



**SPECIAL MEETING
AGENDA
COUNCIL OF SAN BENITO COUNTY GOVERNMENTS**

DATE: Wednesday, February 3, 2016
4:00 p.m.

LOCATION: **Board of Supervisors Chambers
481 Fourth Street
Hollister, CA 95023**

DIRECTORS: Chair Tony Boch, Vice Chair Ignacio Velazquez,
Directors Anthony Botelho, Victor Gomez and Jerry Muenzer
Alternates: San Benito County: Jaime De La Cruz;
City of Hollister: Mickie Luna; San Juan Bautista: Jim West
Ex Officio: Caltrans District 5

Persons who wish to address the Board of Directors must complete a Speaker Card and give it to the Clerk prior to addressing the Board. Those who wish to address the Board on an agenda item will be heard when the Chairperson calls for comments from the audience. Following recognition, persons desiring to speak are requested to advance to the podium and state their name and address. After hearing audience comments, the Public Comment portion of the agenda item will be closed.

4:00 P.M. CALL TO ORDER

- A. Pledge of Allegiance**
- B. Verification of Certificate of Posting**

CONSENT AGENDA:

- 1. APPROVE** COG Executive Director Salary Increase from Step B to Step C Effective January 17, 2016, Pursuant to Employment Agreement Date August 20, 2015 – Postigo

REGULAR AGENDA:

- 2. RECEIVE** Presentation on the Highway 25 Widening Design Alternatives Analysis – Gilbert
- 3. RECEIVE** Presentation on Results of 2015 Voter Survey – Gilbert
- 4. Workshop Item – Transportation Sales Tax Expenditure Plan Development – Gilbert**
 - a. RECEIVE** Report from Staff Discussing Projects for Inclusion in Expenditure Plan for Transportation Sales Tax
 - b. RECEIVE** Input from COG Stakeholder Group and **DISCUSS** Project Priorities
 - c. DIRECT STAFF** Regarding Projects to Include in Expenditure Plan for Adoption
 - d. DISCUSS** and **DIRECT** Staff Regarding Other Sales Tax Measure Provisions

Adjourn to Regular COG Meeting on February 18, 2016 at 3:00 p.m.

In compliance with the Americans with Disabilities Act (ADA), if requested, the Agenda can be made available in appropriate alternative formats to persons with a disability. If an individual wishes to request an alternative agenda format, please contact the Clerk of the Council four (4) days prior to the meeting at (831) 637-7665. The Council of Governments Board of Directors meeting facility is accessible to persons with disabilities. If you need special assistance to participate in this meeting, please contact the Clerk of the Council's office at (831) 637-7665 at least 48 hours before the meeting to enable the Council of Governments to make reasonable arrangements to ensure accessibility.



Staff Report

To: Council of Governments
From: Kathy Postigo, Administrative Services Specialist Telephone: (831) 637-7665
Date: February 3, 2016
Subject: Executive Director Employment - Salary

Recommendation:

APPROVE COG Executive Director Salary Increase from Step B to Step C Effective January 17, 2016, Pursuant to Employment Agreement Dated August 20, 2015

Summary:

The Employment agreement with Mary Gilbert appointed Ms. Gilbert to the Executive Director position effective September 14, 2015. The agreement includes the following provision related to performance and salary:

"Performance Evaluations: The Board of Directors shall engage in a performance review in January 2016, and annually thereafter. In January 2016, and annually thereafter, Employee shall be granted a step increase following a satisfactory performance evaluation. Cost of Living and Step increases will follow the same rules as those for other County Appointed Department Heads and in accordance with the County's Personnel Rules and Regulations."

Financial Impact:

The agreement appointed Ms. Gilbert to the position of Executive Director under San Benito County's Class Title and Pay Plan at Step B. The salary increase will result in an increase to Step C.

Discussion:

At the January 21, 2016 COG Meeting, the Board of Directors engaged in a performance review of Ms. Gilbert. Ms. Gilbert received a satisfactory evaluation therefore, the step increase may be granted upon COG Board Approval.

Executive Director Review: _____

Counsel Review: Yes



Staff Report

To: Council of San Benito County Governments
From: Mary Gilbert, Executive Director Phone Number: (831) 637-7665 x207
Date: February 3, 2016
Subject: Highway 25 Design Alternatives

Recommendation:

RECEIVE Presentation on the Highway 25 Widening Design Alternatives Analysis

Summary:

Staff will provide an update on the Highway 25 Widening Design Alternatives Analysis that kicked off in November.

Financial Impact:

The engineering study contract is for an amount not to exceed \$135,982. There is currently a balance of approximately \$433,000 in funding in the Highway 25 Safety Project account budget that will be used for this project.

Staff Analysis:

The scope of work for the study includes the following tasks:

- Project Kickoff
- Background Analysis
- Alternatives Development, including roadway improvements and alternative transportation modes
- Project Coordination
- Financial Analysis

The schedule for the work is accelerated with the majority of work being completed by February 2016.

Staff is coordinating with partner agencies, including Caltrans, throughout the development of the study. A project development team met on January 13 and January 28 to review proposed improvement concepts. Representatives from WMH Engineering will provide a presentation to the Board on February 3.

Executive Director Review: _____

Counsel Review: N/A



Staff Report

To: Council of San Benito County Governments
 From: Mary Gilbert, Executive Director Phone Number: (831) 637-7665 x.207
 Date: February 3, 2016
Subject: Transportation Survey Results

Recommendation:

RECEIVE Presentation on Results of 2015 Voter Survey

Summary:

In December 2015, the COG Board approved a contract with EMC Research to complete a public opinion survey of registered voters in San Benito County. The data collection was completed January 27 and EMC will provide a report on the results at the February 3 meeting.

Financial Impact:

The cost to administer the survey and receive all reports is \$25,000.

Staff Analysis

Full results from the survey will be presented at the February 3 meeting for discussion.

Executive Director Review: _____

Counsel Review: _____ N/A _____



Staff Report

To: Council of San Benito County Governments
 From: Mary Gilbert, Executive Director Phone Number: (831) 637-7665 x.207
 Date: February 3, 2016
Subject: Transportation Sales Tax Expenditure Plan Development

Recommendation:

Workshop Item – Transportation Sales Tax Measure Expenditure Plan

- a. **RECEIVE** Report from Staff Discussing Projects for Inclusion in Expenditure Plan for Transportation Sales Tax
- b. **RECEIVE** Input from COG Stakeholder Group and DISCUSS Project Priorities
- c. **DIRECT STAFF** Regarding Projects to Include in Expenditure Plan for Adoption
- d. **DISCUSS** and **DIRECT STAFF** Regarding Other Sales Tax Measure Provisions

Summary:

For several months, the COG Board has discussed development of an expenditure plan for a ½ cent transportation sales tax measure for inclusion on the June 2016 ballot.

Financial Impact:

A ½ cent sales tax is estimated to generate approximately \$240 Million in thirty years.

Staff Analysis

At its regular January meeting, the COG Board discussed next steps for finalizing an expenditure plan and ballot language for the June 2016 election. The deadline to place a measure on the ballot is March 11, 2016.

Projects for Inclusion in Expenditure Plan

To date, the COG Board has discussed a breakdown of tax revenues to include 50% to Highway 25, 30% to Local Street and Road Maintenance, and 20% to other local improvement projects. Staff convened a group of COG stakeholders on January 27 to further discuss projects to be included in the expenditure plan under the “other improvements” category. At the meeting, the group discussed finding a balance between identifying projects and also considering categories/remaining flexible throughout the term of the tax.

It was deemed important by the group that projects identified have the potential to be constructed in a short timeframe and that there be some geographic equity, with projects spread throughout the

County. Staff provided a list of projects included in existing plans as well as additional projects previously discussed, for the group's consideration (Attachment 1).

The group identified the following projects as being priority for more consideration and possible inclusion in the measure:

- Interim Fairview Road improvements, prior to a full widening project, to address concerns about speeding and traffic in the area, also near John Smith Road (COG staff to look into status of John Smith Road realignment project)
- City of Hollister West Gateway Improvement Project
- City of Hollister Nash/Tres Pinos/Sunnyslope/McCray Street Complete Streets Implementation
- Aromas-Area: Realignment of Anzar Road, Aromitas & Carr Rd: It was noted that this project could appeal to West San Benito County voters. COG staff is preparing a preliminary project cost estimate that will be provided on February 3.
- SR 156 & the Alameda/Monterey Rd Improvements (San Juan Bautista): this project could also appeal to voters in San Juan Bautista; specific improvements are not yet identified
- Regional transit connections should be considered if polling shows support for transit funding
- Santa Ana Road near future Memorial Drive construction, a roundabout or other safe routes to schools improvements could be included in this area

Staff has invited stakeholders to speak to the Board and provide more input on this item at the February 3 meeting.

In January, the Board reviewed formulas for a breakdown of tax dollars between local jurisdictions for local street and road maintenance. Preliminary information is attached (Attachment 2) and staff will present more information at the February 3rd meeting.

Also for consideration by the COG Board are other items to be included in the language of the tax measure when it is adopted. These include the following considerations:

- Oversight: establishing a committee, conducting audits, etc. to ensure that voters are confident tax dollars will be used to carry out the expenditure plan
- Administration Costs may be capped by the language in the measure. For example, Measure A stated that the maximum amount allowed for administration purposes not related to projects was 1% of annual tax revenues.

Executive Director Review: _____

Counsel Review: N/A

**January 27, 2016 COG Stakeholder Discussion Meeting: Projects from 2035 Regional
Transportation Plan**

PROJECT TITLE	DESCRIPTION	RESPONSIBLE AGENCY	ESTIMATED COST – YEAR OF EXPENDITURE (\$000s)	Notes – Funding
Highway 156 Widening – San Juan Bautista to Union Road	Widen to 4-lane expressway	Caltrans	\$48,520	FULLY FUNDED
Highway 156/Fairview Road Intersection Improvements	Construct new turn lanes at intersection	Caltrans	\$6,824	FUNDED WITH TRAFFIC IMPACT FEES
Highway 25 Operational Enhancements	Construct passing lanes	Caltrans	\$4,742	May be replaced with new widening alternative.
Memorial Drive Extension – Meridian Street to Santa Ana Road	Construct 4-lane road extension	City of Hollister	\$3,355	FUNDED WITH TRAFFIC IMPACT FEES
Airline Highway Widening – Sunset Drive to Fairview Road	Widen to 4-lane expressway,	Caltrans	\$41,326	FUNDED WITH TRAFFIC IMPACT FEES
Westside Boulevard Extension	Construct 2-lane road	City of Hollister & San Benito County	\$13,360	FUNDED WITH TRAFFIC IMPACT FEES
North Street (Buena Vista)	Construct 2-Lane road	City of Hollister	\$4,207	FUNDED WITH TRAFFIC IMPACT FEES
Fairview Road Widening	Widen to 4-lane arterial	San Benito County	\$17,599	FUNDED WITH TRAFFIC IMPACT FEES
Union Road Widening (East) – San Benito Street to Highway 25	Widen to 4-lane arterial	San Benito County	\$5,463	FUNDED WITH TRAFFIC IMPACT FEES
Union Road Widening (West) – San Benito Street to Highway 156	Widen to 4-lane arterial	San Benito County	\$15,448	FUNDED WITH TRAFFIC IMPACT FEES
Meridian Street Extension to Fairview Road	Construct 4-lane road	City of Hollister & San Benito County	\$6,445	FUNDED WITH TRAFFIC IMPACT FEES
Intersection Improvements – Lump Sum	Add Signals or Make other Intersection Improvements	City of Hollister & San Benito County	\$4,944	FUNDED WITH TRAFFIC IMPACT FEES

PROJECT TITLE	DESCRIPTION	RESPONSIBLE AGENCY	ESTIMATED COST – YEAR OF EXPENDITURE (\$000s)	Notes – Funding
Highway 25 4-Lane Widening – Phase I	Widen to 4-lane expressway, San Felipe Road to Hudner Lane	Council of Governments & Caltrans	\$67,591	40% Funded with Impact Fees
Union Road (formerly Crestview Drive) Construction	Construct new 2-lane road	Private Developer	\$10,906	Funded by Development
Local Street & Roadway Maintenance: 2014-2025	System preservation and maintenance	Cities & San Benito County	\$40,507	Partially Funded
Local Street & Roadway Maintenance: 2026-2035	System preservation and maintenance	Cities & San Benito County	\$48,181	Partially Funded
Highway 25 4-Lane Widening – Phase II	Widen from 2-4 Lanes from Hudner Lane to County Line	Council of Governments & Caltrans	\$181,000	40% Funded with Impact Fees
Memorial Drive Construction - Santa Ana to Flynn Road	New 4-lane roadway construction/extension	City of Hollister	\$13,842	Funded with Impact Fees
Fairview Road/San Felipe Road East-West Arterial (New Road)	New roadway construction north of McCloskey Road	Cities & San Benito County	[To Be Determined]	No secured funding.
Fairview Road/Memorial Drive East-West Collector (New Road)	New roadway construction south of McCloskey Road	Cities & San Benito County	[To Be Determined]	No secured funding.
U.S. 101: Las Armitas: Monterey/San Benito County Line to State Route 156, Widen to 6-Lanes	Highway widening from 4 to 6 lanes	Caltrans	[To Be Determined]	No secured funding.
U.S. 101: SR 156 to SR 129, Widen to 6-Lane Freeway	Highway widening from 4 to 6 lanes and upgrade facility to freeway standards	Caltrans	[To Be Determined]	No secured funding.

**January 27, 2016 COG Stakeholder Discussion Meeting: Projects from 2035 Regional
Transportation Plan**

PROJECT TITLE	DESCRIPTION	RESPONSIBLE AGENCY	ESTIMATED COST – YEAR OF EXPENDITURE (\$000s)	Notes – Funding
Transit Service Operations	Ongoing operation of fixed route and other transit services	San Benito County Local Transportation Authority	\$45,761	Additional funding needed
Regional Transit – Salinas	Regional Transit Connection to Salinas	San Benito County Local Transportation Authority	\$3,113	Additional funding needed
Regional Transit – Gilroy Caltrain	Regional transit connection to Gilroy Caltrain Station	San Benito County Local Transportation Authority	\$1,249	Additional funding needed
Regional Transit – Gavilan College	Regional transit connection to Gilroy Gavilan College Campus	San Benito County Local Transportation Authority	\$3,437	Additional funding needed
Regional Transit - Watsonville	Regional transit connection to City of Watsonville	San Benito County Local Transportation Authority	\$3,124	Additional funding needed.
Rideshare Program (TDM)	Promote the use of alternative modes of transportation	Council of Governments	\$53	Additional funding needed to continue program.
Bikeway and Pedestrian Master Plan Implementation – Tier II Projects	Implement projects identified in the adopted Bikeway and Pedestrian and master plan	Various	\$10,391	Portions funded by Traffic Impact Fees.
Bikeway and Pedestrian Master Plan Implementation – Tier I Projects	Construct Class II and Class III Bikeway Improvements identified in the Bikeway and Pedestrian Master Plan	City of Hollister	\$903	Portions funded by Traffic Impact Fees.
San Benito River Recreational Trail – Phase 1	Construct a portion of recreational bicycle/pedestrian/equestrian trail along the San Benito River	San Benito County	\$5,627	No secured funding.

PROJECT TITLE	DESCRIPTION	RESPONSIBLE AGENCY	ESTIMATED COST – YEAR OF EXPENDITURE (\$000s)	Notes – Funding
San Benito River Recreational Trail – Phase 2	Construct a portion of recreational bicycle/pedestrian/equestrian trail along the San Benito River	San Benito County	\$8,538	No secured funding.
Union Pacific Railroad Multi-Use Path	Construct a multi-use path adjacent to the Union Pacific Railroad right of way	San Benito County	[To Be Determined]	No secured funding.
Intelligent Transportation Systems Lump Sum Projects	Implement projects identified in the Central Coast Intelligent Transportation Systems Plan	Various	\$7,355	No secured funding.
Emergency Call Box Program	Provide emergency call box service throughout the County	Service Authority for Freeways and Expressways	\$1,251	State-funded.
West Gateway Improvement Project	Streetscape and intersection improvements	City of Hollister	\$7,389	Additional funding needed.
San Benito County Regional Park Access Road	Construct new 2-lane roadway from Nash Road to San Benito Street south of San Benito High School	San Benito County	\$565	No secured funding.
Commuter Rail Extension to Santa Clara County	Extend commuter rail (currently Caltrain) from Hollister to Gilroy	San Benito County Local Transportation Authority	[To Be Determined]	No secured funding.

January 27, 2016 COG Stakeholder Discussion Meeting: Projects from 2035 Regional
Transportation Plan

Projects Not Included in 2014 RTP, Candidates for Tax Funding:

Project/Concept	Cost Estimate
Nash/Tres Pinos/Sunnyslope/McCray Complete Streets Improvements (2014 Study)	\$6.8 Million
Aromas-Area: Realignment of Anzar Road, Aromitas & Carr Rd	To be Determined
City of Hollister Downtown Streets Reconstruction	To be Determined
Better connections/more walkability/Complete Streets	To be Determined
SR 156 & the Alameda/Monterey Rd Improvements (San Juan Bautista)	To be Determined
Safe Routes to School Improvements, County-Wide	To be Determined

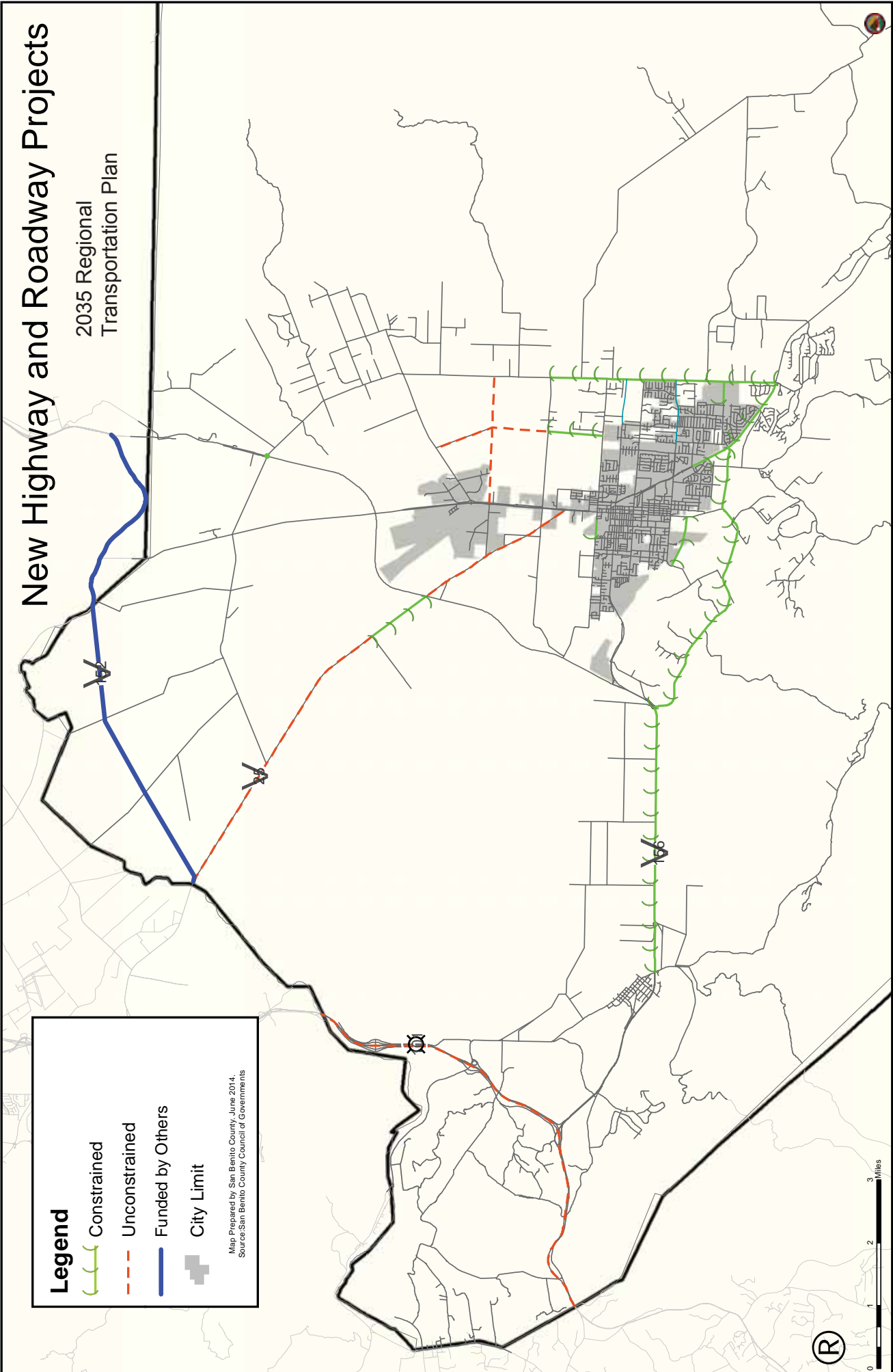
New Highway and Roadway Projects

2035 Regional
Transportation Plan

Legend

- Constrained
- Unconstrained
- Funded by Others
- City Limit

Map Prepared by San Benito County, June 2014.
Source: San Benito County Council of Governments



**Preliminary/Draft Funding Scenarios – Local Share of Tax Measure
Council of Governments Board Discussion- February 3, 2016**

Scenario 1: Existing Regional Surface Transportation Program Distribution Formula

	% OF TAX REVENUES
SAN JUAN BAUTISTA	10%
HOLLISTER	60%
SAN BENITO COUNTY¹	30%

Scenario 2: Weighted Formula: 50 % of Weight to Population/ 50% of Weight to Road Miles

	% POPULATION	% ROAD MILES	% OF TAX REVENUES
SAN JUAN BAUTISTA	3.37%	2.15%	2.76%
HOLLISTER	63.18%	19.86%	41.52%
SAN BENITO COUNTY	33.46%	77.99%	55.72%

Scenario 3: Return-to-Source: Percent of Taxable Sales Returned in Tax Revenues

	% TAXABLE SALES²
SAN JUAN BAUTISTA	2.2%
HOLLISTER	54.1%
SAN BENITO COUNTY	43.6%

¹ Formula based on San Benito County receiving independent RSTP allocations from the State

² Source: Board of Equalization through First Quarter 2013