

**AGENDA  
REGULAR MEETING  
SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS**

**DATE:** Thursday, March 18, 2021  
6:00 P.M.

**LOCATION:** **Via- Zoom**  
Attendance at the SAFE meeting is closed to the public per  
Executive Order N-29-30. The public may join meeting by Zoom:  
<https://zoom.us/join> per the instructions provided at the end of the agenda:

**Meeting ID: 880-0844-7164**

**DIRECTORS:** Chair Ignacio Velazquez, Vice Chair Mary Vazquez Edge  
Rolan Resendiz, Mark Medina, and Bob Tiffany  
Alternates: San Benito County: Kollin Kosmicki  
City of San Juan Bautista: César E. Flores; City of Hollister: Rick Perez

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*Persons who wish to address the Board of Directors must complete a Speaker Card and give it to the Clerk prior to addressing the Board. Those who wish to address the Board on an agenda item will be heard when the Chairperson calls for comments from the audience. Following recognition, persons desiring to speak are requested to advance to the podium and state their name and address. After hearing audience comments, the Public Comment portion of the agenda item will be closed. **The opportunity to address the Board of Directors on items of interest not appearing on the agenda will be provided during Section C. Public Comment.***

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**6:00 P.M. CALL TO ORDER**

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**A. ACKNOWLEDGE** Certificate of Posting

**B. NOTICE OF TEMPORARY PROCEDURES FOR SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS BOARD MEETINGS:** **(Please see Zoom instructions at the end of the agenda)**

*Pursuant to California Governor Gavin Newsom's Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic. Additionally, members of the SAFE Board are allowed to attend the meeting via teleconference and to participate in the meeting to the same extent as if they were present.*

**C. PUBLIC COMMENT:** (Opportunity to address the Board on items of interest not appearing on the agenda. No action may be taken unless provided by Govt. Code Sec. 54954.2. **Speakers are limited to 3 minutes.**)

**CONSENT AGENDA:**

*(These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. Members of the public who wish to speak on a Consent Agenda item must submit a Speaker Card to the Clerk and wait for recognition from the Chairperson. Approval of a consent item means approval as recommended on the Staff Report.*

- 1. APPROVE** Council of Governments, Local Transportation Authority, Measure A Authority, Airport Land Use Commission, Service Authority for Freeways and Expressways Adjourned Draft Meeting Minutes Dated December 17, 2020 – Gomez
- 2. APPROVE** Service Authority for Freeways and Expressways Adjourned Draft Meeting Minutes Dated December 21, 2020 – Gomez
- 3. APPROVE** Service Authority for Freeways and Expressways Draft Meeting Minutes Dated January 21, 2021 – Gomez

4. **ADOPT** Resolution 2021-01, Amending the Service Authority for Freeways and Expressways Rules and Regulations to Change the Regular Board Meeting Time to 4:00 p.m. – Rivera
5. **RECEIVE** Service Authority for Freeways and Expressways FY 2020/21 Second Quarter Budget Report – Rivera

**ADJOURN TO MEETING OF THURSDAY APRIL 15, 2021. AGENDA DEADLINE IS MARCH 29, 2021**

*In compliance with the Americans with Disabilities Act (ADA), if requested, the Agenda can be made available in appropriate alternative formats to persons with a disability. If an individual wishes to request an alternative agenda format, please contact the Clerk of the Council four (4) days prior to the meeting at (831) 637-7665. The Service Authority for Freeways and Expressways Board of Directors meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Board's office at (831)637-7665 at least 48 hours before the meeting to enable the Council of Governments to make reasonable arrangements to ensure accessibility.*

**ZOOM INSTRUCTIONS:**

**Members of the public are encouraged to participate in Board meetings in the following ways:**

**1. Remote Viewing**

Members of the public who wish to watch the meeting can view the meeting online through Zoom. Instructions for participating via Zoom are included below.

**2. Written Comments & Email Public Comment**

Members of the public may submit comments via email by 5:00 PM. on the Wednesday prior to the Board meeting to the Clerk of the Board at [monica@sanbenitocog.org](mailto:monica@sanbenitocog.org). Regardless of whether the matter is on the agenda. Every effort will be made to provide Board Members with your comments before the agenda item is heard.

**3. Service Authority for Freeways and Expressways meeting Zoom Instructions for remote Participants:**

Three ways to attend zoom meetings: **1) over the phone, 2) on a web browser, or 3) through the Zoom Smart Device Application.** Each meeting will have a meeting ID, which is a unique number associated with an instant or scheduled meeting.

**1. Over the phone (Audio only):**

- (669) 900-6833 or (408) 638-0968.

**2. On a Web-browser:**

- <https://zoom.us/join>

**3. Smart device Application:**

- Apple App store: <https://apps.apple.com/us/app/id546505307>
- Android App store: <https://play.google.com/store/apps/details?id=u.s.zoom.videomeetings>

**Zoom Audio Only (phone)**

If you are **calling in as audio-only**, please dial **(669) 900-6833 or (408) 638-0968**.

1. It will ask you to enter the **Meeting ID, 880-0844-7164** followed by the **"#"** key, which can be found at the top page of the agenda. The meeting agenda can be found at: [http://www.sanbenitocog.org/wp-content/uploads/2021/03/SAFE\\_Packet\\_031821.pdf](http://www.sanbenitocog.org/wp-content/uploads/2021/03/SAFE_Packet_031821.pdf)
2. It will then ask for a **Participant ID**, press the **"#"** key to continue.
3. Once you enter the zoom meeting, you will automatically be placed on mute.
4. **Public Comment:** If you are using a phone, please press the **"\*9"** to raise your hand, zoom facilitator will unmute you when your turn arrives.

**Zoom On Web-browser or Zoom app on Tablet or Smartphone**

If joining through web-browser launch: <https://zoom.us/join> or launch the Zoom app on your Tablet or Smartphone

1. Select **"JOIN A MEETING"**
2. You will be prompted to enter **Meeting ID, 880-0844-7164**, and include a name to join the meeting. The meeting agenda can be found at: [http://www.sanbenitocog.org/wp-content/uploads/2021/03/SAFE\\_Packet\\_031821.pdf](http://www.sanbenitocog.org/wp-content/uploads/2021/03/SAFE_Packet_031821.pdf)
3. You can launch audio through your computer or set it up through the phone. Follow instructions provided by Zoom.
4. **Public Comment:** **click "Raise hand" icon, the zoom facilitator will unmute you when your turn arrives.**

**Public Comment Guidelines**

- If participating on Zoom: Once you are selected, you will hear that you have been unmuted: State your first name, last name, and county you reside in for the record.
- The Service Authority for Freeways and Expressways Board welcomes your comments.
- Each individual speaker will be limited to a presentation total of three (3) minutes.
- Please keep your comments, brief, to the point, and do not repeat prior testimony, so that as many people as possible can be heard. Your cooperation is appreciated.

If you have questions, contact the Council of Governments and leave a message at (831) 637-7665 x. 201, or email [monica@sanbenitocog.org](mailto:monica@sanbenitocog.org).

## CERTIFICATE OF POSTING

Pursuant to Government Code Section #54954.2(a) the Meeting Agenda for the Service Authority for Freeways and Expressways on **March 18, 2021** at **6:00 P.M.** was posted at the following locations freely accessible to the public:

The front entrance of the Old San Benito County Courthouse, Monterey Street, Hollister, CA 95023, and the Council of Governments Office, 330 Tres Pinos Rd., Ste. C7, Hollister, CA 95023 at the following date and time:

On the **12<sup>th</sup> day of March 2021**, on or before **5:00 P.M.**

The meeting agenda was also posted on the Council of San Benito County Governments website, [www.sanbenitocog.org](http://www.sanbenitocog.org), under Meetings, SAFE Board, Meeting Schedule

I, Monica Gomez, swear under penalty of perjury that the foregoing is true and correct.

BY: \_\_\_\_\_

  
Monica Gomez  
Secretary II  
Council of San Benito County Governments

**SAN BENITO COUNTY  
COUNCIL OF GOVERNMENTS, LOCAL TRANSPORTATION AUTHORITY,  
MEASURE A AUTHORITY, AIRPORT LAND USE COMMISSION, AND  
SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS  
(Zoom Platform)**

**MINUTES of Adjourned Meetings December 17, 2020**

**MEMBERS PRESENT:**

Director Jaime De La Cruz; Ex Officio, Scott Eades, Caltrans District 5

**STAFF PRESENT:**

Executive Director, Mary Gilbert; Transportation Planner, Regina Valentine, Transportation Planner, Veronica Lezama; Administrative Services Specialist, Norma Rivera; Secretary, Monica Gomez; Office Assistant, Griselda Arevalo; Deputy County Counsel, Shirley Murphy

**OTHERS PRESENT:**

Joe Arch, JJACPA, Inc.

**CALL TO ORDER:**

**The San Benito County Council of Governments, Local Transportation Authority, Measure A Authority, Airport Land Use Commission, and Service Authority for Freeways and Expressways Meetings of December 17, 2020 at 6:00 p.m. were adjourned to date certain.**

**Director De La Cruz called an adjournment of the December 17, 2020 at 6:00 p.m. Meetings to a date certain of December 21, 2020 at 4:00 p.m., due to lack of a quorum.**

**SAN BENITO COUNTY  
SERVICE AUTHORITY FOR FREEWAYS  
AND EXPRESSWAYS (SAFE)  
REGULAR MEETING  
(Zoom Platform)**

December 17, 2020 at 6:00 p.m. adjourned to  
**December 21, 2020 4:00 P.M.**

**DRAFT MINUTES**

**MEMBERS PRESENT:**

Chair Ignacio Velazquez; Vice-Chair Peter Hernandez; Jaime De La Cruz, Mary Vazquez Edge; Rolan Resendiz

**STAFF PRESENT:**

Executive Director, Mary Gilbert; Transportation Planner Regina Valentine; Secretary, Monica Gomez; Administrative Services Specialist, Norma Rivera; Transportation Planner, Veronica Lezama; Office Assistant, Griselda Arevalo; Deputy County Counsel, Shirley Murphy

**CALL TO ORDER:**

**The Meeting of December 17, 2020 at 6:00 p.m. was adjourned to December 21, 2020 at 4:00 p.m.**

Chair Velazquez called the meeting to order at 4:56 P.M.

**A. Acknowledge Certificate of Posting**

*A motion was made by Director De La Cruz, and seconded by Director Vazquez Edge, the Directors acknowledged the Certificate of Posting. Vote:5/0 motion passes.*

**B. NOTICE OF TEMPORARY PROCEDURES FOR SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS MEETINGS**

Chair Velazquez reminded members of the public that an overview of temporary procedures (Zoom etiquette) for SAFE meetings was attached to the agenda.

**C. PUBLIC COMMENT: NONE**

**CONSENT AGENDA:**

- 1. Approve** Service Authority for Freeways and Expressways Draft Meeting Minutes Dated October 15, 2020 – Gomez

*A motion was made by Director Vazquez Edge, and seconded by Director De La Cruz, the Directors approved Consent Agenda Item 1. Vote:5/0 motion passes.*

There was no further discussion or public comment.

*A motion was made by Director De La Cruz, and seconded by Director Vazquez Edge, the Directors unanimously adjourned the SAFE meeting at 4:57 p.m. Vote: 5/0 motion passes.*

**ADJOURN TO SAFE MEETING JANUARY 21, 2021.**

**SAN BENITO COUNTY  
SERVICE AUTHORITY FOR FREEWAYS  
AND EXPRESSWAYS (SAFE)  
REGULAR MEETING  
(Zoom Platform)**

**January 21, 2021 6:00 P.M.**

**MINUTES**

**MEMBERS PRESENT:**

Ignacio Velazquez, Rolan Resendiz, Mary Vazquez Edge, Mark Medina, and Bob Tiffany

**STAFF PRESENT:**

Executive Director, Mary Gilbert; Transportation Planner Regina Valentine; Secretary, Monica Gomez; Administrative Services Specialist, Norma Rivera; Transportation Planner, Veronica Lezama; Office Assistant, Griselda Arevalo; Deputy County Counsel, Shirley Murphy

**CALL TO ORDER:**

Chair Velazquez called the meeting to order at 7:07 P.M.

**A. Acknowledge Certificate of Posting**

*A motion was made by Director Tiffany, and seconded by Director Medina, the Directors acknowledged the Certificate of Posting. Vote: 5/0 motion passes.*

**B. NOTICE OF TEMPORARY PROCEDURES FOR SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS MEETINGS**

Director Velazquez reminded members of the public that an overview of temporary procedures (Zoom etiquette) for SAFE meetings was attached to the agenda.

**C. ELECT SAFE Chairperson for 2021**

*A motion was made by Director Resendiz, and seconded by Director Vazquez Edge, the Directors elected Ignacio Velazquez as SAFE Chairperson for 2021. Vote: 5/0 motion passes.*

**D. ELECT SAFE Vice Chairperson for 2021**

*A motion was made by Director Resendiz, and seconded by Director Medina, the Directors elected Mary Vazquez Edge as SAFE Vice Chairperson for 2021. Vote: 5/0 motion passes.*

**E. PUBLIC COMMENT: NONE**

*A motion was made by Director Vazquez Edge, and seconded by Director Tiffany, the Directors unanimously adjourned the SAFE meeting at 7:09 p.m. Vote: 5/0 motion passes.*

**ADJOURN TO SAFE MEETING FEBRUARY 18, 2021.**

## Staff Report

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To: Service Authority for Freeway and Expressways  
From: Norma Rivera, Administrative Services Specialist      **Telephone:** (831) 637-7665  
Date: March 18, 2021  
**Subject: Regular Service Authority for Freeway and Expressways Meeting Time**

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### Recommendation:

**ADOPT** Resolution 2021-01, Amending the Service Authority for Freeway and Expressways Rules and Regulations to Change the Regular Board Meeting Time to 4:00 p.m.

### Summary:

The Council of Governments, Local Transportation Authority, Measure A Authority, Airport Land Use Commission, and Service Authority for Freeways and Expressways conduct their meetings on the third Thursday of each month at 6:00 pm. The Service Authority for Freeway and Expressways (SAFE) Board of Directors may consider changing the time of the monthly regular meetings from 6:00 p.m. to 4:00 p.m.

### Financial Considerations:

Staff estimates an annual savings of approximately \$3,600 for 4:00 p.m., meetings. Some staff currently get paid overtime for attending meetings that take place at 6:00 p.m. which is outside of their regular work week, identified as Monday through Friday, 8:00 a.m. to 5:00 p.m. Staff estimated costs are based on a two-hour meeting and three staff receiving overtime pay.

### Background:

In 2007, SAFE began holding regular meetings at 2:00 p.m. In 2013, the Board approved an amendment to the SAFE Rules and Regulations to hold meetings at 3:00 p.m. On May 21, 2020, SAFE adopted a resolution and began holding regular meetings at 6:00 pm.

### Staff Analysis:

The SAFE Board meeting provides an opportunity for the public to participate in the local government process and the public is allowed to provide public comment on all agenda items.

SAFE staff prepared an amendment to SAFES's rules and regulations to reflect a 4:00 p.m. meeting time. The SAFE Board of Directors is being asked to consider adopting Resolution 2021-01, which amends the rules and regulations.

Executive Director Review: MG

Counsel Review: Yes

Supporting Attachments: SAFE Resolution No. 21-01



BEFORE THE SAN BENITO SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS (SAFE)

A RESOLUTION OF THE SAN BENITO SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS (SAFE) TO AMEND ITS RULES AND REGULATIONS, SECTION 1: GENERAL RULES AND REGULATIONS, AMENDING SUBSECTION 1(C): MEETINGS )

Resolution No. 21-01

WHEREAS, the San Benito Service Authority for Freeways and Expressways ("SAFE"), has adopted Rules and Regulations regarding the transaction of SAFE's business; and

WHEREAS, Section 1 of SAFE's Rules and Regulations sets forth SAFE's General Rules and Regulations; and

WHEREAS, Subsection 1(C) identifies the date and time of regular SAFE meetings; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Service Authority for Freeways and Expressways (SAFE), that it does hereby amend SAFE's Rules and Regulations, Section 1, Subsection 1(C) as set forth in Exhibit A, attached hereto and incorporated herein by reference.

PASSED AND ADOPTED BY THE SAN BENITO SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS (SAFE) THIS 18th DAY OF MARCH, 2021 BY THE FOLLOWING VOTE:

- AYES:
NOES:
ABSTAINING:
ABSENT:

Ignacio Velazquez, Chair

APPROVED AS TO LEGAL FORM:
SAN BENITO COUNTY COUNSEL'S OFFICE

Dated: March 11, 2021

By: Shirley L. Murphy
Shirley L. Murphy, Deputy County Counsel

ATTEST:
Mary Gilbert, Executive Director

Dated: \_\_\_\_\_

By: \_\_\_\_\_

SERVICE AUTHORITY OF FREEWAYS AND EXPRESSWAYS

RULES AND REGULATIONS

**Section I. GENERAL RULES AND REGULATIONS**

**A. GENERAL APPLICATION** The Service Authority of Freeways and Expressways (Authority) hereby declares that its procedures shall be governed by the regulations hereinafter set forth, together with such other regulations as may from time to time be prescribed by the Authority.

**B. PARTICULAR APPLICATION** Unless otherwise particularly noted, the regulations hereinafter provided shall be implemented consistent with the intent and purpose of the "Joint Powers Agreement of the Service Authority of Freeways and Expressways", dated December 31, 1973, and as amended on May 6, 1974, entered into by the participating incorporated cities and the County of San Benito.

**C. MEETINGS** Regular meetings of the Authority shall be held on the third Thursday of each month commencing at the hour of 4:00 p.m. Unless otherwise particularly ordered by the Authority, all meetings shall be held in the Chambers of the Board of Supervisors of San Benito County, 481 Fourth Street, Hollister, California.

**D. CHAIR** At its first meeting in January of each year, the Authority shall, by majority vote of all appointed members, select one of its members who shall serve as Chair of the Authority for the balance of the calendar year. Any Chair selected under the provisions of this section shall continue to act as such Chair until the selection of a successor. The Chair of the Authority shall be rotated between the participating incorporated cities and the County of San Benito.

**E. VICE CHAIR.** The same procedure as heretofore set forth for the selection of a Chair shall be followed for the selection of a Vice-Chair of the Authority.

**F. CHAIR PRO TEMPORE** In the absence of both the Chair and the Vice-Chair at any meeting, the members present and constituting a quorum, may by majority vote, select a Chair Pro Tempore to serve in the absence of such officers.

**G. QUORUM** A majority of the appointed members from the participating agencies shall constitute a quorum for the transaction of any business of the Authority.

**H. BROWN ACT** All meetings of the Authority shall be conducted pursuant to the provisions of the RALPH M. BROWN ACT, Chapter 9 of Part 1 of Division 2 of Title 5 of the Government Code, commencing with section 54950.

**I. AGENDA** The business of each regular meeting shall be transacted in accord with an agenda prepared by the Executive Director and transmitted to each member of the Authority. All agenda items for any regular meeting shall be filed with the Executive Director not later than seven (7) calendar days prior to the meeting at which such item is to be considered, absent special circumstances.

**J. RULES OF ORDER**

1. When motions are made by directors, the motion shall be stated to the clerk by the moving director.
2. No question on a motion shall be debated or put to the Authority unless the motion has been seconded. When a motion is seconded, it shall be stated by the Chair before debate.
3. A motion having been stated by the Chair, shall be deemed to be in possession by the Authority, but it may be withdrawn at any time before decision or amendment with the assent of the second.
4. When a question is under debate, no motion shall be received unless the motion is:
  - a. To adjourn;
  - b. To lay on the table;
  - c. To consider the previous question;
  - d. To postpone to a certain date;
  - e. To commit to committee;
  - f. To amend; or
  - g. To postpone indefinitely.These motions shall have no preference in the above order.
5. A motion to adjourn or a motion to fix time of adjournment shall be decided with debate.
6. A motion to lay on the table shall include all amendments to the main question.
7. A motion to consider the previous question shall preclude all amendment from debate to the main question and shall be put in the form "shall the main question be put to a vote."
8. A member called to order shall relinquish the floor unless permitted to explain, and the Authority, if appealed to, shall decide on the case, but without debate. If there is no appeal, the decision of the Chair shall be final.
9. Upon demand of any Authority member, or at the discretion of the Chair, the vote shall be by roll call, except that the vote on all ordinances or resolutions shall be by roll call.

10. Where a procedural issue arises which is not resolved by reference to the Authority's rules, the procedure to be followed shall be stated by the Chair. However, upon objection by any member, the procedure to be followed is determined by majority vote of the Authority ("Rule of the Chair").

**K. VOTING** Except on demand of a member, the roll need not be called upon voting upon a motion, unless the motion is to adopt an ordinance in which case the vote shall be by roll call. A Authority order applies mainly as a directive to Authority officers or employees. It need not be reviewed in writing, as it generally applies to one specific act only. Authority resolutions and ordinances must be reviewed in written form before binding action is taken on them.

**L. RECORDS OF PROCEEDINGS** All proceedings of every meeting of the Authority shall be reported in writing and recorded by means of audio tape or video tape. The Executive Director shall permanently maintain the written records (minutes) and the tape records in the Authority file. The executive Director also shall keep a resolution file in which all resolutions shall be entered in full.

**M. REPORTS AND RECOMMENDATIONS** The Executive Director shall review all matters coming before the Authority and shall make a report and recommendation on all items placed on the agenda.

**N. FEES** The Authority may establish an appropriate fee schedule for services provided by the Authority.

**O. AMENDMENTS** Rules and regulations herein enumerated may, from time to time, be amended by resolution of the Authority. Prior notification by mail of specific changes proposed, to all members of the Authority and the specific date on which such amendments will be considered shall be required. A vote of a majority of the membership of the board of directors is required to amend such rules or regulations.

## Staff Report

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To: Service Authority for Freeway and Expressways  
From: Norma Rivera, Administrative Services Specialist      **Telephone:** (831) 637-7665  
Date: March 18, 2021  
**Subject: Second Quarter Budget Report FY20/21**

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### Recommendation:

**RECEIVE** Service Authority for Freeways and Expressways FY 2020/21 Second Quarter Budget Report.

### Summary:

The Second Quarter Budget Report summarizes revenues and expenditures as of December 31, 2020. The Report shows that revenues were at 86.12% and expenditures were at 41.43% in total.

### Financial Considerations:

During the second quarter, total revenues were \$249,317 or 86.12% of the budgeted revenues. This number includes the fund balance that has been carried forward from the previous fiscal year. Service Authority for Freeways and Expressways (SAFE) revenue is generated through a one-dollar vehicle registration fee.

Total expenditures for all COG accounts were \$68,772 or 41.43%. This amount is under the 50% estimated for the second quarter.

### Background:

Staff prepares a quarterly update on the revenues and expenditures of SAFE fiscal year performance for the Board to review. The attached report identifies the revenues and expenditures for Fiscal Year (FY) 2021, for the period of July 1, 2020 through December 31, 2020. After each quarter, staff reviews and analyzes the Trial Balances for errors or corrections. Once the Trial Balances are reviewed, staff prepares a budget report and analyzes the need for budget adjustments/transfers to reflect actual revenues and expenditures.

The Second Quarter Budget Report shows higher than projected revenues caused by the fund balance being carried forward. Expenditures are lower than projected for SAFE contracts line item, however, we are anticipating higher expenses during the fourth quarter.

**Staff Analysis:**

The Second Quarter Budget Report summarizes the quarterly expenditures and revenues. Staff has prepared this report for the Board's review. No budget adjustment/transfers are necessary at this time.

Executive Director Review: MG

Counsel Review: N/A

Supporting Attachments: 1. Service Authority for Freeways and Expressways FY 2020/21  
Second Quarter Budget Report

**Service Authority for Freeways and Expressways (628.7380)**  
**Second Quarter Budget Report**  
**FY 2020/21**

<b>FISCAL SUMMARY</b>	<b>Budgeted FY 20/21</b>	<b>Actual as of 12/31/2020</b>	<b>Balance FY 20/21</b>	<b>Projected % 50%</b>	<b>Actual %</b>
<b><u>EXPENDITURES</u></b>					
Salaries & Benefits	17,286	8,279	9,007	50%	47.89%
Services & Supplies	36,220	18,114	18,106	50%	50.01%
Contracts	112,500	42,379	70,121	50%	37.67%
Capital	-	-	-		
Other	-	-	-	50%	
<b>TOTAL EXPENDITURES</b>	<b>\$166,006</b>	<b>\$68,772</b>	<b>\$97,234</b>	<b>50%</b>	<b>41.43%</b>
<b><u>REVENUES</u></b>					
Revenues	289,500	249,317	40,183	50%	86.12%
Operating Transfers	-	-	-	-	
<b>TOTAL REVENUE</b>	<b>\$289,500</b>	<b>\$249,317</b>	<b>\$40,183</b>	<b>50%</b>	<b>86.12%</b>
<b>TOTAL FUND BALANCE</b>	<b>\$123,494</b>	<b>\$180,545</b>			

FUND BALANCE                      \$180,545  
Only available for SAFE

**Service Authority for Freeways and Expressways (628.7380)**  
**Second Quarter Budget Report**  
**FY 2020/21**

**REVENUE & EXPENDITURES**

<b>REVENUES</b>		<b>Budgeted</b>	<b>Revenues</b>	<b>Balance</b>	<b>Projected %</b>	<b>Actual %</b>
<b>Category</b>		<b>FY 20/21</b>	<b>12/31/2020</b>	<b>FY 20/21</b>	<b>50%</b>	
541.001	Interest	3,500	616	2,884		17.60%
550.109	Registered Vehicle Revenue	66,000	27,824	38,176	0%	42.16%
570.006	Reim for damages			-		
	Fund Balance (Carryover previous years)	220,000	220,877	(877)	0%	100.40%
<b>TOTAL</b>		<b>289,500</b>	<b>249,317</b>	<b>40,183</b>	<b>50%</b>	<b>86.12%</b>

<b>EXPENDITURES</b>		<b>Budgeted</b>	<b>Expenses</b>	<b>Balance</b>	<b>Projected %</b>	<b>Actual %</b>
<b>Category</b>		<b>FY 20/21</b>	<b>12/31/2020</b>	<b>FY 20/21</b>	<b>50%</b>	
<b>Personnel</b>						
610.101	Salaries	17,286	8,279	9,007	50%	47.89%
		-	-	-		
	<b>Total</b>	<b>17,286</b>	<b>8,279</b>	<b>9,007</b>	<b>50%</b>	<b>47.89%</b>
<b>Services and Supplies</b>						
619.126	Magazines and Subscriptions			-		
619.130	Clothing and Safety			-		
619.132	Communications	3,570	1,757	1,813	50%	49.21%
619.138	Computer Maintenance			-		
619.140	Computer Supplies			-		
619.152	Maintenance of Equipment	32,000	15,960	16,040	50%	49.88%
619.154	Maintenance of Equipment - Oil and Gas			-		
619.158	Maintenance of Structures and Grounds			-		
619.164	Medical/Dental/Lab Supplies & Services			-		
619.166	Membership Dues			-		
619.168	Office Furniture under \$700			-		
619.170	Office Equipment under \$300			-		
619.172	Postage and Delivery			-		
619.174	Supplies			-		
619.176	Special Project Supplies - Printing			-		
619.180	Public and Legal Notices			-		
619.182	Permits & Legal			-		
619.184	Rent Equipment			-		
619.186	Rent Structures			-		
619.188	Rent Space			-		
619.190	Small Tools			-		
619.194	Training			-		
619.196	Travel Lodging			-		
619.198	Travel Meals	50	-	50	50%	0.00%
619.200	Travel Transportation	150	-	150	50%	0.00%
619.210	Legal	50	-	50	50%	0.00%
619.222	Other Consultants			-		
619.268	Special Dept Expense - Other			-		
619.280	Marketing			-		
619.306	Utilities			-		
645.701	General Insurance	400	397	3		99.25%
	<b>Total</b>	<b>36,220</b>	<b>18,114</b>	<b>18,106</b>	<b>50%</b>	<b>50.01%</b>
<b>Contracts</b>						
619.250	Special Dept Expense - Contracts	112,500	42,379	70,121	50%	37.67%
	<b>Total</b>	<b>112,500</b>	<b>42,379</b>	<b>70,121</b>	<b>50%</b>	<b>37.67%</b>
<b>Capital</b>						
650.301	Automobiles, Trucks, Vans	-	-	-		
650.302	Equipment other than Computer	-	-	-		
650.303	Computer Hardware	-	-	-		
650.304	Furniture and Fixtures	-	-	-		
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50%</b>	
<b>Other</b>						
640.320	OPEB	-	-	-		
640.513	Operating Transfers	-	-	-		
	<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>		
<b>TOTAL</b>		<b>166,006</b>	<b>68,772</b>	<b>97,234</b>	<b>50%</b>	<b>41.43%</b>