



AGENDA REGULAR MEETING

COUNCIL OF SAN BENITO COUNTY GOVERNMENTS

- DATE:** Thursday, November 17, 2016
3:00 p.m.
- LOCATION:** Board of Supervisors Chambers
481 Fourth St., Hollister, CA 95023
- DIRECTORS:** Chair Tony Boch, Vice Chair Ignacio Velazquez
Anthony Botelho, Victor Gomez, and Jerry Muenzer
Alternates: San Benito County: Jaime De La Cruz;
City of Hollister: Mickie Luna; City of San Juan Bautista: Jim West
Ex Officio: Caltrans District 5

*Persons who wish to address the Board of Directors must complete a Speaker Card and give it to the Clerk prior to addressing the Board. Those who wish to address the Board on an agenda item will be heard when the Chairperson calls for comments from the audience. Following recognition, persons desiring to speak are requested to advance to the podium and state their name and address. After hearing audience comments, the Public Comment portion of the agenda item will be closed. **The Opportunity to address the Board of Directors on items of interest not appearing on the agenda will be provided during Section C. Public Comment.***

3:00 P.M. CALL TO ORDER

- A. Pledge of Allegiance
- B. Verification of Certificate of Posting
- C. **Public Comment** (Opportunity to address the Board on items of interest on a subject matter within the jurisdiction of the Council of Governments and not appearing on the agendas. No action may be taken unless provided by Govt. Code Sec. 54954.2 Speakers are limited to 3 minutes.)
- D. Executive Director's Report
- E. Caltrans Report – Gubbins/Loe
- F. Board of Directors' Reports
- G. Presentation of Certificate of Appreciation to Outgoing Board Member Victor Gomez – Gilbert

CONSENT AGENDA:

(These matters shall be considered as a whole and without discussion unless a particular item is removed from the Consent Agenda. Members of the public who wish to speak on a Consent Agenda item must submit a Speaker Card to the Clerk and wait for recognition from the Chairperson. Approval of a consent item means approval as recommended on the Staff Report.)

1. **APPROVE** Council of Governments Draft Meeting Minutes Dated October 20, 2016 – Gomez

Council of San Benito County Governments ■ Measure A Authority
Airport Land Use Commission ■ Service Authority for Freeways and Expressways

330 Tres Pinos Road, Suite C7 ■ Hollister, CA 95023 ■ Phone: 831-637-7665 ■ Fax: 831-636-4160

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2. **RECEIVE** Construction Projects Report – Caltrans District 5
3. **APPROVE** COG Office Closure Days from December 22, 2016 through January 3, 2017 – Postigo
4. **ADOPT** Resolution 16-06 Allocating Transportation Development Act Funds for Fiscal Year 2015/2016 – Postigo
5. **APPROVE** Administrative Modification to Amendment No. 1 of the 2035 San Benito Regional Transportation Plan and Request that AMBAG Amend the Monterey Bay Region 2035 Metropolitan Transportation Plan (MTP), which Qualifies as an Administrative Modification per the CEQA Environmental Review and the 2010 Regional Transportation Plan Guidelines– Lezama

REGULAR AGENDA:

6. **DISCUSS** Memorial Drive Extension Project and Funding Through the Traffic Impact Mitigation Fee Program – Gilbert
7. **DISCUSS** Planning for a Transportation Sales and Use Tax in 2018 – Gilbert

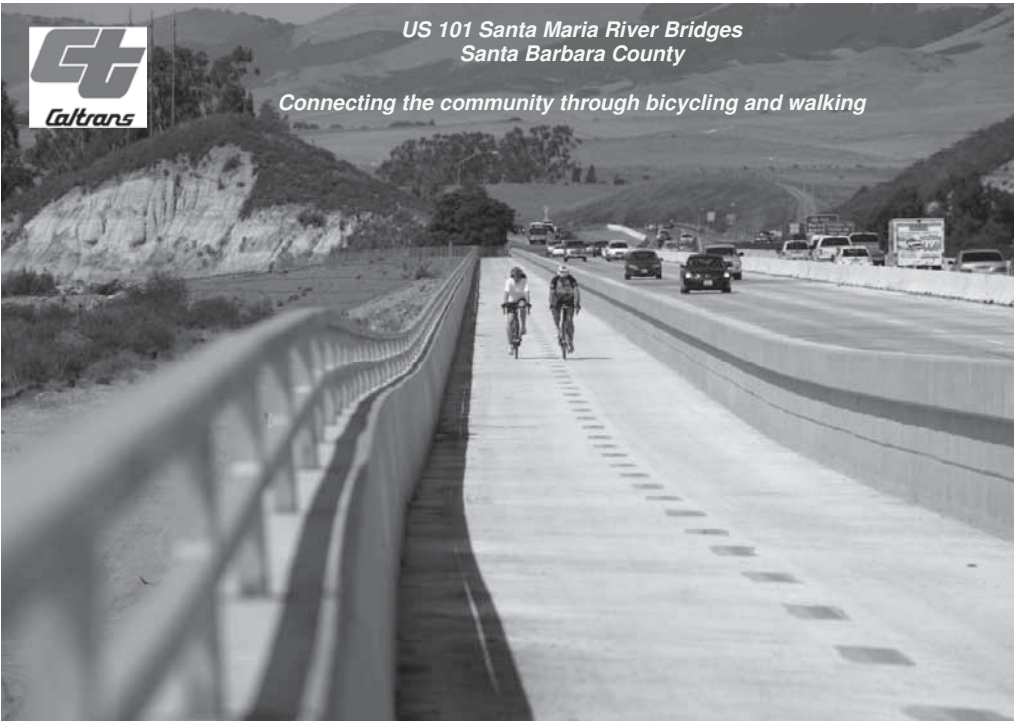
Adjourn to COG Meeting on December 15, 2016. Agenda Deadline is Tuesday, November 29, 2016 at 12:00 p.m.

In compliance with the Americans with Disabilities Act (ADA), if requested, the Agenda can be made available in appropriate alternative formats to persons with a disability. If an individual wishes to request an alternative agenda format, please contact the Clerk of the Council four (4) days prior to the meeting at (831) 637-7665. The Council of Governments Board of Directors meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Council's office at (831) 637-7665 at least 48 hours before the meeting to enable the Council of Governments to make reasonable arrangements to ensure accessibility.



US 101 Santa Maria River Bridges
Santa Barbara County

Connecting the community through bicycling and walking



FALL 2016

Caltrans District 5



District Director

Timothy Gubbins

Provide a safe, sustainable, integrated and efficient transportation system to enhance California's economy and livability.

District Director's Report

A quarterly publication for our transportation partners



CTP 2040

The *California Transportation Plan 2040* provides a framework for transportation to help meet the state's climate goals by promoting livable communities, economic growth, greenhouse gas emission reduction, and a fix-it-first approach for highways, roads and bridges. It features the following six major goals for a *whole system* approach:

- Improve multimodal mobility and accessibility for all people
- Preserve the multimodal transportation system
- Support a vibrant economy
- Improve public safety and security
- Foster livable and healthy communities and promote social equity
- Practice environmental stewardship

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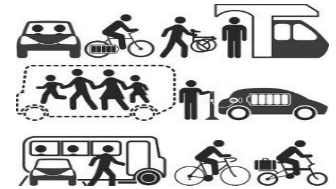


US 101 Linden/Casitas interchanges

Caltrans recently joined its local partners to celebrate the groundbreaking of the US 101 Linden/Casitas interchanges project in Santa Barbara County. Caltrans Director Malcolm Dougherty noted the project will improve traffic flow and reduce congestion on this busy corridor.

The \$60 million project will reconstruct and widen the US 101 overcrossings at Linden Avenue and Casitas Pass Road, install a new landscaped median, sidewalks and bicycle paths, and extend the adjacent frontage road—connecting the community to local streets for in-town trips.

The Carpinteria Creek overcrossing will be widened to accommodate the highway's future widening in this area. Security Paving Company of Sylmar, Calif. is the contractor for the project scheduled for completion in 2020.



Origin-Destination Survey

Studying travel behaviors of regional and interregional trips on US 101 in and between Ventura, Santa Barbara and San Luis Obispo counties is the primary goal of the recently completed 2016 *Central Coast Origin-Destination Survey*. The survey collected travel data to help calibrate Santa Barbara County Association of Governments' (SBCAG) regional travel demand model and support planning efforts to improve regional transit and rail services.

Key study findings confirm previous planning assumptions, including the heavy peak hour congestion across the Santa Barbara-Ventura county line and prevailing truck traffic using US 101 over SR 154. They also show a major awareness gap regarding some regional transit services.

SBCAG partnered with the San Luis Obispo Council of Governments and the Ventura County Transportation Commission to conduct the study funded through a Caltrans *Strategic Partnerships* transportation planning grant. More information at: http://www.sbcag.org/uploads/2/4/5/4/24540302/Central_coast_o-d_survey_final_report_7-8-2016.pdf

CTP 2040 continued

The plan builds upon the state's Interregional Plan, Freight Plan, Rail Plan, Aviation Plan, Transit Plan, Bicycle and Pedestrian Plan and Regional Transportation Plans. It also includes 15 strategies addressing mode shift, transportation alternatives, pricing and operational efficiency.

The state's first priorities for sustainable mobility is investing in bicycle/pedestrian infrastructure and transit. Caltrans aims to triple bicycling and double walking and transit use statewide by 2020. This supports the state's goal to reduce greenhouse gas emissions to 1990 levels by 2020, and 80 percent below those levels by 2050.

Caltrans conducted extensive public outreach statewide for the plan's development. This included two public comment periods, focus groups, public workshops, interactive website, news releases, social networking and webinars. Continued collaboration between Caltrans, local agencies, communities and all transportation stakeholders is essential to successfully achieving the state's high priority goals. The plan and more information is available at:

<http://www.dot.ca.gov/hq/tpp/californiatrnsportationplan2040/final-draft-ctp2040/index.shtml>

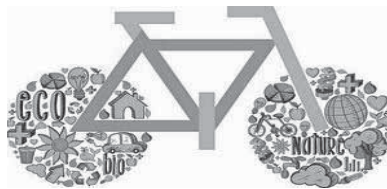


Sustainable Grants

A call for projects is under way for the 2017-2018 Sustainable Transportation Planning grants. About \$7.8 million is available statewide for the Sustainable Communities grants, and \$1.5 million for Strategic Partnerships.

These grants promote a balanced, comprehensive multimodal transportation system supporting Caltrans' key objectives of sustainability, preservation, mobility, safety, innovation, economy, health and equity. Applications are due to Caltrans **Friday, November 4, 2016**. Applications, guidebook and more information is available at:

<http://www.dot.ca.gov/hq/tpp/grants.html>



Critical Rural Freight Corridors

California is the nation's largest gateway for international trade and domestic commerce with an interconnected system of ports, railroads, highways and roads facilitating freight movement nationwide. The system supports one-third of the state's economic product and jobs. In 2014, freight-dependent industries provided more than \$740 billion in gross domestic product and more than five million jobs.

US 101 and Highways 46 and 156 are integral to this system. Caltrans is recommending their designation as critical rural freight corridors within the Interim National Multimodal Freight Network. Working in partnership with local agencies, Caltrans recently submitted this recommendation, among others, to the U.S. Department of Transportation for consideration.



Federal Transit Funding

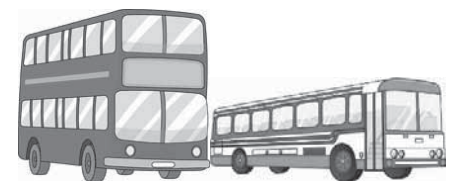
Providing more modern, reliable bus service nationwide is a top priority for the Federal Transit Administration's Bus and Bus Facilities Grant Program. Sixty-one projects across the country will receive about \$211 million to replace, rehabilitate and purchase transit buses and related equipment/facilities. These include \$4.3 million to Caltrans to construct a new maintenance facility in the Monterey-

Salinas area, \$4 million to the San Luis Obispo Regional Transit Authority for a new transit center, \$5.7 million to the Santa Barbara Metropolitan Transit District to purchase new buses, and \$3.7 million to Monterey-Salinas Transit to replace buses and provide workforce development training. More information at:

<https://www.transit.dot.gov/about/news/us-department-transportation-announces-211-million-grants-new-buses-facilities-improve>

Transit Plans Coordinate City/Regional Services

The San Luis Obispo Regional Transit Authority (RTA) and the City of San Luis Obispo recently released their jointly developed 2016 *Short Range Transit Plans*. Both plans provide operational, capital, institutional and implementation guidelines for the agencies to better coordinate their services. Caltrans funded the five-year plans with a *Transit Planning for Sustainable Communities* grant.



Countywide, 77 percent of residents live within one-half mile of a public transit route, contributing to more than one million riders annually. In fact, RTA ridership increased 270 percent in 2013 from the previous decade and the city's, 64 percent.

To meet future travel demand, both plans recommend enhancing, modifying and expanding daily transit services—including evening runs—as well as purchasing new buses, improving bus stops and operations/maintenance facilities and providing a new downtown transit center. More information at:

<http://slocog.org/sites/default/files/SLORTA-SRTP-2016-Final-web.pdf>
<http://www.slocity.org/government/department-directory/public-works/slo-transit/general-service-information/short-range-transit-plan>

**SAN BENITO COUNTY
COUNCIL OF GOVERNMENTS
REGULAR MEETING**

October 20, 2016, 3:00 P.M.

DRAFT MINUTES

MEMBERS PRESENT:

Chair Boch, Director Botelho, Director Muenzer, and Director Velazquez
Ex Officio: Kelly McClendon Caltrans District 5

MEMBERS ABSENT:

Director Gomez

STAFF PRESENT:

Deputy County Counsel, Shirley Murphy; Executive Director, Mary Gilbert; Administrative Services Specialist, Kathy Postigo; Transportation Planner, Veronica Lezama; Transportation Planner, Regina Valentine; Secretary I, Monica Gomez

OTHERS PRESENT:

Derrick Wong, Michael Baker International; Pauline Valdivia, Jovenes de Antaño; Brent Barnes, San Benito County Resource Management Agency; Sean Vienna, Association of Monterey Bay Area Governments

CALL TO ORDER:

Chair Boch called the meeting to order at 3:00 P.M.

A. PLEDGE OF ALLEGIANCE

B. CERTIFICATE OF POSTING

Upon a motion duly made by Director De La Cruz, and seconded by Director Botelho, the Directors acknowledged the Certificate of Posting. Vote: 4/0 motion passes.

C. PUBLIC COMMENT:

Chair Boch stated for the record that the COG Board received Joe Thompson's public comment correspondence dated September 26, 2016 through October 12, 2016. The correspondence was entered into the public record.

D. EXECUTIVE DIRECTOR'S REPORT: Gilbert

Ms. Gilbert reported that at its meeting yesterday, the California Transportation Commission approved the State Route Highway 25 Route adoption.

Secondly, Ms. Gilbert reported that staff is working on outreach for the San Benito/Santa Clara Mobility Partnership as discussed last meeting. They met with stakeholders and will continue to meet with them over the next few weeks before the Mobility Partnership meets again on November 9th.

E. CALTRANS DISTRICT 5 REPORT: Gubbins/ McClendon

Kelly McClendon, Interim Branch Chief for Caltrans District 5 northern Planning Branch announced that Caltrans next cycle of Planning Grants is open. The deadline for these grants is November 4, 2016.

Mr. McClendon also announced that with regard to the statewide Bicycle and Pedestrian Plan, Caltrans is conducting outreach to develop their vision, goals, objectives, and strategies. Some outreach opportunities for the plan include a workshop in Oakland next Monday from 10am – 12pm at the Caltrans District 4 office in Oakland.

Director Botelho commented that there should be a workshop or planning strategy to fix local roads and potholes. He stated that it should be a priority to focus funds on fixing our local roads.

F. BOARD OF DIRECTORS REPORTS:

Director Velazquez requested that an item be placed on a future agenda to begin discussion on an extension of Memorial Drive from Meridian to Santa Ana. He noted that there is a lot of development and traffic congestion going on near the schools. They can begin looking at what the cost would be to get a project done in the area that would benefit schoolchildren.

Ms. Gilbert stated that she would place the item on next month's agenda to allow more discussion.

CONSENT AGENDA:

1. **APPROVE** Council of Governments Draft Meeting Minutes Dated September 15, 2016 – Gomez
2. **RECEIVE** Construction Projects Report – Caltrans District 5
3. **APPOINT** Social Services Transportation Advisory Council Member – Valentine

There was no public comment on the Consent Agenda.

*Upon a motion duly made by Director De La Cruz, and seconded by Director Velazquez, the Directors approved Items 1-3 from the Consent Agenda, with an abstention from Director Botelho on Item 1.
Vote: 4/0/1 motion passes.*

REGULAR AGENDA

TRANSPORTATION ITEMS:

4. **RECEIVE** Presentation on Triennial Performance Audit for Fiscal Year 2012/2013 through 2014/2015 – Postigo

Kathy Postigo introduced Derrick Wong with Michael Baker International. Mr. Wong provided a Power-Point presentation on the Triennial Performance Audit and answered questions from the Board.

Mr. Wong reported that both audits found no compliance issues for either agency. The Council of Governments audit included the following four recommendations for performance improvement:

1. Maintain on file the cover letter accompanying submittal of TDA triennial performance audits to Caltrans.
2. Ensure TDA claim prepared by the LTA includes all required attachments.
3. Evaluate merits of allocating LTF for bicycle and pedestrian safety education programs.
4. Update in-house TDA guidelines for inclusion of new state legislation.

The Local Transportation Authority's audit included the following three recommendations:

1. Ensure proper calculation of farebox recovery in the annual fiscal audit.
2. Submit complete TDA claim with requirement attachments.
3. Prioritize capital investment in additional technology to maximize operational efficiencies.

Staff will work to incorporate the recommendations into the Council of Governments and Local Transportation Authority work plans over the next two years.

There was no public comment.

5. 2040 San Benito Regional Transportation Plan – Lezama

- a. **Receive** a Presentation on the 2040 San Benito Regional Transportation Plan Update; and
- b. **Comment** and **Approve** the Draft Goals and Draft Transportation Project List for Inclusion in the Draft 2040 San Benito Regional Transportation Plan
- c. **Direct** COG Staff to Submit the Approved Draft Project List to the Association of Monterey Bay Area Governments (AMBAG) for Inclusion in the Project List for the Draft 2040 Metropolitan Transportation Plan/Sustainable Communities Strategy.

Veronica Lezama provided a Power-Point presentation on the 2040 San Benito Regional Transportation Plan

There was brief discussion among the Board regarding some of the projects on the list. There was also discussion regarding rail and whether or not it would be feasible to bring rail to San Benito County.

Ms. Lezama stated that staff will be scheduling a Board retreat early next year to allow more discussion and provide brainstorming opportunities between the Board and COG staff.

Ms. Gilbert stated that staff would be bringing back a report on Rail at next month's meeting.

There was no public comment.

Upon a motion duly made by Director De La Cruz, and seconded by Director Velazquez, the Directors unanimously approved Item 5. Vote: 4/0 motion passes.

6. DISCUSS Planning for a Transportation Sales and Use Tax to be Considered in an Election in 2018 – Gilbert

Ms. Gilbert reported that staff was seeking direction on the formation of a stakeholder or advisory committee to work with staff and advise the Board on elements of the tax. She stated that the Board may also consider establishing, by resolution, an official committee of the Board and appoint members to the committee, which would be subject to the Brown Act.

There was discussion among the Board about projects that need to be funded. There was consensus from the Board to wait until after the November election to begin discussions at the staff level.

There was no public comment.

Upon a motion duly made by Director De La Cruz, and seconded by Director Botelho, the Directors Unanimously adjourned the COG meeting. The meeting was adjourned at 4:06 p.m. Vote: 4/0 motion passes.

ADJOURN TO COG MEETING NOVEMBER 17, 2016 at 3:00 P.M.



PROJECT UPDATE – SAN BENITO COUNTY

PREPARED FOR THE NOVEMBER 17, 2016 SAN BENITO COUNTY COUNCIL OF GOVERNMENTS' MEETING

CONSTRUCTION PROJECTS									
Project	Location	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager (Resident Engineer)	Contractor	Comments	
1. Hwy. 25 Curve Realignment (0T6404)	On Route 25 Near Hollister, from 0.8 mile north of San Benito Lateral to 2 miles south of Rte 146 (PM 18.8/19.5)	Realign roadway and widen lanes and shoulders	June 8, 2015- December 9, 2015	\$1.99 Million	SHOPP	Brandy Rider (KB)	John Madonna Construction Co.	Project completed and accepted on Dec. 9, 2015 Note: Emergency roadway completed to repave and reopen old roadway due to unstable cut slopes. Work continues on investigating the final design strategy to be scoped by Winter 2017.	
2. Hwy. 156 San Juan Bautista CAPM (1C8704)	In and near San Juan Bautista from State Route 156/101 Separation to the Alameda (PM 0.0/3.0)	Pavement Preservation	Fall 2016- Winter 2016/17	\$4.8 Million	SHOPP	Brandy Rider (TBD)	TBD	Bids Open on October, 20; pending award and approval.	
3. Hwy. 156 Hollister CAPM (1C8404)	Near Hollister from 0.5 miles west of Hudner Overhead to Santa Clara County Line (PM 10.0/18.4)	Pavement Preservation	Fall 2016- Winter 2016/17	\$5.6 Million	SHOPP	Brandy Rider (TBD)	TBD	Bids Open on October, 25; pending award and approval.	



PROJECT UPDATE – SAN BENITO COUNTY

PREPARED FOR THE NOVEMBER 17, 2016 SAN BENITO COUNTY COUNCIL OF GOVERNMENTS' MEETING

PROJECTS IN DEVELOPMENT									
Project	Location	Description	Construction Timeline	Construction Cost	Funding Source	Project Manager	Phase	Comments	
4. Hwy. 25 Route Adoption Hollister to Gilroy (48540_)	Near Hollister and Gilroy on SR 25 in SBT & SCL Counties (SBT-25-51.5/60.1) (SBT-156-R10.5/12.2) (SCL-25-0.0/2.6)	Route Adoption (SBT-25-51.5 to SCL-25-2.6)	N/A	N/A	Local	Brandy Rider	PA&ED	Final Environmental Document and Project Report approved for Route Adoption. Route Adoption approved at the October CTC Meeting. Coordinating required adoption into SBT/SCL County & City General Plans	
5. Hwy. 156 Improvement Project (34490_)	On SR 156 in and near San Juan Bautista from The Alameda to 0.2 mi east of 4th St. near Hollister (PM 3.0/R8.2)	Construct 4-Lane Expressway	Summer 2019 to Summer 2021	\$44.6 Million	STIP, IIP, RIP, Local	Brandy Rider	PS&E	Project design on-going. Right of Way appraisals in progress. Controlled Access Highway Agreement approved. Utility relocation design coordination almost complete. 95% design complete, target January 2017. May CTC action to delay project for 2 years. Project unfortunately did not receive Tiger Grant award.	
6. Hwy. 25 Super Elevation Adjustment and Culvert Extension (1C260_)	In San Benito County, from La Gloria Road and to the North of La Gloria Road (PM R25.9/R26.2)	Curve Correction	Spring 2019	\$2.1 Million	SHOPP	Brandy Rider	PA&ED	Final Project Report circulating for final approval. Project design on-going. Right of way acquisition and utility work to begin now that environmental documents finalized.	
7. Hwy 25 Roadway Safety Improvements (1F430_)	In San Benito County in Hollister from Sunnyslope/Tres Pinos Rd. to San Felipe Rd. (PM R49.9/R52.2)	Rte Deficiency Corrections	October 2018	\$6.9 Million	SHOPP	Brandy Rider	PS&E/RW	Project design continues with concurrent right of way acquisitions and utility work. The 65% constructability review was completed 8/23.	



Staff Report

To: Council of San Benito County Governments
From: Kathy Postigo, Administrative Services Specialist Telephone: (831) 637-7665
Date: November 17, 2016
Subject: Office Closure Days

Recommendation:

APPROVE COG office closure days from December 22, 2016 through January 3, 2017.

Summary:

Staff recommends closing the COG Office on December 22, 23, and December 27, 28, 29, 30. December 26th and January 2nd are paid holidays already scheduled for closure.

Financial Considerations:

There are minimal fiscal impacts related to closing the COG office during the proposed dates.

Background:

The COG Board has authorized closure days in the past for some of the days surrounding the winter holidays. In 2016, SEIU and Management Employee Group employees are granted 4 additional paid days off during December. To accommodate these schedules, staff is proposing to have the COG office closed.

Staff Analysis:

Staff recommends authorizing the closure of the COG office for five days in December 2016. The office would be closed to the public and staff would not be working on these days. There is little anticipated impact to the public from this closure.

The office closures on December 22nd and 23rd will require COG staff to use paid time off because these dates are not covered by the bargaining unit agreements. COG staff has indicated willingness to use paid time off for the closure.

County Express dispatch will be open for information and token sales for transit users.

Executive Director Review: _____

Counsel Review: N/A

Council of San Benito County Government ■ Measure A Authority
Airport Land Use Commission ■ Service Authority for Freeways and Expressways



Agenda Item: _____

Staff Report

To: Council of San Benito County Governments
From: Kathy Postigo, Administrative Services Specialist Telephone: (831)637-7665
Date: November 17, 2016
Subject: **Allocation of Transportation Development Act Funds for Fiscal Year 2015/2016**

Recommendation:

ADOPT Resolution 16-06 Allocating Transportation Development Act Funds for Fiscal Year 2015/2016.

Summary:

Each year the COG Board is required by the Transportation Development Act to allocate Local Transportation Funds to eligible claimants. The Council of Governments adopts a resolution in order to claim these funds for administrative purposes.

Financial Considerations:

The Local Transportation Fund in the amount \$225,505 will be allocated to the Council of Governments for planning and administration purposes.

Background:

The Local Transportation Fund has been in existence since 1972 and is derived from a ¼ cent of the general sales tax collected statewide and returned to COG as Local Transportation Funds as defined under the Transportation Development Act.

Local Transportation Funds are to be used for statutory purposes in San Benito County and include (in priority order):

- TDA administration costs
- General public transit operations and capital
- Contract payments for transit services

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- Transit-related research and development projects
- Administration of transit contracts
- Elderly and disabled transit
- Bicycle and pedestrian projects
- Local streets and roads (Cities & County based on population)

Resolution 16-06 is required under the Transportation Development Act pursuant to Public Utilities Code Article 4 and Article 4.5 which are a part of the claims process. Listed below are the requirements of the claimants for the Local Transportation Funds.

1. The Council of Governments' expenditures are in conformity with the Regional Transportation Plan.
2. The sum of the County of San Benito allocations from the Local Transportation Fund does not exceed the amount the claimant is eligible to receive during the fiscal year.

Staff Analysis:

Staff reviewed the request from the Council of Governments and found it to be in compliance with the Transportation Development Act requirements. The attached Resolution 16-06 approves the request for this claimant.

Executive Director Review: _____

Counsel Review: Yes

Supporting Attachment: Resolution 16-06



BEFORE THE COUNCIL OF SAN BENITO COUNTY
GOVERNMENTS

A RESOLUTION OF THE COUNCIL OF)
SAN BENITO COUNTY GOVERNMENTS) Resolution No. COG 16-06
AUTHORIZING THE FILING OF A CLAIM)
WITH THE COUNCIL OF SAN BENITO)
COUNTY GOVERNMENTS, ACTING AS THE)
REGIONAL TRANSPORTATION PLANNING)
AGENCY, FOR ALLOCATION OF)
TRANSPORTATION DEVELOPMENT)
ACT FUNDS FOR FISCAL YEAR 2015/2016)
_____)

WHEREAS, the Transportation Development Act (TDA), as amended (California Public Utilities Code commencing with Section 99200 et seq.) provides for the allocation of funds from the Local Transportation Fund by Regional Transportation Planning Agencies, for the use by eligible claimants for various transportation purposes; and

WHEREAS, the Council of San Benito County Governments is the Regional Transportation Planning Agency in and for the County of San Benito; and

WHEREAS, pursuant to the provisions of the TDA, as amended and pursuant to the applicable rules and regulations thereunder (Title 21, Division 3, Chapter 2 (commencing with section 6600) of the California Code of Regulations) a prospective claimant wishing to receive an allocation from the Local Transportation Fund shall file its claim with the Council of San Benito County Governments.

NOW, THEREFORE, BE IT RESOLVED that the Council San Benito County Governments is authorized to execute and file an appropriate claim pursuant to the terms of the Transportation Development Act, as amended and pursuant to applicable rules and regulations promulgated thereunder, together with all necessary supporting documents, with the Council of San Benito County Governments for an allocation of TDA funds in Fiscal Year 2015/2016.

BE IT FURTHER RESOLVED that the authorized claim includes \$225,505.00 for transportation planning and administration purposes.

BE IT FURTHER RESOLVED that a copy of this resolution be transmitted to the Council of San Benito County Governments in conjunction with the filings of the claims.

PASSED AND ADOPTED BY THE COUNCIL OF SAN BENITO COUNTY GOVERNMENTS THIS 17TH DAY OF NOVEMBER 2016 BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAINING:

ABSENT:

Tony Boch, Chair

APPROVED AS TO LEGAL FORM:

SAN BENITO COUNTY COUNSEL'S OFFICE

Dated: Nov. 9, 2016

By: Shirley L. Murphy
Shirley L. Murphy, Deputy County Counsel

ATTEST:

Mary Gilbert, Executive Director

Dated: _____

By: _____



Staff Report

To: Council of San Benito County Governments
 From: Veronica Lezama, Transportation Planner
 Date: November 17, 2016
 Subject: **Administrative Modification to Amendment No. 1 of the 2035 San Benito Regional Transportation Plan**

Recommendation:

APPROVE Administrative Modification to Amendment No. 1 of the 2035 San Benito Regional Transportation Plan and Request that AMBAG Amend the Monterey Bay Region 2035 Metropolitan Transportation Plan (MTP), which Qualifies as an Administrative Modification per the CEQA Environmental Review and the 2010 Regional Transportation Plan Guidelines.

Summary:

At the May 19, 2016 meeting, the COG Board of Directors approved Amendment No. 1 to the 2035 Regional Transportation Plan (RTP) to include the State Route 25 Corridor Improvements Project into the 2035 San Benito Regional Transportation Plan list of financially constrained projects. The Project's financials assumed the approval of a June 2016 local transportation sales tax. However, since the June 2016 sales tax was not approved by voters, the 2035 RTP financial assumptions must be modified to reflect a future 2018 transportation sales tax for San Benito County.

Financial Impact:

Amendment No. 1 to the 2035 Regional Transportation Plan included an estimated project cost of \$135 million for the State Route 25 Corridor Improvements Project. The proposed modification reflects a 2018 sales tax for transportation instead of previously proposed 2016 tax, reducing the available highway funding to \$192,848 million.

Background:

On June 18, 2014, the Council of Governments adopted the 2035 Regional Transportation Plan (RTP). The RTP is a blueprint for the regional transportation system including addressing needs associated with highways, local streets/roads, bicycle/pedestrian facilities, public transit, aviation and other programs which support mobility for people and goods. State law requires that Regional Transportation Planning Agencies, such as COG, complete a long-range regional planning document on a four-year cycle and is amended on an as needed basis. New information or changing conditions and needs may require revisions or amendments to existing plans.

Staff Analysis:

On May 19, 2016, the COG Board approved amendment No. 1 to the 2035 Regional Transportation Plan. Amendment No. 1 included the State Route 25 Corridor Improvements Project into the Regional Transportation Plan's financially constrained list of projects due to the anticipated 2016 transportation sales tax. However, since the tax was not approved by voters, the COG Board is being asked to approve an administrative modification to Amendment No. 1 to reflect an anticipated 2018 sales tax for transportation (Attachment 1).

The COG Board's approval authorizes the Association of Monterey Bay Area Governments to "administratively amend" the 2035 Metropolitan Transportation Plan/Sustainable Communities Strategy, per Amendment No 1 with the stipulation of incorporating this modification request. Administrative modifications are a revision that does not require public review and comment, a demonstration of fiscal constraint, or a conformity determination, per the 2010 Regional Transportation Plan Guidelines.

Executive Director Review: _____

Counsel Review: N/A

Supporting Attachment:

1. Modification to Amendment No. 1 to the 2035 San Benito County Regional Transportation Plan- Redline Version.

public facilities reasonably related to development projects and per Government Code Section 66001.

COG has also identified a 30 year ½ cent sales tax measure that would generate \$240 million to fund improvements to Highway 25, local street and road maintenance, and other local improvement projects.

Local Program	Description	Escalated Revenue (Dollars in 000s)
Gas Tax (Highway User Tax)	Cities and counties receive Highway User Tax revenue (\$0.13 per gallon for diesel fuel and \$0.18 per gallon for gasoline) based on population. ³⁹	\$81,062
Regional Developer Impact Fees	Regional developer impact fees are assessed on new development to pay for new transportation infrastructure needs, as governed by AB1600 (1987). Fee levels are calculated based on a selected list of projects to be funded; due to nexus rules requiring a demonstrated reasonable relationship between the impact and improvement, these are almost exclusively road and highway system expansion. ⁴⁰ In 2016, COG approved a new Regional Transportation Impact Mitigation Fee which identifies funding for a variety of projects, including improvements on Highway 25.	\$ 248,634
City/County Developer Fees	Fees collected from developers by local jurisdictions used to build infrastructure needed to support new developments.	\$9,659
Public Transit Fares	The Local Transportation Authority collects fares from passengers using the transit system.	\$3,998
Transportation Development Act	Local Transportation Fund (LTF), which is derived from a ¼ cent of the general sales tax collected statewide. ⁴¹	\$36,586
Vanpool Lease	The Council of Governments collects fees in exchange for the lease of vans to commuter groups.	\$432
COG Sales Tax	The Council of Governments identified a 30-year ½ cent sales tax for transportation. An estimate of twenty <u>16</u> years of funding is included in this 2035 Regional Transportation Plan.	\$160 <u>128</u> ,000
Total		\$540,371 <u>\$508,371</u>

Figure 6-3 Local Funding Sources for San Benito County

NON-TRADITIONAL REVENUE SOURCES

Given the unreliable and inconsistent flow of transportation funding in the United States, some regions may consider non-traditional revenue streams to augment state and federal funding available. The Local Transportation Authority operates an advertising program to generate non-traditional funds for public transit. This funding source is not identified in this Regional

³⁹ California City Finance

⁴⁰ Statewide Transportation Needs Assessment Revenue Report

⁴¹ California Department of Transportation

Transportation Plan due to a lack of interest over the last four years from interested businesses, public agencies, and non-profits.

Other transportation funding beyond those identified in this Regional Transportation Plan include vehicle base user fees, tolling, cap and trade revenue, or an increase in the gas tax at the State and/or federal level. These other funding sources were not assumed in the funding tables above due to prior Council of Governments Board direction. In February 2013, the Council of Governments Board directed staff to assume that additional funding beyond the core funding available today would not be available in the 20-year planning horizon.

PROJECT COSTS VS. FUNDING PROJECTIONS

As identified previously, the needs in San Benito County far outweigh the available funding. Figure 6-4 outlines the project costs as compared to available funding.

Overall, San Benito County faces a deficit of at least **\$449** million in transportation funding available to the region. This lack of funding means fewer needed projects will be constructed, maintenance of local streets and roads will be deferred, and fewer programs implemented. This impacts the community in several ways: less access to jobs, medical appointments, and shopping, increased traffic congestion on commute routes, unreliable transportation systems, and a lack of public transportation.

Project Category	Project Need (Dollars escalated in 000s)	Available Funding through 2035 (Dollars escalated in 000s)	Difference
Local Street and Road Maintenance & Operations	\$312,566	\$138,070	\$174,496
Highway Operations and Maintenance	\$145,866	\$101,993	\$43,873
Highway Capacity Expansion	\$359,634	\$89,848,224,848	\$269,786,134,786
New Local Streets & Roads	Unknown	\$97,353	--
Active Transportation	\$31,304	\$18,539	\$12,765
Public Transit	\$91,800	\$62,546	\$29,344
Other	\$8,155	\$1,866	\$7,355
Aviation	\$51,073	\$4,539	\$46,534

Figure 6-4 Projected Costs and Available Funding for San Benito County

Chapter 7 measures the performance and effectiveness of identified transportation investments.



Staff Report

To: Council of San Benito County Governments
From: Mary Gilbert, Executive Director Phone Number: (831) 637-7665 x207
Date: November 17, 2016
Subject: **Memorial Drive Extension Project**

Recommendation:

DISCUSS Memorial Drive Extension Project and Funding Through the Traffic Impact Mitigation Fee Program

Summary:

The 2016 Traffic Impact Mitigation Fee Program includes a list of ___ projects that are funded with mitigation fees. The Memorial Drive Extension Project is one of the projects included. The project is located in San Benito County and extends the existing Memorial Drive north from Meridian Street to Santa Ana Road. Staff was asked to bring the project to the COG Board for discussion and to include discussion of how Traffic Impact Fees are collected and used for projects. The Traffic Impact Fee Program projects are not prioritized.

Financial Considerations:

The Traffic Impact Fee program proposes to collect a total of \$247 million for roadway improvements. The Memorial Drive Extension is estimated to cost \$3.35 and is 100% funded with impact fees.

Background:

Traffic impact mitigation fees are collected from retail, commercial, industrial, and residential developers as a requirement for a building permit. The primary objective of the program is to ensure that new development pays its fair share of the transportation costs associated with growth. Authority to impose fees is granted in the *Mitigation Fee Act* contained in California Government Code Sections 66000 *et. seq.* The fee study provides necessary findings required by the *Act* for adoption of the fees.

Staff Analysis:

The Memorial Drive Extension project is included in the Traffic Impact Fee Program to improve circulation in that portion of San Benito County and the City of Hollister by extending the north-south connection.

Staff consulted with the City of Hollister regarding the project. While the project is not included in the Capital Improvement Program for the City of Hollister at this time, it is a strong candidate for inclusion in the near future. The project has not been initiated with a formal design or environmental review, which would be the next steps for moving the project forward.

During the development of the 2016 Traffic Impact Fee program, it was noted that the local agencies and COG may want to consider the program's management such as:

- Coordinate when funds are ready, including the availability of Other Funding sources, as projects are needed, concurrent with development;
- Assure that only TIMF-eligible projects get TIMF funding;
- Board of Directors making the decision on which projects get TIMF funding and when;
- Provide greater oversight, efficiency and transparency;
- Developing a Memorandum of Understanding between the agencies that addresses the above areas.

Discussion of projects such as the Memorial Drive Extension project falls under the broader question of program management and staff is seeking input from the Board on the recommendations from the 2016 report.

Staff proposes to bring this item to the Technical Advisory Committee for discussion and input in December.

Executive Director Review: _____

Counsel Review: N/A



Staff Report

To: Technical Advisory Committee
 From: Mary Gilbert, Executive Director Phone Number: (831) 637-7665 x.207
 Date: November 3, 2016
 Subject: **Transportation Sales Tax Measure**

Recommendation:

DISCUSS Planning for a Transportation Sales and Use Tax in 2018.

Summary:

In August, the COG Board directed staff to include an item for discussion on the Board agenda for the Board to consider planning for a transportation sales and use tax to be put before voters for consideration in 2018.

Financial Impact:

A ½ cent sales tax in San Benito County is estimated to generate approximately \$8 million annually over a period of thirty years.

Staff Analysis

As discussed at previous meetings, staff recommends that the Board consider several items in planning for a new tax measure:

- Level of tax: ½% or ¼%.
- Duration of tax: many jurisdictions sought 30 year taxes in the November 2016 election; however, the Board may consider a shorter duration with plans for extending the tax if deemed necessary.
- Public Outreach: COG staff worked closely with a group of stakeholders in the development of Measure P, and COG conducted two public opinion surveys. Staff recommends that planning efforts include more public outreach to ensure specificity in the project list.
- Project List: with more time for planning, there is an opportunity for COG to provide more specificity in the Expenditure Plan project list. One consideration, however, is that environmental review may be required for certain projects. The Measure P Expenditure Plan did not require environmental review because the projects included had been evaluated as part of the 2035 Regional Transportation Plan Environmental Impact Report.
- Schedule: deadlines for finalizing items to be placed on the November 2018 ballot will be in August 2018, allowing COG approximately two years for planning and development.

Staff brought this item for discussion to the Technical Advisory Committee in November. The committee noted that following the November 8 election results, more work should begin on developing a project list using existing plans, such as the pavement management plans recently completed by the City of Hollister and San Benito County.

The Technical Advisory Committee recommended that the COG Board include diversity of projects in an expenditure plan, including funding for other modes of travel, such as bike lanes.

The November 8 election results yielded success in four of the eight counties attempting to place a new transportation sales tax measure on the ballot. Preliminary results on November 9 were as follows:

- Humboldt - 44.06%
- Ventura - 57.08%
- Placer - 63.24%
- San Luis Obispo - 65.33%
- Monterey - 66.89%
- Santa Cruz - 67.85%
- Merced - 69.21%
- Stanislaus - 70.8%

Additionally, Santa Clara County's Measure B, which includes funding for the Highway 25/101 interchange near San Benito County, appeared to be leading in the polls.

Staff will provide a presentation of results and implications in San Benito County at the November meeting, as well as presenting a potential work plan to move forward with a November 2018 ballot measure. The work plan for the 2016 measure is attached for reference. (Attachment 1).

Executive Director Review: _____

Counsel Review: N/A

Attachment: 2015/2016 Work Plan for Sales Tax Measure

Expenditure Plan for the Council of San Benito County Governments Draft 2015-2016 Timeline

April 2015

- Continue stakeholder meetings to solicit input into Expenditure Plan priorities
- Poll results distributed and discussed
- Caltrans coordination on highway engineer support scope
- Develop Impact Fee Update schedule

May 2015

- Continue stakeholder meetings discuss SB County original Measure effort
- Determine what environmental clearance is necessary for plan
- Determine cost of ballot effort
- Get highway engineer scope finalized for Highway 25
- Work on Impact Fee Update
- Track SB 16 and AB 227

June/July 2015

- Continue stakeholder meetings discuss Impact Fee and Route 25 engineer work and peer review as available

August/September

- Look to broaden stakeholder group, possibly change day and time of meetings
- Discuss Expenditure Plan options and goals with Stakeholders and TAC receive input on projects

October/November

- Present and discuss expenditure plan options with potential splits identified with Stakeholders and TAC, receive input
- Confirm support

December 2015

- Finalize Draft Expenditure Plan for Board and public circulation
- Conduct a tracking poll

January/February 2016

- Finalize resolution, ballot question, expenditure plan wording
- Reconfirm support
- Conduct public education meetings
- Board adopts the ordinance to put the measure on the ballot two readings at its January and February meetings (If the decision is made to move forward for June 2016 ballot)

Ballot Deadlines for June and November:

Because the election day is always the first Tuesday after the first Monday in November, in 2016 that makes it Tuesday November 8th. Ballot dates go backwards from election dates (*these dates will be confirmed with the County Registrar of Voters*):

88 days prior to November election is the deadline to deliver resolution calling ballot measure election to Registrar and request election consolidation August 12th—(March 11 for June 7th election)

81 days prior, one week after filing is “Last day to file primary arguments for ballot measures” August 19th (March 18th)

74 days prior, one week after the filing of the arguments is “Last day to file rebuttal arguments for ballot measures”—August 26th (March 25th)

74-63 days prior (August 26th to September 6th) is the public review period for ballot arguments and Impartial Analysis—this analysis is typically provided by the County Counsel

40-21 days prior is the Voter Information and Sample Ballot Pamphlet mailing period (September 29th to October 18th)

29 days to 7 days prior is the period to obtain Vote-by-Mail Ballots. After November 1, VBM ballots may usually be obtained at the Registrar’s office

November 8th election day 2016 (June 7th)

30 days after election day is the last day for County to certify election results—December 8th