DATE: Thursday, March 4, 2021

2:00 p.m.

LOCATION: ZOOM Meeting
Council of San Benito County Governments

Attendance at the TAC meeting is closed to the public per Executive Order N-29-20. The public may join the meeting by Zoom: https://zoom.us/join per the instructions provided at the end of the agenda:

Meeting ID: 845-9339-2291
Meeting Passcode: 993532

MEMBERS:
Mary Gilbert, Council of Governments
Heather Adamson, Association of Monterey Bay Area Governments
Chris Armstrong, California Highway Patrol
Jill Leal, Caltrans District 5
Henry Gonzales, City of Hollister Engineering Department
Don Reynolds, City of San Juan Bautista
Abraham Prado, City of Hollister Development Services
Benny Young, San Benito County Resource Management Agency

Persons who wish to address the Technical Advisory Committee must address the Chairperson when public comment is called. Following recognition, persons desiring to speak are requested to state their name for the record. After hearing audience comments, the Public Comment portion of the agenda item will be closed. The opportunity to address the Technical Advisory Committee on items of interest not appearing on the agenda will be provided during Section C. Public Comment.

2:00 P.M. CALL TO ORDER AND ROLL CALL:

A. ACKNOWLEDGE Certificate of Posting

B. NOTICE OF TEMPORARY PROCEDURES FOR TAC MEETINGS
*(Please see Zoom instructions at the end of the agenda)

Pursuant to California Governor Gavin Newsom’s Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic. Additionally, members of the TAC are allowed to attend the meeting via teleconference and to participate in the meeting to the same extent as if they were present.
C. Public Comment. (Opportunity to address the committee on items of interest not appearing on the agenda. No action may be taken unless provided by Govt. Code Sec. 56954.2. Speakers are limited to 3 minutes.)

D. Member Announcements

**CONSENT AGENDA:**

1. **APPROVE** TAC Meeting Minutes dated February 4, 2021 – Gomez

**REGULAR AGENDA:**

2. **REVIEW** the List of Projects in the State Highway Operations and Protection Program (SHOPP) 3-Year Workplan – Alfaro, Hill / Caltrans

3. **COMMENT** on the Association of Monterey Bay Area Governments (AMBAG) Draft 2021 Title VI Plan – Taylor/AMBAG

4. **RECEIVE** Update on Highway 25 Widening Project Including Submittal of Local Partnership Program Incentive Funding Project Programming Request to the California Transportation Commission and Cooperative Agreement with Caltrans for Preparation of the Project Environmental Document – Gilbert

**ADJOURN TO REGULAR MEETING OF APRIL 01, 2021 AT 2:00 P.M.**

In compliance with the Americans with Disabilities Act (ADA), if requested, the Agenda can be made available in appropriate alternative formats to persons with a disability. If an individual wishes to request an alternative agenda format, please contact the Clerk of the Council four (4) days prior to the meeting at (831) 637-7665. The Council of Governments Technical Advisory Committee meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Council’s office at (831) 637-7665 at least 48 hours before the meeting to enable the Council of Governments to make reasonable arrangements to ensure accessibility.

**ZOOM INSTRUCTIONS:**
Members of the public are encouraged to participate in TAC meetings in the following ways:

1. **Remote Viewing**
   Members of the public who wish to watch the meeting can view the meeting online through Zoom. Instructions for participating via Zoom are included below.

2. **Written Comments & Email Public Comment**
   Members of the public may submit comments via email by 5:00 PM. on the Wednesday prior to the TAC meeting to: monica@sanbenitocog.org. Regardless of whether the matter is on the agenda. Every effort will be made to provide Committee Members with your comments before the agenda item is heard.

3. **Council of Governments TAC meeting Zoom Instructions for remote Participants:**
   Three ways to attend zoom meetings: 1) over the phone, 2) on a web browser, or 3) through the Zoom Smart Device Application. Each meeting will have a meeting ID, which is a unique number associated with an instant or scheduled meeting.

   1. **Over the phone (Audio only):**
      - (669) 900-6833 or (408) 638-0968.
2. **On a Web-browser:**
   - [https://zoom.us/join](https://zoom.us/join)

3. **Smart device Application:**

**Zoom Audio Only (phone)**

If you are calling in as audio-only, please dial (669) 900-6833 or (408) 638-0968.

1. It will ask you to enter the **Meeting ID**, **845-9339-2291** followed by the **“#” key**, then enter **Meeting Passcode: 993532** which can be found at the top page of the agenda. The meeting agenda can be found at: [http://www.sanbenitocog.org/wp-content/uploads/2021/03/TAC_Packet_030421.pdf](http://www.sanbenitocog.org/wp-content/uploads/2021/03/TAC_Packet_030421.pdf)

2. It will then ask for a **Participant ID**, press the **“#” key** to continue.

3. Once you enter the zoom meeting, you will automatically be placed on mute.

4. **Public Comment:** If you are using a phone, please press the “**9**” to raise your hand, zoom facilitator will unmute you when your turn arrives.

**Zoom On Web-browser or Zoom app on Tablet or Smartphone**

If joining through web-browser launch: [https://zoom.us/join](https://zoom.us/join) or launch the Zoom app on your Tablet or Smartphone

1. Select “JOIN A MEETING”

2. You will be prompted to enter **Meeting ID**, **845-9449-2291**, then enter **Meeting Passcode: 993532** and include a name to join the meeting. The meeting agenda can be found at: [http://www.sanbenitocog.org/wp-content/uploads/2021/03/TAC_Packet_030421.pdf](http://www.sanbenitocog.org/wp-content/uploads/2021/03/TAC_Packet_030421.pdf)

3. You can launch audio through your computer or set it up through the phone. Follow instructions provided by Zoom.

4. **Public Comment:** select “Participants Tab” and click **“Raise hand”** icon, the zoom facilitator will unmute you when your turn arrives.

**Public Comment Guidelines**

- If participating on Zoom: Once you are selected, you will hear that you have been unmuted: State your first name, last name, and county you reside in for the record.
- The Technical Advisory Committee welcomes your comments.
- Each individual speaker will be limited to a presentation total of three (3) minutes.
- Please keep your comments, brief, to the point, and do not repeat prior testimony, so that as many people as possible can be heard. Your cooperation is appreciated.

If you have questions, contact the Council of Governments, and leave a message at (831) 637-7665 x. 201, or email monica@sanbenitocog.org.
CERTIFICATE OF POSTING

Pursuant to Government Code Section #54954.2(a) the Regular Meeting Agenda for the Council of San Benito County Governments Technical Advisory Committee on **March 4, 2021**, at **2:00 p.m.** was posted at the following locations freely accessible to the public:

The bulletin board outside the front entrance of the San Benito County Administration Building, 481 Fourth Street, Hollister, CA 95023, and the Council of Governments Office, 330 Tres Pinos Road, Suite C-7, Hollister, CA 95023, at the following date and time:

On the 1st day of March 2021, on or before 2:00 p.m.

The meeting agenda was also posted on the Council of San Benito County Governments website, [www.sunbenitocog.org](http://www.sunbenitocog.org), under Meetings, TAC, 2021 Meeting Schedule.

I, Monica Gomez, swear under penalty of perjury that the foregoing is true and correct.

BY: Monica Gomez, Secretary II
Council of San Benito County Governments
COUNCIL OF SAN BENITO COUNTY GOVERNMENTS
TECHNICAL ADVISORY COMMITTEE
REGULAR MEETING
(Zoom Webinar)

February 4, 2021  2:00 PM

DRAFT MINUTES

CALL TO ORDER:
Executive Director, Mary Gilbert called the meeting to order at 2:00 p.m.

ROLL CALL MEMBERS PRESENT: (via- Teleconference):
Mary Gilbert, Council of Governments; Heather Adamson, Association of Monterey Bay Area Governments; Jill Leal, Caltrans District 5; Chris Armstrong, California Highway Patrol; Benny Young, San Benito County Resource Management Agency; Don Reynolds, City of San Juan Bautista; Henry Gonzales, City of Hollister Community Services; Abraham Prado, City of Hollister Development Services

OTHERS PRESENT:
Frances Dea-Sanchez, Caltrans Headquarters; Kelly McClendon, Caltrans District 5; Brett Miller, City of Hollister-City Manager; Mark Falgout, City of Hollister-Acting City Engineer

STAFF PRESENT:
Veronica Lezama, Transportation Planner; Regina Valentine, Transportation Planner; Griselda Arevalo, Office Assistant; Monica Gomez, Secretary

CERTIFICATE OF POSTING
A motion was made by Heather Adamson, and seconded by Benny Young the Committee acknowledged the Certificate of Posting. Vote: 8/0 motion passes

NOTICE OF TEMPORARY PROCEDURES FOR TAC MEETINGS

Pursuant to California Governor Gavin Newsom’s Executive Order N-29-20 issued on March 17, 2020, relating to the convening of public meetings in response to the COVID-19 pandemic. Additionally, members of the COG Board can attend the meeting via teleconference and to participate in the meeting to the same extent as if they were present.

Executive Director Mary Gilbert provided an overview of temporary procedures (Zoom etiquette) for TAC meetings.

PUBLIC COMMENT: None

MEMBER ANNOUNCEMENTS:

Executive Director Mary Gilbert noted that staff would be requesting contact information from new City of Hollister TAC members, Henry Gonzales, Interim Community Services Director and Abraham Prado, Interim Development Services Director. She informed members that staff sends out an outlook TAC meeting invitation with a Zoom link to register in advance to ensure there is a quorum for the meeting.

There was a brief introduction from all members of the Technical Advisory Committee.
Jill Leal with Caltrans District 5 reported that COG staff forwarded an email to TAC on her behalf regarding the Draft 2020/21 State Highway System Management Plan. She noted that comments from transportation partners will be accepted through February 26, 2021.

CONSENT AGENDA:

1. Approve TAC Meeting Minutes dated January 7, 2021 – Gomez

   A motion was made by Don Reynolds, and seconded by Benny Young, the Committee approved Item 1 from the Consent Agenda. Vote: 8/0 motion passes

REGULAR AGENDA:

2. Receive Presentation on Caltrans Interregional Transportation Strategic Plan (ITSP) – Dea-Sanchez/Caltrans

   Mary Gilbert introduced Frances Dea-Sanchez Interregional Transportation Strategic Plan Program Manager with Caltrans Headquarters in Sacramento and Kelly McClendon with Caltrans District 5. Ms. Dea-Sanchez provided a Power-Point presentation on Caltrans Interregional Transportation Strategic Plan (ITSP). Ms. Dea-Sanchez and Mr. McClendon answered questions from the Committee.

   Don Reynolds stated that he was familiar with Caltrans Rail Plan and wanted the County to continue to advocate for the potential to get Caltrain to run a line between Gilroy and Salinas and stop at HWY 156 to pick up San Juan Bautista residents.

   Kelly McClendon pointed out that the Caltrain Gilroy/Salinas connection was referenced in Caltrans 2015 ITSP as one of the priorities.

   Ms. Dea-Sanchez mentioned that there will be additional outreach in the Summer via-virtual format due to Covid-19. Additional questions and comments can be emailed to Frances Dea-Sanchez, ITSP Program Manager at: frances.dea-sanchez@dot.ca.gov.

3. Receive Update on the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) of 2021 – Lezama

   Veronica Lezama provided a PowerPoint presentation on the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA). She provided an overview of the potential CRRSAA Program distribution options to the Surface Transportation Block Grant (STBG) Program, the State Highway Operations and Protection Program (SHOPP), and the State Transportation Improvement Program (STIP).

   There was brief discussion regarding Surface Transportation Block Grant Program funds.

   COG staff stated that funding distribution details are not final. Once staff receives more information it will be forwarded to the local agencies.


   Mary Gilbert provided an update on the 2020 Measure G Activities and Financial Projections. Staff will be preparing new financial projections for Measure G. The projections will consider revised costs for the Tier I Highway 25 Expansion Project as well as updated revenues received to date.

   Don Reynolds noted a correction for Tier II projects for the City of San Juan Bautista: Should be 3rd Street Rehabilitation project not 4th Street.
Abraham Prado requested more information on Tier II – Local Road Projects as the City is looking at possibility of extending Union Road and Buena Vista Road as part of special study area for their General Plan update.

Ms. Gilbert noted that Tier II is specifically for Rehabilitation projects. She stated that Tier III would be more opportunity for Transit and Active Transportation for pedestrian improvements and local projects and allows for more coordination for complete streets type projects.

There was discussion about expenditures. Ms. Gilbert stated that COG recently finalized its agreement with the County, funds have been expended, however there have not been any reimbursements yet.

TAC members expressed interest in getting the updated projections once completed.

Ms. Gilbert stated that staff will continue to provide Measure G updates to the TAC and will report back with the new financial projections at a future meeting.

There was no further discussion or public comment.

A motion was made by Don Reynolds, and seconded by Heather Adamson, the Committee adjourned the TAC meeting. The meeting was adjourned at 2:50 p.m. Vote: 8/0 motion passes.

ADJOURN TO REGULAR TAC MEETING OF MARCH 04, 2021 AT 2:00 P.M.
Staff Report

To: Technical Advisory Committee
From: Darron Hill, Office Chief of Programming and Asset Management, Caltrans
Date: March 4, 2021
Subject: State Highway Operation and Protection Program (SHOPP)

Staff Recommendation:

REVIEW the list of projects in the State Highway Operations and Protection Program (SHOPP) 3-Year Workplan.

Summary:

Caltrans is required to periodically update the State Highway Operations and Protection Program (SHOPP), which is an expenditure program of transportation funds for major capital improvements that are necessary to preserve and protect the state highway system.

Financial Considerations:

The projects listed in Attachment 1 include programmed projects in progress and funded in the 2020 SHOPP program in San Benito County as of December 31, 2020. These projects are comprised of SHOPP Major (greater than $1.25M), Minor (less than $1.25M), and Emergency Programs.

Background:

Caltrans is responsible for maintaining and operating approximately 50,000 lane miles of the state highway system, the backbone of California’s transportation infrastructure. This includes monitoring the condition and operational performance of the highways through periodic inspections, traffic studies, and system analysis. The SHOPP is funded through the State Highway Account supporting the State’s priority for preserving the existing infrastructure.

Staff Analysis:

The projects listed in Attachment 1 include programmed projects in progress and funded in the 2020 SHOPP program in San Benito County as of December 31, 2020. Completed projects are not included in the list. Caltrans has included information on contract acceptance and SB-1 funding as individual columns in Attachment 1. For PIDs currently under development for the 2022 SHOPP, please see Attachment 2. For future Project Initiation Document (PID) projects identified in the 10-Year Plan please see Attachment 3.
Caltrans request that the Technical Advisory Committee (TAC) review the list of projects in the 3-Year Workplan (please see attachment 4) and provide any updates as well as identify any new regionally or locally funded projects that Caltrans should be aware. Discussion of proposed scope, funding scenarios, delivery timeframes, potential impacts to the State Highway System, and coordination responsibilities can help determine partnering opportunities and well as determine if the project will require traditional Non SHOPP Project Initiation Document (PID) oversight or can be processed through our Permits Office.

Executive Director Review: M G        Counsel Review: N/A

Attachments:

A. Caltrans Letter
   1. Programmed SHOPP Projects
   2. 2022 SHOPP Project List
   3. 2019 10 Year: Future Projects
   4. 3-Year Workplan
February 9, 2021

Mary Gilbert
Executive Director
Council of San Benito County Governments
330 Tres Pinos Road, Suite C7
Hollister, CA 95023

Dear Ms. Gilbert:

UPDATE OF THE STATE HIGHWAY OPERATION AND PROTECTION PROGRAM (SHOPP) FOR DISTRICT 5

The California Department of Transportation (Caltrans) District 5 has included with this letter the status of SHOPP programming, and Project Initiation Documents (PID) under development in San Benito County.

Caltrans is responsible for maintaining and operating approximately 50,000 lane-miles of the state highway system, the backbone of California's transportation infrastructure. This includes monitoring the condition and operational performance of the highways through periodic inspections, traffic studies, and system analysis. The SHOPP is funded through the State Highway Account supporting the State's priority for preserving the existing infrastructure.

The projects listed in Attachment 1 include programmed projects in progress and funded in the 2020 SHOPP program in San Benito County as of December 31, 2020. These projects are comprised of SHOPP Major (greater than $1.25M), Minor (less than $1.25M), and Emergency Programs. Completed projects are not included in the list. We have included information on contract acceptance and SB-1 funding as individual columns in Attachment 1. For PIDs currently under development for the 2022 SHOPP, please see Attachment 2. For future PID projects identified in the 10-Year Plan please see Attachment 3.

We request that you review the list of projects in the 3-Year Workplan (please see attachment 4) and provide any updates as well as identify any new regionally or locally funded projects that Caltrans should be aware. Discussion of proposed scope, funding scenarios, delivery timeframes, potential impacts to the State Highway System, and coordination responsibilities can help determine partnering opportunities and well as determine if the project will require traditional Non-
SHOPPP PID oversight or can be processed through our Permits Office. As a reminder, for Caltrans to add projects into the Non-SHOPPP PID workplan it needs to be in your Regional Transportation Plan (RTP), be in Caltrans’s 3-Year Workplan, and have an executed cooperative agreement. For all Non-SHOPPP questions please contact Garin Schneider, Advance Planning Manager at (805)-549-3640 or email Garin.Schneider@dot.ca.gov.

The District 5 SHOPP Webviewer tool as well as the Headquarters SHOPP Webviewer tool (links below) are now available to view all the SHOPP projects in the development for your region. The links also include future planned project from the approved SHOPP 10-Year Book.

**District 5 SHOPP Webviewer Tool**

https://caltrans.maps.arcgis.com/apps/webappviewer/index.html?id=97ceb019d16a4445acb3ae92cfaf8ca8

**Headquarters SHOPP Webviewer Tool**

http://projectbook.dot.ca.gov

Please share this information with your member agencies and encourage them to contact the appropriate Project Manager for individual projects. For more information, please contact Darron Hill, Office Chief of Programming and Asset Management at 805-549-3926 or email Darron.Hill@dot.ca.gov.

Sincerely,

Richard Rosales
Deputy District Director
Program/Project Management and Asset Management

Attachments
1. Programmed SHOPP Projects
2. 2022 SHOPP Project List
3. 2019 10 Year: Future Projects
4. 3-Year Workplan

“Provide a safe, sustainable, integrated and efficient transportation system to enhance California’s economy and livability”
“Provide a safe, sustainable, integrated and efficient transportation system to enhance California’s economy and livability”
## PROGRAMMED/FUNDED SHOPP PROJECTS in San Benito County
### January 2021 Semi-Annual List

<table>
<thead>
<tr>
<th>Route</th>
<th>Post Miles</th>
<th>EA Project Identifier</th>
<th>PPNO</th>
<th>Project Description</th>
<th>Project Name</th>
<th>Project Description</th>
<th>Current Project Phase</th>
<th>Ready to List (Target/Actual)</th>
<th>Contract Acceptance (Target Date)</th>
<th>Contract Acceptance (Anticipated end of construction)</th>
<th>Project Manager</th>
<th>Phone #</th>
<th>Email</th>
<th>SB-1 Funds</th>
<th>Cost ($1,000)</th>
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</thead>
<tbody>
<tr>
<td>101</td>
<td>73.0/96.8</td>
<td>1F900 0514000073</td>
<td>2571</td>
<td>In Monterey and San Benito counties from north of North Gonzalez Overcrossing to the Santa Clara County line. Roadside safety improvements. (201.235) (Project in MON; some work in SBt.)</td>
<td>Monterey-San Benito Co Roadside Safety Improvements</td>
<td>CON</td>
<td>03/10/2020 (A)</td>
<td>12/31/2021</td>
<td>Brandy Rider 805-503-9628</td>
<td><a href="mailto:brandy.rider@dot.ca.gov">brandy.rider@dot.ca.gov</a></td>
<td>No</td>
<td>$5,161 Award/$456</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>VAR</td>
<td>VAR</td>
<td>1H990 0517000047</td>
<td>2735</td>
<td>In various counties on various routes throughout District 5. Replace and upgrade existing field detection elements for the Traffic Management Systems (TMS). (201.315) (Project in MON, SBt, SCR, SLO and SB counties) *SB1.</td>
<td>TMS Detection Repair</td>
<td>CON</td>
<td>06/18/2020 (A)</td>
<td>3/16/2022</td>
<td>Brandy Rider 805-503-9628</td>
<td><a href="mailto:brandy.rider@dot.ca.gov">brandy.rider@dot.ca.gov</a></td>
<td>Yes</td>
<td>$4,990 Award/$21</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>25</td>
<td>54</td>
<td>1J480 0517000185</td>
<td>2746</td>
<td>In San Benito County, north of Hollister at the intersection of Route 25/15. Construct roundabout. (201.010)</td>
<td>SR25/156 Roundabout</td>
<td>PS&amp;E/RW</td>
<td>04/09/2021 (T)</td>
<td>10/28/2021</td>
<td>Brandy Rider 805-503-9628</td>
<td><a href="mailto:brandy.rider@dot.ca.gov">brandy.rider@dot.ca.gov</a></td>
<td>No</td>
<td>$7,659/94</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>25</td>
<td>18.8/19.1</td>
<td>1H810 0516000164</td>
<td>2697</td>
<td>Near Pinnacles National Park, from 0.7 miles north of San Benito Lateral/Old Hernandez Road to 2.4 miles south of Route 146. Improve curve and flatten slope. (201.010)</td>
<td>Route 25 Curve Alignment Restoration</td>
<td>PS&amp;E/RW</td>
<td>06/21/2022 (T)</td>
<td>8/28/2024</td>
<td>Brandy Rider 805-503-9628</td>
<td><a href="mailto:brandy.rider@dot.ca.gov">brandy.rider@dot.ca.gov</a></td>
<td>No</td>
<td>$8,672/732</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>VAR</td>
<td>VAR</td>
<td>1M330 0519000115</td>
<td>3008</td>
<td>In Santa Cruz and San Benito Counties, on Routes 9, 11, 17, 25, 129 and 156 at various locations. Install both centerline and edge line rumble strips and re-stripe with thermoplastic stripe. (201.010) (Project in SCR and SBT Counties on various routes.)</td>
<td>Soquel Creek Scour Protection</td>
<td>PS&amp;E/RW</td>
<td>11/10/2021 (T)</td>
<td>7/5/2024</td>
<td>Brandy Rider 805-503-9628</td>
<td><a href="mailto:brandy.rider@dot.ca.gov">brandy.rider@dot.ca.gov</a></td>
<td>No</td>
<td>$3,291/90</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Programmed in 19/20

### Programmed in 20/21

### Programmed in 21/22

### Programmed in 22/23

(A) = Actual date RTL was achieved.
Minor A Projects

Note: Construction Award or Vote costs are actuals; otherwise Construction costs are estimates.

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**NOTE:** For information about the SHOPP program projects contact Sherri Martin, SHOPP FTIP Coordinator at (805) 549-3788 or sherri.martin@dot.ca.gov
<table>
<thead>
<tr>
<th>ID#</th>
<th>Project Activity</th>
<th>County - Route - Postmile</th>
<th>Project Location</th>
<th>Project Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>05-1J840</td>
<td>Repair and/or replacements of culverts, Intelligent Transportation System (ITS) and pavement assets along US 101 in San Benito County.</td>
<td>SBT-101-0/7.55</td>
<td>On US 101 in San Benito County at and near Aromas from Monterey County line to Santa Clara County Line</td>
<td>RIDER, BRANDY K</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>(805) 503-9628</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td><a href="mailto:brandy.rider@dot.ca.gov">brandy.rider@dot.ca.gov</a></td>
</tr>
</tbody>
</table>
## San Benito County
### 2019 10 Year Plan: Future Projects January 2021

<table>
<thead>
<tr>
<th>ID#</th>
<th>Future Proposed Project Location and Activity</th>
<th>Proposed Future PID Cycle</th>
</tr>
</thead>
<tbody>
<tr>
<td>19948</td>
<td>Proposed future project will address pavement needs in San Benito County on Route 25 between postmiles 46.57 and 52.19</td>
<td>2024 PID Cycle</td>
</tr>
<tr>
<td>20000</td>
<td>Proposed future project will address pavement needs in San Benito County on Route 25 between postmiles 17 and 46.57</td>
<td>2024 PID Cycle</td>
</tr>
</tbody>
</table>

**Note:** For project-specific question on future 10 year projects, contact Darron Hill, Office Chief of Programming and Asset Management at (805) 549-3926
## 2020/2021
### San Benito County 3 Year Non-SHOPP PID Workplan

<table>
<thead>
<tr>
<th>County</th>
<th>Route</th>
<th>Begin Postmile</th>
<th>End Postmile</th>
<th>Project Type</th>
<th>Location</th>
<th>Agency</th>
<th>2021/2022</th>
<th>2022/2023</th>
<th>2023/2024</th>
<th>CO-Op Executed</th>
</tr>
</thead>
<tbody>
<tr>
<td>SBT</td>
<td>25</td>
<td>47.7</td>
<td>49.64</td>
<td>Operational Improvements</td>
<td>SR 25 Widen to 4 lanes from Sunset Drive to Fairview Road</td>
<td>SBTCOG</td>
<td>NO</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Locally Sponsored

No Projects at this time

### State Sponsored

No Projects at this time

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Note: For 3 Year Workplan updates or questions contact
Garin Schneider, Advance Planning Manager at (805)-549-3640 or email Garin.Schneider@dot.ca.gov

Attachment 4

1/27/2021
Asset Management and the Project Book

DARRON HILL
DS ASSET MANAGEMENT

SBTCOG TAC MEETING
MARCH 4, 2021
<table>
<thead>
<tr>
<th>District</th>
<th>MPO/RTPA</th>
<th>County</th>
<th>Number of Projects</th>
<th>Sum of Project Cost ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Monterey (AMBAG)</td>
<td>Monterey</td>
<td>46</td>
<td>$797,206</td>
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<td></td>
<td>San Benito</td>
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<td>6</td>
<td>$112,337</td>
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<tr>
<td></td>
<td>Santa Cruz</td>
<td></td>
<td>31</td>
<td>$336,502</td>
</tr>
<tr>
<td></td>
<td>San Luis Obispo (SLOCOG)</td>
<td>San Luis Obispo</td>
<td>35</td>
<td>$504,149</td>
</tr>
<tr>
<td></td>
<td>Santa Barbara (SBCAG)</td>
<td>Santa Barbara</td>
<td>59</td>
<td>$1,001,393</td>
</tr>
<tr>
<td></td>
<td><strong>Total D5</strong></td>
<td></td>
<td><strong>177</strong></td>
<td><strong>$2,751,587</strong></td>
</tr>
</tbody>
</table>

https://dot.ca.gov/programs/asset-management
Upcoming SHOPP Projects

2022 SHOPP Project List
- Sbt-101-PM 0.00/7.55 Pavement $42M RTL – 27/28

2024 SHOPP Project List
- Sbt-025-PM 17.00/46.57 Pavement $14.5M RTL – 27/28

Talk to your Regional Planner about partnering efforts.
Another Project Book Viewer

California COVID-19 Vaccine Survey  Please take 5 minutes to complete a COVID-19 vaccine survey.

Caltrans Project Portal

Project Development Overview

SHOPP project development begins with the identification of individual transportation needs. These needs are bundled together into conceptual projects between 7 -10 years before construction. Projects move from the conceptual stage to formal project planning 5-6 years before planned construction. Projects in the conceptual phase or formal project planning are in the process of determining scope, costs and schedule. Formal project planning is the optimum time for stakeholder engagement because the scope of the project is being developed at this time. Upon completion of formal project planning, projects are ready for programming and fiscal commitment by the California Transportation Commission.

State Highway Operation and Protection Program (SHOPP) Ten-Year Project Book

Over the coming decade, the California Department of Transportation (Caltrans) will undertake the most ambitious highway repair program the state has seen in generations. By the end of

https://dot.ca.gov/programs/asset-management/caltrans-project-portal
### Details of Selected Project

<table>
<thead>
<tr>
<th>SHOPP ID</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>19948</td>
<td>San Benito 25 - 46.57/52.19</td>
</tr>
</tbody>
</table>

**Description:**
The scope of this planned project is under development in San Benito County on Route 25 with primary work on Pavement. Project will address 19.5 lane miles of pavement, 8 TMR element(s), and 2 drainage system(s).

<table>
<thead>
<tr>
<th>Status</th>
<th>Advertised Year</th>
</tr>
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<tbody>
<tr>
<td>Conceptual</td>
<td>2027/28</td>
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</table>

<table>
<thead>
<tr>
<th>Primary Work</th>
<th>Primary Scope</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pavement</td>
<td>19.5 Lane mile(s)</td>
</tr>
</tbody>
</table>

**Activities:**
- Asphalt Pavement Minor Rehab
- Census Station
- Class II Bike Routes

**Contact Information:**
District 5 - San Luis Obispo / Santa Barbara
Street Address: 50 Hippara Street
San Luis Obispo, CA 93401-5415
Mailing Address: 50 Hippara Street
San Luis Obispo, CA 93401-5415
Phone Number: (805) 549-3111
E-mail: info-d5@dtt.ca.gov
Safety Funding

Current Safety Funding
- Roughly $260M/Year Statewide
- Safety Improvement Program reacting to Collision and Monitoring Reports
- Collision Severity Reduction Program creating a more “forgiving quality” to the roadway
- Roadside Safety Program minimizing the frequency and duration of highway worker exposure
- Bridge Rail Program upgrading deficient bridge railings to the latest standard

Proposed Safety Funding
- Reactive Safety addresses needs identified by Collision and Monitoring Reports
- Proactive Safety addressing perceived safety issues before they can become a reality
Staff Report
To: Technical Advisory Committee
From: Miranda Taylor, Association of Monterey Bay Area Governments (AM BAG)
Date: March 4, 2021
Subject: 2021 Title VI Plan Development Process

Staff Recommendation:

COMMENT on the Association of Monterey Bay Area Governments (AM BAG) Draft 2021 Title VI Plan.

Staff Analysis:

Please see attached memo.

Executive Director Review: M G Counsel Review: N/A

Attachment: AMBAG Memorandum
MEMORANDUM

TO: SBtCOG Technical Advisory Committee
FROM: Miranda Taylor, Planner
SUBJECT: 2021 Title VI Plan Development Process
MEETING DATE: March 4, 2021

RECOMMENDATION:
Staff will provide TAC members with an overview of the 2021 Title VI Plan development process. TAC members are asked to provide feedback on the development of the Draft 2021 Title VI Plan.

BACKGROUND:
Title VI is a Federal statute that mandates that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. The Federally required 2021 Title VI Plan is a comprehensive document that guides AMBAG in the Title VI process. AMBAG receives Federal funding through Caltrans and therefore is subject to this Federal requirement.

In 2012, the Federal Transit Administration set new guidelines for Caltrans requiring sub-recipients of Caltrans Planning Grants to submit a Title VI Plan to FTA every three years. AMBAG, as a sub-recipient of such funds and as the federally designated Metropolitan Planning Organization (MPO) for the Monterey Bay Region, must prepare and adopt a Title VI Plan at least once every three years. The 2021 Title VI Plan will cover the three-year period from 2021-2024 and must comply with FTA Circular 4702.1B. The 2021 Title VI Plan emphasizes the AMBAG Title VI process and procedures, including the use of public outreach techniques and innovative strategies to specifically include Limited English Proficiency (LEP) Populations within the region.

DISCUSSION:
The requirements for the 2021 Title VI Plan under FTA Circular 4702.1B incorporate environmental justice principles into plans, projects, and activities that receive funding from
FTA. The following guiding environmental justice principles must be considered through "all public outreach and participation efforts conducted by the FTA, its grantees and sub-grantees":

- To avoid, minimize, or mitigate disproportionately high and adverse human health and environmental effects, including social and economic effects, on minority populations and low income populations.
- To ensure the full and fair participation by all potentially affected communities in the transportation decision making process, and to prevent the denial of, reduction in, or significant delay in the receipt of benefits by minority and low income populations.

A Title VI Plan is the required guide for all Title VI related activities conducted by AMBAG. As such, this plan will contain the procedures, strategies and techniques that will be used by AMBAG for increasing public involvement in all programs and projects that use Federal funds and creating a more inclusive public participation process for LEP Populations.

Below are key dates for developing the 2021 Title VI Plan:

- **February – March 2021:** Present an overview of the 2021 Title VI Plan development process
- **April – May 2021:** Develop the Draft 2021 Title VI/LEP Plan
- **June 2021:** Present the Draft 2021 Title VI Plan to Technical Advisory Committees and to the AMBAG Board of Directors
- **June 10- July 9, 2021:** 30-Day Public Comment Period
- **July 2021:** Prepare the Final 2021 Title VI Plan
- **August 11, 2021:** AMBAG Board of Directors will be asked to adopt the Final 2021 Title VI Plan

**ATTACHMENTS:**

1. 2021 Title VI Plan Draft Outline
2. Appendix E: 2021 LEP Draft Outline
AMBAG 2021 Title VI Plan Draft Outline

I. Introduction
   A. Background
   B. Governing Legislation
   C. Regional Roles and Responsibilities

II. Demographic Profile-Mobility Needs Identified
   A. Utilize U.S. Census Data to identify the total number and percentage of the population of every city and county by race within the AMBAG region

III. AMBAG Title VI Policy Statement

IV. Title VI Responsibilities
   A. MPO Responsibilities
   B. DOT Title VI Plan Checklist

V. Title VI Plan Timeline and Planning Process

VI. Public Participation Plan

Appendices

Appendix A: Title VI Assurances
Appendix B: AMBAG Title VI Notice to the Public
Appendix C: AMBAG Title VI Complaint Procedures
Appendix D: AMBAG Title VI Complaint Form
Appendix E: AMBAG 2021 LEP Plan (Please refer to Attachment 2 for Detailed LEP Draft Outline)
Appendix F: Title VI Program Approval

Figures

Figure 1-1: AMBAG Region Map
Figure 2-1: Demographic Mobility Needs Graph
Figure 2-2: Demographic Mobility Needs Graph: Hispanic/Latino Only
Figure 5-1: Title VI Plan Timeline
Appendix E: AMBAG 2021 LEP Draft Outline

I. LEP Plan Overview

II. Determination of Need
   A. US DOT Four Factor Analysis of LEP Plan
      1. The number or proportion of LEP persons eligible to be served or likely to
         be encountered by the program or recipient.
      2. The frequency with which LEP persons come into contact with the
         program.
      3. The nature and importance of the program, activity, or service provided by
         the program to people’s lives.
      4. The resources available to the recipient for LEP outreach, as well as the
         costs associated with that outreach.

III. LEP Outreach Strategies
   A. Public notices and notifications (flyers, notifications and Title VI complaint
      procedures in accessible areas offered in multiple languages)

IV. Data Collection Methods
   A. The number or proportion of LEP persons eligible to be served or likely to be
      encountered by the program or recipient.
      1. We will utilize ACS data for people who speak English “less than very well”
         (considered LEP persons) – LEP Households, 5 Year Estimates
   B. The resources available to the recipient for LEP outreach, as well as the costs
      associated with that outreach.
      1. Providing translation services in public meetings
      2. Language Assistance Measures
      3. Cost of future services to implement Title VI Plan

V. Findings and Recommendations

Figures
Figure 2-1: LEP Households Map: AMBAG Region
Figure 2-2: LEP Households Map: Santa Cruz County
Figure 2-3: LEP Households Map: San Benito County
Figure 2-4: LEP Households Map: Monterey County
Staff Report

To: Technical Advisory Committee
From: Mary Gilbert, Executive Director  Phone Number: (831) 637-7665
Date: March 4, 2021
Subject: Highway 25 Widening Project Update

Recommendation:

RECEIVE Update on Highway 25 Widening Project Including Submittal of Local Partnership Program Incentive Funding Project Programming Request to the California Transportation Commission and Cooperative Agreement with Caltrans for Preparation of the Project Environmental Document

Summary:
Staff will provide the Committee with an overview of the Highway 25 Widening project planning and schedule at the meeting.

Financial Impact:

In March, the COG Board approve programming of Local Partnership Program funds through the California Transportation Commission to fund 50% percent of the project costs for environmental study and design, up to $5 Million.

Staff Analysis:

Staff has consulted with Caltrans to develop a Cooperative Agreement for the first phase of the project, from San Felipe Road to the State Route 25/State Route 156 junction. The Agreement outlines roles and responsibilities for both agencies, including funding responsibility.

Next steps include establishing a Project Development Team to begin work on the environmental study.

Executive Director Review: M.G  Counsel Review: Does Not Apply to Item