

**SAN BENITO COUNTY  
COUNCIL OF GOVERNMENTS  
REGULAR MEETING**

**December 19, 2013, 3:00 P.M.**

**FINAL MINUTES**

**MEMBERS PRESENT:**

Chair Botelho, Director Boch, Director De La Cruz, Director Gomez, and Director Scattini

**STAFF PRESENT:**

Deputy County Counsel, Shirley Murphy; Executive Director, Lisa Rheinheimer; Transportation Planning Manager, Mary Gilbert; Administrative Services Specialist, Kathy Postigo

**OTHERS PRESENT:**

John Olejnik, Caltrans District 5

**CALL TO ORDER:**

Chair Botelho called the meeting to order at 3:00 P.M.

**A. PLEDGE OF ALLEGIANCE**

**B. CERTIFICATE OF POSTING**

*Upon a motion duly made by Director Scattini, and seconded by Director Gomez, the Directors unanimously acknowledged the Certificate of Posting.*

**C. PUBLIC COMMENT: None**

**D. EXECUTIVE DIRECTOR'S REPORT: Rheinheimer**

Ms. Rheinheimer wished everyone a safe and happy holiday season.

**E. CALTRANS DISTRICT 5 REPORT: Olejnik**

John Olejnik announced that Caltrans is accepting applications for the 2014-2015 Transportation Planning Grant Programs. Applications are due to Caltrans Monday, February 3, 2014. The applications, guidebook and more information are available at: <http://www.dot.ca.gov/hq/tpp/grants.html>

Also, Caltrans has released the next round of State Highway Operations and Protection Program (SHOPP) project list for 2014.

Lastly, Mr. Olejnik reminded everyone to drive safely during the upcoming holidays.

**F. BOARD OF DIRECTORS REPORTS: None**

Chair Botelho stated that a group of citizens from Aromas have expressed concerns of speed northbound on Carpenteria Road. He asked to send a letter requesting increased patrols in the area.

The COG Board wished everyone a happy holiday season and a Happy New Year.

**CONSENT AGENDA:**

1. **APPROVE** Council of Governments Draft Meeting Minutes Dated November 21, 2013 – Gomez
2. **APPROVE** COG Transaction Report (Financial Claims) dated November 2013 (Postigo)
3. **RECEIVE** Construction Projects Report – Caltrans District 5
4. **RECEIVE** Council of Governments FY 2013/14 First Quarter Budget Report – Postigo
5. **APPROVE** Amendment No. 2 to Agreement for Services with the Association of Monterey Bay Area Governments for a Complete Streets Assessment – Gilbert

There was no public comment on the Consent agenda.

*Upon a motion duly made by Director Boch, and seconded by Director Scattini, the Directors unanimously approved Items 1-5 from the Consent Agenda. Vote: 5/0 motion passes*

**REGULAR AGENDA**

**TRANSPORTATION ITEMS:**

7. **REVIEW** Options for Distributing the 2014 Regional Housing Need and **ISSUE** Proposed Methodology to Cities and County – Rheinheimer

Lisa Rheinheimer provided a presentation and reviewed options for distributing the 2014 Regional Housing Need Allocation (RHNA).

The Board reviewed and had discussion about the methodology for allocating 2,194 housing units to the Cities and County. The Board issued proposed methodology Option 1A. Using Employment in Forecast Year 2025.

Director De La Cruz directed staff to include some language about “smart planning” at the local level to accommodate growth. In addition, include language that states that we will implement tools to ensure that items such as Green House Gas (GHG) and water quality are addressed.

There was no public comment on this item.

*Upon a motion duly made by Director De La Cruz, seconded by Director Boch, the Directors approved Item 7 to issue Proposed Methodology Option 1A, Director Gomez opposed.  
Vote: 4/1 motion passes.*

6. **RECEIVE** Council of Governments FY 2012/13 Basic Financial Statements – Postigo

Kathy Postigo introduced Joe Arch with JJACPA, Inc. Mr. Arch presented highlights of the financial statements based on his audit.

Mr. Arch stated that there were no findings by the auditors and the financial statements were presented in conformity with accounting principles generally accepted in the United States.

There was no public comment on this item.

**8. RECEIVE** Draft 2014 State Highway Operations and Protection Program Prepared by Caltrans – Rheinheimer

Ms. Rheinheimer provided an overview of the 2014 State Highway Operations and Protection Program (SHOPP) and highlighted the proposed projects for San Benito County. The 2014 SHOPP lists 4 projects in San Benito County which are identified for construction in fiscal year 2017/2018.

The COG Board had some questions about the proposed project list.

Director De La Cruz expressed appreciation to City, County, and COG staff for installing lights at Buena Vista Road and Highway 156. In addition, he requested the installation of a left turn signal at Highway 156 turning onto Buena Vista Road, if at all feasible.

Ms. Rheinheimer stated that she would submit the request to Caltrans. She noted that Caltrans would evaluate the request by determining if there is enough traffic to warrant a signal in the area.

There was no public comment on this item.

**9. RECEIVE** Update on the Highway 25 Bypass Route Transfer and Relinquishment and **APPROVE** Amendment No. 1 to Contract with MNS Engineers, Inc. for an Amount not to Exceed \$13,195 – Gilbert

Ms. Gilbert provided an update on the Highway 25 Bypass Route Transfer and Relinquishment. She mentioned that Caltrans will be making a few improvements to the ADA curb ramps that they recently installed. Staff is following this item to determine how it will affect the schedule.

It is anticipated that the California Transportation Commission will approve the transfer by May of 2014.

There was no public comment on this item.

*Upon a motion duly made by Director Gomez, and seconded by Director De La Cruz, the Directors unanimously approved Item 9. Vote: 5/0 motion passes*

*Upon a motion duly made by Director Gomez, and seconded by Director Boch, the Directors unanimously adjourned the COG meeting.*

**ADJOURN TO COG MEETING JANUARY 16, 2014.**