

**COUNCIL OF SAN BENITO COUNTY GOVERNMENTS
TECHNICAL ADVISORY COMMITTEE MEETING**

May 3, 2007

2:00 PM

MINUTES

MEMBERS PRESENT:

Arman Nazemi, Engineer, Public Works, San Benito County; Steve Wittry, Engineering Manager, City of Hollister; Bill Avera, Development Services Director, City of Hollister; Janice McClintock, City Manager, San Juan Bautista; Mark McCumsey, Regional Planner, Caltrans District 5; Arthur Henriques, Planning Director, San Benito County; Brent Newman, Captain, California Highway Patrol; Lisa Rheinheimer, Executive Director, Council of San Benito County Governments

STAFF PRESENT:

Mary Dinkuhn, Transportation Planning Manager; Monica Gomez, Secretary

OTHERS PRESENT:

Theresa Yee, Capital Projects Manager, San Benito County Public Works

CALL TO ORDER:

Lisa Rheinheimer, Executive Director called the meeting to order at 2:00 p.m.

CERTIFICATE OF POSTING:

Upon a motion duly made by Bill Avera and seconded by Janice McClintock, it was unanimously approved to acknowledge the Certificate of Posting as submitted.

PUBLIC COMMENT:

Ms. Dinkuhn announced that staff received correspondence from the Valley Transportation Authority regarding the Highway 152/156 flyover project. Ms. Dinkuhn stated that she will email the information to any TAC members who are interested in receiving future construction updates on the flyover.

Mr. Nazemi stated that he is working on providing an encroachment permit for the Valley Transportation Authority by next week for the detour that will be used.

Mr. McCumsey provided flyers to TAC members and announced that Caltrans and the California Highway Patrol will be teaming up for the first statewide litter removal and enforcement day Tuesday, May 8, 2007.

CONSENT AGENDA:

1. Approve TAC Meeting Minutes dated April 5, 2007.

Upon a motion duly made by Steve Wittry, and seconded by Art Henriques, the committee unanimously approved Item #1.

REGULAR AGENDA:

2. Receive report on AB2766 Emission Reduction Grant Program

Ms. Dinkuhn stated that this item was discussed at the last TAC meeting. TAC members expressed interest in pursuing a region-wide program of projects for Air District consideration, as well as an annual AB2766 project nomination program. This would allow the selected project(s) an opportunity to receive the largest financial award by avoiding competition within the County.

Ms. Dinkuhn stated that COG staff recommended that both programs be implemented in time for the FY 2008/2009 grant cycle. Local agencies are encouraged to submit their own AB2766 grant applications to the Air District for the FY 2007/2008 grant cycle. Applications are due to the Air District by June 4, 2007.

Ms. Dinkuhn stated that TAC members can anticipate starting work on the 2008/2009 cycle in February of 2008.

3. Recommend approval of Draft 2007 Traffic Impact Fee Program Update

Ms. Dinkuhn stated that Mike Waller from Hexagon incorporated the comments that TAC members provided at the April meeting as well as additional comments received through April 18. The final draft of the Traffic Impact Fee Program was included for TAC's review. Once approved by TAC, staff will bring the draft to the Council of Governments Board for consideration, following review by County Counsel.

Ms. Dinkuhn noted that Mr. Waller prepared the Executive Summary that was requested by TAC members and also rounded the numbers on the tables to whole numbers, as requested by Mr. Lo.

Ms. Dinkuhn went over the next steps to complete the update. Staff anticipates approval of a Final Impact Fee Program by the COG Board in June.

Ms. Dinkuhn mentioned that she received comment from a member of the public who stated that there should be a connection north of Santa Ana Road to the Highway 25 Bypass. Ms. Dinkuhn stated that she discussed it with Mr. Waller; however, it cannot be included in the Traffic Impact Fee Program because there is no anticipated development that would generate a need for the new road.

Ms. Dinkuhn stated that staff recommends that the TAC forward the draft 2007 Traffic Impact Fee Program and recommend approval by the COG Board.

Upon a motion duly made by Art Henriques and seconded by Steve Wittry, the Committee voted to forward the draft 2007 Traffic Impact Fee and recommend approval by the COG Board.

Upon a motion duly made by Steve Wittry and seconded by Art Henriques, the Committee voted to adjourn the TAC meeting.

ADJOURN TO MEETING OF JUNE 5, 2007 AT 2:00 p.m.