

**San Benito County
LOCAL TRANSPORTATION AUTHORITY
REGULAR MEETING**

November 19, 2009 2:00 P.M.

FINAL MINUTES

MEMBERS PRESENT:

Chair Botelho, Director De La Cruz, Director Emerson, Director Gomez, and Director Bilich

STAFF PRESENT:

Deputy County Counsel, Shirley Murphy; Executive Director, Lisa Rheinheimer; Administrative Services Specialist, Kathy Postigo; Transportation Planner, Veronica Lezama; Transportation Planner, Betty LiOwen; Secretary, Monica Gomez

OTHERS PRESENT:

Tony Mercado, MV Transportation

CALL TO ORDER:

Chair Botelho called the meeting to order at 2:58 P.M.

A. ACKNOWLEDGE Certificate of Posting

Upon a motion duly made by Director De La Cruz, and seconded by Director Emerson, the Director's unanimously acknowledged the Certificate of Posting.

B. PUBLIC COMMENT: None

C. SELECT LTA Vice Chairperson for 2009

Upon a motion duly made by Director De La Cruz, and seconded by Director Emerson, the Director's unanimously voted to strike Item C from the Agenda.

CONSENT AGENDA:

- 1. Approve** LTA Transactions Report (Financial Claims) dated October 2009 – Postigo
- 2. Approve** LTA Draft Meeting Minutes dated October 15, 2009 – Gomez
- 3. Receive** Jovenes de Antaño Specialized Transportation Services Monthly Service Report for the Month of October 2009 – LiOwen
- 4. Receive** FY 2009/2010 Budget Report for the First Quarter – Postigo
- 5. Invitations for Bids** – LiOwen
 - a. Release** Invitation for Bids #2009-003 for Security Gates and Fence.
 - b. Release** Invitation for Bids #2009-004 for Bus Stop Signs, Poles, and Hardware.
- 6. Receive** Update on Transit Capital Projects Funded by the American Recovery and Reinvestment Act of 2009 – LiOwen

Upon a motion duly made by Director De La Cruz, and seconded by Director Emerson, the Director's unanimously approved Items 1-6 of the Consent Agenda.

REGULAR AGENDA
TRANSPORTATION ITEMS

7. Receive 1st Quarter Transit and Specialized Transportation Operations Report for the Fiscal Year 2009/2010 – LiOwen

Transportation Planner, Betty LiOwen, reported that the 1st Quarter Transit and Specialized Transportation Operations Report for Fiscal Year 2009/2010 analyzes all of the public transportation services that the Local Transportation Authority administers and operates for San Benito County. The Authority contracts with MV Transportation, Inc. for public transit operations (County Express) and Jovenes de Antaño for specialized transportation.

Director De La Cruz inquired if there is a minimum level of service that LTA is required to provide to senior citizens.

Ms. LiOwen stated that there is a requirement to not turn down any more than 10% of Paratransit services under the American Disability Act.

Ms. Rheinheimer stated there are Unmet Needs that must be met, however she wasn't aware of a specific percentage.

Director De La Cruz inquired about the services MV Transportation provides.

Ms. Rheinheimer stated that MV Transportation provides the dispatch service, drivers, manager, and the on board drive-cam service. LTA owns all of the vehicles and orders the fuel through the County Public Works department.

Upon a motion duly made by Director Gomez, and seconded by Director De La Cruz, the Director's unanimously voted to adjourn the LTA meeting.

ADJOURN TO LTA MEETING DECEMBER 17, 2009. AGENDA DEADLINE IS DECEMBER 8, 2009 AT 12:00 P.M.