

**San Benito County
LOCAL TRANSPORTATION AUTHORITY
MEETING**

May 21, 2009 2:30 P.M.

FINAL MINUTES

MEMBERS PRESENT:

Chair Botelho, Director Edge, Director Emerson, and Director Gomez

STAFF PRESENT:

Deputy County Counsel, Shirley Murphy; Executive Director, Lisa Rheinheimer; Transportation Planning Manager, Mary Dinkuhn; Transportation Planner, Betty Li; Secretary, Monica Gomez

OTHERS PRESENT:

David Murray, Caltrans District 5

CALL TO ORDER:

Chair Botelho called the meeting to order at 3:00 p.m.

A. ACKNOWLEDGE Certificate of Posting

Upon a motion duly made by Director Gomez, and seconded by Director Edge, the Directors unanimously acknowledged the Certificate of Posting.

B. PUBLIC COMMENT: None

CONSENT AGENDA:

- 1. Approve** LTA Transactions Report (Financial Claims) dated April 2009 – Postigo
- 2. Approve** LTA Meeting Minutes dated April 16, 2009 – Gomez
- 3. Approve** LTA Special Meeting Minutes dated April 16, 2009 – Gomez
- 4. Receive** MV Transportation, Inc. Monthly Management Reports for the Months of March 2009 and April 2009 – LiOwen
- 5. Receive** Jovenes de Antaño Monthly Management Reports for the Months of March 2009 and April 2009 – LiOwen

Upon a motion duly made by Director Emerson and seconded by Director Edge, the Directors unanimously approved Items 1-5 from the Consent Agenda.

REGULAR AGENDA

TRANSPORTATION ITEMS:

- 6. Receive** Jovenes de Antaño Specialized Transportation Operations Performance Report for Quarter Ending March 31, 2009 – LiOwen

Transportation Planner, Betty LiOwen, provided an overview of the Jovenes de Antaño Ridership and Operations Report, which contains system-wide, individual service, and fiscal year-to-date information for the current and previous fiscal year.

Ms. LiOwen reported a System-Wide decrease in ridership of 10.36% for all three services. Ridership for the Out-of-County Medical Transportation service decreased by 34.18%. The Senior Lunch

Transportation service experienced an increase in ridership of 5.47%. The Medical Shopping Assistance Program experienced a decrease in ridership of 17.97%.

Upon a motion duly made by Director Emerson and seconded by Director Edge, the Directors unanimously accepted Item 6.

7. Receive County Express Transit Operations Performance Report for Quarter Ending March 31, 2009 – LiOwen

Ms. LiOwen provided an overview of the County Express Transit Operations Performance Report, which analyzes the entire County Express system and reports any irregularities. Overall, County Express saw an increase in ridership, productivity, and farebox recovery. Some of the increases can be attributed to decreased costs in fuel, maintenance and contracted services. The reduction in fuel and contracted services may be associated to the service reductions. The decrease in maintenance cost is related to the younger age of the vehicles.

Chair Botelho inquired about the recommendations that were made in the Short Range Transit Plan.

Ms. Rheinheimer stated that staff has implemented some of the Short Range Transit Plan recommendations, which were to increase fares, purchase new vehicles, and switch from paper tickets to tokens. Staff will continue to work on implementing other recommendations that were made within the next few years.

Upon a motion duly made by Director Emerson and seconded by Director Edge, the Directors unanimously accepted Item 7.

ADMINISTRATION ITEMS:

8. Receive 3rd Quarter 2008/2009 Budget Report and Approve Budget Adjustments/Transfers – Postigo

Administrative Services Specialist, Kathy Postigo, stated that the report summarizes the quarterly expenditures and revenues.

Ms. Postigo reported that the third quarter report shows expenditures at 75.5% for the quarter, which is slightly over projection. Revenues were low due to the fund transfers from the State Transit Assistant Fund and the Local Transportation Fund, which are performed at the end of the year. A budget adjustment/transfer was required to balance various line items.

Upon a motion duly made by Director Gomez and seconded by Director Emerson, the Directors unanimously accepted Item 8.

Chair Botelho continued Item 9 until 4:00 p.m.

Upon a motion made by Director Edge and seconded by Director Emerson, the Directors unanimously approved the continuation of Item 9.

Chair Botelho reconvened the LTA meeting at 4:00 p.m.

4:00 P.M. PUBLIC HEARING (Or as soon thereafter as the matter may be heard):

9. County Express Service Change and Fare Increase for Fiscal Year 2009/2010 – LiOwen

- a. **Receive** Report on Potential Fiscal Year 2009/2010 Service Change and Fare Increase Options for County Express.

- b. **Open** Public Hearing on Potential Service Change and Fare Increase.
- c. **Close** Public Hearing.
- d. **Direct** Staff to Implement Service Change and Fare Increase Options for County Express for Fiscal Year 2009/2010.

Transportation Planner, Betty LiOwen, stated that during the service reduction public hearing in January 2009, staff reported that the Board may also have to consider fare increases on its Intercounty, Dial-A-Ride, Sunnyslope/Southside Discount Reservation Service Area, and Paratransit services. The Local Transportation Authority previously approved a new fare structure that became effective January 5, 2009. The new fare structure included a fare increase for Fixed Route service and a fare consolidation of the Intercounty, Dial-A-Ride and Sunnyslope/Southside Discount Area Reservation services. At the April 16, 2009 meeting, the Board selected its preferred fare increase option of 25¢ on the Intercounty, Dial-A-Ride, Paratransit, and the Sunnyslope-Southside Discount Reservation services. The proposed service changes and fare increases would be effective July 6, 2009.

Chair Botelho opened the Public Hearing at 4:02 p.m.

PUBLIC COMMENT:

None

Chair Botelho closed the Public Hearing at 4:02 p.m.

Deputy County Counsel, Shirley Murphy, made a technical correction to Item 9 of the agenda and asked the Board to approve the amended agenda Item 9d as follows: **ADOPT** Resolution 09-09 and **DIRECT** Staff to Implement Service Change and Fare Increase Options for County Express for Fiscal Year 2009/2010.

Upon a motion duly made by Director Edge and seconded by Director Emerson, the Director's approved the amended agenda as noted above, with an abstention from Director De La Cruz.

Upon a motion duly made by Director Edge and seconded by Director Emerson, the Director's unanimously voted to adjourn the LTA meeting.

ADJOURN TO REGULAR MEETING JUNE 18, 2009 AT 5:00 P.M.