

**AGENDA
REGULAR MEETING
LOCAL TRANSPORTATION AUTHORITY**

DATE: Thursday, February 20, 2020
3:00 P.M.

LOCATION: **Board of Supervisors Chambers**
481 Fourth Street, Hollister, CA 95023

DIRECTORS: Jaime De La Cruz, Peter Hernandez, Marty Richman,
Mary Vazquez Edge, and Ignacio Velazquez
Alternates: San Benito County: Mark Medina;
City of Hollister: Rolan Resendiz; San Juan Bautista: César E. Flores

*Persons who wish to address the Board of Directors must complete a Speaker Card and give it to the Clerk prior to addressing the Board. Those who wish to address the Board on an agenda item will be heard when the Chairperson calls for comments from the audience. Following recognition, persons desiring to speak are requested to advance to the podium and state their name and address. After hearing audience comments, the Public Comment portion of the agenda item will be closed. **The opportunity to address the Board of Directors on items of interest not appearing on the agenda will be provided during Section B. Public Comment.***

3:00 P.M. CALL TO ORDER:

- A. **ACKNOWLEDGE** Certificate of Posting
- B. **PUBLIC COMMENT:** (Opportunity to address the Board on items of interest not appearing on the agenda. No action may be taken unless provided by Govt. Code Sec. 54954.2. **Speakers are limited to 3 minutes.**)

CONSENT AGENDA:

(These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. Members of the public who wish to speak on a Consent Agenda item must submit a Speaker Card to the Clerk and wait for recognition from the Chairperson. Approval of a consent item means approval as recommended on the Staff Report.)

1. **APPROVE** Local Transportation Authority Draft Meeting Minutes Dated October 17, 2019 – Gomez
2. **RECEIVE** Specialized Transportation/Jovenes de Antaño September, October, November, and December 2019 Monthly Service Reports – Valentine
3. **RECEIVE** County Express/MV Transportation September, October, November, and December 2019 Monthly Operations Reports – Valentine

4. ADOPT Resolution 2020-01 Amending the San Benito County Local Transportation Authority Purchasing Policy – Valentine

Adjourn to LTA Meeting on Thursday, March 19, 2020. Agenda deadline is March 03, 2020 at 12:00 p.m.

In compliance with the Americans with Disabilities Act (ADA), if requested, the Agenda can be made available in appropriate alternative formats to persons with a disability. If an individual wishes to request an alternative agenda format, please contact the Clerk of the Council four (4) days prior to the meeting at (831) 637-7665. The Local Transportation Authority Board of Directors meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Board's office at (831) 637-7665 at least 48 hours before the meeting to enable the Council of Governments to make reasonable arrangements to ensure accessibility.

**San Benito County
LOCAL TRANSPORTATION AUTHORITY
REGULAR MEETING
October 17, 2019 3:00 P.M.**

DRAFT MINUTES

MEMBERS PRESENT:

Chair César E. Flores, Anthony Botelho, Jim Gillio, and Marty Richman,

MEMBERS ABSENT:

Ignacio Velazquez

STAFF PRESENT:

Deputy County Counsel, Shirley Murphy; Executive Director, Mary Gilbert; Administrative Services Specialist, Kathy Postigo; Transportation Planner Veronica Lezama; Secretary, Monica Gomez

OTHERS PRESENT:

Leona Medearis-Peacher, MV Transportation

CALL TO ORDER:

Chair Flores called the meeting to order at 4:11 p.m.

A. CERTIFICATE OF POSTING

A motion was made by Director Gillio, and seconded by Director Botelho, to acknowledge the Certificate of Posting. Vote: 4/0 motion passes.

B. PUBLIC COMMENT: NONE

CONSENT AGENDA:

- 1. Approve** Local Transportation Authority Draft Meeting Minutes Dated September 19, 2019 – Gomez
- 2. Receive** Specialized Transportation/Jovenes de Antaño August 2019 Monthly Service Report – Valentine
- 3. Receive** County Express/MV Transportation August 2019 Monthly Operations Report – Valentine
- 4. Adopt** Resolution 18-06 Authorizing the Filing of a Claim for Allocation of Transportation Development Act Funds for Fiscal Year 2018/2019 – Postigo

Director Richman pulled Item 3 from Consent.

Deputy County Counsel Shirley Murphy noted a correction on Item 4. The correct Resolution number is 19-06.

There was no public comment on the Consent agenda.

A motion was made by Director Richman, and seconded by Director Gillio, to approve Items 1, 2, and 4 from the Consent Agenda with the noted correction on Item 4. Vote: 4/0 motion passes.

Regarding Item 3, Director Richman said he was pleased to see that the passenger's per hour has gone up substantially, however he was disappointed with the number of no-shows. He said that there has to be a way to get the point across to riders on how important the service is because it is a waste of time and valuable resources. He stated that staff may already be working on it, but suggested some type of public information or incentives for riders to understand how valuable the service is.

A motion was made by Director Richman, and seconded by Director Botelho, the Directors approved Item 3 from the Consent Agenda. Vote: 4/0 motion passes.

A motion was made by Director Botelho, and seconded by Director Gillio, to adjourn the LTA meeting at 4:18 p.m. Vote: 4/0 motion passes.

ADJOURN TO LTA MEETING NOVEMBER 21, 2019.

September 2019

Specialized Transportation Monthly Operations Reports

Operated by Jovenes de Antaño

Year-to-Year Comparison

	2019	2018
Passengers Per Hour		
Out-of-County Medical Transportation	1.73	2.44
Senior Lunch	5.21	3.72
Medical Shopping Assistance	1.26	1.17
 Total Passengers	 1385	 1275
 Total Revenue Hours	 598.25	 515.75
 Passengers Per Hour	 2.31	 2.47
 Lift Trips	 205	 115
No Shows	2	3
Cancellations	4	0



Jovenes de Antaño

Specialized Transportation Services

Monthly Service Report - September 2019

WEEKDAYS

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	532	324.75	4,861	\$ 337.50	20
Senior Lunch	609	116.75	961	\$ -	20
Medical/Shopping Assistance	159	126.00	1,386	\$ 201.25	19
Total	1,300	567.50	7,208	\$ 538.75	

WEEKENDS

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	85	30.75	281	\$ -	4
Total	85	30.75	281	\$ -	

MONTH

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	617	355.50	5,142	\$ 337.50	24
Senior Lunch	609	116.75	961	\$ -	20
Medical/Shopping Assistance	159	126.00	1,386	\$ 201.25	19
Total	1,385	598.25	7,489	\$ 538.75	

FISCAL YEAR TO DATE

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	1,949	1,178.00	18,126	\$ 2,330.25	77
Senior Lunch	1,765	366.75	2,883	\$ -	64
Medical/Shopping Assistance	437	360.50	4,044	\$ 557.50	57
Total	4,151	1,905.25	25,053	\$ 2,887.75	

VEHICLE MILEAGE INFORMATION

Vehicle Number	Ending Odometer
63	38738
733	137352
735	129849
736	137674
738	119339
739	10517

ADDITIONAL INFORMATION

Service	Current Month	Year To Date
Lift Assisted Trips	205	635
Unduplicated Passengers	86	268
Turn Downs	0	0
No Shows	2	9
Cancellations	4	40
Employee Hours	598	1,905.25
Vehicles - Midday	5	
Vehicles - Peak	5	

NOTES



Jovenes de Antaño Specialized Transportation Services Monthly Service Report - September 2019

OUT OF COUNTY

ONE WAY PASSENGERS

Week of	M	T	W	TH	F	S	Total
9/1-7/2019		22	29	26	30	26	133
9/8-14/2019	32	18	31	26	27	16	150
9/15-21/2019	31	27	25	22	24	21	150
9/22-28/2019	32	27	26	26	19	22	152
9/29-30/2019	32						32
Total	127	94	111	100	100	85	617

SENIOR LUNCH

DONATIONS

M	T	W	TH	F	S	Total
			27.5			27.5
			216.25			216.25
			44.5			44.5
			49.25			49.25
						0
						0
	0	0	0	337.5	0	337.5

REVENUE HOURS

M	T	W	TH	F	S	Total
	8.75	21.5	18.5	17.5	7.75	74
	20.25	14	19.5	8.25	7.5	86.75
	21.75	13.25	13.75	11.5	8	87.25
	20.25	12.5	12.75	13	19.75	7.5
	21.75					21.75
	84	48.5	67.5	51.25	73.5	355.5

REVENUE MILES

M	T	W	TH	F	S	Total
	159	325	258	223	70	1035
	239	242	261	70	248	73
	317	250	213	182	263	73
	275	168	181	170	250	65
	567					567
	1398	819	980	680	984	281
						5142

ONE WAY PASSENGERS

Week of	M	T	W	TH	F	Total
9/1-7/2019		33	36	30	35	134
9/8-14/2019	30	31	28	27	32	148
9/15-21/2019	34	33	27	33	30	157
9/22-28/2019	30	35	25	28	30	148
9/29-30/2019	22					22
Total	116	132	116	118	127	609

DONATIONS

M	T	W	TH	F	Total
					0
					0
					0
					0
					0
	0	0	0	0	0

REVENUE HOURS

M	T	W	TH	F	Total
	6.5	5.75	5.75	5.75	23.75
	5.75	6	5.75	5.75	29
	6	5.75	5.75	5.75	29
	6	5.75	5.75	6	29.25
	5.75				5.75
	23.5	24	23	23.25	116.75

REVENUE MILES

M	T	W	TH	F	Total
	49	50	47	53	199
	46	52	43	46	234
	40	51	51	48	243
	45	53	41	49	239
	46				46
	177	205	185	190	204
					961

MEDICAL/SHOPPING ASSISTANCE

ONE WAY PASSENGERS

Week of	M	T	W	TH	F	Total
9/1-7/2019		10	8	10	6	34
9/8-14/2019	2	4	12	8	15	41
9/15-21/2019	6	12	10	8	8	38
9/22-28/2019	6	7	6	10	6	35
9/29-30/2019	11					11
Total	19	33	36	36	35	159

FARES

M	T	W	TH	F	Total
	12.5	10	12.5	7.5	42.5
	2.5	5	17.5	10	53.75
	7.5	8.75	7.5	7.5	47.5
	13.75				13.75
	23.75	41.3	47.5	45	201.25

REVENUE HOURS

M	T	W	TH	F	Total
	7.25	7	7.75	4.75	26.75
	4.25	3.25	8.75	7.75	32.25
	6.75	9.75	7.5	7.75	31.75
	5.5	5.75	7	6.75	28.75
	6.5				6.5
	16.25	23	32.5	29.75	24.5
					126

REVENUE MILES

M	T	W	TH	F	Total
	104	43	109	50	306
	10	65	100	48	337
	40	98	64	89	323
	54				54
	104	338	302	330	312
					1386

Total Deposits 538.75

October 2019
Specialized Transportation Monthly Operations Reports
Operated by Jovenes de Antaño

Year-to-Year Comparison

	2019	2018
Passengers Per Hour		
Out-of-County Medical Transportation	1.45	1.64
Senior Lunch	5.47	4.09
Medical Shopping Assistance	1.1	1.39
 Total Passengers	 1509	 1272
 Total Revenue Hours	 685.91	 598.00
 Passengers Per Hour	 2.19	 2.13
 Lift Trips	 171	 206
No Shows	3	7
Cancellations	7	0



Jovenes de Antaño

Specialized Transportation Services

Monthly Service Report - October 2019

WEEKDAYS

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	581	415.66	7,026	\$ 533.00	23
Senior Lunch	747	136.50	1,131	\$ -	23
Medical/Shopping Assistance	113	102.50	854	\$ 141.25	19
Total	1,441	654.66	9,011	\$ 674.25	

WEEKENDS

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	68	31.25	327	\$ -	4
Total	68	31.25	327	\$ -	

MONTH

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	649	446.91	7,353	\$ 533.00	27
Senior Lunch	747	136.50	1,131	\$ -	23
Medical/Shopping Assistance	113	102.50	854	\$ 141.25	19
Total	1,509	685.91	9,338	\$ 674.25	

FISCAL YEAR TO DATE

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	2,598	1,624.91	25,479	\$ 2,863.25	104
Senior Lunch	2,512	503.25	4,014	\$ -	87
Medical/Shopping Assistance	550	463.00	4,898	\$ 698.75	76
Total	5,660	2,591.16	34,391	\$ 3,562.00	

VEHICLE MILEAGE INFORMATION

Vehicle Number	Ending Odometer
63	39960
733	151060
735	131030
736	140616
738	121653
739	12171

ADDITIONAL INFORMATION

Service	Current Month	Year To Date
Lift Assisted Trips	171	806
Unduplicated Passengers	94	362
Turn Downs	0	0
No Shows	3	12
Cancellations	7	47
Employee Hours	687	2,592.16
Vehicles - Midday	5	
Vehicles - Peak	5	

NOTES



Jovenes de Antaño Specialized Transportation Services Monthly Service Report - October 2019

OUT OF COUNTY

ONE WAY PASSENGERS

Week of	M	T	W	TH	F	S	Total
10/1-5/2019		25	26	19	29	18	117
10/6-12/2019	33	26	28	26	25	18	156
10/13-19/2019	24	20	26	24	21	13	128
10/20-26/2019	22	25	21	23	27	19	137
10/27-31/2019	28	24	32	27			111
Total	107	120	133	119	102	68	649

SENIOR LUNCH

DONATIONS

	M	T	W	TH	F	S	Total
				64.25			64.25
				227.5			227.5
				103.5			103.5
				86.5			86.5
				51.25			51.25
	0	0	0	533	0	0	533

REVENUE HOURS

	M	T	W	TH	F	S	Total
	12	22	18.75	21.83	7.5		82.08
	23.8	14.25	22.33	15.25	17.5	7.75	100.83
	17.8	16.25	18.75	13.75	18	8	92.5
	19.8	17	17.75	14.5	19.25	8	96.25
	18	14.5	27	15.75			75.25
	79.3	74	107.8	78	76.58	31.3	446.91

REVENUE MILES

	M	T	W	TH	F	S	Total
	216	475	210	338	105		1344
	387	291	408	231	250	82	1649
	255	323	306	245	274	71	1474
	304	270	293	291	326	69	1553
	284	271	513	265			1333
	1230	1371	1995	1242	1188	327	7353

ONE WAY PASSENGERS

Week of	M	T	W	TH	F	Total
10/1-5/2019		29	31	30	29	119
10/6-12/2019	28	33	34	30	29	154
10/13-19/2019	28	32	33	33	35	161
10/20-26/2019	28	33	34	39	31	165
10/27-31/2019	33	42	31	42		148
Total	117	169	163	174	124	747

DONATIONS

	M	T	W	TH	F	Total
						0
						0
						0
						0
						0
	0	0	0	0	0	0

REVENUE HOURS

	M	T	W	TH	F	Total
	5.75	5.75	5.75	5.75	6	23.25
	6.25	5.75	5.75	6	6.25	30
	5.75	5.75	5.75	6	5.75	29
	5.75	5.75	6	5.75	5.75	29
	5.75	6.75	6.5	6.25		25.25
	23.5	29.75	29.75	29.75	23.75	136.5

REVENUE MILES

	M	T	W	TH	F	Total
	53	47	46	54		200
	44	42	50	44	56	236
	48	47	47	52	51	245
	58	47	48	52	45	250
	47	52	50	51		200
	197	241	242	245	206	1131

MEDICAL/SHOPPING ASSISTANCE

ONE WAY PASSENGERS

Week of	M	T	W	TH	F	Total
10/1-5/2019		6	7			13
10/6-12/2019		7	6	8	4	25
10/13-19/2019	7	6	4	4	9	30
10/20-26/2019		4	2	10	2	18
10/27-31/2019	6	5	6	10		27
Total	13	28	25	32	15	113

FARES

	M	T	W	TH	F	Total
	6.25	8.75				15
	10	7.5	10	5		32.5
	8.75	7.5	5	5	11.3	37.5
	5	2.5	12.5	2.5		22.5
	7.5	6.25	7.5	12.5		33.75
	16.3	35	31.25	40	18.8	141.25

REVENUE HOURS

	M	T	W	TH	F	Total
	4.75	7.25				12
	7.5	5.75	6.25	3.75		23.25
	4.75	6.75	4.75	3.75	7.5	27.5
	4.75	2.75	6.5	3.75		17.75
	4.75	5.75	5.75	5.75		22
	9.5	29.5	26.25	22.25	15	102.5

REVENUE MILES

	M	T	W	TH	F	Total
	52	85				137
	92	46	74	21		233
	41	37	21	23	83	205
	27	15	65	18		125
	35	39	30	50		154
	76	247	197	212	122	854

Total Deposits 674.25

November 2019
Specialized Transportation Monthly Operations Reports
Operated by Jovenes de Antaño

Year-to-Year Comparison

	2019	2018
Passengers Per Hour		
Out-of-County Medical Transportation	1.64	1.75
Senior Lunch	5.82	5.05
Medical Shopping Assistance	1	1.37
Total Passengers	1277	1194
Total Revenue Hours	546.25	493.25
Passengers Per Hour	2.33	2.42
Lift Trips	170	176
No Shows	2	0
Cancellations	0	0



Jovenes de Antaño

Specialized Transportation Services

Monthly Service Report - November 2019

WEEKDAYS

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	481	313.75	4,241	\$ 533.50	18
Senior Lunch	606	104.00	856	\$ -	18
Medical/Shopping Assistance	90	89.50	768	\$ 112.50	15
Total	1,177	507.25	5,865	\$ 646.00	

WEEKENDS

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	100	39.00	440	\$ -	5
Total	100	39.00	440	\$ -	

MONTH

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	581	352.75	4,681	\$ 533.50	23
Senior Lunch	606	104.00	856	\$ -	18
Medical/Shopping Assistance	90	89.50	768	\$ 112.50	15
Total	1,277	546.25	6,305	\$ 646.00	

FISCAL YEAR TO DATE

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	3,179	1,977.66	30,160	\$ 3,396.75	127
Senior Lunch	3,118	607.25	4,870	\$ -	105
Medical/Shopping Assistance	640	552.50	5,666	\$ 811.25	91
Total	6,937	3,137.41	40,696	\$ 4,208.00	

VEHICLE MILEAGE INFORMATION

Vehicle Number	Ending Odometer
63	40743
733	151303
735	131915
736	142237
738	123405
739	13372

ADDITIONAL INFORMATION

Service	Current Month	Year To Date
Lift Assisted Trips	170	976
Unduplicated Passengers	91	453
Turn Downs	0	0
No Shows	3	15
Cancellations	6	53
Employee Hours	546	3,137.41
Vehicles - Midday	5	
Vehicles - Peak	5	

NOTES



Jovenes de Antaño Specialized Transportation Services Monthly Service Report - November 2019

OUT OF COUNTY

ONE WAY PASSENGERS

Week of	M	T	W	TH	F	S	Total
11/1-2/2019					27	18	45
11/3-9/2019	23	27	27	22	25	22	146
11/10-16/2019		25	30	24	27	22	128
11/17-23/2019	25	29	25	25	35	18	157
11/24-30/2019	34	27	24			20	105
Total	82	108	106	71	114	100	581

SENIOR LUNCH

ONE WAY PASSENGERS

Week of	M	T	W	TH	F	Total
11/1-2/2019					33	33
11/3-9/2019	29	35	28	34	42	168
11/10-16/2019		32	39	34	20	125
11/17-23/2019	36	38	37	36	36	183
11/24-30/2019	35	30	32			97
Total	100	135	136	104	131	606

MEDICAL/SHOPPING ASSISTANCE

ONE WAY PASSENGERS

Week of	M	T	W	TH	F	Total
11/1-2/2019					2	2
11/3-9/2019	6	6		6	8	26
11/10-16/2019			12	10	10	32
11/17-23/2019		6	4	2	6	18
11/24-30/2019	2	2	8			12
Total	8	14	24	18	26	90

DONATIONS

Week of	M	T	W	TH	F	S	Total
11/1-2/2019							0
11/3-9/2019				261			261
11/10-16/2019				60.5			60.5
11/17-23/2019				47.5			47.5
11/24-30/2019				164.5			164.5
Total	0	0	0	533.5	0	0	533.5

DONATIONS

Week of	M	T	W	TH	F	Total
11/1-2/2019						0
11/3-9/2019						0
11/10-16/2019						0
11/17-23/2019						0
11/24-30/2019						0
Total	0	0	0	0	0	0

REVENUE HOURS

Week of	M	T	W	TH	F	S	Total
11/1-2/2019					21.5	8	29.5
11/3-9/2019	14	14.25	22.25	13	14.75	7.75	86
11/10-16/2019		13	23.25	10	21.75	7.75	75.75
11/17-23/2019	23	15	15.5	11.5	21.75	7.75	94.5
11/24-30/2019	19.5	18	21.75			7.75	67
Total	56.5	60.25	82.75	34.5	79.75	39	352.75

313.75

REVENUE HOURS

Week of	M	T	W	TH	F	Total
11/1-2/2019					5.75	5.75
11/3-9/2019	5.75	5.75	6	5.5	5.75	28.75
11/10-16/2019		5.75	5.75	6	5.75	23.25
11/17-23/2019	5.75	5.75	5.75	6	5.75	29
11/24-30/2019	5.75	5.75	5.75			17.25
Total	17.25	23	23.25	17.5	23	104

FARES

Week of	M	T	W	TH	F	Total
11/1-2/2019					2.5	2.5
11/3-9/2019	7.5	7.5		7.5	5	27.5
11/10-16/2019			17.5	12.5	12.5	42.5
11/17-23/2019		7.5	5	2.5	7.5	22.5
11/24-30/2019	2.5	2.5	12.5			17.5
Total	10	17.5	35	22.5	27.5	112.5

Total Deposits 646.00

REVENUE MILES

Week of	M	T	W	TH	F	S	Total
11/1-2/2019					297	71	368
11/3-9/2019	150	252	372	149	201	93	1217
11/10-16/2019		209	390	123	316	109	1147
11/17-23/2019	225	229	171	242	267	62	1196
11/24-30/2019	274	188	186			105	753
Total	649	878	1119	514	1081	440	4681

REVENUE MILES

Week of	M	T	W	TH	F	Total
11/1-2/2019					56	56
11/3-9/2019	42	50	43	46	46	227
11/10-16/2019		45	50	42	46	183
11/17-23/2019	50	44	51	53	46	244
11/24-30/2019	48	45	53			146
Total	140	184	197	141	194	856

REVENUE MILES

Week of	M	T	W	TH	F	Total
11/1-2/2019					55	55
11/3-9/2019	67	38		46	54	205
11/10-16/2019			49	47	97	193
11/17-23/2019		58	35	9	45	147
11/24-30/2019	56	22	90			168
Total	123	118	174	102	251	768

December 2019
Specialized Transportation Monthly Operations Reports
Operated by Jovenes de Antaño

Year-to-Year Comparison

	2019	2018
Passengers Per Hour		
Out-of-County Medical Transportation	1.58	1.76
Senior Lunch	5.27	5.43
Medical Shopping Assistance	1.19	1.08
Total Passengers	1326	1228
Total Revenue Hours	577	509.5
Passengers Per Hour	2.29	2.41
Lift Trips	191	176
No Shows	0	0
Cancellations	4	0



Jovenes de Antaño

Specialized Transportation Services

Monthly Service Report - December 2019

WEEKDAYS

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	504	334.50	4,478	\$ 134.00	21
Senior Lunch	637	120.50	1,033	\$ -	21
Medical/Shopping Assistance	109	91.25	703	\$ 136.50	16
Total	1,250	546.25	6,214	\$ 270.50	

WEEKENDS

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	76	30.50	308	\$ -	4
Total	76	30.50	308	\$ -	

MONTH

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	580	365.00	4,786	\$ 134.00	25
Senior Lunch	637	120.50	1,033	\$ -	21
Medical/Shopping Assistance	109	91.25	703	\$ 136.50	16
Total	1,326	576.75	6,522	\$ 270.50	

FISCAL YEAR TO DATE

Service	Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Donations/Fares Collected	Service Days
Out-of-County	3,759	2,342.66	34,946	\$ 3,530.75	152
Senior Lunch	3,755	727.75	5,903	\$ -	126
Medical/Shopping Assistance	749	643.75	6,369	\$ 947.75	107
Total	8,263	3,714.16	47,218	\$ 4,478.50	

VEHICLE MILEAGE INFORMATION

Vehicle Number	Ending Odometer
63	41496
733	151303
735	132923
736	144186
738	125205
739	14779

ADDITIONAL INFORMATION

Service	Current Month	Year To Date
Lift Assisted Trips	191	1,167
Unduplicated Passengers	95	548
Turn Downs	0	0
No Shows	0	15
Cancellations	4	57
Employee Hours	577	3,714.16
Vehicles - Midday	5	
Vehicles - Peak	5	

NOTES



Jovenes de Antaño
Specialized Transportation Services
Monthly Service Report - December 2019

OUT OF COUNTY

ONE WAY PASSENGERS

Week of	M	T	W	TH	F	S	Total
12/1-7/2019	29	21	26	18	28	20	142
12/8-14/2019	26	23	29	24	25	20	147
12/15-21/2019	27	22	19	30	21	16	135
12/22-28/2019	21	18		20	33	20	112
12/29-31/2019	24	20					44
Total	127	104	74	92	107	76	580

SENIOR LUNCH

ONE WAY PASSENGERS

Week of	M	T	W	TH	F	Total
12/1-7/2019	29	30	36	30	35	160
12/8-14/2019	34	39	38	32	38	181
12/15-21/2019	26	31	33	30	32	152
12/22-28/2019	32	21		23	17	93
12/29-31/2019	25	26				51
Total	146	147	107	115	122	637

MEDICAL/SHOPPING ASSISTANCE

ONE WAY PASSENGERS

Week of	M	T	W	TH	F	Total
12/1-7/2019			6	12	12	30
12/8-14/2019	2	6	6	8	9	31
12/15-21/2019	7	10	6	11	4	38
12/22-28/2019	4			4		8
12/29-31/2019	2					2
Total	15	16	18	35	25	109

DONATIONS

M	T	W	TH	F	S	Total
			20.5			20.5
			78.25			78.25
			35.25			35.25
						0
						0
						0
0	0	0	134	0	0	134

DONATIONS

M	T	W	TH	F	Total
					0
					0
					0
					0
					0
					0
0	0	0	0	0	0

FARES

M	T	W	TH	F	Total
		7.5	15	15	37.5
2.5	7.5	7.5	10	11.3	38.75
8.75	12.5	7.5	14	5	47.75
5			5		10
2.5					2.5
18.8	20	22.5	44	31.3	136.5

Total Deposits 270.50

REVENUE HOURS

M	T	W	TH	F	S	Total
20.75	16.5	19.75	10.75	15.25	7.75	90.75
16.75	11.75	20.25	12.25	18	7.5	86.5
15	13.25	20.75	18	18	7.5	92.5
12	14		7.75	23	7.75	64.5
14.5	16.25					30.75
79	71.75	60.75	48.75	74.25	30.5	365

REVENUE HOURS

M	T	W	TH	F	Total
5.75	6	5.75	5.25	6	28.75
5.75	5.75	5.75	5.75	5.75	28.75
5.75	5.75	5.75	5.75	6	29
5.75	5.75		5.5	5.5	22.5
5.75	5.75				11.5
28.75	29	17.25	22.25	23.25	120.5

REVENUE HOURS

M	T	W	TH	F	Total
		5.25	5.75	7.5	18.5
2.75	6.75	6.75	4.75	7.5	28.5
8.25	7.75	4.5	7.75	4.75	33
4.75			3.75		8.5
2.75					2.75
18.5	14.5	16.5	22	19.75	91.25

REVENUE MILES

M	T	W	TH	F	S	Total
226	199	354	60	221	66	1126
190	214	329	204	152	71	1160
179	204	315	355	210	102	1365
202	161		67	283	69	782
211	142					353
1008	920	998	686	866	308	4786

REVENUE MILES

M	T	W	TH	F	Total
43	44	50	62	55	254
56	52	49	47	53	257
47	47	46	50	53	243
49	37		57	46	189
46	44				90
241	224	145	216	207	1033

REVENUE MILES

M	T	W	TH	F	Total
		37	58	68	163
12	39	61	32	75	219
56	67	30	47	49	249
26			24		50
22					22
116	106	128	161	192	703

September 2019
San Benito County Express Monthly Operations Reports
Operated by MV Transportation

Year-to-Year Comparison

	2019	2018
Passengers Per Hour		
Dial-A-Ride/Paratransit	4.47	3.7
Fixed Route	7.53	6.37
Intercounty Gavilan	9.38	8.98
Intercounty Caltrain	5.01	4.52
Intercounty Greyhound	3.6	3.25
 Total Passengers	 11890	 10569
 Total Revenue Hours	 2069.71	 2086.93
 Passengers Per Hour	 5.74	 5.07
 Lift Trips	 146	 147
No Shows	177	185
Cancellations	93	56

WEEKDAYS SEPT 2019

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Dial-A-Ride	3,093	236	354.68	3,371	\$ 712.25	\$ 733.55	\$ 71.50	21	\$ 13,555.87
Paratransit	1,082	97	645.38	11,214	\$ 2,136.73	\$ 2,200.65	\$ 214.50	21	\$ 24,666.42
Fixed Route	3,529	37	473.37	5,683	\$ 1,316.80	\$ 282.50	\$ 28.00	21	\$ 18,092.20
Gavilan	2,901	0	309.31	6,397	\$ 2,778.61	\$ 990.90	\$ 44.00	21	\$ 11,821.83
Caltrain	988	0	197.09	4,776	\$ 1,254.11	\$ 179.20	\$ 18.00	21	\$ 7,532.78
Total	11,593	370	1,979.83	31,441	\$ 8,198.50	\$ 4,386.80	\$ 376.00		\$ 75,669.10

SATURDAY

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Dial-A-Ride	23	4	7.63	165	\$ 27.30	\$ 8.80	\$ -	4	\$ 291.62
Greyhound	117	0	29.27	755	\$ 188.00	\$ 2.20	\$ -	4	\$ 1,118.70
Total	140	4	36.90	920	\$ 215.30	\$ 11.00	\$ -		\$ 1,410.32

SUNDAY

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Dial-A-Ride	40	5	17.33	322	\$ 55.61	\$ -	\$ -	5	\$ 662.35
Greyhound	117	0	35.65	965	\$ 189.59	\$ 5.50	\$ -	5	\$ 1,362.54
Total	157	5	52.98	1,287	\$ 245.20	\$ 5.50	\$ -		\$ 2,024.90

MONTH

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Monthly Fixed Fee									\$ 29,125.00
Dial-A-Ride	3,156	245	379.64	3,858	\$ 795.16	\$ 742.35	\$ 71.50	30	\$ 14,509.84
Paratransit	1,082	97	645.38	11,214	\$ 2,136.73	\$ 2,200.65	\$ 214.50	21	\$ 24,666.42
Fixed Route	3,529	37	473.37	5,683	\$ 1,316.80	\$ 282.50	\$ 28.00	21	\$ 18,092.20
Gavilan	2,901	0	309.31	6,397	\$ 2,778.61	\$ 990.90	\$ 44.00	21	\$ 11,821.83
Caltrain	988	0	197.09	4,776	\$ 1,254.11	\$ 179.20	\$ 18.00	21	\$ 7,532.78
Greyhound	234	0	64.92	1,720	\$ 377.59	\$ 7.70	\$ -	9	\$ 2,481.24
Total	11,890	379	2,069.71	33,648	\$ 8,659.00	\$ 4,403.30	\$ 376.00		\$ 108,229.32

FISCAL YEAR TO DATE

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Monthly Fixed Fee									\$ 87,375.00
Dial-A-Ride	8,400	496	1,155	10,826	2,628	1,557	134	91	\$ 44,133.78
Paratransit	3,337	568	1,904	33,589	7,261	4,638	401	65	\$ 72,785.79
Fixed Route	7,277	148	1,298	15,725	2,390	560	28	65	\$ 49,611.85
Gavilan	5,070	1	831	17,321	5,593	1,487	44	65	\$ 31,769.99
Caltrain	2,584	0	628	14,567	3,537	318	36	65	\$ 24,019.36
Greyhound	592	4	191	4,939	943	19	0	26	\$ 7,305.75
Total	27,260	1,217	6,008	96,967	22,352	8,578	643		\$ 317,001.52

ADDITIONAL INFORMATION

	Current Month	Year To Date
Lift Assisted Trips	146	486
Turn Downs	0	0
No Shows	177	451
Cancellations	93	266
Missed Trips	0	0
Employee Hours	2,825	9,350
Road Calls	0	2
Vehicles - Midday	7	
Vehicles - Peak	8	

NOTES

Greyhound Bikes = 0 Gavilan Bikes=46 Caltrain Bikes = 27 Fixed Route = 1

FIXED ROUTE PASSENGER CT

	Business	Clockwise	Counter	Sunnyslope	Southside	Fixed Subtotal
1-Sep	0	0	0	0	0	
2-Sep						
3-Sep	38	31	25	0	12	106
4-Sep	32	61	86	6	14	199
5-Sep	37	47	70	5	20	179
6-Sep	31	58	67	8	11	175
7-Sep						
8-Sep						
9-Sep	40	44	81	4	16	185
10-Sep	39	53	70	5	13	180
11-Sep	55	64	72	3	16	210
12-Sep	35	43	50	5	25	158
13-Sep	33	46	54	5	15	153
14-Sep						
15-Sep						
16-Sep	36	51	87	5	12	191
17-Sep	32	73	60	5	17	187
18-Sep	50	75	67	5	13	210
19-Sep	32	46	73	7	22	180
20-Sep	36	64	58	3	19	180
21-Sep						
22-Sep						
23-Sep	24	58	71	6	13	172
24-Sep	22	59	67	3	16	167
25-Sep	54	61	83	4	11	213
26-Sep	43	61	68	5	14	191
27-Sep	27	81	49	3	12	172
28-Sep						
29-Sep						
30-Sep	40	63	43	3	9	158
1-Oct						
TOTALS	736	1139	1301	90	300	3566
DAILY AVERAG						
E	35	54	62	4	14	178

October 2019
San Benito County Express Monthly Operations Reports
Operated by MV Transportation

Year-to-Year Comparison

	2019	2018
Passengers Per Hour		
Dial-A-Ride/Paratransit	4.46	3.44
Fixed Route	7.62	6.24
Intercounty Gavilan	9.2	8.76
Intercounty Caltrain	4.35	3.68
Intercounty Greyhound	4.15	3.21
 Total Passengers	 13143	 11968
 Total Revenue Hours	 2373.91	 2489.12
 Passengers Per Hour	 5.54	 4.81
 Lift Trips	 149	 146
No Shows	240	204
Cancellations	104	94

WEEKDAYS OCT 2019

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Dial-A-Ride	3,170	298	413.50	4,297	\$ 749.26	\$ 782.25	\$ 35.75	23	\$ 15,803.97
Paratransit	1,295	467	748.47	11,510	\$ 2,247.77	\$ 2,346.75	\$ 107.25	23	\$ 28,606.52
Fixed Route	4,097	45	543.25	6,601	\$ 1,442.97	\$ 262.70	\$ 10.00	23	\$ 20,763.02
Gavilan	3,300	0	358.88	8,010	\$ 2,607.34	\$ 1,209.70	\$ 18.00	23	\$ 13,716.39
Caltrain	984	0	226.45	5,286	\$ 1,377.66	\$ 159.40	\$ -	23	\$ 8,654.92
Total	12,846	810	2,290.55	35,704	\$ 8,425.00	\$ 4,760.80	\$ 171.00		\$ 87,544.82

SATURDAY

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Dial-A-Ride	24	2	12.66	193	\$ 30.58	\$ 3.30	\$ -	4	\$ 483.87
Greyhound	113	0	30.21	751	\$ 180.80	\$ 2.20	\$ -	4	\$ 1,154.63
Total	137	2	42.87	944	\$ 211.38	\$ 5.50	\$ -		\$ 1,638.49

SUNDAY

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Dial-A-Ride	24	6	10.68	189	\$ 31.60	\$ 2.20	\$ -	4	\$ 408.19
Greyhound	136	0	29.81	780	\$ 195.02	\$ 3.30	\$ -	4	\$ 1,139.34
Total	160	6	40.49	969	\$ 226.62	\$ 5.50	\$ -		\$ 1,547.53

MONTH

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Monthly Fixed Fee									\$ 29,125.00
Dial-A-Ride	3,218	306	436.84	4,679	\$ 811.44	\$ 787.75	\$ 35.75	31	\$ 16,696.02
Paratransit	1,295	467	748.47	11,510	\$ 2,247.77	\$ 2,346.75	\$ 107.25	23	\$ 28,606.52
Fixed Route	4,097	45	543.25	6,601	\$ 1,442.97	\$ 262.70	\$ 10.00	23	\$ 20,763.02
Gavilan	3,300	0	358.88	8,010	\$ 2,607.34	\$ 1,209.70	\$ 18.00	23	\$ 13,716.39
Caltrain	984	0	226.45	5,286	\$ 1,377.66	\$ 159.40	\$ -	23	\$ 8,654.92
Greyhound	249	0	60.02	1,531	\$ 375.82	\$ 5.50	\$ -	8	\$ 2,293.96
Total	13,143	818	2,373.91	37,617	\$ 8,863.00	\$ 4,771.80	\$ 171.00		\$ 119,855.84

FISCAL YEAR TO DATE

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Monthly Fixed Fee									\$ 116,500.00
Dial-A-Ride	11,618	802	1,592	15,505	\$ 3,439.30	\$ 2,344.65	\$ 169.50	122	\$ 60,829.81
Paratransit	4,632	1,035	2,653	45,099	\$ 9,509.22	\$ 6,984.45	\$ 508.50	88	\$ 101,392.31
Fixed Route	11,374	193	1,841	22,326	\$ 3,832.63	\$ 822.70	\$ 38.00	88	\$ 70,374.87
Gavilan	8,370	1	1,190	25,331	\$ 8,200.31	\$ 2,696.40	\$ 62.00	88	\$ 45,486.39
Caltrain	3,568	0	855	19,853	\$ 4,914.93	\$ 476.90	\$ 36.00	88	\$ 32,674.28
Greyhound	841	4	251	6,470	\$ 1,318.61	\$ 24.90	\$ -	34	\$ 9,599.72
Total	40,403	2,035	8,382	134,584	\$ 31,215.00	\$ 13,350.00	\$ 814.00		\$ 436,857.36

ADDITIONAL INFORMATION

	Current Month	Year To Date
Lift Assisted Trips	149	635
Turn Downs	0	0
No Shows	240	691
Cancellations	104	370
Missed Trips	0	0
Employee Hours	2,959	12,306
Road Calls	0	2
Vehicles - Midday	7	
Vehicles - Peak	8	

NOTES

Greyhound Bikes = 0 Gavilan Bikes=58 Caltrain Bikes =29 Fixed Route =0

FIXED ROUTE PASSENGER CT

	Business	Clockwise	Counter	Sunnyslope	Southside	Fixed Subtotal
1-Oct	36	60	62	4	14	176
2-Oct	36	50	93	6	16	201
3-Oct	36	69	51	2	20	178
4-Oct	27	57	54	2	20	160
5-Oct						
6-Oct						
7-Oct	39	69	80	4	11	203
8-Oct	39	68	75	4	13	199
9-Oct	68	58	78	4	20	228
10-Oct	38	82	72	3	16	211
11-Oct	49	67	68	3	13	200
12-Oct						
13-Oct						
14-Oct	16	65	57	3	11	152
15-Oct	23	62	63	4	13	165
16-Oct	16	52	76	18	14	176
17-Oct	31	60	61	19	4	175
18-Oct	42	44	101	3	14	204
19-Oct						
20-Oct						
21-Oct	18	46	57	4	10	135
22-Oct	33	67	59	4	12	175
23-Oct	56	81	47	3	18	205
24-Oct	38	38	61	4	24	165
25-Oct	25	53	72	3	11	164
26-Oct						
27-Oct						
28-Oct	31	51	56	5	17	160
29-Oct	29	50	64	4	21	168
30-Oct	31	68	62	4	17	182
31-Oct	28	67	48	3	14	160
TOTALS	785	1384	1517	113	343	4142
DAILY AVERAGE						
E	34	60	66	5	15	180

November 2019
San Benito County Express Monthly Operations Reports
Operated by MV Transportation

Year-to-Year Comparison

	2019	2018
Passengers Per Hour		
Dial-A-Ride/Paratransit	3.62	3.14
Fixed Route	6.19	5.12
Intercounty Gavilan	7.93	7.05
Intercounty Caltrain	3.91	3.41
Intercounty Greyhound	2.82	3.3
 Total Passengers	 9369	 8771
 Total Revenue Hours	 1923.69	 2108.16
 Passengers Per Hour	 4.87	 4.16
 Lift Trips	 110	 129
No Shows	146	161
Cancellations	87	71

WEEKDAYS NOV 2019

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Dial-A-Ride	2,029	31	324.25	3,259	\$ 634.56	\$ 480.20	\$ 40.25	21	\$ 12,392.84
Paratransit	1,066	207	587.73	8,884	\$ 1,903.69	\$ 1,440.60	\$ 120.75	21	\$ 22,463.04
Fixed Route	2,594	56	427.96	5,538	\$ 783.05	\$ 146.70	\$ -	21	\$ 16,356.63
Gavilan	2,391	0	301.70	6,769	\$ 1,883.95	\$ 773.10	\$ 18.00	21	\$ 11,530.97
Caltrain	762	0	195.12	4,584	\$ 1,015.25	\$ 130.20	\$ -	21	\$ 7,457.49
Total	8,842	294	1,836.76	29,034	\$ 6,220.50	\$ 2,970.80	\$ 179.00		\$ 70,200.97

SATURDAY

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Dial-A-Ride	22	5	8.69	124	\$ 29.95	\$ 3.30	\$ -	5	\$ 332.13
Greyhound	97	0	36.59	952	\$ 140.20	\$ 19.50	\$ -	5	\$ 1,398.47
Total	119	5	45.28	1,076	\$ 170.15	\$ 22.80	\$ -		\$ 1,730.60

SUNDAY

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Dial-A-Ride	16	5	12.75	175	\$ 24.20	\$ -	\$ -	4	\$ 487.31
Greyhound	88	0	28.90	780	\$ 151.40	\$ 6.60	\$ -	4	\$ 1,104.56
Total	104	5	41.65	955	\$ 175.60	\$ 6.60	\$ -		\$ 1,591.86

MONTH

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Monthly Fixed Fee									\$ 29,125.00
Dial-A-Ride	2,067	41	345.69	3,558	\$ 688.71	\$ 483.50	\$ 40.25	30	\$ 13,212.27
Paratransit	1,066	207	587.73	8,884	\$ 1,903.69	\$ 1,440.60	\$ 120.75	21	\$ 22,463.04
Fixed Route	2,594	56	427.96	5,538	\$ 783.05	\$ 146.70	\$ -	21	\$ 16,356.63
Gavilan	2,391	0	301.70	6,769	\$ 1,883.95	\$ 773.10	\$ 18.00	21	\$ 11,530.97
Caltrain	762	0	195.12	4,584	\$ 1,015.25	\$ 130.20	\$ -	21	\$ 7,457.49
Greyhound	185	0	65.49	1,732	\$ 291.60	\$ 26.10	\$ -	9	\$ 2,503.03
Total	9,065	304	1,923.69	31,065	\$ 6,566.25	\$ 3,000.20	\$ 179.00		\$ 102,648.43

FISCAL YEAR TO DATE

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Monthly Fixed Fee									\$ 145,625.00
Dial-A-Ride	13,685	843	1,937	19,063	4,128	2,828	210	152	\$ 74,042.08
Paratransit	5,698	1,242	3,241	53,983	11,413	8,425	629	109	\$ 123,855.35
Fixed Route	13,968	249	2,269	27,864	4,616	969	38	109	\$ 86,731.50
Gavilan	10,761	1	1,492	32,100	10,084	3,470	80	109	\$ 57,017.36
Caltrain	4,330	0	1,050	24,437	5,930	607	36	109	\$ 40,131.76
Greyhound	1,026	4	317	8,202	1,610	51	0	43	\$ 12,102.75
Total	49,468	2,339	10,306	165,649	37,781	16,350	993		\$ 539,505.80

ADDITIONAL INFORMATION

	Current Month	Year To Date
Lift Assisted Trips	110	745
Turn Downs	0	0
No Shows	146	837
Cancellations	87	457
Missed Trips	0	0
Employee Hours	2,924	15,230
Road Calls	0	2
Vehicles - Midday	7	
Vehicles - Peak	8	

NOTES

Greyhound Bikes =0 Gavilan Bikes =43 Caltrain Bikes =13 Fixed Route =0

FIXED ROUTE PASSENGER CT

	Business	Clockwise	Counter	Sunnyslope	Southside	Fixed Subtotal
1-Nov	37	24	17	0	0	
2-Nov						
3-Nov						
4-Nov	30	57	68	3	14	172
5-Nov	31	79	81	3	15	209
6-Nov	32	84	73	3	15	207
7-Nov	37	56	77	3	20	193
8-Nov	34	67	64	3	12	180
9-Nov						
10-Nov						
11-Nov	11	11	2	0	0	24
12-Nov	31	52	77	3	14	177
13-Nov	30	49	70	3	14	166
14-Nov	27	50	54	3	25	159
15-Nov	25	53	45	2	12	137
16-Nov						
17-Nov						
18-Nov	30	61	55	3	11	160
19-Nov	24	80	57	3	14	178
20-Nov	24	52	70	4	10	160
21-Nov	41	56	56	3	25	181
22-Nov	32	47	63	2	20	164
23-Nov						
24-Nov						
25-Nov	32	13	0	0	0	45
26-Nov	17	10	0	0	0	27
27-Nov	26	7	0	0	0	33
28-Nov						
29-Nov						
30-Nov						
1-Dec						
TOTALS	551	908	929	41	221	2650
DAILY AVERAG E	29	48	49	2	12	143

December 2019
San Benito County Express Monthly Operations Reports
Operated by MV Transportation

Year-to-Year Comparison

	2019	2018
Passengers Per Hour		
Dial-A-Ride/Paratransit	3.21	2.97
Fixed Route	5.22	4.57
Intercounty Gavilan	5.77	4.97
Intercounty Caltrain	3.35	3.05
Intercounty Greyhound	2.67	3.21
Emergency Evacuation	4.9	
Total Passengers	7760	6957
Total Revenue Hours	1909.6	1926.69
Passengers Per Hour	4.06	3.61
Lift Trips	90	127
No Shows	151	90
Cancellations	64	74

WEEKDAYS DEC 2019

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Dial-A-Ride	1,778	24	343.00	2,819	\$ 602.05	\$ 359.05	\$ 11.00	21	\$ 13,109.46
Paratransit	1,014	50	544.33	8,755	\$ 1,806.14	\$ 1,077.15	\$ 33.00	21	\$ 20,804.29
Fixed Route	2,325	53	455.50	5,498	\$ 691.81	\$ 187.20	\$ -	21	\$ 17,409.21
Gavilan	1,575	0	272.74	6,042	\$ -	\$ -	\$ -	21	\$ 10,424.12
Caltrain	687	0	205.01	5,231	\$ -	\$ -	\$ -	21	\$ 7,835.48
Total	7,379	127	1,820.58	28,345	\$ 3,100.00	\$ 1,623.40	\$ 44.00		\$ 69,582.57

SATURDAY

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Dial-A-Ride	19	4	8.06	124	\$ 17.35	\$ 55.00	\$ -	4	\$ 308.05
Greyhound	93	0	29.32	775	\$ -	\$ -	\$ -	4	\$ 1,120.61
Total	112	4	37.38	899	\$ 17.35	\$ 55.00	\$ -		\$ 1,428.66

SUNDAY

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Dial-A-Ride	27	10	15.08	212	\$ 34.40	\$ -	\$ -	5	\$ 576.36
Greyhound	83	0	36.56	991	\$ -	\$ -	\$ -	5	\$ 1,397.32
Total	110	10	51.64	1,203	\$ 34.40	\$ -	\$ -		\$ 1,973.68

MONTH

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Monthly Fixed Fee									\$ 29,125.00
Dial-A-Ride	1,824	38	366.14	3,155	\$ 653.80	\$ 414.05	\$ 11.00	30	\$ 13,993.87
Paratransit	1,014	50	544.33	8,755	\$ 1,806.14	\$ 1,077.15	\$ 33.00	21	\$ 20,804.29
Emergency		18	3.67					1	\$ 140.27
Fixed Route	2,325	53	455.50	5,498	\$ 691.81	\$ 187.20	\$ -	21	\$ 17,409.21
Gavilan	1,575	0	272.74	6,042	\$ -	\$ -	\$ -	21	\$ 10,424.12
Caltrain	687	0	205.01	5,231	\$ -	\$ -	\$ -	21	\$ 7,835.48
Greyhound	176	0	65.88	1,766	\$ -	\$ -	\$ -	9	\$ 2,517.93
Total	7,601	159	1,909.60	30,447	\$ 3,151.75	\$ 1,678.40	\$ 44.00		\$ 102,250.18

FISCAL YEAR TO DATE

Service	Passengers	Incidental Passengers	Vehicle Revenue Hours	Vehicle Revenue Miles	Cash Fares Collected	Token Fares Collected	Token Sales	Service Days	Invoiced
Monthly Fixed Fee									\$ 174,750.00
Dial-A-Ride	15,509	881	2,303	22,218	\$ 4,781.81	\$ 3,242.20	\$ 220.75	182	\$ 88,035.95
Paratransit	6,712	1,292	3,785	62,738	\$ 13,219.05	\$ 9,502.20	\$ 662.25	130	\$ 144,659.64
Fixed Route	16,293	302	2,725	33,362	\$ 5,307.49	\$ 1,156.60	\$ 38.00	130	\$ 104,140.71
Gavilan	12,336	1	1,765	38,142	\$ 10,084.26	\$ 3,469.50	\$ 80.00	130	\$ 67,441.48
Caltrain	5,017	0	1,255	29,668	\$ 5,930.18	\$ 607.10	\$ 36.00	130	\$ 47,967.25
Greyhound	1,202	4	383	9,968	\$ 1,610.21	\$ 51.00	\$ -	52	\$ 14,620.68
Total	57,069	2,498	12,215	196,096	\$ 40,933.00	\$ 18,028.60	\$ 1,037.00		\$ 641,755.98

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ADDITIONAL INFORMATION

	Current Month	Year To Date
Lift Assisted Trips	90	835
Turn Downs	0	0
No Shows	151	988
Cancellations	64	521
Missed Trips	0	0
Employee Hours	2,617	17,846
Road Calls	0	2
Vehicles - Midday	7	
Vehicles - Peak	8	

NOTES

Greyhound Bikes = 0 Gavilan Bikes = 29 Caltrain Bikes = 13 Fixed Route = 4

FIXED ROUTE PASSENGER CT

	Business	Clockwise	Counter	Sunnyslope	Southside	Fixed Subtotal
1-Dec						0
2-Dec	45	46	32	5	9	137
3-Dec	28	61	66	4	15	174
4-Dec	30	49	45	3	10	137
5-Dec	33	47	44	5	20	149
6-Dec	42	52	61	5	15	175
7-Dec						0
8-Dec						0
9-Dec	20	58	51	5	14	148
10-Dec	29	66	49	4	12	160
11-Dec	59	50	49	2	13	173
12-Dec	47	55	53	3	22	180
13-Dec	37	60	55	4	11	167
14-Dec						
15-Dec						
16-Dec	32	57	50	4	13	156
17-Dec	30	40	49	4	18	141
18-Dec	25	26	48	5	13	117
19-Dec	19	41	55	6	19	140
20-Dec	26	10	6	0	22	64
21-Dec						
22-Dec						
23-Dec	24	8	0	0	0	32
24-Dec	18	1	0	0	0	19
25-Dec						
26-Dec	23	7	0	0	0	30
27-Dec	23	5	0	0	0	28
28-Dec						
29-Dec						
30-Dec	14	4	0	0	0	18
31-Dec	26	6	0	0	0	32
TOTALS	630	749	713	59	226	2377
DAILY AVERAGE						
E	30	36	34	3	11	99

Staff Report

To: Local Transportation Authority
From: Regina Valentine, Transportation Planner Telephone: (831) 637-7665 x 205
Date: February 20, 2020
Subject: San Benito County Local Transportation Authority Purchasing Policy

Recommendation:

ADOPT Resolution 2020-01 Amending the San Benito County Local Transportation Authority Purchasing Policy.

Summary:

San Benito County Local Transportation Authority (LTA) is amending its purchasing policy to provide more flexibility in purchases and to expedite project and program delivery. LTA's proposed amended Purchasing Policy mirrors the Purchasing Policy adopted by the Council of San Benito County Governments (COG) via Resolution 19-12 in November 2019.

Financial Considerations:

There are no fiscal impacts related to these changes.

Background:

LTA's existing purchasing policy has been in effect since 2012 and allows the agency's purchasing agent to enter into contract for services up to \$10,000. All other purchases and agreements must be approved by the LTA Board, which can lead to delays in project starts as the LTA Board only meets once a month. LTA's proposed amended Purchasing Policy mirrors the Purchasing Policy adopted by COG via Resolution 19-12 in November 2019.

Staff Analysis:

The primary changes to LTA's prior policy are made to Sections D2 and D4, as outlined below:

D. 2. Professional Service Contracts – To engage independent contractors to perform professional services through contracts for the LTA with or without furnishing of material where the aggregate cost does not exceed ~~\$10,000~~ \$50,000. Contracts shall not be split between fiscal years to circumvent this dollar limitation.

D. 4. Rental of Real Property – To negotiate and execute in the name of LTA, contracts to lease or rent for the LTA real property or storage space where funding has been approved by the LTA Board, with an annual rent not to exceed ~~\$10,000~~ \$50,000.

Staff recommends the LTA Board ADOPT Resolution 2020-01 amending the LTA Purchasing Policy.

Executive Director Review:_____

Counsel Review: Yes

Attachment: Resolution 2020-01 Amending the LTA Purchasing Policy

RESOLUTION OF THE SAN BENITO COUNTY LOCAL
TRANSPORTATION AUTHORITY TO AMEND SECTION 3.
PURCHASING POLICY ITEM D. 2 AND D. 4

RESOLUTION NO: 20-01

WHEREAS, the San Benito County Local Transportation Authority (LTA) has adopted Rules and Regulations regarding the transaction of LTA's business; and

WHEREAS, Section 3 of the LTA's Rules and Regulations sets out LTA's Purchasing Policies.

WHEREAS the Purchasing Policy item D. 2 and item D. 4 currently state:

D. Purchasing Agent – Powers and Duties

2. Professional Service Contracts – To engage independent contractors to perform professional services through contracts for the LTA with or without furnishing of material where the aggregate cost does not exceed \$10,000. Contracts shall not be split between fiscal years to circumvent this dollar limitation.
4. Rental of Real Property – To negotiate and execute in the name of LTA, contracts to lease or rent for the LTA real property or storage space where funding has been approved by the LTA Board, with an annual rent not to exceed \$10,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the San Benito County Local Transportation Authority, that it hereby approves the following amendments to Policy Section 3.D.2 and 3.D.4:

D. Purchasing Agent – Powers and Duties

2. Professional Service Contracts – To engage independent contractors to perform professional services through contracts for the COG with or without furnishing of material where the aggregate cost does not exceed **\$50,000**. Contracts shall not be split between fiscal years to circumvent this dollar limitation.
4. Rental of Real Property – To negotiate and execute in the name of COG, contracts to lease or rent for the COG real property or storage space where funding has been approved by the COG Board, with an annual rent not to exceed **\$50,000**.

PASSED AND ADOPTED BY THE SAN BENITO COUNTY LOCAL TRANSPORTATION AUTHORITY
on this 20th day of February 2020, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

, Chair

ATTEST:
Mary Gilbert, Executive Director

By: _____

Dated: _____

APPROVED AS TO LEGAL FORM:
San Benito County Counsel's Office

By: Shirley L. Murphy
Shirley L. Murphy, Deputy County Counsel

Dated: Feb. 14, 2020