



AGENDA
REGULAR MEETING
SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS

DATE: Thursday, May 20, 2021
4:00 P.M.

LOCATION: Via- Zoom
Attendance at the SAFE meeting is closed to the public per Executive Order N-29-30. The public may join meeting by Zoom: https://zoom.us/join per the instructions provided at the end of the agenda:

Meeting ID: 889-4736-2821

DIRECTORS: Chair Ignacio Velazquez, Vice Chair Mary Vazquez Edge
Rolan Resendiz, Mark Medina, and Bob Tiffany
Alternates: San Benito County: Kollin Kosmicki
City of San Juan Bautista: César E. Flores; City of Hollister: Rick Perez

Persons who wish to address the Board of Directors must complete a Speaker Card and give it to the Clerk prior to addressing the Board. Those who wish to address the Board on an agenda item will be heard when the Chairperson calls for comments from the audience. Following recognition, persons desiring to speak are requested to advance to the podium and state their name and address. After hearing audience comments, the Public Comment portion of the agenda item will be closed. The opportunity to address the Board of Directors on items of interest not appearing on the agenda will be provided during Section C. Public Comment.

4:00 P.M. CALL TO ORDER

- A. ACKNOWLEDGE Certificate of Posting
B. NOTICE OF TEMPORARY PROCEDURES FOR SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS BOARD MEETINGS: (Please see Zoom instructions at the end of the agenda)

Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic. Additionally, members of the SAFE Board are allowed to attend the meeting via teleconference and to participate in the meeting to the same extent as if they were present.

- C. PUBLIC COMMENT: (Opportunity to address the Board on items of interest not appearing on the agenda. No action may be taken unless provided by Govt. Code Sec. 54954.2. Speakers are limited to 3 minutes.)

CONSENT AGENDA:

(These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. Members of the public who wish to speak on a Consent Agenda item must submit a Speaker Card to the Clerk and wait for recognition from the Chairperson. Approval of a consent item means approval as recommended on the Staff Report.

- 1. APPROVE Service Authority for Freeways and Expressways Draft Meeting Minutes Dated March 18, 2021 – Gomez
2. APPROVE Cancellation of July 2021 SAFE Board Meeting – Gilbert
3. RECEIVE Service Authority for Freeways and Expressways FY 2020/21 Third Quarter Budget Report – Rivera
4. RECEIVE FY 2021/22 Service Authority for Freeways and Expressways Draft Budget – Rivera

## **ADJOURN TO MEETING OF THURSDAY JUNE 17, 2021. AGENDA DEADLINE IS JUNE 1, 2021**

*In compliance with the Americans with Disabilities Act (ADA), if requested, the Agenda can be made available in appropriate alternative formats to persons with a disability. If an individual wishes to request an alternative agenda format, please contact the Clerk of the Council four (4) days prior to the meeting at (831) 637-7665. The Service Authority for Freeways and Expressways Board of Directors meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Board's office at (831)637-7665 at least 48 hours before the meeting to enable the Council of Governments to make reasonable arrangements to ensure accessibility.*

### **ZOOM INSTRUCTIONS:**

**Members of the public are encouraged to participate in Board meetings in the following ways:**

#### **1. Remote Viewing**

Members of the public who wish to watch the meeting can view the meeting online through Zoom. Instructions for participating via Zoom are included below.

#### **2. Written Comments & Email Public Comment**

Members of the public may submit comments via email by 5:00 PM. on the Wednesday prior to the Board meeting to the Clerk of the Board at [monica@sanbenitocog.org](mailto:monica@sanbenitocog.org). Regardless of whether the matter is on the agenda. Every effort will be made to provide Board Members with your comments before the agenda item is heard.

#### **3. Service Authority for Freeways and Expressways meeting Zoom Instructions for remote Participants:**

Three ways to attend zoom meetings: **1) over the phone, 2) on a web browser, or 3) through the Zoom Smart Device Application.** Each meeting will have a meeting ID, which is a unique number associated with an instant or scheduled meeting.

##### **1. Over the phone (Audio only):**

- (669) 900-6833 or (408) 638-0968.

##### **2. On a Web-browser:**

- <https://zoom.us/join>

##### **3. Smart device Application:**

- Apple App store: <https://apps.apple.com/us/app/id546505307>
- Android App store: <https://play.google.com/store/apps/details?id=u.s.zoom.videomeetings>

### **Zoom Audio Only (phone)**

If you are **calling in as audio-only**, please dial **(669) 900-6833 or (408) 638-0968**.

1. It will ask you to enter the **Meeting ID, 889-4736-2821** followed by the **"#" key**, which can be found at the top page of the agenda. The meeting agenda can be found at: [http://www.sanbenitocog.org/wp-content/uploads/2021/05/SAFE\\_Packet\\_052021.pdf](http://www.sanbenitocog.org/wp-content/uploads/2021/05/SAFE_Packet_052021.pdf)
2. It will then ask for a **Participant ID**, press the **"#" key** to continue.
3. Once you enter the zoom meeting, you will automatically be placed on mute.
4. **Public Comment:** If you are using a phone, please press the **"\*9"** to raise your hand, zoom facilitator will unmute you when your turn arrives.

### **Zoom On Web-browser or Zoom app on Tablet or Smartphone**

If joining through web-browser launch: <https://zoom.us/join> or launch the Zoom app on your Tablet or Smartphone

1. Select **"JOIN A MEETING"**
2. You will be prompted to enter **Meeting ID,889-4736-2821**, and include a name to join the meeting. The meeting agenda can be found at: [http://www.sanbenitocog.org/wp-content/uploads/2021/05/SAFE\\_Packet\\_052021.pdf](http://www.sanbenitocog.org/wp-content/uploads/2021/05/SAFE_Packet_052021.pdf)
3. You can launch audio through your computer or set it up through the phone. Follow instructions provided by Zoom.
4. **Public Comment:** *click "Raise hand" icon, the zoom facilitator will unmute you when your turn arrives.*

### **Public Comment Guidelines**

- If participating on Zoom: Once you are selected, you will hear that you have been unmuted: State your first name, last name, and county you reside in for the record.
  - The Service Authority for Freeways and Expressways Board welcomes your comments.
  - Each individual speaker will be limited to a presentation total of three (3) minutes.
  - Please keep your comments, brief, to the point, and do not repeat prior testimony, so that as many people as possible can be heard. Your cooperation is appreciated.
- If you have questions, contact the Council of Governments and leave a message at (831) 637-7665 x. 201, or email [monica@sanbenitocog.org](mailto:monica@sanbenitocog.org).

## CERTIFICATE OF POSTING

Pursuant to Government Code Section #54954.2(a) the Meeting Agenda for the Service Authority for Freeways and Expressways on **May 20, 2021** at **4:00 P.M.** was posted at the following locations freely accessible to the public:

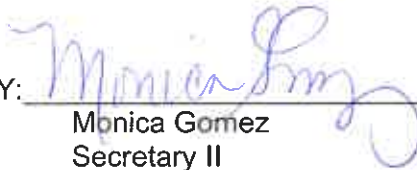
The front entrance of the Old San Benito County Courthouse, Monterey Street, Hollister, CA 95023, and the Council of Governments Office, 330 Tres Pinos Rd., Ste. C7, Hollister, CA 95023 at the following date and time:

On the **14<sup>th</sup> day of May 2021**, on or before **5:00 P.M.**

The meeting agenda was also posted on the Council of San Benito County Governments website, [www.sanbenitocog.org](http://www.sanbenitocog.org), under Meetings, SAFE Board, Meeting Schedule

I, Monica Gomez, swear under penalty of perjury that the foregoing is true and correct.

BY: \_\_\_\_\_

  
Monica Gomez  
Secretary II

Council of San Benito County Governments

**San Benito County  
SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS  
REGULAR MEETING  
(Zoom Platform)**

**March 18, 2021 6:00 P.M.**

**MINUTES**

**MEMBERS PRESENT:**

Chair Ignacio Velazquez, Mary Vazquez Edge, Rolan Resendiz, Mark Medina, and Bob Tiffany

**STAFF PRESENT:**

Executive Director, Mary Gilbert; Transportation Planner Regina Valentine; Secretary, Monica Gomez; Administrative Services Specialist, Norma Rivera; Transportation Planner, Veronica Lezama; Office Assistant, Griselda Arevalo; Deputy County Counsel, Shirley Murphy

**CALL TO ORDER:**

Chair Velazquez called the meeting to order at 6:51 p.m.

**A. CERTIFICATE OF POSTING**

Motion made to acknowledge Certificate of Posting:

Motion: Bob Tiffany      Second: Mary Vazquez Edge

Motion carried:      5/0

Yes:                      Velazquez, Vazquez Edge, Tiffany, Medina, Resendiz  
No:                        None  
Recused:                None  
Abstention:            None  
Absent:                  None

**B. NOTICE OF TEMPORARY PROCEDURES FOR SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS MEETINGS**

Pursuant to California Governor Gavin Newsom’s Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic. Additionally, members of the SAFE Board can attend the meeting via teleconference and to participate in the meeting to the same extent as if they were present.

Chair Velazquez reminded members of the public that an overview of temporary procedures (Zoom etiquette) for SAFE meetings was attached to the agenda.

**C. PUBLIC COMMENT: NONE**

**CONSENT AGENDA:**

1. **Approve** Council of Governments, Local Transportation Authority, Measure A Authority, Airport Land Use Commission, Service Authority for Freeways and Expressways Adjourned Draft Meeting Minutes Dated December 17, 2020 – Gomez
2. **Approve** Service Authority for Freeways and Expressways Adjourned Draft Meeting Minutes dated December 21, 2020 – Gomez
3. **Approve** Service Authority for Freeways and Expressways Draft Meeting Minutes Dated January 21, 2021 – Gomez
4. **Adopt** Resolution 2021-01, Amending the Service Authority for Freeways and Expressways Rules and Regulations to Change the Regular Board Meeting Time to 4:00 p.m. – Rivera
5. **Receive** Service Authority for Freeways and Expressways FY 2020/21 Second Quarter Budget Report – Rivera

There was no public comment on the Consent Agenda.

Motion made to approve the Consent Agenda:

Motion: Mary Vazquez Edge    Second: Bob Tiffany

Motion carried:    5/0

Yes:                    Velazquez, Vazquez Edge, Tiffany, Medina, Resendiz

No:                     None

Recused:             None

Abstention:         None

Absent:                None

There being no further business to discuss, Director Tiffany motioned to adjourn at 6:52 p.m.

Motion seconded by Director Vazquez Edge and carried by a unanimous vote.

**ADJOURN TO SAFE MEETING APRIL 15, 2021 AT 4:00 P.M.**

## Staff Report

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To: Service Authority for Freeway and Expressways  
From: Mary Gilbert, Executive Director Telephone: (831) 637-7665  
Date: May 20, 2021  
Subject: Cancellation of July 2021 Board Meeting

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### Recommendation:

**APPROVE** Cancellation of July 2021 SAFE Board Meeting

### Background:

SAFE has had a practice of cancelling its July meeting if no action items are required of the Board. Since March 2021, all SAFE meetings have been held virtually with no in-person attendance, in accordance with the Governor's Executive Order N-29-20.

### Financial Impact:

There is no financial impact to SAFE for cancelling the July meeting.

### Staff Analysis:

Like many other governmental bodies, SAFE on occasion cancels its meeting in July to accommodate vacation schedules.

Staff has reviewed its work items and does not anticipate any action items for the Board in July; therefore, staff recommends that the Board cancel the meeting. In the event any pertinent items become necessary for SAFE action, staff will consult with the Chairperson and convene a special meeting.

Executive Director Review: mg Counsel Review

N/A

## Staff Report

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To: Service Authority for Freeway and Expressways  
From: Norma Rivera, Administrative Services Specialist      **Telephone:** (831) 637-7665  
Date: May 20, 2021  
**Subject: Third Quarter Budget Report FY20/21**

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### Recommendation:

**RECEIVE** Service Authority for Freeways and Expressways FY 2020/21 Third Quarter Budget Report.

### Summary:

The Third Quarter Budget Report summarizes revenues and expenditures as of March 31, 2021. The Report shows that revenues were at 90.01% and expenditures were at 47.95% in total.

### Financial Considerations:

As of the third quarter, total revenues were \$260,577 or 90.01% of the budgeted revenues. This number includes the fund balance that has been carried forward from the previous fiscal year. Service Authority for Freeways and Expressways (SAFE) revenue is generated through a one-dollar vehicle registration fee.

Total expenditures for all accounts were \$79,573 or 47.95%. This amount is under the 75% estimated for the third quarter.

### Background:

Staff prepares a quarterly update on the revenues and expenditures of SAFE fiscal year performance for the Board to review. The attached report identifies the revenues and expenditures for Fiscal Year (FY) 2021, for the period of July 1, 2020 through March 31, 2021. After each quarter, staff reviews and analyzes the Trial Balances for errors or corrections. Once the Trial Balances are reviewed, staff prepares a budget report and analyzes the need for budget adjustments/transfers to reflect actual revenues and expenditures.

The Third Quarter Budget Report shows higher than projected revenues caused by the fund balance being carried forward. Expenditures are lower than projected for SAFE contracts line item; however, staff is anticipating higher expenses during the fourth quarter.

**Staff Analysis:**

The Third Quarter Budget Report summarizes the quarterly expenditures and revenues. Staff has prepared this report for the Board's review. No budget adjustment/transfers are necessary at this time.

Executive Director Review: mg

Counsel Review: N/A

Supporting Attachments: 1. Service Authority for Freeways and Expressways FY 2020/21  
Third Quarter Budget Report



**Service Authority for Freeways and Expressways (628.7380)**  
**Third Quarter Budget Report**  
**FY 2020/21**

<b>FISCAL SUMMARY</b>	<b>Budgeted FY 20/21</b>	<b>Actual as of 3/31/2021</b>	<b>Balance FY 20/21</b>	<b>Projected % 75%</b>	<b>Actual %</b>
<b><u>EXPENDITURES</u></b>					
Salaries & Benefits	17,286	12,280	5,006	75%	71.04%
Services & Supplies	36,166	24,914	11,252	75%	68.89%
Contracts	112,500	42,379	70,121	75%	37.67%
Capital	-	-	-		
Other	-	-	-	50%	
<b>TOTAL EXPENDITURES</b>	<b>\$165,952</b>	<b>\$79,573</b>	<b>\$86,379</b>	<b>75%</b>	<b>47.95%</b>
<b><u>REVENUES</u></b>					
Revenues	289,500	260,577	28,923	75%	90.01%
Operating Transfers	-	-	-	-	
<b>TOTAL REVENUE</b>	<b>\$289,500</b>	<b>\$260,577</b>	<b>\$28,923</b>	<b>75%</b>	<b>90.01%</b>
<b>TOTAL FUND BALANCE</b>	<b>\$123,548</b>	<b>\$181,004</b>			
FUND BALANCE	\$181,004				

**Service Authority for Freeways and Expressways (628.7380)**  
**Third Quarter Budget Report**  
**FY 2020/21**

**REVENUE & EXPENDITURES**

<b>REVENUES</b>		<b>Budgeted</b>	<b>Revenues</b>	<b>Balance</b>	<b>Projected %</b>	<b>Actual %</b>
<b>Category</b>		<b>FY 20/21</b>	<b>3/31/2021</b>	<b>FY 20/21</b>	<b>75%</b>	
541.001	Interest	3,500	771	2,729		22.02%
550.109	Registered Vehicle Revenue	66,000	38,929	27,071	0%	58.98%
570.006	Reim for damages			-		
	Fund Balance (Carryover previous years)	220,000	220,877	(877)	0%	100.40%
<b>TOTAL</b>		<b>289,500</b>	<b>260,577</b>	<b>28,923</b>	<b>75%</b>	<b>90.01%</b>

<b>EXPENDITURES</b>		<b>Budgeted</b>	<b>Expenses</b>	<b>Balance</b>	<b>Projected %</b>	<b>Actual %</b>
<b>Category</b>		<b>FY 20/21</b>	<b>3/31/2021</b>	<b>FY 20/21</b>	<b>75%</b>	
<b>Personnel</b>						
610.101	Salaries	17,286	12,280	5,006	75%	71.04%
<b>Total</b>		<b>17,286</b>	<b>12,280</b>	<b>5,006</b>	<b>75%</b>	<b>71.04%</b>
<b>Services and Supplies</b>						
619.126	Magazines and Subscriptions			-		
619.130	Clothing and Safety			-		
619.132	Communications	2,370	1,974	396	75%	83.29%
619.138	Computer Maintenance			-		
619.140	Computer Supplies			-		
619.152	Maintenance of Equipment	31,949	21,280	10,669	75%	66.61%
619.154	Maintenance of Equipment - Oil and Gas			-		
619.158	Maintenance of Structures and Grounds			-		
619.164	Medical/Dental/Lab Supplies & Services			-		
619.166	Membership Dues			-		
619.168	Office Furniture under \$700			-		
619.170	Office Equipment under \$300			-		
619.172	Postage and Delivery			-		
619.174	Supplies			-		
619.176	Special Project Supplies - Printing			-		
619.180	Public and Legal Notices			-		
619.182	Permits & Legal			-		
619.184	Rent Equipment			-		
619.186	Rent Structures			-		
619.188	Rent Space			-		
619.190	Small Tools			-		
619.194	Training			-		
619.196	Travel Lodging			-		
619.198	Travel Meals	-	-	-	75%	
619.200	Travel Transportation	-	-	-	75%	
619.210	Legal	1,450	1,263	188	75%	87.07%
619.222	Other Consultants			-		
619.268	Special Dept Expense - Other			-		
619.280	Marketing			-		
619.306	Utilities			-		
645.701	General Insurance	397	397	-		100.00%
<b>Total</b>		<b>36,166</b>	<b>24,914</b>	<b>11,252</b>	<b>75%</b>	<b>68.89%</b>
<b>Contracts</b>						
619.250	Special Dept Expense - Contracts	112,500	42,379	70,121	75%	37.67%
<b>Total</b>		<b>112,500</b>	<b>42,379</b>	<b>70,121</b>	<b>75%</b>	<b>37.67%</b>
<b>Capital</b>						
650.301	Automobiles, Trucks, Vans			-		
650.302	Equipment other than Computer			-		
650.303	Computer Hardware			-		
650.304	Furniture and Fixtures			-		
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>75%</b>	
<b>Other</b>						
640.320	OPEB			-		
640.513	Operating Transfers			-		
<b>Total</b>		<b>-</b>	<b>-</b>	<b>-</b>		
<b>TOTAL</b>		<b>165,952</b>	<b>79,573</b>	<b>86,379</b>	<b>75%</b>	<b>47.95%</b>

**Service Authority for Freeways and Expressways (628.7380)**  
**Third Quarter Budget Report**  
**FY 2020/21**

20-21-01 619.210 Legal \$1400  
619.198 Travel Meal (50)  
619.200 Travel Transportation (150)  
619.132 Communications (1200)  
645.701 General Insurance \$51  
619.152 Maintenance of Equipment (51)



## Staff Report

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To: Service Authority for Freeways and Expressways  
From: Norma Rivera, Administrative Services Specialist Telephone: (831) 637-7665  
Date: May 20, 2021  
Subject: Service Authority for Freeways and Expressways Draft Budget – FY 2021/22

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### Staff Recommendation:

RECEIVE FY 2021/22 Service Authority for Freeways and Expressways Draft Budget.

### Summary:

The Service Authority for Freeways and Expressways Draft Budget – FY 2021/22 has been prepared using revenue assumptions that match anticipated funding levels. The Draft Budget is balanced. A second fiscal year is included in the Draft Budget for financial planning purposes.

### Financial Considerations:

The Service Authority for Freeways and Expressways' total draft budget for FY 2021/22 is \$121,462. Overall, the Draft Budget for FY 2021/22 is approximately 27% , or \$44,921, lower than the FY 2020/21 Budget.

### Background:

The Service Authority for Freeways and Expressways receives funding from the Department of Motor Vehicles from vehicle registration fees. With this funding, the Service Authority for Freeways and Expressways maintains the emergency call box program for San Benito County.

The Authority maintains 40 call boxes: eight located on Highway 25 north of Hollister, six along Highway 101, 17 along Highway 156, five along Highway 25 south of Hollister and four along Panoche Road.

The funds received from vehicle registration fees can only be used for Service Authority for Freeways and Expressways purposes.

**Staff Analysis:**

The Service Authority for Freeways and Expressways receives funding from the Department of Motor Vehicles from vehicle registration fees. The Draft Budget includes 15.4% expenses for Personnel, 30.4% for Services and Supplies including maintaining equipment, and 54.2% for contracts.

The Personnel and Services and Supplies line items both increased slightly. The Contracts line item has decreased due to a cut back in additional patrol hours that the California Highway Patrol provides on Highway 25.

Executive Director Review: MG

Counsel Review: N/A

Supporting Attachment: Service Authority for Freeways and Expressways Draft Budget – FY 2021/22

**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS  
DRAFT BUDGET - FY 2021/22  
EXPENDITURES**

EXPENDITURE DESCRIPTION	Adopted Budget FY 20/21	Estimated Actual to June 30, 2021	Proposed Budget FY 21/22	Budget Estimate for FY 22/23	Variance FY 20/21 FY 21/22
<b>Personnel</b>					
610.101 Salaries	17,286	16,758	18,666	17,500	1,380
619.226 Administrative Support	-	-	-	-	-
	-	-	-	-	-
<b>Total</b>	<b>17,286</b>	<b>16,758</b>	<b>18,666</b>	<b>17,500</b>	<b>1,380</b>
<b>Services and Supplies</b>					
619.126 Magazines and Subscriptions	-	-	-	-	-
619.132 Communications	3,570	3,514	3,570	3,600	-
619.138 Computer Maintenance	-	-	-	-	-
619.140 Computer Supplies	-	-	-	-	-
645.701 General Insurance	400	397	590	650	190
619.152 Maintenance of Equipment	32,000	31,920	32,000	32,000	-
619.154 Maintenance of Equipment - Oil and Gas	-	-	-	-	-
619.158 Maintenance of Structures and Grounds	-	-	-	-	-
619.280 Marketing	-	-	-	-	-
619.166 Membership Dues	-	-	-	-	-
619.166 Office Furniture under \$3,000	-	-	-	-	-
619.168 Office Equipment under \$3,000	-	-	-	-	-
619.176 Special Project Supplies - Supplies	-	-	-	-	-
619.174 Supplies	-	-	-	-	-
619.172 Postage and Delivery	-	-	-	-	-
619.210 Legal	50	1,500	500	500	450
619.222 Other Consultants	-	-	-	-	-
619.180 Public and Legal Notices	-	-	-	-	-
619.184 Rent Equipment	-	-	-	-	-
619.186 Rent Structures	-	-	-	-	-
619.190 Small Tools	-	-	-	-	-
619.268 Special Dept. Expense - Other	-	-	-	-	-
619.196 Travel Lodging	-	-	-	-	-
619.198 Travel Meals	50	-	50	50	-
619.194 Training	-	-	-	-	-
619.200 Travel Transportation	150	-	150	150	-
619.306 Utilities	-	-	-	-	-
<b>Total</b>	<b>36,220</b>	<b>37,331</b>	<b>36,860</b>	<b>36,950</b>	<b>640</b>
<b>Contracts</b>					
619.250 Special Dept. Expense - Contracts	112,500	59,012	65,936	35,200	(46,564)
<b>Total</b>	<b>112,500</b>	<b>59,012</b>	<b>65,936</b>	<b>35,200</b>	<b>(46,564)</b>
<b>Capital</b>					
650.304 Furniture and Fixtures	-	-	-	-	-
650.302 Equipment other than Computer	-	-	-	-	-
650.303 Computer Hardware	-	-	-	-	-
650.301 Automobiles, Trucks, Vans	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Other</b>					
640.320 OPEB	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL PROPOSED BUDGET</b>	<b>166,006</b>	<b>113,101</b>	<b>121,462</b>	<b>89,650</b>	<b>(44,544)</b>

**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS  
BUDGET - FY 2021/22  
REVENUES AND EXPENDITURES VS REVENUES**

REVEUE DESCRIPTION		Adopted Budget FY 20/21	Estimated Actual to June 30, 2021	Proposed Budget FY 21/22	Budget Estimate for FY 22/23	Variance FY 20/21 FY 21/22
550.109	Registered Vehicle Revenue	66,000	66,778	66,000	66,000	-
	Fund Balance(Carryover previous years)	220,000	220,877	107,776	54,514	(112,224)
541.001	Interest Revenue	3,500	2,464	2,200	1,500	(1,300)
	<b>TOTAL REVENUE</b>	<b>289,500</b>	<b>290,119</b>	<b>175,976</b>	<b>122,014</b>	<b>(113,524)</b>

EXPENDITURES VS REVENUES		Adopted Budget FY 20/21	Estimated Actual to June 30, 2021	Proposed Budget FY 21/22	Budget Estimate for FY 22/23	Variance FY 20/21 FY 21/22
<b>EXPENDITURES</b>						
	Personnel	17,286	16,758	18,666	17,500	1,380
	Services & Supplies	36,220	37,331	36,860	36,950	640
	Contracts	112,500	59,012	65,936	35,200	(46,564)
	Capital	-	-	-	-	-
	Other	-	-	-	-	-
	<b>TOTAL EXPENDITURES</b>	<b>166,006</b>	<b>113,101</b>	<b>121,462</b>	<b>89,650</b>	<b>(44,544)</b>
<b>REVENUES</b>						
	Revenues	289,500	290,119	175,976	122,014	(113,524)
	<b>TOTAL REVENUE</b>	<b>289,500</b>	<b>290,119</b>	<b>175,976</b>	<b>122,014</b>	<b>(113,524)</b>
	<b>TOTAL PROPOSED BUDGET</b>	<b>166,006</b>	<b>113,101</b>	<b>121,462</b>	<b>89,650</b>	<b>(44,544)</b>

<b>FUND BALANCE</b>	<b>54,514</b>	
<b>DESIGNATED FUND BALANCE</b>	<b>-</b>	
<b>UNDESIGNATED FUND BALANCE</b>	<b>54,514</b>	Only available for SAFE projects

BUDGET NOTES	Proposed Budget FY 21/22
<b>Personnel</b> Personnel includes salaries, administrative support, and professional services. These include regular staff salaries.	
<b>Total</b>	<b>18,666</b>
<b>Services and Supplies</b> Services and Supplies include regular budget items to support call box operations.	
<b>Total</b>	<b>36,860</b>
<b>Contracts</b> Contracts includes a contract with CHP for patrolling of Hwy25.	
<b>Total</b>	<b>65,936</b>
<b>Capital</b> No Capital expenditures are proposed in this Budget.	
<b>Total</b>	<b>-</b>
<b>Other</b> SAFE share of OPEB costs.	
<b>Total</b>	<b>-</b>
<b>TOTAL PROPOSED BUDGET</b>	<b>121,462</b>