

**SAN BENITO COUNTY
COUNCIL OF GOVERNMENTS
LOCAL TRANSPORTATION AUTHORITY
MEASURE A AUTHORITY
SERVICE FOR FREEWAYS AND EXPRESWAYS**

SPECIAL JOINT MEETING

May 16, 2013 3:00 P.M.

FINAL MINUTES

MEMBERS PRESENT:

Chair Botelho, Director Boch, Director De La Cruz, Director Gomez, and Director Scattini

STAFF PRESENT:

Deputy County Counsel, Shirley Murphy; Executive Director, Lisa Rheinheimer; Transportation Planning Manager, Mary Gilbert; Administrative Services Specialist, Kathy Postigo; Secretary, Monica Gomez

OTHERS PRESENT:

Tony Mercado, MV Transportation Inc.

CALL TO ORDER:

Chair Botelho called the meeting to order at 3:03 P.M.

A. PLEDGE OF ALLEGIANCE

B. CERTIFICATE OF POSTING

Upon a motion duly made by Director Boch, and seconded by Director De La Cruz, the Directors unanimously approved the Certificate of Posting.

ADMINISTRATIVE ITEMS:

3:00 p.m. Public Hearing (Or As Soon Thereafter as the Matter May be Heard)

Fiscal Year 2013/2014 Draft Budgets – Postigo

- 1. Receive** Presentation on FY 2013/2014 Council of Governments Draft Budget
- 2. Receive** Presentation on FY 2013/14 Local Transportation Authority Draft Budget
- 3. Receive** Presentation on FY 2013/14 Measure A Authority Draft Budget
- 4. Receive** Presentation on FY 2013/14 Service Authority for Freeways and Expressways Draft Budget
- 5. Hold** Public Hearing and **Receive** Comments on Draft Budgets

Ms. Postigo provided a brief overview and Power-Point presentation on the Draft Budgets and answered questions from the Board.

Director Scattini inquired about the line item summary labeled “Other 17.2%”.

Ms. Postigo stated that “Other 17.2%” is budgeted for RSTP payments, OPEG Costs, and the required 2% allocation of the Bike and Pedestrian activities.

Chair Botelho inquired about the increase in LTA’s budgeted contracts.

Ms. Postigo stated that the item is budgeted as contracts and capital. Ms. Postigo stated that about \$430,000 was the capital expenses and last year there were no capital expenses. Staff received funding for three new buses, three minivans, and computer software.

There was discussion about the surplus of vehicles and whether they are sold at auction.

Ms. Rheinheimer explained that per LTA’s adopted policy, surplus vehicles must reach a certain life cycle, which is 10 years or 250,000 miles depending on the type of vehicle. If the vehicles are sold at auction the funds would go back into the LTA budget.

Director Gomez inquired if there was a policy in place to direct surplus vehicles to non-profit organizations who express an interest. He stated that it would be great to reach out to these organizations as a way to keep any state or federal funding that was initially received to purchase the vehicles, here locally.

Ms. Rheinheimer stated that there is a policy in place regarding surplus vehicles and working with non-profit organizations. The challenge with some of the vehicles is that you are required to have a commercial license for the larger cut-away buses. However, the same issue does not apply with vans because anyone with a Class A drivers license can drive a van.

Ms. Rheinheimer stated that she would forward the policy on donating surplus vehicles to non-profit organizations to Director Gomez.

Chair Botelho opened the Public Hearing at 3:24 p.m.

PUBLIC COMMENT: None

Chair Botelho closed the public hearing at 3:24 p.m.

Staff will bring this item back to the Board for approval in June.

Upon a motion made by Director Scattini, and seconded by Director Gomez, the Directors voted to adjourn the Special Joint meeting.

ADJOURN TO REGULAR COG MEETING MAY 16, 2013.