

**San Benito County  
LOCAL TRANSPORTATION AUTHORITY  
SPECIAL MEETING**

**September 24, 2009 1:00 P.M.**

**FINAL MINUTES**

**MEMBERS PRESENT:**

Chair Botelho, Director De La Cruz, Director Emerson, and Director Gomez

**STAFF PRESENT:**

Deputy County Counsel, Shirley Murphy; Executive Director, Lisa Rheinheimer; Transportation Planning Manager, Mary Dinkuhn; Administrative Services Specialist, Kathy Postigo; Transportation Planner, Betty LiOwen; Transportation Planner, Veronica Lezama

**OTHERS PRESENT:**

Tony Mercado, MV Transportation

**CALL TO ORDER:**

Chair Botelho called the meeting to order at 3:00 P.M.

**A. ACKNOWLEDGE Certificate of Posting**

*Upon a motion duly made by Director De La Cruz, and seconded by Director Emerson, the Directors unanimously acknowledged the Certificate of Posting.*

**CONSENT AGENDA:**

- 1. Approve** LTA Transactions Report (Financial Claims) dated August 2009 – Postigo
- 2. Approve** LTA Meeting Minutes dated August 20, 2009 – Gomez
- 3. Receive** County Express Monthly Operations Report for the Month of July 2009 – LiOwen
- 4. Receive** Jovenes de Antaño Specialized Transportation Services Monthly Service Report for the Month of July 2009 – LiOwen

*Upon a motion duly made by Director De La Cruz, and seconded by Director Emerson, the Directors unanimously approved Items 1-4 of the Consent Agenda.*

**REGULAR AGENDA**

**TRANSPORTATION ITEMS**

- 5. Receive** Specialized Transportation Operations Performance Report for the 4<sup>th</sup> Quarter of Fiscal Year 2008/2009 – LiOwen

Transportation Planner, Betty LiOwen reported that the Specialized Transportation Operations Performance Report is for the quarter ending June 30, 2009 and compares data for the quarter ending June 30, 2008.

Ms. LiOwen reviewed the 4<sup>th</sup> Quarter Highlights from the Operations Performance Report and stated that despite the overall decrease in ridership of 10.20%, productivity, and farebox recovery increased by

4.66% and 4.10%, respectively. Maintenance decreased by 88.06% because there were no major repairs on the older vehicles and new vehicles have been incorporated into the fleet. The cost per passenger increased by 3.12%.

Ms. LiOwen reviewed the Fiscal Year Highlights from the Operations Performance Report and stated that productivity and farebox recovery increased by 12.20% and 0.68% respectively. However, ridership declined by 6.27%. Cost per passenger increased by 4.66% while maintenance cost decreased by 56.64%.

Ms. LiOwen stated that the two factors that may have affected productivity and ridership were the County Express service adjustments and demand decrease.

*Upon a motion duly made by Director De La Cruz, and seconded by Director Emerson, the Directors unanimously voted to accept the Specialized Transportation Operations Performance Report for the 4<sup>th</sup> Quarter of Fiscal Year 2008/2009.*

**6. Receive Transit Operations Performance Report for the 4<sup>th</sup> Quarter of Fiscal Year 2008/2009 – LiOwen**

Transportation Planner, Betty LiOwen reported that the Transit Operations Performance Report is for the quarter ending June 30, 2009 and compares data for the quarter ending June 30, 2008. The report contains system-wide, individual service, and fiscal year-to-date information for the current and previous fiscal year.

Ms. LiOwen reviewed the 4<sup>th</sup> Quarter Performance Indicator Highlights from the Operations Performance Report and stated that the overall decrease in ridership of 24.21% negatively affected productivity and farebox recovery by 5.74% and 23.05%, respectively. Maintenance increased by 15.26% because there were no major repairs needed on specialized transportation vehicles or vanpool vehicles. Thus, maintenance staff spent more time on maintenance of County Express vehicles. The Cost per passenger increased by 9.72%.

Ms. LiOwen reviewed the Fiscal Year Performance Indicator Highlights and stated that there was a slight increase in overall ridership of 1.28% despite the service reductions in February 2009. Productivity and farebox recovery increased by 9.80% and 42.14% respectively. Cost per passenger decreased by 0.04% while maintenance cost increased by 3.70%.

Ms. LiOwen stated that there were two factors that may have affected operations costs and ridership: high fuel prices and service adjustments. In the first half of Fiscal Year 2008/2009, fuel prices were at record high levels and resulted in higher fuel costs. However, by December 2008, fuel prices were at a five year low. The lower fuel prices and service adjustments in the second half of the fiscal year helped alleviate the fuel budget.

Chair Botelho inquired if the decrease in ridership was a result of service cuts.

Ms. LiOwen stated that there was a dramatic decrease in ridership at the middle of the 3<sup>rd</sup> Quarter due to service cuts.

*Upon a motion duly made by Director Emerson, and seconded by Director Gomez, the Directors unanimously voted to accept the Transit Operations Performance Report for the 4<sup>th</sup> Quarter of Fiscal Year 2008/2009.*

*Upon a motion duly made by Director De La Cruz, and seconded by Director Emerson, the Director's unanimously voted to adjourn the LTA meeting.*

**ADJOURN TO LTA MEETING OCTOBER 15, 2009. AGENDA DEADLINE IS OCTOBER 6, 2009 AT 12:00 P.M.**