

**San Benito County
LOCAL TRANSPORTATION AUTHORITY
MEETING**

March 20, 2008 2:00 P.M.

FINAL MINUTES

MEMBERS PRESENT:

Chair Pike, Vice-Chair Botelho, Director Edge, Director Emerson, Director Marcus

STAFF PRESENT:

Deputy County Counsel, Shirley Murphy; Executive Director, Lisa Rheinheimer; Transportation Planning Manager, Mary Dinkuhn; Administrative Services Specialist, Kathy Postigo; Transportation Planner, Veronica Lezama; Transportation Planner, Betty Li; Secretary, Monica Gomez

OTHERS PRESENT:

Tony Mercado, MV Transportation

A. Certificate of Posting

Upon a motion duly made by Director Marcus, and seconded by Director Botelho, the Directors unanimously acknowledged the Certificate of Posting.

B. Public Comment:

None

CONSENT AGENDA:

- 1. Approve LTA Transactions Report dated February 1, to February 28, 2008**
- 2. Approve LTA Meeting Minutes dated February 21, 2008**
- 3. Approve Jovenes de Antaño Monthly Management Reports for the Months of January 2008 and February 2008**
- 4. Approve County Express Monthly Management Report for the Month of February 2008**

Upon a motion duly made by Director Marcus, and seconded by Director Botelho, the Directors unanimously approved Items 1-4.

PUBLIC COMMENT:

**Joe Thompson
Tres Pinos, CA**

Mr. Thompson commented on Item 4. Mr. Thompson inquired about the system-wide Farebox Recovery.

Ms. Rheinheimer stated that staff would bring back the Farebox Recovery summary at the next meeting because the Farebox Recovery is done on a quarterly basis.

The Directors expressed their support to staff and commended staff on their diligent work.

REGULAR AGENDA:

- 5. Adopt Final 2008 Short Range Transit Plan and Direct Staff to Implement Recommendations**

Transportation Planner Betty Li reported that the Local Transportation Authority has completed an update of its Short Range Transit Plan to evaluate system performance, future service needs, and strategies for several service options based on potential demand and levels of funding.

Highlights of the Final Plan include the following:

- Reverting to the 2004 system with minor modifications
- Fleet replacement plan
- Three fare increase options
- Recommendation to switch from tickets to tokens
- Capital and financial plans

Staff will begin implementation of the recommendations of the Short Range Transit Plan upon adoption of the Plan.

PUBLIC COMMENT:

**Joe Thompson
Tres Pinos, CA**

Mr. Thompson stated, “The Board continues to reward waste and spend other people’s money”.

Staff recommended that the Authority adopt the Final Short Range Transit Plan and direct staff to begin implementation.

Upon a motion duly made by Director Marcus, and seconded by Director Botelho, the Directors unanimously approved Item #5.

6. Authorize Executive Director to Apply for Public Transportation Modernization, Improvement and Service Enhancement Account Funding

Transportation Planner Betty Li stated that The Public Transportation Modernization, Improvement and Service Enhancement Account (PTMISEA) provides funding for capital improvements for public transit that is designed to provide mobility choices for all residents, reducing congestion and protecting the environment.

Staff recommended that the funds, if awarded, be used for capital expenses for implementing the recommendations in the Short Range Transit Plan. The capital projects include the following:

- New bus stop signs
- Schedule and brochure holders
- Tokens and packing equipment

Ms. Li stated that the deadline for the second cycle is April 2, 2008.

Director Marcus inquired if the funds include funding for new bus shelters.

Ms. Li stated that the bus shelters will be funded through the 5311 grant.

Upon a motion duly made by Director Botelho, and seconded by Director Emerson, the Directors unanimously approved Item #6.

ADMINISTRATION ISSUES:

7. Review and Comment on FY 2008/2009 Local Transportation Authority Draft Budget

Administrative Services Specialist Kathy Postigo stated that the Board of Directors received budget assumptions at the February Board meeting and requested budget hearings for the Fiscal Year 2008/2009 Budget.

Ms. Postigo noted that the 2008/2009 Budget includes adjusting salaries and benefits for the 3% cost of living allowance and anticipated step increases.

Directors inquired if there is a reserve for inflationary factors such as the increase in fuel.

Executive Director Lisa Rheinheimer stated that there is no reserve set aside in the Local Transportation Authority Budget however; there is a reserve in the Transportation Development Act through the COG Budget.

Directors inquired about possible revenue through advertisement on the buses.

Ms. Rheinheimer stated that staff did not include the advertisement revenue line item in the LTA Budget. Staff will look into advertisement revenue and report back to the Board.

Upon a motion duly made by Director Botelho and seconded by Director Edge, the Director's unanimously voted to adjourn the LTA meeting.

**ADJOURN TO REGULAR MEETING OF THURSDAY APRIL 17, 2008
AGENDA DEADLINE IS APRIL 9, 2008 AT 12:00 P.M**