the Secretary at monica@sanbenitocog.org. Regardless of whether the matter is on the agenda. Every effort will be made to provide Board Members with your comments before the agenda item is heard.

3. Local Transportation Authority meeting - Zoom Instructions for remote Participants:

Each meeting will have a meeting ID, which is a unique number associated with an instant or scheduled meeting. Three ways to attend zoom meetings:

1. Over the phone (Audio only):

- (669) 900-6833 or (408) 638-0968.

2. Open the Web-browser:

- <https://zoom.us/join>

3. Smart device Application:

- Apple App store: <https://apps.apple.com/us/app/id546505307>
- Android App store: <https://play.google.com/store/apps/details?id=u.s.zoom.videomeetings>

Zoom Audio Only (phone)

If you are **calling in as audio-only**, please dial **(669) 900-6833 or (408) 638-0968**.

1. It will ask you to enter the **Meeting ID, 886-9704-6255** followed by the **"#"** key, which can be found at the top page of the agenda. The meeting agenda can be found at: http://www.sanbenitocog.org/wp-content/uploads/2021/08/LTA_Packet_081921.pdf
2. It will then ask for a **Participant ID**, press the **"#"** key to continue.
3. Once you enter the zoom meeting, you will automatically be placed on mute.
4. **Public Comment:** If you are using a phone, please press the **"*9"** to raise your hand, zoom facilitator will unmute you when your turn arrives.

Zoom On Web-browser or Zoom app on Tablet or Smartphone

If joining through web-browser launch: <https://zoom.us/join> or launch the Zoom app on your Tablet or Smartphone

1. Select **"JOIN A MEETING"**
2. The participant will be prompted to enter **Meeting ID, 886-9704-6255** and name to join the meeting, which can be found at the top page of the agenda. The meeting agenda can be found at: http://www.sanbenitocog.org/wp-content/uploads/2021/08/LTA_Packet_081921.pdf
3. You can launch audio through your computer or set it up through the phone. Follow instructions provided by Zoom.
4. **Public Comment:** Click **"Raise hand"** icon, the zoom facilitator will unmute you when your turn arrives.

Public Comment Guidelines

- If participating on zoom Once you are selected, you will hear that you have been unmuted: State your first name, last name, and county you reside in for the record.
- The Local Transportation Authority welcomes your comments.
- Each individual speaker will be limited to a presentation total of three (3) minutes.
- Please keep your comments, brief, to the point, and do not repeat prior testimony, so that as many people as possible can be heard. Your cooperation is appreciated.

CERTIFICATE OF POSTING

Pursuant to Government Code Section #54954.2(a) the Meeting Agenda for the Local Transportation Authority on **August 19, 2021 at 4:00 P.M.** was posted at the following locations freely accessible to the public:

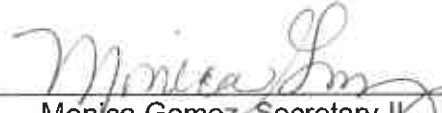
The front entrance of the Old San Benito County Courthouse, Monterey Street, Hollister, CA 95023, and the Council of Governments Office, 330 Tres Pinos Rd., Ste. C7, Hollister, CA 95023 at the following date and time:

On the **13th day of August 2021**, on or before **5:00 P.M.**

The meeting agenda was also posted on the Council of San Benito County Governments website, www.sanbenitocog.org, under Meetings, LTA Board, Meeting Schedule

I, Monica Gomez, swear under penalty of perjury that the foregoing is true and correct.

BY:



Monica Gomez, Secretary II
Council of San Benito County Governments

**San Benito County
LOCAL TRANSPORTATION AUTHORITY
REGULAR MEETING
(Zoom Platform)**

June 17, 2021 4:00 P.M.

MINUTES

MEMBERS PRESENT:

Chair Ignacio Velazquez, Rolan Resendiz, Bob Tiffany, and Peter Hernandez

MEMBERS ABSENT:

Vice Chair Mary Vazquez Edge

STAFF PRESENT:

Executive Director, Mary Gilbert; Transportation Planner Regina Valentine; Secretary, Monica Gomez; Administrative Services Specialist, Norma Rivera; Transportation Planner, Veronica Lezama; Office Assistant, Griselda Arevalo; Deputy County Counsel, Shirley Murphy

OTHERS PRESENT:

Daniel Levy, DanTec Associates; Leona Medearis-Peacher, MV Transportation

CALL TO ORDER:

Chair Velazquez called the meeting to order at 5:02 p.m.

A. CERTIFICATE OF POSTING

Motion made to acknowledge Certificate of Posting:

Motion: Bob Tiffany Second: Rolan Resendiz

Motion carried: 4/0

Yes: Velazquez, Resendiz, Tiffany, Hernandez

No: None

Recused: None

Abstention: None

Absent: Vazquez Edge

B. NOTICE OF TEMPORARY PROCEDURES FOR LOCAL TRANSPORTATION AUTHORITY MEETINGS

Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic. Additionally, members of the LTA Board can attend the meeting via teleconference and to participate in the meeting to the same extent as if they were present.

Chair Velazquez reminded members of the public that an overview of temporary procedures (Zoom etiquette) for LTA meetings was attached to the agenda.

C. PUBLIC COMMENT: NONE

CONSENT AGENDA:

1. Approve Local Transportation Authority Draft Meeting Minutes Dated May 20, 2021 – Gomez

There was no public comment on the Consent Agenda.

Motion made to approve the Consent Agenda:

Motion: Rolan Resendiz Second: Bob Tiffany

Motion carried: 4/0

Yes: Velazquez, Resendiz, Tiffany, Hernandez

No: None

Recused: None

Abstention: None

Absent: Vazquez Edge

REGULAR AGENDA:

4:00 P.M. Public Hearing (Or as Soon Thereafter As the Matter May Be Heard)

2. Local Transportation Authority Budget FY 2021/22 – Rivera

- a. **Open** Public Hearing
- b. **Receive** Presentation on the FY 2021/22 Local Transportation Authority Budget
- c. **Close** Budget Hearing
- d. **Adopt** Resolution 21-03, Adopting the FY 2021/22 Local Transportation Authority Budget

Received presentation from Administrative Services Specialist Norma Rivera on the FY 2021/22 Local Transportation Authority Draft Budget. Ms. Rivera noted a correction to the staff report under the financial considerations section, second paragraph should read: Overall, the Budget is 60% above the FY 2020/2021 Budget. This increase of \$1.5 million is mainly attributed to the Services and Supplies line item related to COVID-19 pandemic.

There was brief discussion regarding the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) funds and the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA Act) funds.

The Board directed staff to provide quarterly updates on how the LTA plans on using the additional CARES Act and CRRSA Act funds.

Chair Velazquez opened the Public Hearing at 5:08 p.m.

There was no public comment.

Chair Velazquez closed the Public Hearing at 5:08 p.m.

Motion made to Adopt Resolution 21-03, Adopting the FY 2021/22 Local Transportation Authority Budget.

Motion: Bob Tiffany Second: Rolan Resendiz

Motion carried: 4/0

Yes: Velazquez, Resendiz, Tiffany, Hernandez
No: None
Recused: None
Abstention: None
Absent: Vazquez Edge

3. Short Range Transit Plan Update Contract Amendment – Valentine

- a. **Receive** Draft Contract Amendment 1 between the San Benito County Local Transportation Authority and DanTec Associated for an Amount Not to Exceed \$108,050 for the Preparation of a Short Range Transit Plan Update
- b. **Authorize** Executive Director to Sign the Amendment Pending Approval by Caltrans
- c. **Authorize** Executive Director to Make Changes to the Scope of Work to Comply with Caltrans Comments, as Needed

Received presentation from Transportation Planner Regina Valentine on the Short Range Transit Plan contract amendment.

There was no public comment.

Motion made to Authorize Executive Director to Sign the Amendment Pending Approval by Caltrans:

Motion: Bob Tiffany Second: Rolan Resendiz

Motion carried: 4/0

Yes: Velazquez, Resendiz, Tiffany, Hernandez
No: None
Recused: None
Abstention: None
Absent: Vazquez Edge

Motion made to Authorize Executive Director to Make Changes to the Scope of Work to Comply with Caltrans Comments as Needed:

Motion: Bob Tiffany Second: Rolan Resendiz

Motion carried: 4/0

Yes: Velazquez, Resendiz, Tiffany, Hernandez
No: None
Recused: None
Abstention: None
Absent: Vazquez Edge

There being no further business to discuss, Director Resendiz motioned to adjourn at 5:11 p.m.
Motion seconded by Director Tiffany.

Secretary Gomez called the roll call vote.

Director Resendiz voted yes, Director Tiffany voted yes, Director Hernandez voted yes, Chair Velazquez voted yes.

Motion carried: 4/0

Yes: Velazquez, Resendiz, Tiffany, Hernandez

No: None
Recused: None
Abstention: None
Absent: Vazquez Edge

ADJOURN TO LTA MEETING AUGUST 19, 2021 AT 4:00 P.M.

Staff Report

To: Local Transportation Authority
From: Norma Rivera, Administrative Services Specialist Telephone: (831) 637-7665 x 208
Date: August 19, 2021
Subject: County Express Bus Driver Recognition Purchase

Recommendation

- a. **APPROVE** Expenditure of CARES Act Funds for Purchase of Employee Recognition Awards presented to employees of MV Transpiration, Inc. for an Amount not to Exceed \$175.18
- b. **AUTHORIZE** Reimbursement to MV Transportation, Inc for the Purchase

Summary:

On June 26, 2021 the Local Transportation Authority contractor, MV Transportation, held a staff training for the County Express bus drivers. The Local Transportation Authority participated in the training and recognized the County Express bus drivers for their dedication with providing transportation services that are essential to the community. The Local Transportation Authority presented the bus drivers with a travel mug and keychain.

Financial Considerations:

The purchase totaled \$175.18 which included County Express-branded travel mugs and key chains. The purchase will be reimbursed by CARES Act funds granted to the LTA.

Background:

Under the CARES Act grant, employee retention efforts are an operating expense eligible for Federal reimbursement under the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards.

Staff Analysis:

The LTA operates County Express through a contract with MV Transportation. The contract includes reimbursement authority for services but does not expressly authorize reimbursement for purchases of employee recognition awards.

The San Benito County Auditor's office works under contract to the LTA to process financial claims. The auditor's office notified the LTA that it could not process a claim for reimbursement for the purchase because the San Benito County Purchasing Policy does not allow purchases for contractors that are not outlined in the contractor's agreement. Therefore, Staff is requesting the approval of

this expenditure and reimbursement to MV transportation. With this approval, the County Auditors office will process the claim for payment.

Executive Director Review: MG

Counsel Review: N/A

Attachment: 1. Receipt of purchase - Amazon
2. Receipt of purchase – Dollar Tree

MV Transportation, Inc.

MV Transportation, Inc.
 Dept. 33135, PO Box 39000
 San Francisco, CA. 94139-3135
 831.636.3158

Invoice No. **114198**

INVOICE**Customer**

Number: **BEN001** Name: **San Benito County Express**
 Address: **330 Tres Pinos Rd Suite C7**
 City: **Hollister** State: **CA** ZIP: **95023**
 Contact: **Mary Gilbert**

Date **7/2/2021**
 Terms **30**
 Due Date **8/10/2021**

Qty	Description	Account code	Unit Price	TOTAL
	JUNE Monthly Billing 2021			
1.00	Monthly Fixed Fee	4080	\$30,618.00	\$ 30,618.00
918.44	DAR Services	4010	\$40.35	\$ 37,059.05
0.00	Paratransit services	4010	\$40.35	\$ -
0.00	Fixed Route Services	4080	\$40.35	\$ -
0.00	Gavilan Services	4080	\$40.35	\$ -
411.30	Cal-Train Services	4080	\$40.35	\$ 16,595.96
69.14	Gilroy Services	4080	\$40.35	\$ 2,789.80
119.55	Extra Cleaning COVID 19	4016	\$40.35	\$ 4,823.84
63.21	Dialysis	4085	\$40.35	\$ 2,550.52
180.01	Pre-Trip and Dead Head	4016	\$40.35	\$ 7,263.40
1.00	Driver Retention	4016	\$166.44	\$ 166.44
1763.65				\$ -
SubTotal				\$ 101,867.02
TOTAL				\$ 101,867.02



MV Transportation, Inc.

Thank you for contracting with MV Transportation!

Final Details for Order #114-2340930-1110614

Print this page for your records.

Order Placed: June 17, 2021

Amazon.com order number: 114-2340930-1110614

Order Total: \$166.44

Shipped on June 18, 2021

Items Ordered

2 of: *Pack Of 10 Blank Wooden Key Chain Personalized EDC Wood Keychain Key Ring Key Tags DIY Keychain Supplies for Craft (rectangle)*
Sold by: glasstore us ([seller profile](#))

Price**\$10.99**

Condition: New

Shipping Address:

Leona L Medearis-Peach
15 WATERFORD CIR
SALINAS, CA 93906-4830
United States

Shipping Speed:

FREE Prime Delivery

Shipped on June 18, 2021

Items Ordered

1 of: *30 PCS Blank Keychain Heat Transfer Keychain (Metal+Wood+Acrylic)3-in-1 Circle Discs for DIY Keychain...*
Sold by: KSVZS ([seller profile](#))

Price**\$14.39**

Condition: New

Shipping Address:

Leona L Medearis-Peach
15 WATERFORD CIR
SALINAS, CA 93906-4830
United States

Shipping Speed:

FREE Prime Delivery

Shipped on June 18, 2021

Items Ordered

2 of: *MEWAY 20oz Stainless Steel Tumblers 8 Pack Bulk ,Vacuum Insulated Coffee Cup with Lid ,Double Wall Powder Coated Travel Mug Gift,Thermal Cups Keep Drinks Cold & Hot(Light Blue ,Set of 8)*
Sold by: COKTIK (MEWAY Authorized) ([seller profile](#))

Price**\$57.99**

Condition: New

Shipping Address:

Leona L Medearis-Peacher
15 WATERFORD CIR
SALINAS, CA 93906-4830
United States

Shipping Speed:

FREE Prime Delivery

Payment information**Payment Method:**

Visa | Last digits: 5073

Item(s) Subtotal: \$152.35
Shipping & Handling: \$0.00

Billing address

MV Transportation Inc
2711 N HASKELL AVE STE 1500 LB-2
DALLAS, TX 75204-2911
United States

Total before tax: \$152.35
Estimated tax to be collected: \$14.09

Grand Total: \$166.44

Credit Card transactions

Visa ending in 5073: June 18, 2021: \$166.44

To view the status of your order, return to [Order Summary](#).

[Conditions of Use](#) | [Privacy Notice](#) © 1996-2021, Amazon.com, Inc. or its affiliates



Store# 5791
560 Tres Pinos Road
Hollister CA 95023

(831) 205-6006

DESCRIPTION	QTY	PRICE	TOTAL
MED ROYAL BAG 2PK	1	1.00	1.00T
MED ROYAL BAG 2PK	1	1.00	1.00T
MED ROYAL BAG 2PK	1	1.00	1.00T
MED ROYAL BAG 2PK	1	1.00	1.00T
MED ROYAL BAG 2PK	1	1.00	1.00T
MED ROYAL BAG 2PK	1	1.00	1.00T
MED ROYAL BAG 2PK	1	1.00	1.00T
MED ROYAL BAG 2PK	1	1.00	1.00T
Sub Total			\$8.00
SALES TAX			\$0.74
Total			\$8.74
US DEBIT			\$8.74
*****5289			Approved
Purchase			Chip
Auth/Trace Number:			041614/045468
Chip Card AID:			A0000000980840

NOW SHOP ON-LINE AT DOLLARTREE.COM

* We will gladly exchange any unopened item *
* with original receipt. We do not offer refunds. *

9853 05791 04 044 21559916 6/25/21
Sales Associate: Olga

Staff Report

To: Local Transportation Authority
From: Regina Valentine, Transportation Planner Telephone: (831) 637-7665 x 205
Date: August 19, 2021
Subject: **Disposition of Surplus Vehicles**

Recommendation:

APPROVE SALE of Three Surplus Vehicles, Last Five VIN No. 01408, 01823, and 01785, to Commercial Bus and Vehicles, LLC.

Summary:

At the May 2021 meeting, the Local Transportation Authority (LTA) Board authorized staff to accept applications for donation from local non-profits and bids from private parties interested in available surplus vehicles. The Authority did not receive any applications for donation but did receive bids for the three vehicles from one private party.

Financial Impact:

The bid for the three surplus vehicles was approximately \$2,300.

Discussion:

LTA designated three vehicles as surplus equipment. The Board authorized staff to offer the vehicles for donation to local nonprofits or for sale to private parties. LTA conducted a publicly noticed request for applications and bids in June 2021 with submittals due July 16, 2021.

LTA did not receive any applications for donation but did receive one responsive bid to purchase the vehicles. Commercial Bus and Vehicles, LLC, a private party, bid on the three surplus vehicles, last five VIN No. 01408, 01823, and 01785, for a total of approximately \$2,300 (Attachment).

LTA will be released of liability for the vehicles once the title reports have been processed.

Staff recommends that the Board approve the sale of three surplus vehicles to Commercial Bus and Vehicles, LLC.

Executive Director Review: MG

Counsel Review: N/A

Attachment: Commercial Bus and Vehicles, LLC Bids

OFFICIAL BID FORM
PASSENGER BUS

COUNTY EXPRESS

The San Benito County Local Transportation Authority (LTA) is accepting sealed bids for surplus vehicles.

Please complete the following Official Bid Form by **4:00 pm** on **July 16, 2021**. Each bid must be submitted individually on an official bid form and placed in a sealed envelope marked "SEALED BID". Return applications to the San Benito County Local Transportation Authority, 330 Tres Pinos Road, Suite C-7, Hollister, CA 95023.

Bus Number	VIN (last 5 digits)	Vehicle Year/Make	Passenger Capacity	Approx. Mileage	Price Proposal
733	01408	2008 Starcraft	12A/2WC	149,692	<u>\$973.00</u>
59	01823	2010 Starcraft	12A/2WC	297,254	
60	01785	2010 Starcraft	12A/2WC	208,915	

Bus Number 733 VIN (last 5 digits) 01408 Vehicle Year/Make 2008 Starcraft
price written words \$: Nine hundred seventy three

The equipment is being sold as-is without express warranties and with no implied warranties of merchantability. All prices are to remain firm.

Signature of Bidder [Signature], number

Please fill out the following information:

Name of Bidder: Roger D. Koski

Individual/Company name: Commercial Bus & Vehicles, LLC

Address: 12630 Ten Mile Rd

City: South Lyon, MI Zip code: 48178

Telephone number: Cell Number: 810-772-9083

Fax number: Email Address: rogerkoski@yahoo.com

By Signing this I certify that I am not an officer, agent or employee of the County of San Benito assigned to the purchasing function, or responsible for surplus declarations, or having privileged information regarding the item or equipment or the value thereof that is not

San Benito County Local Transportation Authority

OFFICIAL BID FORM

available to all prospective bidders, or assigned to the organization having custody of the surplus property directly or indirectly.

Signature: , member

Upon notification of award, the successful bidder must forward a certified check within ten days made payable to San Benito County Local Transportation Authority for the amount of the award.

The successful bidder must finalize the purchase and remove the item at the bidders own expense within ten working days from the date of the notice of award, excluding Fridays, Saturdays and Holidays.

LOCAL TRANSPORTATION AUTHORITY

OFFICIAL BID FORM PASSENGER BUS

COUNTY EXPRESS

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Bus Number	VIN (last 5 digits)	Vehicle Year/Make	Passenger Capacity	Approx. Mileage	Price Proposal
733	01408	2008 Starcraft	12A/2WC	149,692	
59	01823	2010 Starcraft	12A/2WC	297,254	<u>\$503.00</u>
60	01785	2010 Starcraft	12A/2WC	208,915	

Bus Number 59 VIN (last 5 digits) 01823 Vehicle Year/Make 2010 Starcraft
price written words \$: Five hundred three

The equipment is being sold as-is without express warranties and with no implied warranties of merchantability. All prices are to remain firm.

Signature of Bidder [Signature]

Please fill out the following information:

Name of Bidder: Roger D. Koski

Individual/Company name: Commercial Bus & Vehicles, LLC

Address: 12630 Ten Mile Rd.

City: South Lyon, MI Zip code: 48178

Telephone number: Cell Number: 810-772-9083

Fax number: Email Address: rogerkoski@yahoo.com

By Signing this I certify that I am not an officer, agent or employee of the County of San Benito assigned to the purchasing function, or responsible for surplus declarations, or having privileged information regarding the item or equipment or the value thereof that is not

San Benito County Local Transportation Authority

OFFICIAL BID FORM

available to all prospective bidders, or assigned to the organization having custody of the surplus property directly or indirectly.

Signature: _____

[Handwritten signature], member

Upon notification of award, the successful bidder must forward a certified check within ten days made payable to San Benito County Local Transportation Authority for the amount of the award.

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LOCAL
TRANSPORTATION
AUTHORITY

OFFICIAL BID FORM
PASSENGER BUS

COUNTY EXPRESS

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Bus Number	VIN (last 5 digits)	Vehicle Year/Make	Passenger Capacity	Approx. Mileage	Price Proposal
733	01408	2008 Starcraft	12A/2WC	149,692	
59	01823	2010 Starcraft	12A/2WC	297,254	
60	01785	2010 Starcraft	12A/2WC	208,915	\$873.00

Bus Number 60 VIN (last 5 digits) 01785 Vehicle Year/Make 2010 Starcraft
price written words \$: Eight hundred seventy three

The equipment is being sold as-is without express warranties and with no implied warranties of merchantability. All prices are to remain firm.

Signature of Bidder

Please fill out the following information:

Name of Bidder:

Individual/Company name: Roger D. Koski

Address:

City: 12630 Ten Mile Rd

Telephone number:

Fax number:

Zip code: South Lyon, MI

Cell Number:

Email Address:

By Signing this I certify that I am not an officer, agent or employee of the County of San Benito assigned to the purchasing function, or responsible for surplus declarations, or having privileged information regarding the item or equipment or the value thereof that is not

San Benito County Local Transportation Authority

OFFICIAL BID FORM

available to all prospective bidders, or assigned to the organization having custody of the surplus property directly or indirectly.

Signature: _____

[Handwritten signature], member

Upon notification of award, the successful bidder must forward a certified check within ten days made payable to San Benito County Local Transportation Authority for the amount of the award.

The successful bidder must finalize the purchase and remove the item at the bidders own expense within ten working days from the date of the notice of award, excluding Fridays, Saturdays and Holidays.