

**COUNCIL OF SAN BENITO COUNTY GOVERNMENTS  
TECHNICAL ADVISORY COMMITTEE MEETING**

**September 4, 2008**

**2:00 PM**

**FINAL MINUTES**

**MEMBERS PRESENT:**

Bill Avera, City of Hollister Planning Department; Steve Wittry, City of Hollister Public Works; Jerry Lo, County Public Works Department; Lt. Scott Wood, California Highway Patrol; Art Henriques, County Planning Department

**STAFF PRESENT:**

Mary Dinkuhn, Transportation Planning Manager; Veronica Lezama, Transportation Planner; Monica Gomez, Secretary

**OTHERS PRESENT:**

David Roemer, Associate Planner, Association of Monterey Bay Area Governments

**CALL TO ORDER:**

Mary Dinkuhn, Transportation Planning Manager called the meeting to order at 2:05 p.m.

**CERTIFICATE OF POSTING:**

*Upon a motion duly made by Steve Wittry, and seconded by Bill Avera, it was unanimously approved to acknowledge the Certificate of Posting.*

**PUBLIC COMMENT:** None

**MEMBER ANNOUNCEMENTS:**

Steve Wittry announced that the City of Hollister will be celebrating the grand opening of the Water Reclamation Facility, Thursday, October 23, 2008 at 1:30 p.m. The Water Reclamation Facility is located at 2690 San Juan Hollister Road.

Art Henriques announced that the County Planning Department will be holding a Homebuyer Workshop Saturday, September 20, 2008. City and County employees will receive an informational flyer inserted along with their employee checks.

**CORRESPONDENCE:**

None

**CONSENT AGENDA:**

**1. Approve TAC Meeting Minutes dated June 5, 2008**

*Upon a motion duly made by Bill Avera, and seconded by Steve Wittry, the committee unanimously approved Item 1 from the Consent Agenda with an abstention from Art Henriques.*

## **REGULAR AGENDA:**

### **2. Receive Update on the Regional Blueprint Plan: Envisioning Monterey Bay**

Transportation Planning Manager introduced David Roemer, Associate Planner for AMBAG, who presented preliminary information on the scope of the Blueprint Plan to the Committee. Mr. Roemer presented the updated scope at the meeting and reviewed the memo which outlined the next steps for completion of the plan and methods of public outreach.

A series of questions will be brought to the Committee and ultimately will be presented to all three counties in questionnaire format. An open house will be held in the counties to allow comment from the public on policy workshop results, and board meetings will be identified to keep the public informed.

There was brief discussion about the County's General Plan.

Mr. Roemer answered questions from the Committee in regards to the next steps for completion of the plan and methods of public outreach.

Mr. Roemer stated that AMBAG will coordinate with COG, the City of Hollister, San Benito County, and the City of San Juan Bautista during the development of the plan.

Mr. Henriques requested a PDF version of the "Envisioning Monterey Bay Scope" letter, to be able to present it to the Board of Supervisors in October.

Ms. Dinkuhn noted that the Committee may forward any additional questions or comments directly to Mr. DeShazo or Mr. Roemer at AMBAG.

### **3. Receive Update on the Highway 25 Bypass Project**

Transportation Planning Manager Mary Dinkuhn reported that the detour work at the Sunnyslope Road/Airline Highway intersection was completed as of August 20<sup>th</sup>.

The contractor is continuing work in the San Felipe Road area, with median construction beginning today.

Ms. Dinkuhn mentioned that representatives from the City of Hollister, the County, COG, and Caltrans will be meeting September 8<sup>th</sup> to discuss the transfer of the route from COG to Caltrans and to discuss interim maintenance of the road.

Mr. Avera stated that the City is interested in accessing the property that is adjacent to Chevron for economic development.

Mr. Wittry suggested sending out a reminder to the schools (specifically Gabilan Hills School) and parents regarding the importance of safety in the construction areas.

Ms. Dinkuhn noted that she met with representatives from the schools and they are considering having a cross guard available to cross children.

There was discussion regarding coordination with the California Highway Patrol and the City Police Department, as to which of the two departments will be responsible for patrolling the Bypass once it is open.

Lt. Wood stated that he has mentioned the issue to his Captain, however there has not been further discussion on the matter. It is a technical issue that eventually has to be worked out between the City Police and the California Highway Patrol. Standard procedure calls that fall within city limits, city police respond, calls that fall within the county jurisdiction, the CHP responds.

Ms. Dinkuhn will bring up the issue at the next staff meeting and will coordinate a meeting with representatives from the City, and the County Police departments.

### **4. Receive Update on the San Juan Highway Bike Lanes Project and Discuss Potential Funding Options.**

Transportation Planner, Veronica Lezama stated that COG staff recently learned that the engineers underestimated the amount of asphalt concrete that would be required to construct the project. As a result, the San Juan Highway Bike Lanes Project is under funded by \$1,288,171. COG staff is exploring various strategies to fund the construction phase of the project.

There was discussion regarding the possibility of scaling back in certain areas of the construction in order to minimize the shortfall.

COG staff will coordinate with Public Works staff to have them complete a construction review of the project, in hopes of finding possible areas that may be scaled back for a cost savings.

Staff anticipates funding could be secured to construct the project in fiscal year 2010/2011.

## **5. Receive and Comment on the Request for Proposals to Prepare an Airport Land Use Compatibility Plan.**

Transportation Planner Veronica Lezama announced that COG was awarded \$45,000 in AB2766 Emission Reduction Grant Program funds from the Air District for the preparation of an Airport Land Use Compatibility Plan for the Hollister Municipal Airport and Frazier Lake Airpark. A second grant in the amount of \$64,000, is pending Caltrans consideration, and pending approval of the State Budget.

There was discussion in regards to why public funds are being used to pay for private developments, such as Frazier Lake Airpark.

After brief discussion, staff stated that all references of Frazier Lake Airpark will be stricken from the Request for Proposals.

Staff noted that the Airport Land Use commission will consider releasing the Request for Proposals at their September meeting.

Mr. Avera asked if it would be possible to have City, County, and COG staff, meet following the TAC meetings to be able to discuss potential projects that come up in and/or around the airport location.

After brief discussion COG staff agreed to meet with City and County staff following TAC meetings.

## **6. County Express Brochure Concepts**

### **a) Discuss County Express Brochure Concepts**

### **b) Select Preferred County Express Brochure Concept**

Staff reviewed the different County Express brochure concepts and provided a power point presentation.

There was some discussion amongst Committee members and they provided the following feedback:

- Develop individual maps for each bus line route and one map that has all routes combined
- combination of icons with buses and people
- larger font
- use a catch phrase for “environmentally friendly” service

Ms. Dinkuhn noted that the selected preferred concept will be used heavily for future County Express marketing efforts.

*Upon a motion duly made by Art Henriques and seconded by Jerry Lo, the Committee voted to adjourn the TAC meeting.*

**ADJOURN TO MEETING OF OCTOBER 2, 2008 AT 2:00 p.m.**

