

**San Benito County
LOCAL TRANSPORTATION AUTHORITY
MEETING**

August 20, 2009 2:00 P.M.

FINAL MINUTES

MEMBERS PRESENT:

Chair Botelho, Director De La Cruz, and Director Emerson

STAFF PRESENT:

Deputy County Counsel, Shirley Murphy; Executive Director, Lisa Rheinheimer; Transportation Planning Manager, Mary Dinkuhn; Transportation Planner, Betty LiOwen; Secretary, Monica Gomez

CALL TO ORDER:

Chair Botelho called the meeting to order at 4:45 p.m.

A. ACKNOWLEDGE Certificate of Posting

Upon a motion duly made by Director De La Cruz, and seconded by Director Emerson, the Directors unanimously acknowledged the Certificate of Posting.

B. PUBLIC COMMENT:

None

CONSENT AGENDA:

1. **Approve** LTA Transactions Report (Financial Claims) dated June 30, 2009 and July 2009 – Postigo
2. **Approve** LTA Meeting Minutes dated July 16, 2009 – Gomez
3. **Receive** County Express Monthly Operations Report Fiscal Year 08/09 June – LiOwen
4. **Receive** Jovenes de Antaño Specialized Transportation Services Monthly Service Report for the Month of June 2009 – LiOwen
5. **Request for Proposals for Transit Design Manual** – LiOwen
 - a. **Approve** Request for Proposals #09-01 for Transit Design Manual
 - b. **Direct** Staff to Release Request for Proposals #09-01
6. **Declare** Four Vehicles as Surplus Property – LiOwen

Upon a motion duly made by Director De La Cruz, and seconded by Director Emerson, the Directors unanimously approved Items 1-6 from the Consent Agenda.

REGULAR AGENDA

TRANSPORTATION ITEMS

7. **Transit Operations Request for Proposals** – LiOwen
 - a. **Receive** Report on County Express Operations and Specialized Transportation Operations and Specialized Transportation Operations Contracts Expiring June 30, 2010.
 - b. **Direct** Staff to Implement Preferred Scenario Regarding Contract Extensions or Proceed with Request for Proposals Process.

Transportation Planner Betty LiOwen stated that the operations contracts for County Express and the specialized transportation services provided by Jovenes de Antaño will expire June 30, 2010. Staff is working on the Request for Proposals documents and its timeline in anticipation of contract expiration.

As a result of the issues, staff proposed the following three scenarios for the Board to consider:

Scenario A: Six month contract extension for all transportation operations.

Scenario B: One year contract extension for all transportation operations.

Scenario C: Continue with current timeline to have all transportation operations contracts begin July 1, 2010.

Staff recommended that the Board receive the report on operations contracts and direct staff to implement preferred scenario.

After brief discussion, the Board approved Scenario A: Six month contract extension for all transportation operations and to have one Board member present to evaluate and negotiate terms with contractors.

The Board continued the item to a future meeting.

Upon a motion duly made by Director Emerson, and seconded by Director De La Cruz, the Directors unanimously voted to approve Scenario A with a Board member present to evaluate and negotiate terms with contractors.

Upon a motion duly made by Director De La Cruz, and seconded by Director Emerson, the Director's unanimously voted to adjourn the LTA meeting.