

**COUNCIL OF SAN BENITO COUNTY GOVERNMENTS
SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL**

FINAL MINUTES

DATE: Friday, June 6, 2008
9:30 AM

LOCATION: Council of San Benito County Governments
Conference Room
330 Tres Pinos Road, Suite C-7
Hollister, CA 95023

CALL TO ORDER

Chairwoman Pauline Valdivia called the meeting to order at 9:30 A.M.

MEMBERS PRESENT

Pauline Valdivia, Joy Rice, Kay Gibson, Tony Mercado, Clay Kempf, Charles Scott, Annie Sue Bradford, Mary Margaret Bilich

STAFF PRESENT

Lisa Rheinheimer, Executive Director; Mary Dinkuhn, Transportation Planning Manager; Betty Li, Transportation Planner

A. CERTIFICATE OF POSTING

Upon a motion duly made by Annie Sue Bradford, and seconded by Charles Scott, the Committee unanimously acknowledged the Certificate of Posting.

B. PUBLIC COMMENT

None

C. COUNCIL APPOINTMENTS

Elect STTAC Chair and Vice-Chair

Upon a motion duly made by Annie Sue Bradford, and seconded by Kay Gibson, the Committee unanimously voted to continue this item to the January meeting.

D. MEMBER ANNOUNCEMENTS

Kay Gibson announced that Community Services & Workforce Development has a new deputy director, Enrique Arreola, and that Carmen Bettancourt would no longer attend SSTAC meetings.

Chair Valdivia announced that Dolly DeVasier had submitted a letter of resignation to SSTAC.

E. EXECUTIVE DIRECTOR'S REPORT

Executive Director Lisa Rheinheimer welcomed new members and offered the opportunity to meet with them to provide an overview of the Council of Governments, and the Social Services Transportation Advisory Council practices.

Chair Valdivia requested that new members receive a copy of the Social Services Transportation Advisory Council bylaws.

F. CORRESPONDENCE

Transportation Planner Betty Li provided emails from Cal-Act urging letters to representatives regarding the state budget.

Ms. Rheinheimer provided an update on the budget and its impacts to public transit.

Ms. Li provided a letter from Hazel Hawkins Hospital responding to SSTAC's request for a dialysis center. Committee discussion followed.

Upon a motion made by Clay Kempf, and seconded by Mary Margaret Bilich, the Committee unanimously voted to recommend that the COG board send a response to Hazel Hawkins Hospital.

CONSENT AGENDA:

1) Approve SSTAC Meeting Minutes dated March 28, 2008

2) Receive Customer Comments and Incidents Report

3) Support the Local Transportation Authority's Application to Federal Transit Administration Section 5316 for Federal Fiscal Years 2007- 2009.

4) Support the Local Transportation Authority's Application to Federal Transit Administration Section 5317 for Federal Fiscal Years 2007 – 2009 to fund a Monthly Pass Voucher Program for County Express' Paratransit Clients.

5) Receive Update on Monterey Bay Area Coordinated Public Transit – Human Services Transportation Plan

Clay Kempf pulled Item 5.

Upon a motion duly made by Kay Gibson, and seconded by Charles Scott, the Committee unanimously approved Items 1-4.

5. Mr. Kempf inquired about the Human Transportation Plan status.

Ms. Li reported that the Human Transportation Plan has been approved by the Association of Monterey Bay Area Governments (AMBAG).

Upon a motion duly made by Clay Kempf, and seconded by Mary Margaret Bilich, the Committee unanimously approved Item 5.

REGULAR AGENDA:

6) Receive MV Transportation, Inc. Monthly Management Report for the Month of March 2008 – April 2008

Upon a motion duly made by Clay Kempf, and seconded by Charles Scott, the Committee approved Item 6 with an abstention from Tony Mercado.

7) Receive Jovenes de Antaño Monthly Management Report for the Month of March 2008 – April 2008

Upon a motion duly made by Charles Scott, and seconded by Mary Margaret Bilich, the Committee approved Item 7 with an abstention from Pauline Valdivia.

8) Receive County Express Ridership and Operations Report for Quarter Ending March 31, 2008

Transportation Planner, Betty Li, provided a report on ridership and operations. Ms. Li and Mr. Mercado updated the Committee on the use of the on-time performance tracker. No action was taken.

9) Receive Update on Council of Governments and Local Transportation Authority Meetings of May 15, 2008

Ms. Li discussed the action taken at the Council of Governments meeting regarding SSTAC's Unmet Needs recommendations and TDA requirements.

Chair Valdivia expressed concern over COG's action and use of funds for local streets and roads. Committee discussion followed.

Upon a motion duly made by Annie Sue Bradford, and seconded by Clay Kempf, the Committee unanimously voted to send a letter to the COG Board objecting to the Unmet Needs findings.

10) Receive Update on County Express Fare Increase

Ms. Li discussed options that were presented to the Local Transportation Authority Board. Ms. Li mentioned that a hearing will be held July 17, 2008 and that new fares would be in place in January 2009. No action was taken.

11) Select Preferred County Express Bus Stop Sign Designs, Bus Stop Schedule Holders, and On-Board Schedule Holders

Ms. Li presented different design options. The Committee made the following recommendations:

- **Bus Stop Designs** – Design E
- **Bus Stop Schedule Holders** – Use three-panel rotating sign at a transfer point, as needed and ;use two holders at each stop, back to back to display map and schedule separately, as needed.
- **On-Board Schedule Holders** – Staff decision

Upon a motion duly made by Kay Gibson, and seconded by Clay Kempf, the Committee unanimously voted in favor of the above noted recommendations.

12) Discuss County Express Token Options

Ms. Li presented different token options. The Committee recommended choosing a design that was a different size and color than coins to limit confusion, especially among disabled passengers.

Upon a motion duly made by Clay Kempf, and seconded by Charles Scott, the Committee approved Item 10 with the above noted recommendations.

13) Discuss Changing Social Services Transportation Advisory Council Meeting Time and Date

Clay Kempf recommended that the item be continued to the November/December meeting, and that the Committee review the bylaws at that time.

14) Adjourn to meeting of July 25, 2008

Upon a motion made by Clay Kempf, and seconded by Charles Scott, the Committee unanimously adjourned the meeting.